

Village Council Meeting As
A Committee of the Whole
September 11, 2018
6:30 PM

ROLL CALL: Louann Artiaga, Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, and Bill May. Also present were the following: Mayor Don Atkinson, Administrator Jordan Daugherty, Director of Public Services Steve Pilcher, Director of Community Development Barbara Knisely, Clerk Susan Miller, Brett Warner, Jim Bagdonas, Ellen Tipping, Tom Malicki, Karen Gerhardinger, Sara Smith, and Greg Smith.

At 6:30 President of Council, Bill May called the meeting to order.

Motion by Bob Keogh, seconded by Mindy Curry to approve the minutes of the August 14, 2018 meeting. 5 ayes

President of Council, Bill May asked for Citizen Comments pertaining to Agenda items. There were none.

Buildings & Lands

Discussion continued on the plan for future maintenance of our cemeteries. Waterville Township Trustee Brett Warner attended to assist in the discussion.

- Three Whitehouse cemeteries, 1 active 2 closed, City of Waterville is in the same situation
- A Union Cemetery is a separate district, a separate taxing authority
- Options to keep maintenance in house, and inside millage levy, paying the Township to continue Maintaining
- Jim Bagdonas has experience with Union cemeteries
- May of each year a joint meeting is held of all elected officials in the union cemetery jurisdiction, Set the budget for the next calendar year, set the millage
- Day to day operations are overseen by the 3 member cemetery board, 1 from each jurisdiction, Meets as needed, separate taxing authority, gets audited
- City of Waterville met and suggested a meeting getting officials from all 3 jurisdictions together to discuss
- Mowing, weeding, equipment, maintenance, roads, fuel
- The township has 2 dedicated employees (\$15.35/ hour and \$29.91/hour, communities working Together, fiscal officer in charge of deeds, just began breaking down amount of time spent at Each cemetery
- The township had a fiscal emergency and looked at everything, opening and closing fees were Doubled, funerals Saturday and Sunday – time and a half and double time for employees
- Mayor Don Atkinson likes the idea of the communities working together and to see the properties be maintained well
- Approximate millage .2-.35 for everyone in all communities
- Union cemetery must be 2 or more municipalities

- If the union cemetery board chooses to hire the two employees currently working at the Cemeteries they would have separate time cards for the Township work, a Township can offer Insurance to part time employees if the board agrees to pay a portion
- The Union cemetery would receive the open and close fees, Millage would stay in line with Costs, the board can increase or decrease rates
- Capability to be proactive in tree maintenance and road repairs
- Blue Creek Shops owner Sara Smith showed photos of the nearby cemetery. She said it was not well kept and a huge pine was damaging the Edward Jones building roof, and there was poison Ivy and lack of leaf removal, trees that need removal could be taken down on the Blue Creek Property
- Union cemetery would be a better value to the Village, dedicated employees and expertise
- High cost of large tree removal without damaging headstones
- The Union cemetery would not run through the entities, but the jurisdictions would set priorities At the yearly meeting.
- Three separate jurisdictions take action to set up, dissolving would be messier, other entities Would need to consent to a party leaving
- Cemetery requires a lot of clerical work for records and deeds
- Board members are a Council member or Trustee from each entity
- The Township can handle the work until the Union cemetery is set up
- Tree limbs crossing your property line can be removed by you

General

The next order of business was to discuss a grant to encourage property owner participation in the State Route 64 Corridor Beautification plan.

- Promote cohesiveness
- Allocate \$15,000 for next year, applicants could be awarded up to \$5,000, to be reviewed by Staff, Administrator Jordan Daugherty will have the final say, authorize \$10,000 for this year, owners pay and then are reimbursed
- If the program is successful more funds could be requested
- Landscape theme, limestone walls, beautification in line with the State Route 64 Corridor Approved plan, green space
- List of applicants, don't give the grant to people that will not make use of it, previous grants were difficult to work through
- Wouldn't be opposed to a retaining wall being in the right of way or on the property line, Local Thyme's fence as a limestone wall would be a good example
- See how this grant goes and then maybe in the future be open to other types of building Improvements

Motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to recommend to Council to authorize a beautification grant for \$15,000 per year. 4 ayes 1 nay Bill May

Motion by Mindy Curry, seconded by Louann Artiaga to recommend to Council to authorize a beautification grant for \$10,000 for 2018. 4 ayes 1 nay Bill May

Public Service

The last order of business was a discussion concerning how residents are informed of upcoming construction projects and water/sewer emergencies.

- Bigger projects, give residents more notice
- Rupp Road project, mailed invitations to residents about the meeting, contacted, specified Contractor duty to deal closely with property owners, go door to door
- Water, while working on it notices to residents and going door to door, boil advisories posted on the website
- Tree work, alert residents to the course of action
- We let residents know when the contractor lets the Village know so people are inconvenienced as little as possible
- Always room for improvement, some things are out of our control
- Standard for timely notification, renotification for delays, cost
- Please call the Village with questions
- Public Service Director, Steve Pilcher will look at the wording and give the full extent of the Project (restoration and reseeded), advice for proper restorations
- Facebook posts

Other items discussed:

- Large volume of tandem axle dump trucks on Weckerly Road exceeding the speed limit
 - Police have been informed
- Entryway sign to Industrial Parkway options
- Refuse contract, cans need to be out by 7:00 AM, can place out after 6:30 PM the night before
- No plastic bags sign at the recycling station
- Missed recyclables picked up by ARS the next day, everything within the contract ARS has Accommodated
- First Friday in October is the Chamber Manufacturing Week

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to adjourn at 8:19 PM. 5 ayes

Respectfully submitted,

Susan Miller, Clerk