

WHITEHOUSE POLICE DEPARTMENT

2017 ANNUAL REPORT



Honest – Integrity -Respect – Excellence -Professionalism



(2017 Anthony Wayne Local School District Homecoming Parade)



WHITEHOUSE POLICE DEPARTMENT

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TODD A. KITZLER - DEPUTY POLICE CHIEF

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

December 4, 2017

TO: Mayor Donald L. Atkinson
Village Council

SUBJ: Police Department 2017 Annual Report

Your Honor, and members of Village Council,

It is my honor to present to you the agency's Annual Report for 2017. It is through the efforts of the men and women of your Police Department that this report is made possible.

Working with our community members, we endeavor daily to provide the services they deem as important. In keeping with our Mission, we strive to provide superior police services, "in partnership with citizens," to earn their trust and support. We take this relationship seriously, knowing that we can be called upon to keep our residents and visitors safe.

We have highlighted several areas of successes in reaching our goals as an agency this year. We've enhanced programs to offer continued superior police services, offered training and educational opportunities community members, restructured processes to better meet community needs, and welcomed new members into our organization.

We've made great strides in providing educational opportunities for our officers, so we can provide the best service to our community. We also addressed new challenges and provided opportunities for personal and professional growth among our members. We updated equipment, policies, procedures, and tactics to operate more efficiently and effectively. We have received re-certification through the Ohio Collaborative Community-Police Advisory Board by having policies, standards, and training that meet or exceed best practices in law enforcement.

As 2018 rapidly approaches we look forward to the challenges ahead, and will continue to adhere to our Mission and Core Values by making the Village of Whitehouse a safe place to live, work, and play.

Respectfully,

Mark E. McDonough

Mark E. McDonough, CLEE
Chief of Police

***THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.***

TABLE OF CONTENTS

| Topic | Page |
|---|-------------|
| Whitehouse Police Department Personnel | 1 |
| Department Mission Statement and Core Values | 2 |
| Updates to Personnel Roster 2017 | 3 |
| Part-Time Officers | 4 |
| School Resource Officer (SRO) Program | 5-7 |
| Department Special Duty Assignments | 8 |
| Safety Office Assistant | 9 |
| Police Records Management System | 9 |
| Village Prosecutor | 10 |
| New Patrol Vehicle | 11 |
| Coffee with a Cop/Lunch with the Law Events | 11-12 |
| Liquor Establishment Employee Training (LEET) | 12 |
| Anthony Wayne Area Citizens Police Academy | 13-15 |
| Anthony Wayne Area Drug Stoppers Program | 16 |
| Department Training Committee | 17-18 |
| Department In-Service Training | 19 |
| Department Training Requirements | 19-20 |
| Department Equipment Committee | 21-22 |
| Officer Presentations | 22 |
| Drug Take Back® | 22-23 |
| Safety Town 2017 | 24-25 |
| EyeCitizen® Program | 25 |
| Victim Services Officer Program | 26 |
| Department Webpage | 27-28 |
| Department Facebook®/Twitter® Pages | 28 |
| House Watch Program | 29 |
| Safety Services Job Fair 2017 | 30 |
| Youth Diversion Program | 31 |
| Whitehouse Community Senior Contact Program | 32-33 |
| Assisting Our Community Members | 33-25 |
| Ohio Collaborative Community-Police Relations Board Certification | 36 |
| Department Statistics | 37-39 |
| School Crossing Guards | 40 |
| Department Memberships | 41 |
| Traffic Safety | 42 |
| 2018 Department Goals & Objectives | 43 |

Whitehouse Police Department Personnel

Full-Time Officers (FT = Full-time appointment; PT = Part-time appointment)

Serving Since:

| | |
|----------------------------|---|
| Chief Mark McDonough | May 15, 2012 |
| Deputy Chief Todd Kitzler | May 19, 2015 |
| Sgt. Ronnie Shellhammer | February 2, 1988 (PT) April 3, 1994 (FT) |
| Sgt. Brad Baker | September 22, 2006 (PT) February 11, 2007 (FT) |
| Officer Amanda Crosby | January 30, 2001 (PT) May 8, 2005 (FT) |
| Officer Carmen Kantner | May 6, 2005 (PT) February 1, 2009 (FT) |
| Officer Kyle McClanahan | January 15, 2013 |
| Officer Andy Kasack, Jr. | April 20, 2015 (PT) April 2, 2016 (FT) |
| Officer Joshua Malone | April 23, 2015 (PT) May 1, 2016 (FT) |
| Officer Kenneth Scheuerman | April 20, 2015 (PT) April 30, 2017 (FT) |

Part-Time Officers

| | |
|----------------------------|------------------|
| Officer Michael Schwerer | June 8, 1999 |
| Officer Rick Gallaher | August 13, 2001 |
| Officer Aaron Hunt | May 17, 2016 |
| Officer Alex Thomasson | March 21, 2017 |
| Officer (SRO) Adam Hammitt | July 19, 2016 |
| Officer Matthew Ranazzi | November 7, 2017 |

Part-Time Safety Office Assistant

| | |
|----------------|-------------------|
| Cindy Bergfeld | September 5, 1996 |
|----------------|-------------------|

WHITEHOUSE POLICE DEPARTMENT OUR MISSION AND CORE VAULES

The Whitehouse Police Department is a full-service, professional law enforcement agency that subscribes to a community-policing philosophy. Working in partnership with local law enforcement professionals, residents and businesses, our goal is to provide the services our community deems important.

Members of this organization were instrumental in proposing our Mission Statement and Core Values. Our Mission Statement and Core Values describe who we are, what we do, guide us to correct behavior, how we are managed, and how we relate to our community. They represent the highest standards as we relate to each other and the public we serve. Our goals and objectives, along with our policies and procedures, reflect our Mission and Core Values.

Our Mission Statement

The Mission of the Whitehouse Police Department is to enhance the quality of life in our community by providing superior police services, in partnership with citizens, to prevent crime and to ensure a safe environment.

Our Core Values

Honesty-Integrity-Respect-Excellence-Professionalism



Serving the Whitehouse Community since 1963

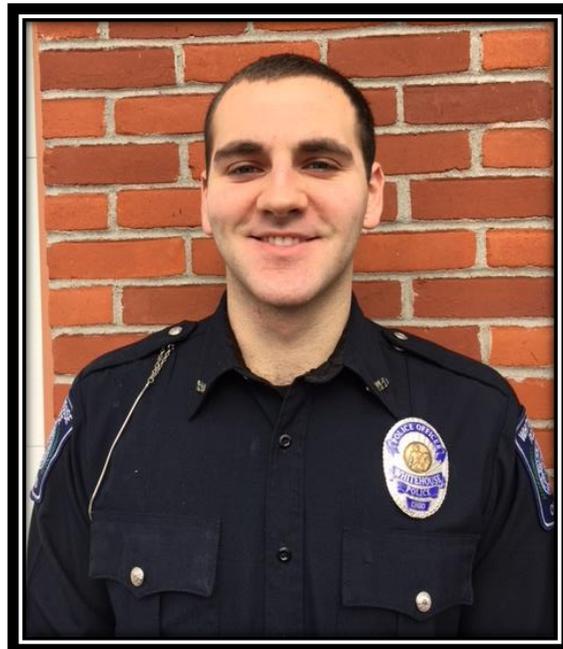
UPDATES TO OUR PERSONNEL ROSTER

The Whitehouse Police Department made the following updates to the Personnel Roster:

OUR NEWEST PART-TIME OFFICERS



Officer Alex Thomasson



Officer Matthew Ranazzi

PART-TIME POLICE OFFICERS

The part-time police officers provide an important service to this community. It is through their efforts that the Department can meet its mission, vision and goals and objectives. Many on the part-time staff have full time and additional part-time employment outside the agency, and often sacrifice their time to ensure the safety and security of our community.

Part-time officers are OPOTA state-certified peace officers and require the same training as our fulltime force. They are subject to state-mandated rules and regulations, as well as agency policies and procedures. They participate in all mandatory training (both monthly training sessions and state-mandated requirements) and have the same police powers as the regular force.

Part-time officers, except for the School Resource Officer, patrol our Village streets, answer calls for service, and attend to the safety and security concerns associated with this position.

They are valued for their dedication and service, especially during special events (Cherry Fest, parades, and other related activities). They do augment our shift scheduling and work many of the overnight hours. Our agency could not provide the 24/7 police coverage without them.

We appreciate their dedication, time and effort they provide our Department and for their service to this community.

Whitehouse Police Department Part-Time Police Officers

Officer Michael Schwerer

Officer Rick Gallaher

Officer Aaron Hunt

Officer (SRO) Adam Hammitt

Officer Alex Thomasson

Officer Matthew Ranazzi

Congratulations to former part-time officers that moved on full-time or positions with other agencies in 2017:

Officer Melvin Alexander – Edgerton Police Department

Officer Ryan VonDeylen – Napoleon Police Department

Officer Bryan Fritz – Maumee Police Division

Officer Christopher Barrow – Sylvania Police Department

Officer Cameron Tsolis – Wood County Sheriff's Office

SCHOOL RESOURCE OFFICER PROGRAM



The Whitehouse Police Department, in collaboration with Anthony Wayne Local Schools, instituted the School Resource Officer (SRO) program in 1996. Officer Adam Hammitt serves as our agency's School Resource Officer. The SRO position is unique. The SRO covers six school buildings within the 77 square miles of the school district. During a typical school day, the SRO is often tasked with the duties and responsibilities of law enforcement officer, administrator, teacher, and counselor. A vast majority of the incidents the SRO handles are investigations completed alongside school administrators, which often leads to school disciplinary actions with no need for criminal enforcement. Our SRO provides mentoring opportunities with students and often provides classroom instruction on legal topics.



*School Resource Officer Adam Hammitt
(Photo courtesy of Karen Gerhardinger/The Mirror)*

WHAT IS A SCHOOL RESOURCE OFFICER (SRO)?

The SRO acts as a visible, active Law Enforcement figure on campus dealing with any law-related issues.

The SRO acts as a classroom resource for instruction in the following areas: law-related education, safety programs, etc.

The SRO acts as a resource to teachers, parents, and students for conferences on an individual basis, dealing with individual problems, or questions.

The SRO acts as a counseling resource in areas that may affect the educational environment but may be of a law-related nature.

GOALS OF THE SRO:

Bridging the gap between law enforcement and young people, and increase positive attitudes and trust towards officers.

Taking a personal interest in students and their activities.

Teaching the value of our legal system to the students.

The SRO's duties include those listed above, as well as attending to traffic control and pedestrian crossing on Finzel Rd. at the end of the school day. The SRO often attends school extra-curricular activities as a representative of the agency. They work with school administrators, staff and teachers to enhance the overall safety and security of our schools. As a member of our agency, the SRO investigates all police-related incidents which occur on campus throughout the school year.

2017 Juvenile Statistics/Anthony Wayne Local Schools

(Total reportable offenses from November 1, 2016 to October 31, 2017, by school building, within the Village of Whitehouse)

Anthony Wayne High School

Accidents, Private Property – 6

Assault of a Teacher – 2

Criminal Damage, Property – 1

Found Property – 2

General Information – 7

Illegal Possession of a Deadly Weapon – 1

Missing Juvenile – 2

Pandering Obscenity Involving a Minor – 1

Sexual Imposition – 1

Anthony Wayne Junior High School

General Information – 11

Improper Conduct Toward a Teacher – 2

Pandering Obscenity Involving a Minor – 1

Unruly Child – 2

Fallen Timbers Middle School

Missing Juvenile – 1

Property Damage – 1

Whitehouse Primary

Accident, Private Property – 1

General Information – 1

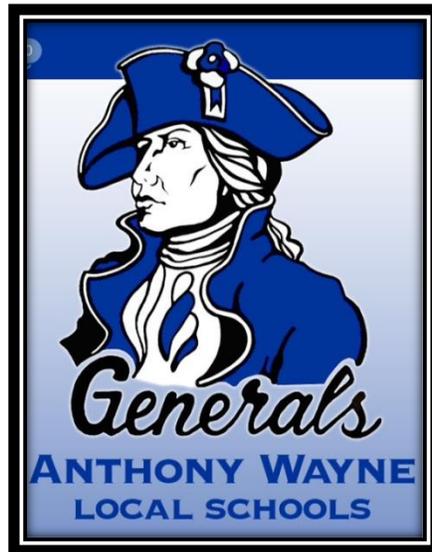
Total – 43

NOTE: A total of 16 Youth Diversion Program (YDP) referrals were made by officers in lieu of charges filed through the Lucas County Juvenile Court (see page #29 for additional information regarding the Youth Diversion Program).

Goals for 2018

The position of SRO is critical to bridging the gap between law enforcement and our youth. The officer assigned to that role must be willing to go the extra mile to show young people that he or she genuinely cares for them and their safety. Only then will they begin to develop the trust needed to successfully accomplish the mission of the School Resource Officer.

Officer Hammitt 32-hours of the Ohio School Resource Officers Association (OSROA) School Resource Officer Basic Training course in Columbus in August 2016. He is developing positive relationships with students, faculty, staff and parents this school year. Adam has also received many letters of appreciation from school faculty and staff for his efforts.



POLICE DEPARTMENT SPECIAL DUTY ASSIGNMENTS

Chief Mark McDonough oversees the operations, services, and administration of the police department. He oversees all department committees and make the appointments to various departmental, state, county, and local organizations, groups, and coalitions.

Deputy Chief Todd Kitzler oversees the daily operations of field supervisors and officers. He is assigned to the Lucas County OVI Task Force, COPE team, and our agency LEADS/NORIS Terminal Agency Coordinator, ensuring all officers are compliant with rules and regulations of these entities. He is also the chairperson of the agency's Forms Committee.

Sergeant Ron Shellhammer is the chairperson for the department's Equipment Committee and fleet maintenance. He is also a member of the Village Safety Team, and the department's Training Committee. He is also assigned as a Victim's Services Officer, and manages the Evidence/Property Room.

Sergeant Brad Baker is the chairperson of the Training Committee and lead OPOTA-certified Firearms Instructor. Sgt. Baker was also appointed as the lead instructor for Response to Resistance/Aggression (Use of Force), and Conducted Electrical Weapon (Taser®) Instructor. He is also the lead instructor for the *Active Response to an Active Shooter* training at Anthony Wayne Schools.

Officer Amanda Crosby is a Victim's Services Officer. Amanda utilizes her instructor skills to provide training and mentoring for the Spring Green Educational Foundation's Youth Diversion Program. She is also a member of the AWAKE Board and department Training Committee.

Officer Carmen Kantner serves as a Victim Services Officer, and the Assistant Evidence/Property Room officer. She processes property and evidence for intake, lab processing, and safeguarding of evidence and property for the department.

Officer Kyle McClanahan is a certified Ohio Tactical Officer's Association (OTOA) Subject Control Instructor and Tactical Handcuffing Instructor courses. He provides subject control and handcuffing instruction to our personnel. He is also a State-certified Firearms Instructor. He is also a member of the department's Training Committee.

Officer Andy Kasack, Jr., serves on the department's Equipment Committee. He ensures the patrol vehicle fleet is maintained and schedules vehicles for service. He is also the department's representative to the Village Safety and Employee Wellness teams.

Officer Joshua Malone serves as the department's Recruiting and Grants Committee member. He will be assisting command staff with recruiting presentations and researching and securing grant monies for the department. He is also the department's IT liaison for the Village.

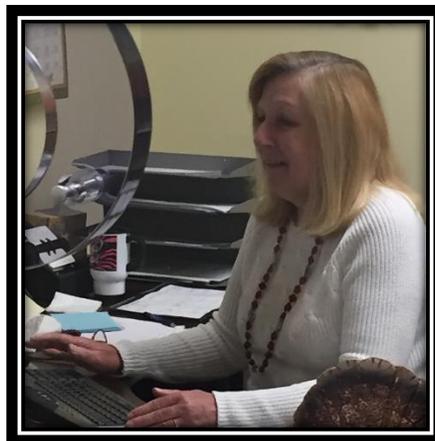
Officer Alex Thomasson serves as a member of the Village's Employee Wellness Program.

SAFETY OFFICE ASSISTANT

Cindy Bergfeld has served as the Police Department's part-time Safety Office Assistant for over 21 years. Cindy processes numerous police reports, court documents, and provides police administrative services for the public which include:

- Provides copies of police and traffic accidents reports
- Processes police records checks for various law enforcement agencies
- Processes and forwards numerous police agency and state required reports
- Assists residents and visitors that present themselves to the police agency
- Oversees the Village Solicitor Permit process
- Orders needed supplies and equipment for increased effectiveness of police operations
- Attends in-service training regarding Ohio Public Records Law
- Notary public

The Police Department's Administration Office is open Monday-Friday, from 9:00am—2:00pm to serve the needs of the public.



Safety Office Assistant Cindy Bergfeld

POLICE RECORDS MANAGEMENT SYSTEM

The Whitehouse Police Department utilizes the Northwest Ohio Regional Information System (NORIS) *ReportWISE*® system. The system assists in streamlining our records management process to greatly improving our capability to become more proactive in responding to instances of increased criminal activity, traffic-related issues, and other law enforcement matters.

The Property/Evidence module allows for better tracking and chain-of-custody of property and evidence submissions, eliminating the need for additional paper forms and filing. Sgt. Ron Shellhammer and Officer Carmen Kantner oversee the day-to-day operation of the Evidence/Property Room. Sgt. Shellhammer received extensive Property/Evidence Room Management Training in 2013, and update training in 2017. He keeps up-to-date with best police practices and new policies and procedures for safeguarding evidence and property.

WHITEHOUSE PROSECUTOR'S OFFICE



*Robert L. Solt, IV
Whitehouse Village Prosecutor*

Mr. Robert Solt, IV, oversees the day-to-day duties of the Prosecutor's Office. Mr. Solt continues to augment our monthly training sessions with legal update training, as well as providing valuable legal resources for officers. He has provided for the needs of the courts as well as this agency. Mr. Solt has met with officers and command staff to discuss ways to provide better services for victims of crime and holding defendants accountable. We are grateful for his expertise, guidance, and willingness to enhance the professionalism of our agency. We also thank the law firm of Heban, Sommer, and Murphree, and Village Solicitor Philip C. Davis for their expertise in providing legal assistance to our department.

2017 Whitehouse Prosecutor's Office Statistics:

| | |
|----------------------------------|---------------------------|
| Criminal Cases (adjudicated): 75 | Criminal Cases (Open): 20 |
| Traffic Cases (adjudicated): 311 | Traffic Cases (Open): 7 |
| <u>Warrants Issued:</u> | |
| Criminal: 2 | |
| Traffic: 10 | |



OUR COMMUNITY'S NEWEST PATROL VEHICLE



In August, the Police Department added to its patrol fleet a 2017 Ford Interceptor Utility (SUV). This is our fourth Ford Interceptor SUV that we've added to our fleet. The one remaining Ford Crown Victoria sedan (Vehicle #900) is currently being used exclusively by the School Resource Officer.

COFFEE WITH A COP LUNCH WITH THE LAW



Like many law enforcement agencies throughout the country, the Whitehouse Police Department participated in numerous community-policing programs during 2017.

The *Coffee with a Cop* program originated in Hawthorne, CA in 2011. The program allows members of the community to come together in a neutral setting, like a restaurant or coffee shop, and meet with members of their police agency. There are no agendas, speeches, or programs, just a time set aside for community members to meet with their local police officers and discuss issues, ask questions, or voice concerns within their neighborhoods.

The Whitehouse Police Department participated in two (2) *Coffee with a Cop* events, as well as *Lunch with the Law* this year.

Our first *Coffee with a Cop* event was presented on April 25th at the former Papoo's Restaurant (Rt 64 Pub & Grub). Our second event, *Lunch with the Law*, was on July 11th at Local Thyme. Our final event, *Coffee with a Cop*, was held on September 16th, at The Buzz restaurant. All three events were a great success and afforded us the opportunity to meet with community members

and visitors in a relaxed setting. We made new friends, worked on a few issues, and provided additional services to the community.

We especially thank the Anthony Wayne Regional Chamber of Commerce for sponsoring our local *Coffee with a Cop* and *Lunch with the Law* programs, and to Rt. 64 Pub & Grub, The Buzz, and Local Thyme for hosting these events. We look forward to doing more events in 2018.

LIQUOR ESTABLISHMENT EMPLOYEE TRAINING

In cooperation with the Ohio Investigative Unit-Toledo District, Whitehouse Village Prosecutor, the AWAKE Community Coalition, and the Anthony Wayne Area Regional Chamber of Commerce, the Whitehouse Police Department invited owners and employees of carry-outs and restaurants that sell alcoholic beverages to attend Liquor Establishment Employee Training (LEET). The free training was held in the Village Hall Council Chambers on Monday, October 16, 2017. Representatives from several Whitehouse businesses and their employees attended the training.

The course topics included:

- Ohio Liquor Laws
- Civil & Criminal Liability
- Handling Problems/Force Concerns
- Fake ID's
- Handling Emergencies

Many thanks to the Ohio Investigative Unit, the Anthony Wayne Area Chamber of Commerce, Prosecutor Robert Solt, IV, AWAKE representative Amy Barrett, and those in attendance for a successful training event!





ANTHONY WAYNE AREA CITIZENS POLICE ACADEMY

In February 2017, Chief Mark McDonough (Whitehouse PD), Chief David Lagrange (Waterville PD), and Chief Richard Bingham (Waterville Township PD) met to establish a Citizens Police Academy for the Anthony Wayne area. Over the course of several months, a training schedule was established, guest speakers scheduled, and on September 14, 2017, the first Anthony Wayne Area Citizens Police Academy began.

The CPA provided the opportunity for participants to have a unique look inside the inner-workings of their police agencies, and to learn what it takes to police in our modern society. During the 10-week course, officers from each agency and members of the judiciary educated participants on the various job duties through classroom lecture and hands-on activities. The goal of the CPA was not to make citizens police officers, but to enhance relationships between the police and the citizens we serve.

There were 15 students that participated in the 10-week course. Students were exposed to several law enforcement and criminal justice related topics to include:

- What it takes to become a police officer—from application to retirement
- Police Vehicle & Equipment
- Overview of the Judicial System
- Overview of the Prosecutor's Duties
- Introduction to Traffic Enforcement & Traffic Radar/Laser
- Speed Trailer and its Uses
- Introduction to Police Canine
- Police Use of Force
- Firearms Simulator Training - Shoot/Don't Shoot scenarios
- Active Shooter Response
- Investigations—*It's Not like CSI*
- American Rd Cross ® CPR/AED
- Panel Discussion – Police Officers & Spouses:
 - What's it like being a police officer?*
 - What's it like being married to a police officer?*

A graduation Ceremony was held on November 16, 2017. Our guest speaker was Captain Matthew Luettker, Lucas County Sheriff's Office.

ANTHONY WAYNE AREA CITIZENS POLICE ACADEMY



2017 Anthony Wayne Area Citizen Police Academy Graduating Class

(pictured l-r) Front Row: Sharon Prueter, Sarah Farmer, Jill Kemerer, Sandy Korb, Jeanne Taylor, Scott Boltz, John Schultte. Back Row: Chief Richard Bingham (WTPD), David Prueter, Bradley Farmer, Rick Korb, Mary Anne Steinbaugh, Sandra Bucher, Penn Pritchett, Karen Gerhardinger, Chief Mark McDonough



Sgt. Ron Shellhammer explains how to use the Laser Speed-Measuring Device to CPA member Joe Yeager (Photo courtesy of The Mirror/Karen Gerhardinger).

ANTHONY WAYNE AREA CITIZENS POLICE ACADEMY



2017

Many thanks to the following who helped support our CPA!

Judge Gary Byers – Maumee Municipal Court
Robert Solt, IV – Whitehouse Village Prosecutor
Sheriff John Tharp – Lucas County Sheriff's Office
Chief David Lagrange – Waterville Police Department
Chief Richard Bingham – Waterville Township Police Department
S.A. Troy Admunson – F.B.I. Toledo Office
Deputy Chief Todd Kitzler – Whitehouse Police Department
Capt. Matthew Luettker – Lucas County Sheriff's Office
Detective Jason Langlois – Lucas County Sheriff's Office
Lt. Larry Albright – Waterville Police Department
Sgt. Joe Valvano & K9 *Buster* – Waterville Police Department
Sgt. Gabe Rogers – Waterville Police Department
Sgt. Ron Shellhammer – Whitehouse Police Department
Sgt. Brad Baker – Whitehouse Police Department
Officer Dan Stuber & K9 *Vaeda* – Waterville Township Police Department
Officer Amanda Crosby – Whitehouse Police Department
Officer Rich Kellett – Waterville Township Police Department
Officer Kyle McClanahan – Whitehouse Police Department
Officer Michelle McDevitt – Waterville Township Police Department

ANTHONY WAYNE AREA DRUG STOPPERS PROGRAM



Representatives of member agencies who assisted in establishing the Anthony Wayne Area Drug Stoppers Program. Pictured (l – r): Chief Mark McDonough (Whitehouse Police), Amy Barrett (AWAKE Coalition), Chief Richard Bingham (Waterville Township Police), Captain Matthew Luettker (Lucas County Sheriff's Office), Chief David Lagrange (Waterville Police). Not Pictured: Joshua Torres, Anthony Wayne Regional Chamber of Commerce (Photo courtesy of The Mirror/ Karen Gerhardinger).

In 2017, the police chiefs of Whitehouse PD, Waterville PD, and Waterville Township PD, and Sheriff John Tharp of the Lucas County Sheriff's Office, met to discuss ways to address the opioid epidemic and other illicit drug use and sales in and around the Anthony Wayne area. Working with AWAKE Coalition and the Anthony Wayne Regional Chamber of Commerce, the group created the Anthony Wayne Area Drug Stoppers Program.

The Drug Stoppers Program addresses the issue in two components:

- Notification of drug sales and activity
- Assistance for those with addiction and their families

Anyone with knowledge can call 419-740-6998, or text 72727 to provide information or to access addiction services. Callers may remain anonymous and would be eligible for rewards for information that leads to arrest/conviction of drug dealers.

Signs advertising the program were placed on the main routes throughout the Anthony Wayne area. Our hope is to provide a conduit for citizens to notify law enforcement to help save lives. Many thanks to area law enforcement, the AWAKE Board, Anthony Wayne Regional Chamber of Commerce, and local governments for sponsoring this important community initiative.

DEPARTMENT TRAINING COMMITTEE

Our Department Training Committee consists of the following employees:

- Deputy Chief Todd Kitzler
- Sgt. Ron Shellhammer
- Sgt. Brad Baker-Chairperson
- Officer Amanda Crosby
- Officer Kyle McClanahan

The Training Committee meets quarterly to discuss department training issues, schedules monthly training, updates training records and other documentation, and provides input into the training functions of the agency.

Monthly In-Service & OPOTA-Mandated Continuing Professional Training (CPT)

The group also schedules monthly department training nights, where officers provide training presentations on various law enforcement related topics. Our Village Prosecutor, Rob Solt, IV, often provides the latest information on legal updates, criminal and traffic related issues, court procedures, and other legal actions pertinent to the Police Department. We often have guest speakers present on various topics (i.e., victim's services, domestic violence, youth diversion) to provide refresher training for our officers. We have scheduled joint training with area law enforcement agencies and depending upon the topic, invite neighboring fire service personnel to attend.

Our department sponsored several training events for our officers to obtain OPOTA-mandated CPT hours, and invited members from area law enforcement agencies to also attend. These training events offered quality educational opportunities for us and area law enforcement officers to better serve our communities.

Owens Community College Law Enforcement Training Consortium

The committee was instrumental in locating training at a substantially reduced cost to the department through an agreement with Owens Community College Center for Law Enforcement Professional Development Training Consortium. Officers can attend a host of training opportunities at the Center for Emergency Preparedness on the campus of Owens Community College (Perrysburg campus). The one (1) year membership fee provides 210 hours of training for our entire department. We are then able to send as many officers to each training course that is offered. The cost is a per-department, NOT per person charge. This helps save the department numerous training dollars per year. The course selections range from basic police courses to extensive investigative and practical exercise training. With our close proximity to Owens, along with the cost-effectiveness of the courses provided, our officers have a great opportunity to access valuable law enforcement training. Our officers took advantage of these training opportunities. During 2016, WPD officers attended **9** different courses for a total of **152** hours of training received.

Police Department Training Grants

The committee's responsibilities also include procuring grant money for training purposes. The members continue to research potential grants and will be attempting to secure grant monies in 2018.

GOALS FOR 2018

The agency is committed to the individual career growth of each officer. The Training Committee members realize that our agency will succeed inasmuch as our officers are successful in their career growth, training, education and experience. The committee will continue to schedule monthly training and other in-service educational opportunities to ensure proper training initiatives are completed.

The Career Development Approach for Personnel Success

The Career Development Program allows officers to focus their efforts on their career goals and aspirations. The Career Development Program was implemented in the 4th quarter of 2015 to provide a “road map” for officers to guide their individual careers, while simultaneously meeting the agency’s mission.

The program is made up of several stages, called Skill Levels. Each Skill Level has prerequisites for each officer to meet to be awarded that Skill Level designation. The Skill Level designations consist of training, time in service, and agency service requirements. An officer that fulfills all prerequisites for that particular Skill Level is awarded the Skill Level designation. The Skill Levels are designated as follows:

Skill Level 100—Entry Level: Officers in SL-100 are entry-level, probationary employees. He/she must successfully complete the pre-employment background investigation, physical and psychological exams, drug screening, and all requirements for initial employment with the police department.

Skill Level 300—Operational Level: Officers in the SL-300 must successfully complete the Field Training and Evaluation Program, the six-month probationary period, and additional training requirements. This Skill Level ensures the officer is meeting expectations of the agency and beginning to acclimate to the organization’s Mission, Vision, and Core Values.

Skill Level 500—Advanced Operational/Supervisory Level: Officers in SL-500 are veteran officers or sergeants that require little or no supervision. To advance to the next level, officers in SL-500 must meet certain training requirements and time in service. Those wanting to advance through promotion or become specialized in patrol/investigative tactics must meet all prerequisites in this skill level before advancement.

Skill Level 700—Senior Patrol Officer/Supervisory/Command Level: Officers in SL-700 are designated Master Patrol Officers/Supervisors, or are in or have been promoted to the next rank. Those in this skill level must have completed certain time in service; successfully complete a six-month probationary period (newly promoted); obtain a Bachelor’s degree in a criminal justice related field, and be active in agency/community service.

Skill Level 900—Master Patrol Officer/Supervisor/Leadership and Management Level: This Skill Level prepares officers for increased levels of responsibilities at the Operational, Administrative, and Services levels within the agency. Officers in SL-900 are utilizing operational, leadership, and management skills to enhance agency efficiency and effectiveness, as well as increasing line level officer performance. Those in this skill level must meet additional training and service requirements in order to be awarded this distinction. This is the highest skill level attainment within the organization.

Career Development: The Career Development program becomes part of the evaluation process, as a way for supervisors and officers to periodically check individual employee progress, to adjust career paths as needed, and to provide officers the potential for personal and professional goal attainment. The process theoretically assists the individual officer’s career path from conditional offer of employment through retirement. Both the agency and community benefit from this career-minded process.

2017 DEPARTMENT IN-SERVICE TRAINING

Agency members received the following in-service training courses, which were held at the Whitehouse Police Department:

- Annual OPOTA Firearms Qualification (Lucas County Port Authority-Toledo Airport)
- Annual and Update Response to Resistance/Aggression (Use of Force)
- Annual Biased-Based Profiling Prohibited policy training
- Annual Body-Worn and In-Car Camera training
- Annual Police-Community Engagement policy training
- Annual Domestic Violence Legal Update training
- Annual Village Hall Fire Evac/Tornado Shelter Plans
- Annual Emergency Vehicle Operation/Vehicle Pursuits
- Ohio Attorney General's Office--Officer Safety bulletins (quarterly)
- Ethics & Professionalism Training
- Fentanyl Safety Recommendations for First Responders training
- Lucas County/Village of Whitehouse Emergency Operations Plan (EOP) Training
- NORIS/LEADS/OHLEG quarterly trainings
- LEADS recertification
- Taser® Recertification
- Village Personal Protective Equipment (PPE)
- Village Blood-borne Pathogen Exposure
- Village Hearing Conservation policy training

DEPARTMENT TRAINING REQUIREMENTS

In Ohio, all law enforcement officers must complete a minimum number of continuing professional training (CPT) hours to maintain state certification as a Peace Officer. This requirement is mandated by the Ohio Attorney General and is administered through the Ohio Peace Officer Training Commission (OPOTC). In 2017, the minimum number of in-service hours was twenty (20), consisting of the following:

- Trauma Informed Policing (6-hours)
- Practical Application of Force (4-hours)
- Officer & Community Wellness (4-hours), **or**
- Procedural Justice & Police Legitimacy (4-hours)
- Legal Updates (2-hours)
- General Law Enforcement (4-hours)

OPOTC provides web-based training that fulfills this requirement. Through the Ohio Law Enforcement Gateway (OHLEG) system, officers can access the training catalog and take any number of courses, including courses to satisfy the continuing education requirements. This year, all our officers received well above the minimum requirement set forth by OPOTC.

The Police Department provides monthly training (in conjunction with the Whitehouse Village Prosecutor) to keep our officers up-to-date. This provides a cost savings over outside resourcing

for training. Officers also have access to training through the Owens Community College Center for Law Enforcement and Professional Development Training Consortium—Toledo Campus. For an Annual Fee of \$400 (total for our agency), all our officers have access to in-service training courses that are Ohio Peace Officer Training Academy (OPOTA) compliant, and meet the requirements set forth annually by OPOTC.

Based upon agency need, officers are also sent outside the agency for specialized training that benefits the officer, agency and community.

2017 Department Training Highlights:

| | |
|--|------------|
| Total Department Training Hours: | 886 |
| Total CPT Training Hours: | 336 |
| Total Hours Firearms Training and Annual Qualifications: | 118 |

2017 Officer Training Highlights:

| | |
|---|---------|
| Chief McDonough – Management of the Small Law Enforcement Agency University of Louisville - Southern Police Institute | 40hrs. |
| Deputy Chief Kitzler – Police Executive Leadership College (PELC) Ohio Law Enforcement Foundation | 120hrs. |
| Sgt. Brad Baker – First-Line Supervisor Training Public Agency Training Council | 20hrs. |
| Taser® Instructor Re-Certification Training Axon, Inc. | 12hrs. |
| Officer McClanahan – Patrol Rifle/Carbine Instructor’s Course Ohio Peace Officer Training Academy | 40hrs. |
| Officer Kasack – Advanced Roadside Impaired Driving Enforcement (ARIDE) National Highway Traffic Safety Administration | 16hrs. |

DEPARTMENT EQUIPMENT COMMITTEE

Our Department Equipment Committee consists of the following employees:

Deputy Chief Todd Kitzler

Sgt. Ron Shellhammer-Chairperson

Officer Andy Kasack, Jr.

The Equipment Committee meets quarterly to discuss police uniforms and equipment issues, policies and procedures related to police equipment, inventory, inspection process, vehicle fleet acquisition, repair and maintenance, and other related issues. The members inventory our current equipment, conduct research for equipment best suited for our agency, and look for cost-savings for procurement and replacement of aging or unserviceable items.

The group has provided proposals to increase the efficiency and effectiveness for better tracking, repair, and preventive maintenance on vehicles and equipment. Our objective is to increase the use and efficiency of our current police equipment inventory, remove/repair/replace those items no longer in service for health and safety reasons, and find replacement equipment at a fair price and at a cost-savings to taxpayers.

2017 Equipment Committee Highlights

Vehicles

- In partnership with the village's maintenance department, regular preventive maintenance was completed on all fleet vehicles.
- Discussions were made with a representative from State Wide Ford for the pricing of one (1) replacement police vehicle. An amount of \$39,000.00 was budgeted for the purchase of the vehicle, with delivery in August 2017. The PD received the 2017 Ford Police Interceptor SUV in August 2017, and it was fitted for patrol duties in September.
- Total mileage and fuel consumption for the police fleet vehicles from January 1 through October 31, 2017 are as follows:

| | |
|-----------------------|---------------|
| Total Mileage Driven: | 92,147-miles |
| Fuel Consumption: | 8,709-gallons |
- Police-rated tires were purchased to replace the aging/unserviceable tires on police vehicles 901, 902, and 903.

Police Vehicle Inventory

- With the assistance and input of Sgt. Shellhammer and Officer Andy Kasack, Jr., an inventory of equipment was made on each patrol vehicle. Recommendations were made to purchase/replace aging equipment to ensure each patrol vehicle inventory consisted of the items for patrol use.

Surplus Equipment

- Court ordered, and Village Council approved equipment surplus was destroyed, turned over for agency use, or auctioned on govdeals.com.

Police Department Equipment Grants

The committee's responsibilities also include procuring grant money for the purpose of purchasing police equipment. Byrne grants were secured for police equipment purchases in 2016. Working with our grants officer, the members will be attempting to secure additional grant monies in 2018.

Goals for 2018

The Equipment Committee is dedicated to keeping our police department equipment up-to-date and serviceable. The group will continue to monitor current trends regarding police equipment, and provide referrals for updating, repairing, maintaining, and securing agency equipment needs. The committee's focus in 2018 will be to increase the efficiency and effectiveness of the police equipment functions within the organization, in keeping with our Mission, Vision, goals and objectives.

OFFICER PRESENTATIONS



Officers of the Whitehouse Police Department provided presentations to various organizations throughout the year. Organizations can request an officer to speak to their groups about law enforcement and other related topics. Requests can be made by contacting the Whitehouse Police Department via phone, fax, or email. A Presentation Request Form is available in the lobby of the Police Department, or on the Whitehouse Police Department website.

2017 Presentations:

Search & Seizure

4th Amendment Protections

Teen Violence Prevention

Life Skills Program

LEET

Group:

Anthony Wayne High School—government classes

Anthony Wayne High School—government classes

Anthony Wayne High School

Anthony Wayne Schools

Whitehouse Liquor Establishment owners/employees

DEA-SPONSORED DRUG DROP OFF



In cooperation with the U.S. Drug Enforcement Agency (DEA) and AWAKE Community Coalition, the Whitehouse community participated in the bi-annual Drug Drop Off program in 2016. This year's Drug Drop Off days were Saturdays, April 29th and October 28th. Both events were held locally at the Whitehouse Fire Department. Residents had the opportunity to drop off expired or unused over-the-counter or prescription medications to be disposed of safely and properly. Both Whitehouse Police and Fire Department personnel participated in both events. The medications collected were taken by the Lucas County Sheriff's Office, along with the remaining medications from the drop-off sites in the Anthony Wayne communities, where they were weighed and

documented for a total weight (in pounds) of pharmaceuticals collected and destroyed. Both Drug Drop Off days were successful in obtaining and properly disposing of unused medications.

Whitehouse Village Drug Drop Off Totals (includes Drop Off Box at PD)

April 29: 60-lbs. collected (20-lbs. from MedBox; 40-lbs. at the Drug Take Back site)

October 28: 54-lbs. collected (14-lbs. from MedBox; 40-lbs. at the Drug Take Back site)

TOTAL: 2017: 114-lbs.

2016: 129-lbs.

2015: 146-lbs.

Med-Return Box

The Whitehouse Police Department provides an additional drug drop off location in Lucas County. In cooperation with the AWAKE Coalition, and in conjunction with the U.S. Drug Enforcement Administration, a Medication Drop Box was installed at the Police Department. Citizens can drop off their unused medications during the hours of 9:00am to 2:00pm., and afterhours by contacting Lucas County Dispatch to have an officer meet them at the Police Department. The Police Department can only accept capsules and pills; no liquids, syringes, etc. The contents of the Drop Box will be forwarded for disposal per agency policy. The Whitehouse Police Department continues to partner with area agencies to properly dispose of medications on a bi-annual basis.



The Med-Return box at the Police Department

SAFETY TOWN

June 26-30, 2017

“Safety Town” 2017 was another great success! Officer Amanda Crosby and many community members participated in the week-long program held at Whitehouse Primary School. This was our 9th year sponsoring this important safety program for our area youth.

There were 40 children who attended the program this year. The boys and girls had the opportunity to learn and practice many skills to keep them safe. One of the highlights of the training was hearing back from parents how their children spoke about safety practices in their own homes.

Safety Town Graduation was held on Friday morning, June 30, 2017, in the auditorium of Whitehouse Primary School. Our keynote speaker was Judge Gary Byers, Maumee Municipal Court. Many thanks to Village Council, staff and administration for attending the graduation ceremony.

2017 Safety Town PICS *(photos used by permission)*



Deputy Chief Todd Kitzler providing instruction for our Safety Town children.

SAFETY TOWN 2017

With Thanks and Appreciation:

Safety Town Teachers:

Deputy Police Chief Todd Kitzler
Marsha Crippen
Makayla Rice

Special Thanks to:

Mayor Donald L. Atkinson
Whitehouse Village Council
The Village of Whitehouse Administration
The Whitehouse Fire Department
The Village of Whitehouse Maintenance Department
The Honorable Judge Gary Byers, Maumee Municipal Court
Pythian Sisters—Whitehouse Lodge #312
Anthony Wayne Local Schools
Toledo Area Humane Society
St. Luke's Hospital
Pisanello's Pizza
Subway Restaurant



In 2015, the Police Department joined forces with EyeCitizen to provide information to Whitehouse residents to make our community safer. EyeCitizen is an active Blockwatch® program, free to the public. EyeCitizen's number one goal is public safety. EyeCitizen believes an informed citizen makes for a safer community. Founded in Toledo in August 2011, EyeCitizen allows members to be part of making our community safer, with additional "eyes and ears" for the police department.

EyeCitizen alerts members by sending a text and/or email alert with the address and type of crime reported as soon as the 911 call is dispatched. The EyeCitizen notification enables members to be aware that a crime or other incident may be occurring, making them more cautious and aware of their surroundings. As a positive result, they may see something that could help police catch a criminal. When a resident becomes a EyeCitizen member (registration is free and online), he/she can select the geographical area within the Village that will monitor criminal activity. Our goal is to not only inform residents of issues occurring, but happening in real time. More information is available at eyecitizen.org.



The purpose of the VSO program was to assist victims of crime (personal or property). Working in conjunction with the courts, prosecutors, and court-appointed victims' advocates, the VSOs assist victims of crime in many ways. In addition to their regular duties, VSOs are responsible for the following:

- The Victim's Services Officer(s) will work closely with the investigating officer to ensure that case is properly managed and assist with follow-up reporting.
- The VSO will attend any required training needed for the position.
- The VSO will work closely with the investigating officer, court victim's services employees, and other agencies/persons to ensure that the needs of victims/witnesses are being met.
- The VSO will document all actions related to their assistance as a supplemental to the original police report.
- The VSO will provide required statistical documentation for any departmental or other agency as needed.

Information regarding the VSO Program is available on the Police Department's webpage, with contact information available for victims of crime.

Goals for 2018

Our VSO program will be updated in 2018. Our current VSOs will be provided updated training through various organizations, and coordinate more directly with victims of crime.



POLICE DEPARTMENT WEBPAGE

<http://whitehouseoh.gov/government/police-department/>

The Village of Whitehouse updated its webpage throughout 2017, ensuring the most up-to-date information was made available. Village residents and visitors to the site can now obtain timely information regarding the Police Department, news updates, and community happenings.

The *Police Department* webpages now make it easier for residents and visitors to locate information and programs offered by our agency. Some of the other webpage features include:

Business Security Contact Form: A way for businesses to provide after-hours contact information in case of emergencies at their business.

Calls for Service: Monthly statistics of calls for police service in addition to education/enforcement actions.

Citizen Contact Survey: A form to let us know how we're doing as an agency.

House Watch Program: Residents can complete the form for extra patrols of their homes when their away for extended periods.

Identity Fraud Information: Provides information to protect yourself from identity fraud, or steps you may take to assist in identity fraud reporting.

Police Contacts: A listing of Whitehouse Police officers and a link to their business email addresses.

Police Speakers: If a group requests a police officer to speak to their group or organization. Officers can speak on a variety of law enforcement related topics. Inquirers can email their requests directly from this webpage.

Police Reports: Information on how to obtain a copy of a police report.

Recruiting: Provides the latest information on becoming a Whitehouse Police Officer. The webpage includes information regarding recruitment, qualifications, and current benefits available.

Roundabout Training: Provides a video-link to navigating roundabout roadways. This information is provided as part of the new roundabout which was constructed at the intersection of SR-64 and Finzel Rd.

Safety Town: Information on this summer youth program and a link to registration.

School Resource Officer: Information on the School Resource Officer program and contact information.

Security Survey: Information regarding security surveys of homes and businesses.

Take Me Home Program: Information on assisting those in our community that need assistance in returning home. Contact information is also available.

Traffic Directed Patrols: Residents can make requests for additional traffic education and enforcement in their neighborhoods regarding traffic violators.

24-Hour Tipline: An email link to the Chief of Police to report police issues within the Village.

Vehicle Lockout Assistance: A valuable program offered to residents and visitors who lock their keys in their vehicles. This service is offered free of charge.

Victims Services Officers: Provides information and access to department Victim Services Officers.

Found Dog-Municipal Pound Information: Provides information where owners/keepers of impounded dogs can pick up their pet, and the associated pick-up and impounding fee schedule.

POLICE DEPARTMENT FACEBOOK® & TWITTER® PAGES



The Police Department utilizes Facebook® and Twitter® to provide the latest information of issues happening within and around the Village, as well as to provide law enforcement related and relevant notifications. Those have included: weather and roadway conditions; presentation announcements; road closures; missing/found pets; and other events in/around Whitehouse. We often receive information and requests from residents and visitors. We also provide referral information and feedback in a timely manner.

HOUSE WATCH PROGRAM



As a service to our community, officers will complete a courtesy check of a homeowner's residence while they're away. When a resident is away on vacation, business, or other reasons for any length of time, an officer will come to their residence to ensure doors and windows are secured and check for any property damage. Officers document on their Daily Patrol Logs each time they complete a House Watch check. This ensures that the residence is being checked, as well as documents when an officer was in the area. Should a residence be breeched, or property damage found, investigating officers can better pinpoint when the incident occurred. This information can aid investigators in apprehending a suspect.

Residents can sign up for "House Watch" by contacting the Police Department at 419-877-9191, stop at the PD to complete the form, or complete the form on the Whitehouse Police Department webpage at: whitehouseoh.gov/government/police-department/house-watch/

Residents can print, complete, and drop off the form at the Police Department during normal business hours (Monday-Friday, 9:00am-2:00pm), fax to 419-877-1014, or email the information to Cindy Bergfeld at: cbergfeld@whitehouseoh.gov.

Officer Andy Kasack, Jr., and SOA Cindy Bergfeld oversee the agency House Watch program.

During 2017, officers completed **153** House Watch requests for our residents.

WHITEHOUSE SAFETY SERVICES SPONSOR JOB FAIR



The Police Department hosted a Job Fair on April 8, 2017. The PD also attended several job fairs in the local area (Northwest State Community College, and Bowling Green State University).

The goals of the job fair included: 1) obtaining research of the local public safety job market; 2) obtaining a list of qualified candidates for future open positions; 3) working with local colleges and media partners to provide real-world interview experience for potential candidates; and 4) “branding” of our departments as being proactive in searching and selecting the best employees for our citizens. Our efforts paid off, as the PD did hire two (2) part-time officers who attended our job fair.

In 2018, we look to expand the Job Fair process by working with other Village departments to enhance our recruiting, selection, and hiring processes.



*Officer Joshua Malone, Department Recruiting Officer,
at the Northwest State Community College Job Fair*

YOUTH DIVERSION PROGRAM

The Whitehouse Police Department, in partnership with the Spring Green Educational Foundation and in collaboration with the AWAKE, Anthony Wayne Community Coalition for a Safe and Healthy Community, and area law enforcement agencies, participate in referring juvenile offenders into the Youth Diversion Program (YDP).

Officers of the Whitehouse Police Department refer most juvenile offenders, along with their parents/guardians who meet the eligibility requirements stated above, into the Youth Diversion Program. Officers offer both youth and parents/guardians the opportunity to register with the YDP as part of their duty assignments when investigating juvenile offenses. This program provides the best opportunity to meet the needs of juvenile offenders, their parents/guardians, their victims, the Lucas County Juvenile Court, and Whitehouse community.

When a youth becomes an offender, they face legal proceedings related to the pending delinquent/criminal charge. If the youth is found to be delinquent, he/she will be subject to the court ordered penalty. This often results in the youth having a juvenile criminal record.

The YDP offers the youth and his/her parents/guardians the opportunity to enroll in a 10-week program that will instill valuable life skills that often result in: 1) making responsible choices; 2) improving relationships with family and friends; 3) understanding how their choices define their life experience; and 4) obtaining a greater sense of self confidence. Officer Amanda Crosby was selected this year as the YDP Director, and with members of the YDP team, often mentors juveniles throughout the diversion process.



*Officer Amanda Crosby
Spring Green Educational Services Center YDP Director
(photo courtesy of The Mirror/Karen Gerhardinger)*

YOUTH DIVERSION PROGRAM STATISTICS (Village of Whitehouse)

2017 Program Statistics (11/1/16-10/31/17; provided by Spring Green Educational Services Center)

| | |
|--|----|
| Youth who signed YDP contracts: | 16 |
| Youth completing the program successfully: | 11 |
| Youth that attempted the YDP, but failed: | 1 |
| Drug/Alcohol related offenses: | 2 |
| Youth currently active in YDP: | 4 |
| Youth who completed YDP but re-offended: | 1 |

WHITEHOUSE VILLAGE SENIOR CONTACT PROGRAM



As part of Mayor Atkinson's initiative to outreach to the senior members of our community, the Police and Fire Department's created the Senior Contact Program. This program provides the opportunity for seniors (and their families) to ensure peace of mind that they will be checked on as needed.

What is the Senior Contact Program?

In this program, seniors who qualify will be asked to contact Police Department by phone on a regular basis (Monday to Friday). The phone call serves to ensure the program participant is ok, and/or if he/she would like additional services from the Village.

Who Qualifies?

Persons living alone who DO NOT have a caregiver, homemaker, etc. checking or visiting on a regular basis. Participants in the Senior Contact **must** have two emergency contact persons living within a proximity of the Village of Whitehouse.

Application Procedure

Persons who request or have been referred for this program will be interviewed by the staff of the Village Police or Fire Departments to determine suitability. Accepted applicants will be required to complete and sign the application/release form.

Referrals for this program will be taken from seniors within the Whitehouse community, family members, agencies and organizations working with seniors, or from individuals who are aware of seniors who live alone and could benefit from this program.

How Does the Senior Contact Program Work?

Once a day, at a predetermined time (usually between 8 a.m. to 11 a.m., M -F), program participants will call the Police Department on a non-emergency number by telephone. The call will be brief – the intent is to ensure the person is okay.

If the Police Department does not receive a call from the program participant, a police employee will call back to try and make contact. If there is no answer, individuals listed as an emergency contact on the application form will be contacted to check the welfare of the program participant. The person contacted must be willing to physically check on the senior to ensure all is ok. If the emergency contact persons cannot be contacted or cannot check on the senior, a police officer will be sent to the senior's residence to check on his/her welfare.

Police officers/Firefighters can make periodic home visits, on an appointment basis, to provide information on crime prevention tips, personal safety, and inspect or install smoke detectors.

WHITEHOUSE POLICE ASSISTS OUR COMMUNITY MEMBERS

The Police Department provides services, sometimes non-law enforcement related, to our community members. We are often tasked to provide traffic control throughout the Village for many service and private organizations. In 2017, Whitehouse Police personnel, along with area public safety agencies, provided assistance during the following events:

- January 1, 2017: Toledo Roadrunners *Midnight Special* 5K Race
- March 18: Toledo Roadrunners 2016 *Great Black Swamp Festival of Races*
- April 8: Whitehouse Primary School *Powerhouse* 5K Race
- April 25: *Coffee with a Cop*—Papoo's restaurant (Rt. 64 Pub & Grub)
- April 29: DEA National Drug Take Back event
- May 11: AWHS Mock Crash event
- May 11: Cycle Werks Dualathlon
- May 12: Whitehouse Primary School—*Officer Phil* program
- May 13: AWLSD *General's* 5K Race
- May 19: Whitehouse Primary School *Annual Bike Hike*
- May 29: American Legion Memorial Day Ceremony
- June 4: Cycle Werks Dualathlon
- June 8-10: Cherry Fest
- June 10: Julie's Fitness Studio 5K Race
- June 10: Cherry Fest Parade
- July 5: Whitehouse Founder's Day event
- July 11: *Lunch with the Law*—Local Thyme restaurant
- July 22: American Legion Motorcycle Poker Run
- August 5: Mad Anthony River Rally Bike Race
- September 9: Tricurathon Event
- September 15: Whitehouse Primary School *Back 2 School Bash*
- September 16: *Coffee with a Cop*—The Buzz restaurant
- September 29: AWLSD Homecoming Parade
- October 14: AWYF Fundraiser event
- October 19: US Marshall Service/Lucas County Sheriff Domestic Violence Round-up
- October 28: DEA National Drug Take Back event
- October 31: Whitehouse Safety Services Trick-or-Treat event—Village Park



*(pictured l-r): Officer Alex Thomasson and Officer Joshua Malone participating in the Whitehouse Primary School's "Back 2 School Bash" on September 15th.
(Photo courtesy of The Mirror/Karen Gerhardinger)*



*(pictured l-r): Officer Jacob McConnell, WTPD, and Whitehouse Officer Aaron Hunt, providing security for the AWYF Fundraiser, held at Village Park on October 14th
(photo courtesy of The Mirror/Karen Gerhardinger)*



Deputy Chief Todd Kitzler, SRO Adam Hammitt, Officer Andy Kasack, Jr., and Officer Alex Thomasson playing flag football with neighbors and children at Whitehouse Square Townhomes.

INFORMATION FOR THE PUBLIC

The Police Department provides forms, pamphlets, and informational brochures for the members of the public. These include: House Watch applications, Solicitor Permit applications, department survey forms, and additional information regarding drug-related topics, traffic safety, and other general information. Forms are available near the Police Department window when the Village Hall is open. Many of the department forms are available online by visiting the Village's website.



Our display of forms, brochures, and pamphlets. The display is located just inside the foyer by the Police Department reception window in Village Hall.

WHITEHOUSE POLICE RECEIVES RE-CERTIFICATION FROM THE OHIO COLLABORATIVE COMMUNITY-POLICE ADVISORY BOARD

In accordance with Governor Kasich's Executive Order 2015-04K, with the establishment of the Ohio Collaborative Community-Police Advisory Board, the Ohio Office of Criminal Justice Services is directed to "monitor and evaluate all state and local law enforcement departments' adoption and implementation" of statewide standards for all Ohio law enforcement agencies. These initial standards included Use of Force, Hiring, and Retention policies. 2017 standards included Community Engagement and Body-Worn Camera policies. Throughout 2017, members of the Whitehouse Police Department took on the task of reviewing and updating our current policies, and providing employee training to meet those standards. In late October 2017, our completed packet with proofs of compliance was sent to the state for review. At the end of October, an assessor from the Office of Criminal Justice Services forwarded his favorable recommendation for the Board to award re-certification for our agency.

The certification ensures our agency meets/exceeds the minimum standards of best practices in law enforcement for the policies stated. In 2018, the police department will have new standards requirements to meet, in addition to submitting continuing proofs of compliance for the 2016-2017 standards.

The Whitehouse Police Department is among 500 law enforcement agencies state-wide that have been awarded this certification. We are proud to be among this list of professional policing organizations in Ohio, as we continue to work towards becoming one of the premier law enforcement agencies in the state.



WHITEHOUSE POLICE DEPARTMENT STATISTICS (November 1, 2016 through October 31, 2017)

Calls for Service – 5,066

Written Reports – 563

Traffic Citations – 270

- Display of Plates – 2
- Driving Under Suspension – 14
- Expired License – 2
- Expired Plates – 22
- Failure to Control – 6
- Failure to Yield – 9
- Failure to Stop for School Bus – 1
- Failure to Reinstate – 1
- Fictitious Plates – 1
- Illegal U-Turn - 1
- Marked Lanes – 1
- No Driver's License – 6
- One Way Traffic – 2
- OVI (DUI) – 6
- OVI-Breath - 2
- OVI-Refusal – 3
- OVI-Urine – 1
- Passing on Double Yellow Line – 3
- Seatbelt Operator – 1
- Seatbelt Child – 1
- Speed – 168
- Speed (ACDA) – 7
- Starting and Backing - 2
- Stop Sign – 5
- Turning at Intersection/No left turn – 1
- Two headlights required – 2

Traffic Warnings – 301

Traffic Crashes – 36

- ACDA – 7
- Failure to Control – 5
- Failure to Yield – 6
- Failure to Stop after Accident – 1
- Hit Deer – 5
- Hit Low Cables - 2
- Hit & Run - 7
- Improper Starting and Backing – 2
- Stop Sign – 1
- Private Property - 12

Parking Tickets – 7

Criminal Arrests – 52

Aggravated menacing – 2
Assault – 6
Assault to a Health Care Professional – 1
Criminal Damaging – 1
Criminal Trespass - 1
Disrupting Public Services – 1
Domestic Violence – 12
Disorderly Conduct – 7
Disseminating Matter Harmful to Juveniles – 1
Drug Abuse – 1
Gross Sexual Imposition – 1
Intimidation of a Witness – 1
Telecommunications Harassment – 3
Violate a Protection Order – 14

Minor Misdemeanor Citations - 16

Allow Animals to Run at Large – 2
Disorderly Conduct – 1
Open Container – 1
Possession of Drug Paraphernalia - 5
Possession of Marijuana – 7

Warrants Served – 40: Summonsable (released on summons) – 31 Arrests & incarceration – 9

Juvenile Arrests - 22

Criminal Trespass – 4
Domestic Violence – 2
Drug Paraphernalia – 3
Obstructing Official Business – 4
Possession of a Deadly Weapon - 1
Possession of Drugs – 3
Trafficking Drugs – 1
Underage Consumption – 1
Unruly Child – 3

Juveniles Referred to Youth Diversion Program – 16

COURT JURISDICTIONS THAT SERVE THE WHITEHOUSE COMMUNITY



***Lucas County Courthouse
(Felony cases; civil cases)***



***Maumee Municipal Court
(Misdemeanor cases; civil cases)***



***The Honorable Judge Gary L. Byers,
Maumee Municipal Court***

SCHOOL CROSSING GUARDS

Under the supervision of the Police Department, and in cooperation with Anthony Wayne Area Schools and Whitehouse Primary School, the Village is fortunate to have two (2) dedicated individuals to care for the safety of our school-age children.

Both Susan Leasor and Dawn Wise have been providing for the safe crossing of Whitehouse Primary School for many years. Both Crossing Guards have the responsibility to ensure that the children cross in the designated school crosswalks, observe drivers to ensure the safety of the children to and from school, assist with school bus departures, and report driver violations and suspicious behaviors in the area to the school and police. They both work in all types of weather and are vigilant in their duties. Our crossing guards take their responsibilities seriously, and everyday strive to ensure for the safety of our children as they report to and depart from school.

Susan and Dawn receive annual training from police department personnel related to their duties and responsibilities, and are provided equipment to safely perform their duties.



School Crossing Guard Dawn Wise



School Crossing Guard Susan Leasor

WHITEHOUSE POLICE MEMBERSHIPS

Members of the Whitehouse Police Department participate in many local and area groups and committees. Members are encouraged to become a part of the larger community as a liaison member of our agency. Many provide their time and talents to improve our local community. Through their efforts, the Whitehouse community benefits directly through employee training and education, grant dollars for traffic safety programs, educational programs provided to the community, and networking opportunities for professional relationship-building.

Local Organizations

Whitehouse Village Safety Team

Member(s)

Sgt. Ron Shellhammer
Officer Andy Kasack, Jr.

Whitehouse Village Wellness Committee

Officer Andy Kasack, Jr.
Officer Alex Thomasson

AWAKE Board member
Spring Green Educational Foundation
Youth Diversion Program Director

Officer Amanda Crosby

Area Law Enforcement Investigators Association

Deputy Chief Todd Kitzler
Sgt. Ron Shellhammer
Officer Kyle McClanahan

Lucas County:

Domestic Violence Task Force
Metro-Toledo Criminal Justice Administrators
Coalition of Organizations Protecting Elders

Chief McDonough
Deputy Chief Todd Kitzler

OVI Task Force

Deputy Chief Todd Kitzler

National/State Level:

Ohio Association of Chiefs of Police
International Association of Chiefs of Police
National Association of Chiefs of Police
FBI National Academy Associates

Chief Mark McDonough

Owens Community College Center for
Law Enforcement and Professional Development
Ohio Association of Chiefs of Police

Deputy Chief Todd Kitzler

International Assn of Property and Evidence Technicians

Sgt. Ron Shellhammer

Ohio Tactical Officer's Association
State-Certified EMT-Intermediate

Officer Kyle McClanahan

TRAFFIC SAFETY

A major emphasis was placed on traffic safety in the Village this year. Most notable was increased traffic patrols on Waterville St., Cemetery Rd. and Finzel Rd. Officers were directed to increase proactive patrols of the area for speeding and other traffic violations, as well as U-turn and parking violations on Providence St. near the soccer/baseball fields due to the increase in vehicular traffic in those areas.

Our agency participated in several traffic safety programs during 2017. Throughout the year, the National Highway Traffic Safety Administration, in conjunction with state, county, and municipal law enforcement agencies, provide traffic safety, education and enforcement programs to ensure compliance with traffic laws. The Whitehouse Police Department participated in several traffic safety programs which included:

- *Click-it or Ticket* Seatbelt compliance campaign (May 22 – June 4)
- *Drive Sober or get Pulled Over* OVI campaign (August 18 – September 3)
- *Circle Toledo* Traffic Safety program (April 28 – April 29)
- *Light for Lives* OSP District #1 Holiday Traffic Safety campaign (November 20– November 22)
- OVI Checkpoints (with Lucas County - various times throughout the year)

During these traffic educational and enforcement programs, officers placed an emphasis on being proactive in attending to traffic violators. Statistical information was gathered regarding our efforts and forwarded to our local OVI Task Force and Traffic Safety Coordinator.



The Village Maintenance Department installed crosswalk signs and flashing warning signals at all designated school crosswalks on Finzel Rd., and on Providence St. at the Wabash Cannonball Trail. Additional pedestrian crosswalk signage was placed on Waterville St. at Indianapolis St., on Finzel Rd. near AWLSD campus, and on Providence St. at the trail. We have received thanks from many residents for having these installed. This increases the safety of our pedestrian students, residents, and visitors crossing these areas each day.

Lucas County OVI Task Force

Deputy Chief Kitzler is the Department's liaison to the Lucas County OVI Task Force. Deputy Chief Kitzler meets with the task force monthly to discuss traffic safety programs with other law enforcement and state traffic safety members. Through a Federal traffic safety grant awarded through the task force, officers from our agency were scheduled to provide directed traffic patrols and OVI checkpoints throughout Lucas County, with an emphasis on OVI enforcement. The grant pays the officers' salaries when they are assigned to directed traffic patrol duties, at no direct cost to Village taxpayers.

POLICE DEPARTMENT GOALS FOR 2018

The Whitehouse Police Department will continue to increase its efficiency and effectiveness while adhering to our Mission Statement, Core Values, Vision and goals and objectives for 2017. Our continuing focus will be serving our citizens, our business community and our visitors by providing for their safety and security.

The areas we will most focus on in 2018 include:

- Continuing to update agency policy and procedure in keeping with best police practices (Commission on Accreditation of Law Enforcement Agencies, International Association of Chiefs of Police, and Ohio Association of Chiefs of Police model policies); prepare for potential accreditation status; receive re-certification through the Ohio Collaborative Community-Police Advisory Board;
- Continuing to promote and participate in job fairs, to find the most-qualified candidates for police department positions. This includes updating our recruiting efforts to enhance selection, hiring, and retaining quality officers;
- Updating our Field Training Manual with improvements for our recruit training program;
- Continuing Police Department social media programs (Facebook®), to better disseminate information regarding Police Department issues and other topics that have a direct effect on the community;
- Focusing on traffic education/enforcement measures to increase safety on Village roadways;
- Increasing foot and bicycle patrols in the business, residential, and Village Park areas;
- Continuing in-service training for all employees to meet state-mandated requirements, as well as to enhance job satisfaction and performance;
- Searching for and securing grant monies to increase agency funding sources;
- Updating our current technologies; including radio systems, MDT systems, and Camera video storage; etc.;
- Continuing the Police Internship Program in collaboration with Northwest State Community College and area colleges/universities;
- Enhancing Department Committee processes in keeping with best police practices;
- Administering our Career Development process, to augment individual and departmental goals and objectives, ultimately benefitting the community we serve;
- Working with other agencies, groups, and organizations to address Village issues and community concerns.
- Attending to additional goals and objectives as they present to our workforce.

We will be keeping with our community policing philosophy by providing the services our community deems important. We will continue to be proactive in looking for ways to enhance our capabilities to ensure Whitehouse is a safe place to live, work, and play.

Respectfully,

Mark E. McDonough

Mark E. McDonough, CLEE
Chief of Police