



Updated 5/2015

Pool Permits

This is an overview of what you will need prior to installing a pool. Before proceeding with final plans, it is always recommended that you consult with Village employees to ensure all requirements have been addressed.

- ❑ A permit is required if your pool meets the Whitehouse Zoning Code definition: *A swimming pool means an enclosure, temporary or permanent, above or below ground, containing water to be used for bathing, wading or swimming, which shall be able to contain twenty-four (24) inches minimum depth of water and exceeds twelve (12) feet in diameter or length, whichever applies to the appropriate shape.*
- ❑ If you live in a subdivision with deed restrictions, you will also need a letter from your Home Owners Association or the subdivision builder/owner/developer.
- ❑ Indicate all structures on the plot plan, including house, shed, fence, deck, utility lines (overhead and underground) and the placement of your proposed pool. Also show how far from the lot lines you intend to place the pool (must be at least 10 feet).
- ❑ Indicate location of security fence (48" high) or locking ladder for safety on above ground pools.
- ❑ Indicate where the pump and filter will be located and plugged into a GFCI protected electrical outlet. Extension cords cannot be used.
- ❑ An electrical permit may also be required and must be obtained by the electrician you have hired.
- ❑ Name, address and phone number of your contractor (pool and/or electrician). All contractors must be registered with the Village of Whitehouse. Forms are available on the website – Online Forms.

After submission, it normally takes 2 – 3 days for the plans to be approved. You will be contacted when the permit is ready. Total fees are due when plans are submitted:

Electrical permit fee and State of Ohio fee = \$75.75 (Check payable to City of Maumee)

Zoning permit = \$25.00 (Check payable to Village of Whitehouse)