

At 7:00 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Rebecca Conklin Kleiboemer, Mindy Curry, Bill May, Louann Artiaga, and Richard Bingham. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Tom Malicki, Teresa Snyder, Jennifer Beale, Karen Gerhardinger, Thomas Hoover, and Jeff Yoder.

President of Council, Bill May excused Councilman Bob Keogh's absence.

The Council prayer was given by Pastor Thomas Hoover of Hope United Methodist Church.

Motion by Mindy Curry, seconded by Bill May to approve the minutes of the November 6, 2018 meeting. 5 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to approve the bills totaling \$72,958.36 dated November 16, 2018 and the Addendum bills totaling \$111,047.63 dated November 20, 2018. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to approve the Whitehouse Primary Powerhouse 5k/1k on April 13, 2019 from 8:00 AM – 10:00 AM with Safety Services assistance. 5 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to approve the Oakleaf Productions LLC Platinum Filament 5k costume run on October 19, 2019 from 8:00 AM – 2:00 PM with safety services assistance. 5 ayes

Mayor Don Atkinson asked for Audience Comments pertaining to Agenda items. There were none.

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to authorize the Solicitor to prepare legislation authorizing the Administrator of the Village of Whitehouse, Lucas County, Ohio to Enter into a Contract for Provision of Village Insurance Services with USI Insurance Services, LLC, Toledo, Ohio and declaring an emergency. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Louann Artiaga, seconded by Bill May to authorize the Solicitor to prepare legislation authorizing the Establishment of an Economic Development Committee for the Village of Whitehouse, Lucas County, Ohio to Perform Services in the Assistance of Economic Development for the Village of Whitehouse, Lucas County, Ohio. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to approve a 1.9% Cost of Living Allowance for Pay Scale. 4 ayes, 1 abstain Bill May

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Richard Bingham to contract with MEWA for Village health insurance. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to approve the Whitehouse Merit Service Payment. 4 ayes 1 abstain Bill May

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Resolution 28-2018 authorizing the Administrator of the Village of Whitehouse, Lucas County, Ohio to Enter into a Contract for Provision of Village Insurance Services with USI Insurance Services, LLC, Toledo, Ohio at its first reading and declaring an emergency. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to suspend the rules and to have the second and third reading of Resolution 28-2018 by title only and declaring an emergency. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept Resolution 28-2018 and to pass said Resolution and declaring an emergency. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Bill May to accept Resolution 27-2018 authorizing the Establishment of an Economic Development Committee for the Village of Whitehouse, Lucas County, Ohio to Perform Services in the Assistance of Economic Development for the Village of Whitehouse, Lucas County, Ohio at its first reading. 5 ayes

Other items discussed:

- Teresa Snyder from Toledo Lucas County Port Authority addressed Council to explain a grant Being offered for energy efficient businesses
 - The loan gets paid via special assessment on the property, stays with the property if it Changes ownership
 - There is no risk to the municipality
 - Long term fixed rate financing for the whole term, the value of the building is looked at Not the debt
 - Loan can only be used for improvements that upgrade energy efficiency
 - For profit or nonprofit
 - Whitehouse Inn is looking to do \$80,000 in improvements
 - Opportunity to join the Energy Special Improvement District with a seat on the board
 - Residential program, home must be 5 years old, assessment transfers with ownership
 - Projects from \$25,000 - \$9,000,000
 - Project starting now, first payment would be January 2020, the first-year payments are monthly then semiannually
 - If a municipality joins the board, can it leave
 - Zero cost to the Village to certify the document, zero risk to the Village
 - When to authorize legislation

- Village office closed for Thanksgiving November 22 and 23, 2018
- Village Employee Christmas Party Friday November 30, 2018
- Historical Society Annual Meeting and Tea Saturday, December 1 from 2:00 – 4:00 PM at Village Hall
- Holiday Open House and Tree Lighting Event, Sunday, December 2, from 3:00 – 6:30 PM in the Downtown area and park, shelter house, and pavilion
- Ron Shellhammer’s Retirement Party is to be held December 12, from noon to 2:00 PM in Council Chambers
- Barbara Knisely’s retirement party is to be held December 28 from 5:00 – 8:00 PM at Loma Linda’s restaurant
- Village offices will be closed for Christmas December 24 and 25
- Village offices close at noon for New Year’s Eve December 31

- Thank you letter to express the City of Napoleon’s gratitude for the Whitehouse Fire Departments assistance during their downtown fire. Thank you to Chief Joshua Hartbarger and Deputy Chief Jason Francis for their hard work.
- Appreciation for Service members. Many are not home for the holidays
- Committee of the Whole meeting immediately following the Council meeting
- Tree Commission thanks Mark Thomas for coming to the meeting after a water main break, Tree City USA, Growth Award, Invasive Species removal, Balling trees for planting, Handbook – Applying herbicide, pollinators, what can be removed from behind the library, request for a Different tree, Tree Commission Academy Senior year in Council Chambers, tree that fell and caused a power outage, Council representative Rebecca Conklin Kleiboemer will be unable to attend Tree Commission meetings anymore, Trees in cemeteries, Ditch growth, Existing trees not interfering with the playground
- Merit Service Payment, 2019 Wage and benefit, 30% decrease in health insurance, 2019 Liability Insurance, Village sign words moving quickly, industrial park prototype sign, working economic development proposal, Council Wish List
- The Board of Zoning Appeals approved a 5-foot variance for a side yard setback
- Bob Werner resigned from the Board of Zoning appeals, there is a vacancy
- Quarry lights cut by Edison, electrician trenching to the hole, should be done next week
- Public Service Director, Steve Pilcher to see Councilman Bill May
- Schedule for unlimited garbage pick-up, neighborhood garbage missed for the second time – Told to keep the garbage until the next week, Residents want to contact the Village – not ARS, Recyclables ending up in the street, cans dropped on their sides, resident communication with ARS – not feeling they are getting enough of a response, reaching a machine instead of a person broken cans, making sure ARS fulfilling their end – especially customer services, if staff gets a Complaint it is dealt with immediately, Westwyck and Heller Road missed twice – tended to quickly, uniform way to receive complaints, passing complaints onto ARS instead of residents calling ARS
- Removal of playground equipment, still doing leaf pick up, equipment to be removed first couple weeks of December
- Rupp Road reseeded
- Witte sewer pipe in the field, utilities going on next couple of weeks to a month
- Economic Development committee members are Mayor and Council appointments, important Committee, advertise to potentials

Motion by Bill May, seconded by Mindy Curry to adjourn at 8:05 PM. 5 ayes

Duly Appointed Clerk of Council

Mayor