



**Application for a Deck Permit
Pursuant to Whitehouse Zoning Code**

Property Owner's Name: _____ Phone No.: _____

Address: _____ Email: _____

Contractor Name: _____ (All Contractor's must be registered to perform work in the Village of Whitehouse. Form attached)

Location of proposed deck: _____

Size: _____

- Please be advised that by obtaining a zoning permit from the Village of Whitehouse, it does not release you from any deed restrictions or requirements to obtain permission from your HOA. It is suggested that you check with your HOA before proceeding with any permits from Whitehouse.
- Is plot plan attached showing **entire lot**, residence, pools, patios, sheds, etc? You will need to indicate on the plot plan where the shed is proposed to be located. It is possible that plot plans are on file with the village. Ask for a copy so that you can use it to indicate where the shed will be located.
- Be aware of any utility and/or drainage easements that might be located on your property.
- A zoning/fence permit fee of \$25 is due when the plans are delivered. Checks should be made payable to The Village of Whitehouse.

After submission, it normally takes 2 days for the plans to be approved. You will be contacted when the permit has been approved. A copy will be provided to be included with your building plans submitted for the building permit.



Deck Permits

This is an overview of what you will need prior to building a deck. Before proceeding with final plans, it is always recommended that you consult with Village employees to ensure all requirements have been addressed.

- Three sets of building plans, plot plans and specs. Two copies will be returned after approval and one is kept in a permanent file at Village Hall. Plans should include your name, address and phone number.
- Please be advised that by obtaining a zoning permit from the Village of Whitehouse, it does not release you from any deed restrictions or requirements to obtain permission from your HOA. It is suggested that you check with your HOA before proceeding with any permits from Whitehouse.
- Indicate all structures on your plot plan, including house, pool, fence, shed, etc. Also show how far from your property lines you intend to place the deck.
- The building plans must show the floor joist spans, beam size and spacing, post size and depth, and concrete depth. Indicate the size of the deck and construction value.
- Contractor name, address and phone number. All contractors must be registered with the Village of Whitehouse.

After submission, it normally takes 3 – 4 days for the Chief Building Official to approve the plans. You will be contacted when the permit is ready.

Total fees due when plans are submitted:

Base Fee	=	\$ 50.00	
Plus .10 per square foot	=	\$	
Plus State of Ohio 1% fee	=	\$ _____	(payable to City of Maumee)
		\$	
Zoning Fee	=	\$ 25.00	(payable to the Village of Whitehouse)