

**Whitehouse Tree Commission  
Minutes  
Meeting of June 22, 2017**

Members present: Sheri Luedtke (Chair), Judy Kethel, Christine Manzey, Amy Schultz, Michelle Tippie, Elliot Tramer, Janet Traub; Village Council Representative Rebecca Conklin-Kleiboemer. Absent: Mark Thomas, Village Staff Advisor

Meeting called to order at 7:00 p.m.

Minutes of the May 25, 2017 meeting were approved as submitted (Moved Judy Kethel, Second Amy Schultz)

**Old Business:**

Tree inventory: No report

Forms and documents: Two weeks ago the Mirror newspaper had a report on the Whitehouse Council meeting that included the Tree Commission's (TC) recent awards. Judy Kethel and/or Amy Schultz will supply copies.

Tree City Award: The crystal awarded for our 10 consecutive years of Growth Awards is on display in the window next to Jill's desk. A shelf is needed to display it and future awards in the Village Hall lobby.

Construction around street trees: "Minimizing Construction Damage of Public Trees" checklist: The TC subgroup met June 5, after receiving suggested revisions of an earlier version by Council Representative Conklin-Kleiboemer. Janet Traub pointed out that "Tree Protection Zones" are required but undefined in the document. "Drip-line (area under the tree's foliage)" was adopted as the definition to insert. Other small revisions of wording were suggested and adopted. Elliot Tramer moved that TC approve the version of the document provided by Ms. Conklin-Kleiboemer, as amended by discussions at this meeting. Second: Janet Traub. Approved unanimously.

TC is also working on a "Village of Whitehouse Public Tree Protection During Construction" policy and changes in the tree ordinance, for presentation to Council along with the checklist. The goal is to approve these at the July TC meeting, so that it can be on the agenda at an August Council meeting. The TC subcommittee will reconvene 1:00 p.m. July 5 at Sheri's Luedtke's home to prepare those documents for consideration by the full TC at its July meeting.

Memorial Trees: Divine Reflections has not decided on the identity of their memorial tree. Sheri Luedtke will follow up, and have their brick prepared at the same time as the three Arbor Day bricks.

**New Business:**

Fall newsletter: Judy Kethel volunteered to submit suggested topics to other TC members. The deadline for submission is September 4.

New members are needed for TC, as one or two vacancies are expected.

Master Plan: A resident on Waterville Street wants to plant River Birches on his treelawn. The Master Plan lists European Larch as the large tree and *Malus baccata* (crabapple) as the medium-sized backup for that segment. Sheri Luedtke will transmit that information to the homeowner.

**Other items:**

The Farmers' Market will open Saturday July 8. Judy Kethel will be at our booth; Sheri Luedtke has agreed to replace Judy on July 15. Discussion followed of ideas to attract more interest from visitors.

**Adjournment:**

Voted unanimously at 8:10 p.m. (moved AS, second JK)

Respectfully submitted,

Elliot Tramer