

**CHARTER REVISION COMMISSION, VILLAGE OF WHITEHOUSE
MINUTES FROM ANNUAL MEETING HELD APRIL 18, 2018**

Meeting was called to order at 6:00 PM. Notice of meeting had been posted.

Attendance

Commission Members

Robert Casaletta
Crystal Cahill
Phillip Whaley
Robert Keogh (Council Appointee)

Others in attendance:

Don Atkinson, Mayor
Bill May, Councilman
Rebecca Conlkin-Klieboemer, Councilwoman
Jordan Daugherty, Village Administrator
Kevin Heban, Village Solicitor
Jeff Baker, Commission member candidate

Election of Officers

Nominations:

Robert Casaletta – Chairman
Crystal Cahill – Vice chairman
Phillip Whaley – Secretary

Motion to elect approved by acclamation.

Old Business

1. Term Limits – The annual discussion, as established in 2014 by motion, was led by Chairman Casaletta. He provided a handout with potential Charter language for Commission and Solicitor review. As in previous years there was consensus on the Commission that limiting the number of terms that a Mayoral Candidate or Councilperson would not provide any discernible benefit to the Village at this time.
2. Village to City Transition – The Village of Whitehouse may change from Village to City status if the Village population exceeds 5,000 because of the 2020 Census. Chairman Casaletta passed out a handout, provided by the Administration, that indicated the estimated population of the Village as of 01/01/2018 is 5,018. Definitive changes will occur, and the following potential changes were discussed.

- a) Type of Government – Strong Mayor or City Manager
- b) Home Rule for an establishment of a Civil Service Commission
- c) Collective Bargaining – Mr. Heban will provide language for the Commission members review.
- d) HR Director – This position, if recommended, would be added to an Article in the Charter like Director of Public Service, Police Chief, or Fire Chief.

Mr. Heban noted that the Charter is well written and is able, with some changes, to reflect the change from Village to City status. He will provide additional information/data to the Commission at the next Commission meeting so any recommendations regarding changes can be finalized. No motion for recommending any changes to the current Charter were advanced regarding any of the issues discussed during the meeting.

New Business

Charter Section 3.02 Qualifications - The current Charter language was reviewed. No motion for recommending any changes to the current Charter language were advanced regarding this issue.

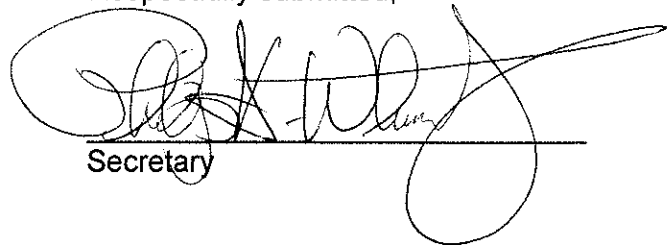
Next Meeting

The Chairman noted that all agenda items had been reviewed. There being no further business to come before the Commission, it was decided to meet on Wednesday, May 9, 2018 to finalize a report to Council indicating any Charter revisions or recommendations.

Adjournment

There being no further business to come before the Commission, the Chairman called for adjournment, which was unanimously approve at 7:20 PM.

Respectfully submitted,



Secretary

Approved _____ by Charter Revision Commission.