



January 1, 2018

**Schedule of Rates and Fees**  
**Ordinance No. 13-2017**  
**Exhibit "A"**

**I. RESIDENTIAL BUILDING PERMIT FEES**

**One, Two and Three Family Dwellings and Residential Industrialized Units**

**A. Building Permit:** New construction, additions, alterations including garages, basements, accessory buildings and decks (based on gross floor area).

1. Base fee	\$ 50.00
plus - fee per square foot	\$ 0.15
2. Detached accessory buildings and decks	\$ 50.00
plus – fee per square foot	\$ 0.10
3. Foundation only	\$ 75.00
4. Re-review fee (each)	\$ 35.00
5. Minor work	\$ 75.00
6. Certificate of occupancy (temporary or final)	\$ 50.00 each

**B. Removal and Demolition Permit:**

Removal and demolition of structures per each 100 square feet of floor area including basement area and attached garages	\$ 4.00
Over 200 square feet	\$ 50.00

**C. Electrical Permits:**

The cost shall be based upon the following:

1. Temporary service (per pole)	\$ 50.00
2. New dwelling (per unit)	\$ 125.00 + .10 amp
3. All electric unit (per unit)	\$ 120.00 + .10 amp
4. Service change: up to 100 amp	\$ 75.00
greater than 100 amp	\$ 75.00 + .20 amp
5. Alterations (other than service change)	\$ 75.00
6. Furnace and air conditioning circuit	\$ 50.00
7. Underground electrical inspection	\$ 60.00
8. Residential Generator	\$ 75.00 + gas piping fee
9. Edison release	\$ 75.00

**D. Plumbing Permits:**

The cost shall be based upon the following:

1. New dwelling (per unit)	\$ 50.00
plus per fixture	\$ 9.00
2. Underground only (per unit)	\$ 50.00
3. Alterations and fixture replacement (per unit)	\$ 50.00
plus per fixture	\$ 6.00
4. Hot water heater (per unit)	\$ 50.00
5. Hydronic boiler (per unit)	\$ 50.00

**E. Heating and Air Conditioning Permits:**

The cost shall be based upon the following:

- 1. Forced air furnace base (per unit, includes one HVAC, air conditioner and ductwork) \$ 125.00
- 2. Furnace replacement (per unit) \$ 50.00
- 3. Air conditioning only (per unit) \$ 50.00
- 4. All other heating systems (per unit) \$ 50.00

**F. Other Permits:**

1. Sidewalk and Driveway Permits:

The cost shall be based upon the following:

- a. Sidewalks and driveways involving up to 100 sq ft of construction or reconstruction \$ 25.00
- b. Sidewalks and driveways involving more than 100 sq ft of construction or reconstruction \$ 50.00
- c. Cutting or dropping of curbs \$ 50.00
  - plus add per each lineal foot \$ 2.00
  - plus reimbursement of engineering review fees, if applicable
- 2. Fireplace Permits \$ 75.00
- 3. Roofing Permits \$ 50.00
- 4. Gas piping \$ 50.00

**G. Re-inspection and Stop Work Order:**

1. Re-inspection:

- a. First re-inspection \$ 35.00
- b. Second re-inspection \$ 60.00
- c. Third re-inspection \$ 100.00

2. Stop Work Orders (per calendar year):

- a. First order \$ 200.00 \*
- b. Second order \$ 400.00 \*
- c. Third order \$ 600.00 \*

\* Plus double permit fee with maximum fee of \$1,000.00

**H. Minor Repairs:**

The following items shall be considered minor repairs for which a permit is not required:

- 1. Window/door replacement providing no change in the opening size or location.
- 2. Interior remodeling with no change to structural members or floor plan
- 3. Replacement of plaster or drywall without structural members or mechanical installation.
- 4. Painting of walls, ceilings and moldings
- 5. Replacement or repair of exterior trim, soffits, fascia or overhangs, nonstructural members
- 6. Wall papering
- 7. Concrete patios without roof or walls

**I. Extension for Building Permits**

Six (6) months to start once permit has been issued; twelve (12) months to finish. Ten (10) day written request before expiration of permit. Six (6) month extension; limit of two (2).

\$ 100.00

**J. State Surcharge Fee.** In addition to the fees stated above, each permit applicant shall be charged an additional fee in an amount equal to any surcharges, which are imposed by the laws of the State of Ohio. At the time of the passage of this Ordinance, the State has imposed a 1.5% surcharge on all fees in this Section.

**II. COMMERCIAL BUILDING PERMIT FEES**  
**Commercial, Industrial or Residential Multi-Family Units**

**A. New Construction:**

1. Structural plan review and permit fee	\$ 150.00
Additional fee (per gross sq ft)	\$ 0.15
2. Mechanical plan review and permit fee	\$ 150.00
Plus each 100 square foot of area	\$ 4.00
3. Electrical plan review and permit fee	\$ 150.00
Plus each 100 square foot of floor area	\$ 4.00
New service or service change per amp	\$ .50
Underground or floor slab installation only	\$ 50.00
4. Temporary Pole (up to 200 amps)	\$ 100.00
5. Plumbing plan review and permit fee	\$ 150.00
Plus each fixture with trap	\$ 10.00
6. Automatic sprinkler and other fire suppression systems	\$ 150.00
All suppressed areas, per each 100 sq ft of floor area	\$ 4.00
7. Kitchen hood suppression systems plan review / permit fee	
Type I	\$ 150.00
Type II	\$ 100.00
Other systems, haz hoods	\$ 225.00
8. Generators	\$ 150.00
9. Fire Pumps	\$ 200.00
10. Refrigeration (0 to 5 tons)	\$ 100.00
Plus \$20 per 5 ton portion over first 5 ton	
11. Gas piping	\$ 100.00
Plus \$10 for every appliance/connection over three	
12. Industrialized unit plans (each unit)	\$ 100.00
Plus each 100 square foot of floor area	\$ 1.30
13. Alarm system	\$ 100.00
Plus per each device	\$ 3.00
14. Foundation plan review and permit	\$ 150.00
15. Plan re-review fee, per hour	\$ 60.00
16. Certificate of occupancy	\$ 50.00
17. Sidewalk and Driveway Permit:	
a. Sidewalks and driveways involving up to 100 square feet of construction or reconstruction	\$ 25.00
b. Sidewalks and driveways involving more than 100 square feet of construction or reconstruction	\$ 50.00
c. Cutting or dropping of curbs	\$ 50.00
plus add per each lineal foot	\$ 2.00
plus reimbursement of engineering review fees, if applicable	

**B. Extension for Building Permits**

Six (6) months to start once permit has been issued; twelve (12) months to finish. Ten (10) day written request before expiration of permit. Six (6) month extension; limit of two (2). \$ 100.00

**C. Re-inspection and Stop Work Order:**

1. Re-inspection:

- a. First re-inspection \$ 35.00
- b. Second re-inspection \$ 60.00
- c. Third re-inspection \$ 100.00

2. Stop Work Orders (per calendar year):

- a. First order \$ 200.00 \*
- b. Second order \$ 400.00 \*
- c. Third order \$ 600.00 \*

\* Plus double permit fee with maximum fee of \$1,000.00

**D. Alterations and Renovations (including tenant areas for malls and shell buildings)**

Fees for permits for alteration shall be based on the gross area of the floor on which alterations are taking place. Separate fees shall be calculated for each floor on which alterations are taking place. Separate permits shall also be required for each different kind of work to be performed during the alteration, such as structural, electrical, mechanical, plumbing and fire suppression. Fees for each category or permit required shall be calculated on the basis of the table below:

<u>Gross Floor Area</u>	<u>Plan Examination Fee</u>
0 – 2000	\$ 100.00 + \$.05 per sq. ft
2001 – 5000	\$ 150.00 + \$.05 per sq. ft
5001 – 10,000	\$ 250.00 + \$.05 per sq. ft
Over 10,000	\$ 350.00 + \$.05 per sq. ft

**E. Minor Work \$ 100.00**

Minor repairs consists of minor construction, minor additions or replacement of equipment, or other minor alterations requiring a permit fee and inspection, including, but not limited to, moving non-bearing walls; changing required exits or exit corridors; adding up to five (5) circuits; replacing up to 2 plumbing fixtures; relocation of furnace; and adding up to 10 sprinkler heads.

**F. Occupancy Permits (temporary or final) \$ 50.00 each**

An occupancy permit shall be required for new and existing industrial and commercial buildings when any change of occupancy occurs or building alteration. An occupancy inspection shall be requested by the occupant after the completion of occupancy permit application and the payment of a fee of \$50 each (temporary or final).

- G. State Surcharge Fee.** In addition, each permit applicant shall also be charged an additional fee in an amount equal to any surcharges on permit fees which are imposed by the laws of the State of Ohio. At the time of the passage of this Ordinance, the State has imposed a 3% surcharge on all fees in this Section.

**III. INSPECTIONS OUTSIDE NORMAL BUSINESS HOURS**

For all inspections which a permit holder or his agents request to be performed outside normal business hours (8:00 am – 4:30 pm, M-F, excluding holidays), an additional minimum fee of \$150.00 shall be charged. If the time required to perform such inspection exceeds two (2) hours, an additional fee of \$75.00 per hour shall be charged for each hour or fraction thereof in excess of two (2) hours. All inspections to be performed outside normal business hours shall be requested in writing and given to the Maumee Division of Inspection at least forty-eight hours prior to the requested inspection to be performed.

**IV. REINSPECTIONS**

For each re-inspection or extra trip in excess of those customarily required, which is necessitated by faulty or incomplete work, the provision of an incorrect address, the failure of a permit holder or his agents to keep a scheduled appointment, or other similar negligent conduct of the permit holders or his agents, then a fee of \$35.00 for a first re-inspection; \$60.00 for a second re-inspection; or \$100.00 for a third re-inspection shall be paid for each such re-inspection or extra trip prior to the performance of such re-inspection or extra trip.

**V. SIGN PERMITS \$ 75.00**

Projecting signs that hang over the public right-of-way and freestanding (pole or monument) signs shall require a building permit before being constructed or attached to a building or wall. A sign contractor, registered with the Village of Whitehouse, must apply for the permit and install the sign as indicated on the building plans submitted for review to the Chief Building Official.

**VI. ZONING PERMITS AND FEES**

Fees required under the Zoning Code of the Village of Whitehouse shall be as follows:

A. Petition for Zoning Map / Text Amendment:	Less than 1 acre	\$100.00
	1 to 5 acres	\$200.00
	Over 5 acres	\$300.00
B. Petition for a Special Use Permit:	Less than 1 acre	\$200.00
	1 to 5 acres	\$300.00
	Over 5 acres	\$400.00
C. Petition for a Planned Unit Development:	Less than 1 acre	\$200.00
	1 to 5 acres	\$300.00
	Over 5 acres	\$400.00
Plus Escrow for Plan Review		\$500.00

D.	Appeal to Board of Zoning Appeals		\$100.00
E.	Preliminary Plat Review and Submittal:	Up to 5 acres	\$100.00
		6 to 10 acres	\$200.00
		11 to 20 acres	\$400.00
		Over 20 acres	\$600.00
	Plus Escrow for Plan Review		\$500.00
F.	Resubmittal of a Preliminary Plat (12 months after original approval) 10% of original fees (E). Two resubmittals allowed for a total of 3 years.		
G.	Final Plat Review and Submittal		\$150.00
	Plus Per Lot		\$ 5.00
	Plus Escrow for Plan Review		\$500.00
H.	Zoning Permits:	New structures/additions, including garages	\$ 50.00
		Sheds, accessory buildings, pools, and decks	\$ 25.00
		Fences	\$ 10.00
		Signs	\$ 20.00
I.	Petition for Preliminary Discussion to Planning Commission		\$ 75.00
J.	Commercial Site Plan Review by Planning Commission		\$100.00
K.	Minor sub-division / lot split (less than five parcels)		\$100.00

**VII. BUSINESS REGISTRATION FEES** (in addition to any County / State licenses required)

A.	Fees for licenses required by Chapter 731 of the Whitehouse Codified Ordinances, within the Village shall be:		
1.	Vendor / Solicitor license (door-to-door)		
a.	annual, per person		\$ 25.00
B.	Other registration fees		
1.	Ice cream vendor's license (annual)		
a.	for each motor vehicle		\$ 50.00
b.	for each non-motorized vehicle		\$ 25.00
2.	Public fireworks exhibition permit (per exhibition)		\$100.00

**VIII. REGISTRATION FEES FOR SKILLED TRADESMEN**

Fees for Certificate of Registration required by Chapter 1323 of the Codified Ordinances for the performance of work within the Village by certain skilled tradesmen shall be as follows:

A.	Contractor's registration and renewal fees. Fees for electrical, plumbing, steamfitter, HVAC, refrigeration, and fire suppression system contractors shall be:		
1.	Original registration		\$ 50.00
2.	Annual registration renewal		\$ 40.00

- B. Original registration fees and annual registration renewal fees for sewer, sign, sidewalk, drive apron and curb cut contractors shall be:
- |                                |          |
|--------------------------------|----------|
| 1. Original registration       | \$ 50.00 |
| 2. Annual registration renewal | \$ 40.00 |
- C. Original registration fees and annual registration renewal fees for all contractors who are not otherwise specified in this Section, shall be:
- |                                |          |
|--------------------------------|----------|
| 1. Original registration       | \$ 50.00 |
| 2. Annual registration renewal | \$ 40.00 |
- D. Contractors whose principal place of business is located within the Village limits shall not be required to pay the Contractor Registration Fee. The Contractor Registration Form and all required documentation concerning state licensing and proof of Worker's Compensation shall be required along with the completed form.

**IX. RIGHT OF WAY INFRASTRUCTURE**

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|---------------------------------------|----------|
| A. Right-of-way infrastructure permit | \$100.00 |
|---------------------------------------|----------|

**X. FEES FOR DIVISION OF WATER AND SEWER**

Fees for the Division of Water, including water and sewer rates and tap fees shall be:

- A. Water Rates (**within Village limits**)
- |  |          |
|--|----------|
| 1. Minimum charge for one month or up to 2,000 gallons         | \$ 15.48 |
| 2. Per 1,000 gallons thereafter                                | \$ 7.76  |
| 3. Monthly Capital Improvement charge per meter by meter size: |          |

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 2.50
1"	\$ 6.25
1-1/2"	\$12.50
4"	\$50.00
6"	\$82.50

- B. Water Rates (**outside Village limits**)
- |  |          |
|--|----------|
| 1. Minimum charge for one month or up to 2,000 gallons         | \$ 32.54 |
| 2. Per 1,000 gallons thereafter                                | \$ 16.27 |
| 3. Monthly Capital Improvement charge per meter by meter size: |          |

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 2.50
1"	\$ 6.25
1-1/2"	\$12.50
4"	\$50.00
6"	\$82.50

C. Sewer Rates (**within Village limits**)

- |   |          |
|---|----------|
| 1. Minimum charge for one month or up to 2,000 gallons  | \$ 7.95  |
| 2. Per 1,000 gallons thereafter   | \$ 3.98  |
| 3. Minimum charge for one month for those residents not connected to the Village water system | \$ 29.84 |
| 4. Monthly Capital Improvement charge per meter by meter size:                                |          |

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 3.01
1"	\$ 7.53
1-1/2"	\$15.03
4"	\$60.20
6"	\$99.33

D. Sewer Rates (**outside Village limits**)

- |  |          |
|--|----------|
| 1. Minimum charge for one month for non-residents not connected to the Village water system                                  | \$ 62.64 |
| 2. Minimum charge for one month up to 2000 gallons for Non-residents with water service (110% surcharge for outside Village) | \$ 16.70 |
| 3. Per 1,000 gallons thereafter (110% surcharge for outside Village)   | \$ 8.36  |
| 4. Monthly Capital Improvement charge per meter by meter size:   |          |

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 3.01
1"	\$ 7.53
1-1/2"	\$15.03
4"	\$60.20
6"	\$99.33

E. Additional miscellaneous charges:

- |   |                          |
|---|--------------------------|
| 1. Water shut-off due to non-payment of a bill (first time)   | \$ 20.00                 |
| (additional shut-offs)  | \$ 40.00                 |
| 2. Employee over-time to cover cost of turning water back on if payment is made after 4:00 p.m.       | \$ 40.00                 |
| 3. Deposit for all rental properties before service is turned on                                      | \$ 75.00                 |
| 4. Replace frozen water meter   | Cost of meter plus labor |
| 5. 10% late payment on bills paid after due date  |                          |
| 6. Collection fee charged to all delinquent bills if no prior arrangements have been made for payment | \$ 10.00                 |
| 7. Fee for tampering with meter   | \$ 250.00                |
| 8. Bulk water, plus cost per gallon   | \$ 25.00                 |
| 9. Damaged service line   | Cost of parts plus labor |
| 10. Unauthorized use of hydrant, theft of water   | \$ 250.00                |



F. Water and sewer tap fees for new construction	
1. Sewer tap fee for Village residents	\$1,100.00
2. Sewer tap fee for non-Village residents	\$2,310.00
3. Water tap fee for Village residents	\$ 750.00
4. Water tap fee for non-Village residents	\$1,500.00
5. Fireline or fire suppression line	Cost of materials plus inspection

## **XI. FEES FOR REFUSE SERVICES**

A. Monthly fee for unlimited weekly residential refuse collection	\$ 9.00
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## **XII. FEES FOR MOWING GRASSES, WEEDS AND RANK VEGETATION**

Per Chapter 521.11 of the Whitehouse Municipal Code, when the Village is required to mow, property owners shall be charged the hourly rate of:

For the first offense in any calendar year	\$ 160.00 hr
For the second offense in any calendar year	\$ 200.00 hr
For the third offense in any calendar year	\$ 250.00 hr
With increments of an additional \$50.00 per hour per offense per calendar year	

## **XIII. FEES FOR STREET TREES**

A per tree fee for street trees will be charged to the contractor / owner at the time zoning permits are issued for individual lots. The Village of Whitehouse will plant such trees at the appropriate time as lots are developed.

\$ 450.00 per  
tree