

## **Whitehouse Tree Commission**

September 28, 2017

**Attendees:** Judy Kethel, Janet Traub, Amy Schultz, Elliot Tramer, Christine Manzey, Madisyn Curry, Diane Toffler, Michelle Tippie, Rebecca Conklin-Kleiboemer Council Rep and Mark Thomas Staff Representative

The Meeting was called to order at 7:03 p.m.

Janet Traub moved to approve the minutes of the 08-24-17 meeting. Christine Manzey seconded the motion. The motion carried unanimously.

### **Old Business:**

Elliot Tramer reported that we are in great shape for the 2017 Growth Award. If approved, we will have 24 points, which is 14 points more than is required. Stephanie Miller of ODNR has been contacted to review, and approve, the placement of our projects into the proper categories. A draft has been drawn up and should be complete in the next few weeks.

Judy Kethel has reviewed the Growth Award program, and the requirements to qualify for said award, with Madisyn Curry for processing future projects.

Congratulations go out to Janet Traub for being the driving force behind the removal of invasive species surrounding the large quarry on September 16th. We had 8 volunteers from the University who assisted with the project.

If there is an additional event we should request 5 chemical applicators so we have a sufficient quantity to go around.

In order for the volunteers to receive extra credit for their participation the events must be at least 3 hours long. We need to review proper dress code for the volunteers for all future events.

### **Tree Inventory:**

Mark Thomas reported that the Fall planting and Memorial Trees are being ordered and that the bricks for the memorial trees are in.

The Village is continuing to water the newly planted trees during this dry spell.

Trees from the top of the hill near the walking trail have been moved to Stiles Road.

Mark will let Steve Pilcher know that we need to locate and order a Golden Chain Tree. This is the tree chosen by the Salon as their memorial tree.

**Forms and Documents:** Nothing to report.

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Old Business cont.:

Village Council has approved, and passed, the Construction near existing trees policy and the Checklist for minimizing tree damage to be included in the addendums to the newly revised Tree Commission Ordinance.

The Whitehouse Tree Commission will be hosting the January 9<sup>th</sup> & 10<sup>th</sup> sessions of the Tree Commission Academy. This event will be used towards our 2018 Growth Award points.

The Farmers Market Growth Award paperwork has been turned in to Elliot Tramer. Left over documents and brochures will be given to Jill Gundy for storage.

Plans to plant small trees in the front section of Village Park were discussed. Additional details were requested.

Starting a young tree planting schedule as a Growth Award was suggested. Michelle Tippie thought that the Owens students included planting suggestions when they submitted their GPS map of the park several years ago. Rebecca will check hard copy documents and Judy will review the Village inventory spreadsheet to see if the information can be located.

**New Business:**

Sufficient funds were raised by Shelly Schaefer's group to acquire 2 Tulip Trees and the Village of Whitehouse is providing 1 White Oak, all are being planted in honor of David Tramer, son of Elliot Tramer, who passed earlier this year. These trees will be included in the fall planting purchase order.

Seven Tree Commission members (Elliot, Christine, Mark, Janet, Diane, Amy, and Sheri) have expressed an interest in attending the November Tree Seminar in Bluffton. This information will be forwarded to Administration so reservations can be made prior to the November 8<sup>th</sup> RSVP date.

Christine and Elliot will not be able to attend October's meeting. Janet has agreed to take notes in Christine's place.

At 7:37 Judy Kethel moved to adjourn. Diane Toffler seconded the motion. The motion carried unanimously.

Respectfully submitted by Michelle K. Tippie