



June 21, 2019

Meeting Notice
Tree Commission
June 27, 2019

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, June 27, 2019 at 7:00 p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the May 23, 2019 Meeting
- III. Old Business
 - A. Discuss Farmers Market
 - B. Review of 40th Anniversary Urban Forestry Forum
 - C. Discuss Possible Eagle Scout Projects
 - D. Tree Inventory
 - E. Forms & Docs
- IV. New Business
 - A. Evaluate Trees in the Cemetery on Cemetery Road
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

MEMORANDUM

TO: The Village of Whitehouse Tree Commission- Sheri Luedtke, Elliot Tramer, Amy Schultz, Christine Manzey, Michelle Tippie, Dianne Toffler, Richard Bingham (Council Representative), and Mark Thomas (Staff Advisor)

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Thursday, June 27, 2019 Tree Commission Meeting

DATE: June 21, 2019

The Whitehouse Village Tree Commission is scheduled to meet on Thursday, June 27, 2019 at 7:00 p.m. in the Classroom, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Chairperson's call to order, the Commission can review and approve the minutes of the May 23, 2019 meeting.

Under old business, the Commission can discuss the Farmer's Market, review the 40th Anniversary Urban Forestry Forum, discuss possible Eagle Scout projects for Noah Werning, review tree inventory and forms and documents.

Under new business, the Commission can discuss the evaluation of the trees at the Cemetery on Cemetery Road.

After addressing all of the scheduled agenda items, the Chair could ask for any other business as appropriate under the Tree Commission Ordinance before entertaining a motion to adjourn.

Respectfully,

Jordan D. Daugherty
Village Administrator

Whitehouse Tree Commission

Minutes of Meeting – May 23, 2019

Commissioners Present: Chairperson, Sheri Luedtke, Amy Schultz, Elliot Tramer, Chris Manzey, Diane Toffler and Mark Thomas, Village Staff Advisor. Guest, Stephanie Miller, State of Ohio, ODNR, Regional Coordinator.

The meeting was called to order by Chairperson, Sheri Luedtke, at 7:10 pm. The minutes of the April 25, 2019 meeting were approved after a correction to the spelling of Michelle Tippie's name and a motion was made by Elliot Tramer and seconded by Diane Toffler. Motion carried.

Old Business:

Flower Market: Members have participated in 3 weekly markets during which they were able to pass out White Fir tree saplings along with information on trees and answer questions from the public. We will have more information for the Farmers Markets which will begin in July and run through October. We will need help in manning a table during those months.

Arbor Day, Grocery Bag Project: Sheri Luedtke collected the bags from Heidi Love, art teacher at Whitehouse Elementary. The children drew pictures on the brown paper bags with the emphasis on trees and insects that are harmful to trees. The bags will be returned to Kroger in Waterville and used to bag groceries for their customers.

Arbor Day: A few comments by Sheri Luedtke regarding the day. We first had to cancel the original planting day due to rain. The students that had planned to attend were given the prepared saplings of a White Fir to plant. Planting of the three trees near Stiles Road took place on May 20th with the help of Bittersweet Farms residents. The Mayor did a very nice job with the proclamation and a big thank you the Boy Scouts who dug the holes and to Mark Thomas for all of his hard work in making this happen. Trees planted were a Tulip Tree, a Black Gum and a Hackberry.

Forms & Documents: Diane Toffler has spent quite a few hours organizing the tree commission cabinet to make access to our information easier to find.

Tree Inventory: Jeffery Rodriquez of 10631 Saron was sent a letter regarding the callery pears that were planted in the tree lawn. Mark Thomas will follow up to make sure they were removed. A Park tree was damaged due to a storm and will be removed. There was some discussion regarding the large spruce trees in the park and it was discussed again that the benefits of those trees outweigh other considerations.

EAB & ALB Awareness: This is the time of year for EAB (Emerald Ash Borer) and ALB (Asian Long horned Beetle) awareness program. Information was made available at the 3 flower marts in early May and will be made available at the Farmers Markets in July – October.

Boy Scout, Noah Werning: The tree commission was presented with a letter from Noah asking if there would be a project that he could assist with for an Eagle Scout Project. He will be invited to the June tree commission meeting to discuss a project.

Other Items: Stephanie Miller is interviewing municipalities regarding their commissions, as Northwest Ohio is celebrating their 40th Anniversary of Tree City USA. Items to be discussed will be budgets, the extent of canopy cover and what makes a good program. Her interview of various questions regarding the Whitehouse Tree Commission lasted about half an hour and covered many subjects. Some topics that the commission may need to work on were a tree risk assessment plan, developing a mission statement and a management plan.

Elliot Tramer presented an article regarding greenspace and canopy cover. It was noted during research that the elderly have a lower mortality rate while living in areas that have increased greenspace and canopy cover.

Meeting was adjourned with a motion by Chris Manzey and seconded by Elliot Tramer, adjourned at 8:45pm.

Respectfully submitted,

Amy Schultz