

Village Council Meeting  
As a Committee of the Whole  
Special Joint Meeting with the City of Waterville Council and Waterville Township Trustees  
October 23, 2018  
6:30 PM

ROLL CALL: Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, Bill May, and Louann Artiaga: Also present were the following: Mayor Don Atkinson, Administrator Jordan Daugherty, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Waterville Mayor Lori Brodie, Waterville Council Members: Anthony Bruno, Barb Bruno, Mary Duncan, Philip Dombey, Rod Frey, Tim Pedro, John Rozic, Waterville Administrator James Bagdonas, Waterville Township Trustees: Kyle Hertzfeld, Brett Warner, Duke Wheeler, Waterville Township Fiscal Officer Jennifer Bingham, Tom Malicki, and Dave Burkett.

Motion by Mindy Curry, seconded by Louann Artiaga to approve the minutes of the October 9, 2018 meeting. 6 ayes

President of Council, Bill May asked for Citizen Comments pertaining to Agenda items. There were none.

The City of Waterville called their meeting to order.

Waterville Township called their meeting to order.

### Buildings and Lands

The purpose of this joint meeting is to continue the discussion of a Union Cemetery District.

- Fiscal challenges maintaining cemeteries, Waterville Township kept open and close fees and Maintained the cemeteries, the fees do not cover the costs, Waterville Township employees Spent 55% of their time (66 hours) maintaining the cemeteries
- Waterville Township's hope is to maintain the current employees. The Township can offer Insurance to part time employees with the Cemetery Board prorating insurance costs
- Capital improvements are needed, trees, backhoe, roads
- Open and close fees, foundation pour fees and sales vs costs for 2017 and 2018
- Perpetual care fees are not collected
- Lots available in the Waterville cemetery – 190
- 42 funerals in 2017, 44 funerals in 2016
- Fees were changed in 2012 and 2017
- Cemetery maintenance being looked at as a community service, spread the burden out evenly over the residents who benefit
- Millage will be set at the first meeting in May, that all members of the three entities attend, based on expenses
- Thoughts on municipalities handling internally, cost analysis of \$76,000 - \$128,000
- A Union Cemetery Board would act as stewards of funding, share equipment, and make this Work

- Union cemetery is a separate political subdivision, will be audited, will adjust the millage for Costs and Capital improvements
- Assistance to handle the challenges of paying employees maintaining the cemeteries through the end of the year
- A Union Cemetery is the most economical option
- Union Cemetery Board Treasurer will be the Waterville Clerk
- Annual costs without personnel – 2017 \$2,262.00, 2016 \$2,498.00
- Costs operating the cemeteries year to date \$40,845.00, estimates are from \$70,000 - \$128,000
- Communities civic responsibility to care for the deceased
- Existing staff if the most efficient way to go
- Weekday open fee \$800, weekend \$1,200, vault \$400
- Maintenance costs will rise
- As soon as January 1, 2019 a contractual route will be needed until the Union Cemetery District Is formed
- Political Subdivisions accepting fees rom Whitehouse and Waterville to limit millage, millage will Be uniform across district members, a Permanent Endowment
- Millage of .35 mills will equal around \$103,000, a home of \$189,000 will be charged \$23.15/year, around \$2/month
- Maintaining the sanctity of the cemeteries, the most economical option, the right thing to do
- Taxation without representation, representation of Councils and Trustees
- Committee made up of entities to outline details of setting up a union cemetery
  - Waterville Township representatives Brett Warner and Fiscal Officer Jennifer Bingham
  - Whitehouse representative Louann Artiaga and Rebecca Conklin Kleiboemer
  - The City of Waterville representatives Rod Frey and John Rozics
- Getting the Union Cemetery ready by the first of the year
- Impressive collaboration with full attendance at a joint meeting
- Request for leaves
- Request for \$2,500 from the city of Waterville and Whitehouse to go into a cemetery fund to Only be used for the cemeteries, Waterville will give in kind contributions – mowing, snow Plowing

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 Motion by Mindy Curry, seconded by Richard Bingham to appoint Louann Artiaga and Rebecca Conklin Kleiboemer to the committee to outline details of setting up a Union Cemetery. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to adjourn at 7:43 PM. 6 ayes

Respectfully submitted,

Susan Miller, Clerk