



# APPLICATION FOR A ZONING PERMIT

The undersigned hereby applies for a Zoning Permit for the following use and or building, to be issued on the basis of the information contained herein, including attached plot plans and drawings, all of which applicant says are true.

Subdivision: \_\_\_\_\_ Lot # \_\_\_\_\_ Address of Parcel: \_\_\_\_\_  
Owner: \_\_\_\_\_ Phone # \_\_\_\_\_ Email: \_\_\_\_\_  
Contractor: \_\_\_\_\_ Phone # \_\_\_\_\_  
Address: \_\_\_\_\_ Email: \_\_\_\_\_

Lot size: \_\_\_\_\_' x \_\_\_\_\_' Frontage: \_\_\_\_\_' Type of lot: Inside  Corner

**Check all that apply:** New dwelling  Remodel  Addition   
Garage  Shed  Deck  Other

**Fill in all that apply:**

Dwelling: # of Families \_\_\_\_\_ Building size: \_\_\_\_\_' x \_\_\_\_\_' Height: \_\_\_\_\_ Stories: \_\_\_\_\_  
Roof pitch \_\_\_\_\_ Eave overhang \_\_\_\_\_ Construction value: \$ \_\_\_\_\_  
Square footage (including garage and basement): \_\_\_\_\_

Remodel: Size of Area: \_\_\_\_\_ Explain changes: \_\_\_\_\_  
Addition: Size: \_\_\_\_\_'x\_\_\_\_\_ ' Location: Front  Back  Side   
Garage: Size: \_\_\_\_\_'x\_\_\_\_\_ ' Square footage: \_\_\_\_\_ Height: \_\_\_\_\_ Use: \_\_\_\_\_  
Shed: Size: \_\_\_\_\_'x\_\_\_\_\_ ' Square footage: \_\_\_\_\_ Height: \_\_\_\_\_ Use: \_\_\_\_\_  
Deck: Size: \_\_\_\_\_ Location: Front  Back  Side

Remarks: \_\_\_\_\_

By signing below, I understand that Whitehouse is required to obtain National Pollution Elimination System (NPDES) general permit coverage for Municipal Separate Storm Sewer Systems under the purview of the Clean Water Act. I also understand that I must comply with certain regulations as outlined in the attached letter dated December 27, 2016. I hereby acknowledge that I have received a copy of the information and will abide by such regulations while working in Whitehouse.

The undersigned states that this Application is true, accurate and complete with all required documentation. Whitehouse relies on the completeness, relevancy, and accuracy of the Application for Zoning Permit. I have read the foregoing application and agree. Any certificate issued upon a false statement of any fact, which is material to the issuance hereof, shall be void.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Submitted by (Please Print): \_\_\_\_\_

OFFICE USE ONLY: Date Received: \_\_\_\_\_ Fee paid: \_\_\_\_\_ Check # \_\_\_\_\_ Receipt # \_\_\_\_\_



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## Application for a Zoning Permit for a Shed/Outbuilding Pursuant to Whitehouse Zoning Code

See attached sheet for foundation requirements based on the size of your shed and the Ohio Building Code.

- Please be advised that by obtaining a zoning permit from the Village of Whitehouse, it does not release you from any deed restrictions or requirements to obtain permission from your HOA. It is suggested that you check with your HOA before proceeding with any permits from Whitehouse.
- Sheds smaller than 12 x 12, shall have a minimum setback of five feet from each lot line. Sheds 12 x 12 or larger, shall have a minimum setback of ten feet from each lot line.
- Is plot plan attached showing entire lot, residence, pools, fences, sheds, etc.? You will need to indicate on the plot plan where the shed is proposed to be located. It is possible that plot plans are on file with the Village. Ask for a copy so that you can use it to indicate where the shed will be located.
- Be aware of any utility and/or drainage easements that might be located on your property. Sheds cannot be placed in easements.
- A zoning permit fee of \$25 is due to the Village of Whitehouse when your plans are submitted. A separate building permit fee will be required by the City of Maumee, based on size.

After submission, it normally takes 2 days for the zoning permit to be approved. You will be contacted when the permit is ready.

Structure: "Structure" means anything constructed, erected or placed on the land, the use of which requires a more or less permanent location on the land, or attached to something having a permanent location on the land. This includes but not limited to buildings, walls, fences, flag poles, advertising signs and billboards.

Enclosures constructed upon or placed upon a premises occupying less than thirty-six (36) square feet of surface area upon the premises and less than five (5) feet tall, shall not be considered structures and shall not require any permit or administrative approval from the Village of Whitehouse.

Structures constructed or placed upon a premises occupying more than thirty-six (36) square feet of surface area up to and including one hundred (100) square feet of surface area shall be placed or constructed upon a hard surface, e.g., concrete, gravel or upon skids with property anchoring. Said structure shall not require any additional below ground foundation. Said structure shall require a zoning permit from the Village of Whitehouse.

Structures constructed or placed upon a premises occupying one hundred one (101) square feet or greater, require a zoning permit from the Village of Whitehouse and a building permit from the City of Maumee. The Ohio Building Code also requires the following foundation:

- \*Prior to the construction of a shed or garage a zoning permit shall be obtained.
- \*Footers are required on all accessory buildings larger than 100 sq. ft.
- \*Minimum depth for footers (rat wall) is 12" when a 6x6 #10 wire is used to reinforce the slab and footer.
- \*The depth for footer (rat wall) will be 18" when no reinforcement is used.
- \*1/2" anchor bolts shall be no more than 6 ft. apart and no further than 1 ft. from any corner.
- \*Light framed accessory structure larger than 600 sq. ft. will require frost protection or a depth of 36" below grade.
- \*All wood-framing members that come in contact with the concrete slab shall be pressure treated lumber.
- \*Exterior wall studs shall be a maximum of 24" on center with a double top plate.
- \*Interior walls and ceilings maybe left unfinished when not in conflict with other codes.
- \*A side hinged door not less than 2 ft. 6 inches by 6 ft. 8 inches is required for all garage.
- \*Driveways are to be constructed of concrete, asphalt, or other approved dust free hard surface material.

