



# APPLICATION FOR A ZONING PERMIT

The undersigned hereby applies for a Zoning Permit for the following use and or building, to be issued on the basis of the information contained herein, including attached plot plans and drawings, all of which applicant says are true.

Subdivision: \_\_\_\_\_ Lot # \_\_\_\_\_ Address of Parcel: \_\_\_\_\_  
Owner: \_\_\_\_\_ Phone # \_\_\_\_\_ Email: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Phone # \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Lot size: \_\_\_\_\_' x \_\_\_\_\_' Type of lot: Inside  Corner

**Check all that apply:** New dwelling  Remodel  Addition   
Garage  Shed  Deck  Other

**Fill in all that apply:**

Dwelling: # of Families \_\_\_\_\_ Square footage (including garage and basement) \_\_\_\_\_  
Building size: \_\_\_\_\_' x \_\_\_\_\_' Height: \_\_\_\_\_ Stories: \_\_\_\_\_ Roof pitch \_\_\_\_\_  
Eave overhang \_\_\_\_\_ Construction value: \$ \_\_\_\_\_

Remodel: Size of Area: \_\_\_\_\_ Explain changes: \_\_\_\_\_  
Addition: Size: \_\_\_\_\_'x\_\_\_\_\_ ' Location: Front  Back  Side   
Garage: Size: \_\_\_\_\_'x\_\_\_\_\_ ' Square footage: \_\_\_\_\_ Height: \_\_\_\_\_ Use: \_\_\_\_\_  
Shed: Size: \_\_\_\_\_'x\_\_\_\_\_ ' Square footage: \_\_\_\_\_ Height: \_\_\_\_\_ Use: \_\_\_\_\_  
Deck: Size: \_\_\_\_\_ Location: Front  Back  Side   
Remarks: \_\_\_\_\_

By signing below, I understand that Whitehouse is required to obtain National Pollution Elimination System (NPDES) general permit coverage for Municipal Separate Storm Sewer Systems under the purview of the Clean Water Act. I also understand that I must comply with certain regulations as outlined in the attached letter dated December 27, 2016. I hereby acknowledge that I have received a copy of the information and will abide by such regulations while working in Whitehouse.

The undersigned states that this Application is true, accurate and complete with all required documentation. Whitehouse relies on the completeness, relevancy, and accuracy of the Application for Zoning Permit. I have read the foregoing application and agree. Any certificate issued upon a false statement of any fact, which is material to the issuance hereof, shall be void.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submitted by (Please Print): \_\_\_\_\_

OFFICE USE ONLY: Date Received: \_\_\_\_\_ Fee paid: \_\_\_\_\_ Check # \_\_\_\_\_ Receipt # \_\_\_\_\_



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**Application for a Deck Permit  
Pursuant to Whitehouse Zoning Code**

Property Owner's Name: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ (All Contractor's must be registered to perform work in the Village of Whitehouse. Form attached)

Location of proposed deck: \_\_\_\_\_

Size: \_\_\_\_\_

- Please be advised that by obtaining a zoning permit from the Village of Whitehouse, it does not release you from any deed restrictions or requirements to obtain permission from your HOA. It is suggested that you check with your HOA before proceeding with any permits from Whitehouse.
- Is plot plan attached showing **entire lot**, residence, pools, patios, sheds, etc? You will need to indicate on the plot plan where the shed is proposed to be located. It is possible that plot plans are on file with the village. Ask for a copy so that you can use it to indicate where the shed will be located.
- Be aware of any utility and/or drainage easements that might be located on your property.
- A zoning/fence permit fee of \$25 is due when the plans are delivered. Checks should be made payable to The Village of Whitehouse.

After submission, it normally takes 2 days for the plans to be approved. You will be contacted when the permit has been approved. A copy will be provided to be included with your building plans submitted for the building permit.



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## Deck Permits

This is an overview of what you will need prior to building a deck. Before proceeding with final plans, it is always recommended that you consult with Village employees to ensure all requirements have been addressed.

- Three sets of building plans, plot plans and specs. Two copies will be returned after approval and one is kept in a permanent file at Village Hall. Plans should include your name, address and phone number.
- Please be advised that by obtaining a zoning permit from the Village of Whitehouse, it does not release you from any deed restrictions or requirements to obtain permission from your HOA. It is suggested that you check with your HOA before proceeding with any permits from Whitehouse.
- Indicate all structures on your plot plan, including house, pool, fence, shed, etc. Also show how far from your property lines you intend to place the deck.
- The building plans must show the floor joist spans, beam size and spacing, post size and depth, and concrete depth. Indicate the size of the deck and construction value.
- Contractor name, address and phone number. All contractors must be registered with the Village of Whitehouse.

After submission, it normally takes 3 – 4 days for the Chief Building Official to approve the plans. You will be contacted when the permit is ready.

Total fees due when plans are submitted:

Base Fee	=	\$	50.00	
Plus .10 per square foot	=	\$		
Plus State of Ohio 1% fee	=	\$	_____	
		\$		(payable to City of Maumee)
Zoning Fee	=	\$	25.00	(payable to the Village of Whitehouse)