

Village Council Meeting As
A Committee of the Whole
December 12, 2017
6:30 PM

ROLL CALL: Bob Keogh, Bill May, Louann Artiaga, Rebecca Conklin Kleiboemer, and Mindy Curry. Also present were the following: Mayor Don Atkinson, Administrator Jordan Daugherty, Director of Public Services Steve Pilcher, Community Development Coordinator Barbara Knisely, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Tom Malicki, and Richard Bingham.

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to approve the minutes of the November 28, 2017 meeting. 5 ayes

At 6:30 PM, President of Council, Bill May called the meeting to order.

President of Council, Bill May asked for Citizen Comments pertaining to Agenda items. There were none.

Economic Development

The first order of business was to review proposal and continued consulting services contract with the Anthony Wayne Regional Chamber of Commerce.

- Page 1, number 4, paid annually in January
 - Pay quarterly coinciding with quarterly reporting
 - Pay semiannually
- Reporting on where dollars are spent, Administrator's job, zoning officer does not itemize his Time, time is already tracked and will be recorded in the report
- Previous Economic Development coordinators were contracted, not employees

Motion by Mindy Curry, seconded by Louann Artiaga to recommend to Council to approve the updated contract with the Anthony Wayne Regional Chamber of Commerce amending Page One, Number 4 to a semiannual payment of 50% in January and 50% six months later. 4 ayes 1 nay Rebecca Conklin Kleiboemer

Finance, Audit, Investment

The next order of business was to review proposed budges (Fire, Life Squad, Police, Administration, Capital Projects).

- Good strong budget that the Mayor and Administrator are pleased with
- Scheduled to have the best carry over ever. Around \$600,000, very careful with funds
- Page 4, street outsourcing garbage, lower gasoline, it is a revenue, a local tax from when you Buy your license
- Page 9, Salary increase, new incentive pay is accounted for

- Seven vehicles in the fleet, vehicle cost includes add ons, chip scanner cost
- Page 10, Fire, dispatch increase \$1,000, employee retention, Night time on call successful when Someone is on, Specialized training, new recruit training, Washer/Dryer, and evaluated Solid Plan, majority of the Narcan comes from Lucas County
- Page 11, Parks, Added a few repairs and maintenance, garage doors around the Village, mower replacement (2004 zero turn), Pedestrian crossings, signage, Security System with app to view
- Can Sandra Park cell tower revenue be marked for parks? Revenue starts when construction Starts (2019), summer parks and rec program
- Page 12, Sanitation, \$36,000, outsourcing will tentatively begin in May, as of January 1, 2018 Employees will record how many hours they worked in each department
- Page 13, Administration includes portions of Jordan, Jill, and April's wages, 2016/2017 some Overtime budgeted
- Building department, Economic Development Portions of Jordan and Barb's salaries
- Economic Development, Outsourcing zoning, professional services, Communication of dollars Spent with the Administration, Magazine – digital media
- Putting funds aside for properties that come available for parking
- Page 15, Maintenance, Surplus mower to be sold on gov.deals, Air conditioning units, Time Warner internet/phone, Edison
- Page 16, General Fund, \$22,000 Count Health Department, two indigent deaths per year, Council wages time frame window, Biannual audit, audit/treasury fees, new Solicitor is not an Employee
- Page 17, Operating supplies, Price of salt, insurance paid for a prorated portion of salt barn Repairs (35%), mower is paid for from several departments, Street sweeping – sometimes the Quality is lacking – stiffen up specs, street signs street trees
- Tree Academy, January, refreshments
- Page 19, Miscellaneous funds, signage State Route 64, Park Revenue Fund, Debt service Roundabout, Bond Retirement – Municipal Building, Special Assessment Bond Retirement, OWDA, Guaranteed Deposits JEDD, JEDZ
- Page 20, Life Squad, Fourth bedroom, fire staff, First Communication \$5.00, P25 radios/pagers, Grants/alternative funding
- Page 21, Water Fund, Lucas County Water Cost, 2018 last of known increases, water tower Inspection once every 5 years, telemetry equipment
- TTHM covered under the capitol budget, TTHM preliminary report, Poggemeyer recommendations to keep water fresher
- Page 23, Sewer, Expansion charges, end of a portion of it, auditor wanted to see it recorded Differently, now under county debt, bookkeeping, software tracking work orders, water Department asset management program, Doors/screens at lift station need replaced
- Page 25, Income Tax A, Salary for Tiffany and April, Barb – Economic Development, Administration
- Page 27, met with ARS, Newsletter article, 2 per month media pieces, May implementation, Totes to be distributed from the contractor, sizes, people who already have cans, streetscaping Phase II to be determined, industrial park signs

- Page 28, TTHM estimated high, looking at different equipment, remedy once and for all, fishing Dock – ADA compliant \$150,000, 2017 Park Capitol Reappropriated for 2018 - \$70,000, rollover
- Increase capitol projects, decrease carryover (75% of capitol increase), significant challenges Safety services hiring, new mandates, trying to build up carryover
- Page 31, 5 year plan, not committing to, just for ideas, Safety city/officers bike program
- Donation to summer reading program (\$1,500), submit budget and detail to the Committee of the Whole, line item for community support, Village was willing to spend \$8,500 for YMCA, look At a Library/Metropark partnership
- Page 35, Refuse packer 2023, dump trailer, brush hog mower, trail is cut with our equipment, Village pays for sealing the trail, plow replacement
- Increased carryover, last year was a record year, this year is even better, audit by the state, Working hard to revamp and be up to the standards of the State of Ohio
- Need 5 people at the next Council meeting

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to recommend to Council to rollover the 2017 Park Capitol project fund to 2018. 5 ayes

Motion by Bob Keogh, seconded by Mindy Curry to recommend to Council to approve the Village of Whitehouse, Lucas County, Ohio 2018 Annual Appropriations. 5 ayes

Motion by Bob Keogh, seconded by Mindy Curry to adjourn at 8:36 PM. 5 ayes

Respectfully submitted,

Susan Miller, Clerk