



March 29, 2019

WHITEHOUSE COUNCIL AGENDA
April 2, 2019 at 7:00 P.M. (Cancelled)

Notice: The regularly scheduled Council meeting of Tuesday April 2, 2019 has been cancelled



March 29, 2019

SPECIAL WHITEHOUSE COUNCIL AGENDA

April 3, 2019

7:00 P.M.

Please note: the location of this meeting is at the Anthony Wayne High School Auditorium, 5967 Finzel Rd, Whitehouse, OH 43571

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Hear a presentation on the Southwestern Lucas County Joint Fire District Feasibility Study
- IV. Adoption of Bills dated March 29, 2019 and the Addendum bills dated April 3, 2019
- V. Resolutions
 - A. Resolution 4-2019: Legislation Authorizing the Purchase of Road Salt, (needs authorized, as an emergency)
- VI. Adjournment

MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Special Council Meeting of Wednesday, April 3, 2019

DATE: March 29, 2019

The Whitehouse Village Council will meet for a Special Council meeting Wednesday, April 3, 2019, at 7:00 PM at the **Anthony Wayne High School Auditorium, 5967 Finzel Road, Whitehouse, Ohio 43571.**

Following the Mayor's call to order and the Council Clerk's roll call, a presentation will be made on the feasibility report on the possible joint fire district with the City of Waterville and Waterville Township.

Also, Council will be asked to approve Council Bills as well as take action on approving our annual salt contract with the Ohio Department of Transportation.

After taking action on the salt purchase resolution, Council may adjourn.

Respectfully submitted,

Jordan D. Daugherty
Village Administrator

**COUNCIL BILLS
3/29/2019**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
21ST Century Paint	PARKS	\$336.00	\$336.00	Gallon - PPG Industrial gloss oil - White
AT&T	FIRE	\$59.53		Phone Service
AT&T	WATER	\$49.17	\$108.70	Phone Service
Bayly, Aleaha	POLICE	\$440.00		Cleaning
Bayly, Aleaha	MAINTENANCE	\$520.00	\$960.00	Cleaning
Boundtree	FIRE	\$33.98	\$33.98	Amidate Medication
Corey Coley	COMMUNITY	\$120.00	\$120.00	Concert in the Park
Curtis Blue Line	POLICE	\$807.09	\$807.09	Uniforms
Four County Career Center	FIRE	\$2,625.00	\$2,625.00	Fire 1 class for Jim Steers, Larry Yunker, Eric Leonard
Fred Ott Inc	FIRE	\$234.71	\$234.71	Heater for generator
Great Lakes Specialty Equipment	FIRE	\$45.00		Gear Suspenders
Great Lakes Specialty Equipment	FIRE	\$630.00	\$675.00	Reflective Striping for Apparatus
Heban, Murphree & Lewandowski	POLICE	\$982.00		Law Director Charges
Heban, Murphree & Lewandowski	ADMINISTRATION	\$3,015.00		Law Director Charges
Heban, Murphree & Lewandowski	WATER	\$1,220.00	\$5,217.00	Law Director Charges
Howard T. Moriarty Co., Inc.	SEWER	\$44.32	\$44.32	60" Fiberglass Tile probe
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear Payment
MASI	WATER	\$107.75	\$107.75	Water Sample Analysis
McKesson Medical	FIRE	\$61.52	\$61.52	Medications
Mitch's Welding & Hitches Inc.	STREETS	\$573.00	\$573.00	Trailer repair - Renew leaf springs
Office Depot, Inc.	POLICE	\$33.73	\$33.73	TZE Tape, 6MM, Blk prmt, Wht Tape
Ohio Compost & Recycling LLC	SANITATION	\$1,093.75	\$1,093.75	Quarterly Contract
Phoenix Fire	FIRE	\$600.00	\$600.00	Rental Gear for 5 months
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Raylecom Communications	FIRE	\$231.40	\$231.40	Pager Parts
Selking International & Idealease	STREETS	\$126.62	\$126.62	Brake Chamber
Shamrock Companies	TAX	\$173.68	\$173.68	1099G Mailings

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	POLICE	\$372.19		Utilities
Toledo Edison	FIRE	\$439.49		Utilities
Toledo Edison	STREET LIGHTS	\$5,983.39		Utilities
Toledo Edison	PARKS	\$1,314.52		Utilities
Toledo Edison	MAINTENANCE	\$743.42		Utilities
Toledo Edison	STREETS	\$33.27		Utilities
Toledo Edison	LIFE SQUAD	\$369.39		Utilities
Toledo Edison	WATER	\$420.25		Utilities
Toledo Edison	SEWER	\$3,680.67	\$13,356.59	Utilities
UniFirst Corporation	POLICE	\$18.80		Rug Cleaning
UniFirst Corporation	FIRE	\$18.80		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$75.40	Rug Cleaning
US Bank	FIRE	\$158.14	\$158.14	Copier Charges
USA Bluebook	MAINTENANCE	\$1,344.24	\$1,344.24	Locator, Hose, & Parts
West Bend Mutual	TAX	\$450.00	\$450.00	JEDZ Board Coverage
		\$31,671.29	\$31,671.29	

RESOLUTION NO. 4- 2019

A RESOLUTION AUTHORIZING THE ADMINISTRATOR TO PURCHASE ROAD SALT FOR USE BY THE PUBLIC SERVICE DEPARTMENT DURING THE CALENDAR YEARS 2019-2020 FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Public Service Director that the Village purchase road salt from the Ohio Department of Transportation (ODOT); and

WHEREAS, the Council of the Village of Whitehouse is desirous of implementing said recommendation;

WHEREAS, the Village of Whitehouse, Lucas County, Ohio agrees to participate in the Ohio Department of Transportation's (ODOT) annual winter road salt bid (2019-20) in accordance with Ohio Revised Code 5513.01(B) and hereby agrees to all the following terms and conditions in its participation of the ODOT winter road salt contract; and

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: This participation agreement for the ODOT master winter road salt contract is hereby approved, funding has been authorized, and the Village of Whitehouse agrees to all the following terms and conditions regarding participation on the ODOT master winter salt contract:

A. The Village of Whitehouse hereby agrees to be bound by all terms and conditions established by ODOT in the winter road salt contract and acknowledges that upon of award of the contract by the Director of ODOT it shall be bound by all such terms and conditions included in the contract; and

B. The Village of Whitehouse hereby acknowledges that upon the Director of ODOT's signing of the winter road salt contract, it shall effectively form a contract between the awarded salt supplier and the Village of Whitehouse; and

C. The Village of Whitehouse agrees to be solely responsible for resolving all claims or disputes arising out of its participation in the ODOT winter road salt contract and agrees to hold

the Department of Transportation harmless for any claims, actions, expenses, or other damages arising out of the Village of Whitehouse's participation in the winter road salt contract; and

D. The Village of Whitehouse hereby requests through this participation agreement a total of Six Hundred Tons (600) of Sodium Chloride (Road Salt) of which the Village of Whitehouse agrees to purchase from its awarded salt supplier at the delivered contract bid price per ton awarded by the Director of ODOT; and

E. The Village of Whitehouse hereby agrees to purchase a minimum of 90% of its above-requested salt quantities from its awarded salt supplier during the contract's effective period of September 1, 2019 through April 30, 2020; and

F. The Village of Whitehouse hereby agrees to place orders with and pay the awarded salt supplier on a net 30-day basis for all road salt it receives pursuant to ODOT salt contract; and

G. The Village of Whitehouse acknowledges that should it wish to rescind this participation agreement it will do so by written, emailed request by no later than Friday, April 19 by 12:00 p.m. The written, emailed request to rescind participation must be received by ODOT Office of Contract Sales, Purchasing Section email: Contracts.Purchasing@dot.ohio.gov by the aforesaid deadline. The Department, upon receipt, will respond that it has received the request and that it has effectively removed the Village of Whitehouse's participation request. Furthermore, it is the sole responsibility of the Village of Whitehouse to ensure ODOT has received this participation agreement as well as the receipt of any request to rescind this participation agreement. The Department shall not be held responsible or liable for failure to receive a Village of Whitehouse's participation agreement and/or a Village of Whitehouse's request to rescind its participation agreement.

SECTION II: That the Administrator of the Village of Whitehouse be and is hereby authorized to contract with ODOT, for the purchase of Six Hundred (600) tons of road salt for use by the Village of Whitehouse Department of Public Service during the 2019 – 2020 winter season in the Village of Whitehouse, Ohio, pursuant to specifications on file.

SECTION III: That the sum of Forty-five Thousand Dollars (\$45,000.00) or so much thereof as may be needed for said purchase, be and the same is hereby appropriated from the Streets / General Fund.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary to provide for adequate road salt during the winter season of 2019 – 2020, thus providing for safe travel upon thoroughfares and roadways throughout the Village for benefit of the inhabitants of the Village of Whitehouse and surrounding environs.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

Adopted: April 2, 2019, as an EMERGENCY MEASURE.

Donald L. Atkinson, Mayor

ATTEST:

Duly Authorized Clerk of Council

Kevin Heban, Solicitor

VILLAGE OF WHITEHOUSE
STATUS REPORT
April 2, 2019

ADMINISTRATION

- 03-19-19** 1. February 28, 2019: Income Tax Collection = \$413,723.10
Compared to last year = \$316,048.21 (30.91% increase)
JEDD & JEDZ collections = \$239,169.23
- 02-19-19** 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

- 09-14-18** 1. Continue meetings with others seeking alternate water source
2. Drafting of SR64 Corridor zoning plan
3. Continue planning of village-to-city transition

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

- 01-11-19** 1. **The Preserve, Plat 2.** Plans under review. Construction is 95% complete.
2. **Witte Walk.** Final plans submitted and under review. Plans approved, sent to EPA for approval. Village has received approved water improvement plans. Construction started.

GRANTS

- 08-31-18** 1. Two grant applications have been authorized by Council.
- a. **Weckerly Road Resurfacing** – Joint application with Lucas County for OPWC funds. 2019 construction year. Weckerly Road from bridge at Swan Creek south to Lenderson, and all of Lenderson. Project has been approved for OPWC funding – 2019 project year.
- b. **Bucher Road / Finzel Road** – Joint application with Lucas County for OPWC funds. 2020 construction year. Bucher to Village limits and Finzel Road. Weckerly to AWHS campus – 3 lane portion of roadway.

PARKS & RECREATION

- 03-05-19** 1. **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway.

STREETS

- 02-19-19** 1. **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the

Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year.

2. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group.

WATER

- 02-19-19
1. Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing.

WASTE WATER

SANITATION

MISCELLANEOUS

- 03-05-19
1. **Building Permits:** 5 new home as of 03/15/2019.
- 01-01-19
2. **Public Works:**
 1. Spring preparations
 2. Tree trimming and brush clearing
 3. Park play equipment project
 4. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of November 7, 2018, meeting
- B. Charter Revision Commission
 1. Pending approval of May 9, 2018 Meeting Minutes
- C. Fire Dependency Board
 1. Pending approval of February 27, 2019 meeting minutes

- D. Planning Commission
 - 1. Pending approval of January 7, 2019, meeting minutes
- E. Records Commission
 - 1. Pending approval of June 5, 2018, Meeting Minutes
 - 2. Pending 2018 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2018
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of March 28, 2019 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 - 1. Completion of Veterans Memorial Park
 - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 - 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 - 1. Pending Discussion of New Downtown Traffic Signage (late summer)
 - 2. Pending Discussion of Water Supply Options
 - 3. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
 - 1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection
- G. General
 - 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.