

## Whitehouse Tree Commission

Minutes of Meeting – May 25, 2017

Commissioners Present: Chairperson, Sheri Luedtke, Amy Schultz, Elliot Tramer, Judy Kethel, Chris Manzey, Rebecca Conklin-Kleiboemer, Village Council Representative, and Mark Thomas, Village Staff Advisor.

The meeting was called to order by Chairperson, Sheri Luedtke, at 7:05 pm. The members were introduced to the newly appointed Council Representative. The minutes of the April 27, 2016 meeting were approved. Motion to approve made by Elliot Tramer and seconded by Judy Kethel. Motion carried.

### **Old Business:**

**Tree City USA Ceremony:** Sheri Luedtke noted that it was a very good day. This was our 10<sup>th</sup> year as a Tree City and 9<sup>th</sup> consecutive year for a growth award. We will be presenting this award to the Village council on June 6<sup>th</sup> and our attendance would be appreciated.

**Flower Market:** Members participated in 3 weekly markets during which they were able to pass out spruce tree sapplings, information on trees and answer questions from the public. ALB information was also given out. We will have more information for the Farmers Markets which will begin in July and run through October. We will need help in manning a table during those months. Also met with an individual who had interest in joining the tree commission.

**Arbor Day:** A few comments by Sheri Luedtke regarding the day were that weather was good, the children were excited and that the planting of the three trees near the Rails to Trails went well. The Mayor did a very nice job with the proclamation and a big thank you to the Boy Scouts who dug the holes and to Mark Thomas for all of his hard work in making this happen. New this year were stories written by the 3<sup>rd</sup> grade children who helped plant the trees. Sheri Luedtke, read one of the letters. They will then be put into a binder and kept in the lobby of Village Hall for anyone to read.

**Forms & Documents:** Judy Kethel was able to receive several tree topic related booklets when we were at Lakeside for Tree City USA. They will be kept with our other information and would be helpful when preparing news articles for the Whitehouse Newsletter.

**Tree Inventory:** At 11133 Waterville St at the Bike Path/Trail, 6 dead ash trees were removed. Tree watering bags have been put on the newly planted Arbor Day Trees. Also one of the trees needed to be staked.

**Memorial Trees:** The decision as to what species of tree, requested by Divine Reflections, is to be planted will be made within a couple of weeks. They were going to review trees along the bike path and Sheri Luedtke will follow up on this.

**New Business:** Rebecca Conklin-Kleiboemer suggested a Facebook presence for the Tree Commission. Further follow up will need to be done.

**EAB & ALB Awareness:** This is the time of year for EAB (Emerald Ash Borer) and ALB (Asian Long horned Beetle) awareness program. Information was made available at the 3 flower marts in early May and will be made available at the Farmers Markets in July - October.

**Construction Around Street Trees:** A lengthy discussion regarding the Check List took place. There will be an additional small member group to work on revisions and it will be presented at the next meeting.

**Tree Commission on Village Website:** Judy Kethel worked with Barbara Knisely from the Village to update and revise the navigation and topics for this information.

Motion to adjourn the meeting was made at 8:35 pm by Judy Kethel, Elliot Tramer seconded and motion passed.

Respectfully submitted,

Amy Schultz