



Fence Permit

This is an overview of what you will need to obtain a fence permit. Before proceeding with final plans, it is always recommended that you consult with Village employees to ensure all requirements have been addressed.

- ❑ Site plan, showing where the fence will be located. If you live in a newer subdivision, it's possible that we have your site plan on file and can provide you with a copy. Also indicate any structures (house, shed, pool, deck, etc.)
- ❑ If you live in a subdivision with deed restrictions, you will also need a letter from your Home Owners Association or the subdivision builder/owner/developer.
- ❑ What type of fence (split rail, privacy, chain link, etc.) the height, and total lineal feet.
- ❑ If the fence is to be located on the property line, you will need written permission from your neighbors. If your neighbors do not agree, the fence must be located inside the property line on your property.
- ❑ The finished side of the fence must face outwards of the lot being enclosed.
- ❑ Contractors name, address, and phone number. All contractors doing business in the Village of Whitehouse must be registered with the Village.

After submission, it normally takes 1 – 2 days for the plans to be approved. You will be contacted when the zoning permit is ready to be picked up.

The current fees due when plans are submitted:

Fence building permit = \$ -0-
Zoning Permit = \$10.00 (payable to Village of Whitehouse)



**Application for a Fence Permit
Pursuant to Chapter 1257.07 of the Whitehouse Zoning Code**

Property Owner's Name: _____ Phone No.: _____

Address: _____ Email: _____

Contractor Name: _____ (All Contractor's must be registered to perform work in the Village of Whitehouse. Form attached)

Type of fence: (privacy, split rail, chain link, etc.) _____

Total lineal feet of fence: _____ Height of fence: _____

- If the fence is to be located on the property line, you will need written permission from your neighbors. If your neighbors do not agree, the fence must be located inside the property line on our property. Is neighbors written permission attached? **Yes No**
- Does your neighborhood have a Home Owners Association? If so, do you need HOA approval before installing fences? **Yes No** Is approval letter attached? **Yes No**
- Is plot plan attached showing entire lot, residence, pools, decks, sheds, etc.? You will need to indicate on the plot plan where the fence is proposed to be located. It is possible that plot plans are on file with the Village. Ask for a copy so that you can use it to indicate where the fence will be located.
- The finished side of the fence must face outwards of the lot being enclosed.
- Be aware of any utility and/or drainage easements that might be located on your property. If access is needed, your fence can be removed by the utility company.
- A zoning/fence permit fee of \$10 is due when the plans are delivered. Checks should be made payable to The Village of Whitehouse.

After submission, it normally takes 2 days for the plans to be approved. You will be contacted when the permit has been approved.

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