



January 18, 2019

Meeting Notice
Tree Commission
January 24, 2019

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, January 24, 2019 at 7:00 p.m. The meeting will be held in Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the November 15, 2018 Meeting
- III. Elect Officers for 2019
- IV. Old Business
 - A. Review Tree Commission Academy
 - B. Tree Inventory
 - C. Forms & Docs
- V. New Business
 - A. Plan Spring Seminar-Bees
- VI. Discuss Other Issues as Appropriate under the Village Charter
- VII. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

MEMORANDUM

TO: The Village of Whitehouse Tree Commission- Sheri Luedtke, Elliot Tramer, Amy Schultz, Christine Manzey, Michelle Tippie, Dianne Toffler, Richard Bingham (Council Representative), and Mark Thomas (Staff Advisor)

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Thursday, January 24, 2019 Tree Commission Meeting

DATE: January 18, 2019

The Whitehouse Village Tree Commission is scheduled to meet on Thursday, January 24, 2019 at 7:00 p.m. in the Classroom, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Chairperson's call to order, the Commission can review and approve the minutes of the November 15, 2018 meeting.

Elect officers for 2019.

Under old business, the Commission can review the Tree Commission Academy, tree inventory, and forms and docs.

The Commission may then discuss any new business items they may have.

After addressing all of the scheduled agenda items, the Chair could ask for any other business as appropriate under the Tree Commission Ordinance before entertaining a motion to adjourn.

Respectfully,

Jordan D. Daugherty
Village Administrator

MINUTES
Whitehouse Tree Commission
November 15, 2018

Commissioners Present: Chairman; Sheri Luedtke, Members; Amy Schultz, Michelle Tippie, Diane Toffler. Village Representative, Mark Thomas.

The meeting was called to order by Chairman, Sheri Luedtke, at 6:55 pm. The minutes of the October 25, 2018 meeting were approved. Motion to approve was made by Amy Schultz and seconded by Diane Toffler. Motion carried.

Old Business:

Tree on Saron Lane: Sheri Luedtke contacted the homeowner regarding the removal and replacement of a Swamp White Oak in the tree lawn. It was agreed that the tree needed to be removed. The homeowner requested that a Maple tree be planted as a replacement. Since this specimen is not in the Master Plan, it will be suggested that a London Plane Tree be planted. Sheri will again contact the homeowner and if this tree is rejected, we will remind the homeowner that they can plant a tree in the front yard and we will not replace one in the tree lawn.

Thank you Note: Was received from Diana Martin, resident at Rupp & Cemetery Roads, thanking the Tree Commission for their suggestions regarding the ditch at the back of their property.

Tree City and Growth Awards: Sheri Luedtke turned in the Tree City Application information to Jill Gundy. Elliot Tramer stated that the information for our Growth Award is being turned in.

Forms & Documents: Toledo MetroParks Pesticide Applicator form will be added to documents.

Tree Inventory: Mark Thomas reported that the trees for fall planting, 40 in number, have been received and that village personnel will be planting them in the next couple of weeks.

Tree Commission Academy: The Senior class scheduled for November 28th will be held in council chambers, graduation will be sometime in January, 2019.

Meeting Plan for 2019: Meeting Plan was reviewed and agreed upon.

New Business:

Confirm Members: All members present agreed to continue into 2019 their activity with the Tree Commission. Members not present will be contacted by Sheri Luedtke. At this time we learned that Janet Traub, a long-time member of the Tree Commission will not continue. She has moved and would find it difficult to continue on an ex-officio basis. Amy Schultz will contact her regarding the Master Plan documentation, which she has maintained.

Winter Newsletter: There will not be an article for the winter newsletter.

Spring Seminar: Sheri Luedtke will contact Roger and Judy Meyers for a talk about bees, planting pollinators, and bee products.

Motion to adjourn the meeting was made by Diane Toffler and seconded by Michelle Tippie, it was adjourned by Sheri Luedtke at 8:10 pm.

Respectfully submitted,

Amy Schultz