



THE VILLAGE OF WHITEHOUSE POLICE DEPARTMENT

2018 ANNUAL REPORT

Honest – Integrity – Respect – Excellence – Professionalism



(2018 Benefit for the Veteran's Memorial Park)



WHITEHOUSE POLICE DEPARTMENT

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MARK E. McDONOUGH, CLEE - CHIEF OF POLICE

ALLAN D. BAER - DEPUTY POLICE CHIEF

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

December 3, 2018

TO: Mayor Donald L. Atkinson
Village Council

SUBJ: Police Department 2018 Annual Report

Your Honor, and members of Village Council,

It is my honor to present to you the agency's Annual Report for 2018. It is through the efforts of the men and women of your Police Department that this report is made possible.

Working with our community members, we diligently work to provide the services they deem as important. In keeping with our Mission, we strive daily to provide superior police services, "in partnership with citizens," to earn their trust and support. We take this relationship seriously, knowing we are called upon to keep our community safe.

As the Department's Chief Executive Officer, I have highlighted several areas of successes our members have attained in reaching our goals as an agency this year. We've enhanced programs to offer continued superior police services, provided training and educational opportunities for community members, restructured processes to better meet community needs, and welcomed new members into our organization.

We've made great strides in providing educational and leadership training opportunities for our officers, so we can provide the best service to our community. We also addressed new challenges and provided opportunities for personal and professional growth among our members. We updated equipment, policies, procedures, and tactics to operate more efficiently and effectively. We have received certification through the Ohio Collaborative Community-Police Advisory Board by having policies, standards, and training that meet or exceed best practices in law enforcement.

As we enter into the new year to face the challenges ahead, we will continue to adhere to our Mission and Core Values by making the Village of Whitehouse a safe place to live, work, and play.

Respectfully,

Mark E. McDonough

Mark E. McDonough, CLEE
Chief of Police

***THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.***

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Whitehouse Police Department Personnel

Full-Time Officers

(FT = Full-time appointment; PT = Part-time appointment)

	<u>Serving Since:</u>
Chief Mark McDonough	May 15, 2012
Deputy Chief Allan Baer	August 9, 2018
Sgt. Brad Baker	September 22, 2006 (PT) February 11, 2007 (FT)
Officer Ronnie Shellhammer	February 2, 1988 (PT) April 3, 1994 (FT) RETIRED December 12, 2018
Officer Amanda Crosby	January 30, 2001 (PT) May 8, 2005 (FT)
Officer Kyle McClanahan	January 15, 2013
Officer Andy Kasack, Jr.	April 20, 2015 (PT) April 2, 2016 (FT)
Officer Kenneth Scheuerman	April 20, 2015 (PT) April 30, 2017 (FT)
Officer Charles Kessinger, Jr.	June 5, 2018
Officer Christine Fouty	August 9, 2018
Officer Devin Lafferty	September 4, 2018
Officer Matthew Trautlein	October 10, 2018

Part-Time Officers

Officer Rick Gallaher	August 13, 2001
Property Officer David Weekley	September 10, 2018

Part-Time Safety Office Assistant

Cindy Bergfeld	September 5, 1996
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WHITEHOUSE POLICE DEPARTMENT OUR MISSION AND CORE VAULES

The Whitehouse Police Department is a full-service, professional law enforcement agency that subscribes to a community-policing philosophy. Working in partnership with local law enforcement professionals, residents and businesses, our goal is to provide the services our community deems important.

Members of this organization were instrumental in proposing our Mission Statement and Core Values. Our Mission Statement describes our commitment to the community.

Our Mission Statement

The Mission of the Whitehouse Police Department is to enhance the quality of life in our community by providing superior police services, in partnership with citizens, to prevent crime and to ensure a safe environment.

Our Core Values

Our Core Values describe who we are, what we do, guide our behavior, how we are managed, and how we relate to our community. They represent the highest standards as we relate to one other and the public we serve. Our goals and objectives, along with our policies and procedures, reflect our Core Values.

Honesty-Integrity-Respect-Excellence-Professionalism



UPDATES TO OUR PERSONNEL ROSTER

The Whitehouse Police Department made the following transitions to the Personnel Roster:

RETIREMENT Officer Michael Schwerer



Officer Michael Schwerer conducting traffic radar patrol in the Village. Officer Schwerer served the Village for over 19 years. We wish him well in his future endeavors!

The Whitehouse Police Department observed the retirement of our most-tenured part-time officer in 2018. OFFICER MICHAEL SCHWERER retired from the police service on March 10, 2018. Officer Schwerer served the agency for over 19 years. He was presented his retirement badge and plaque at the June 19, 2018 Council Meeting. We appreciate the sacrifice, dedication, and loyalty to the citizens of Whitehouse and the Whitehouse Police Department. Many thanks to Officer Schwerer for his years of service and wish him well in the years ahead!

WELCOME NEW MEMBERS!



Deputy Police Chief Allan Baer

Deputy Chief Allan Baer was a graduate of the Napoleon High School class of 1985. After graduating he enlisted in the U.S. Army and served several years. Upon completing his enlistment, he attended Bowling Green State University and graduated with a Bachelor of Science specializing in Criminal Justice. He was employed by the Cincinnati Police Division for 5 years prior to accepting a Police Officer position with the City of Bowling Green. After serving with BGPD for 10 years Allan accepted a job as the Chief of Police for the Village of North Baltimore, Wood County.

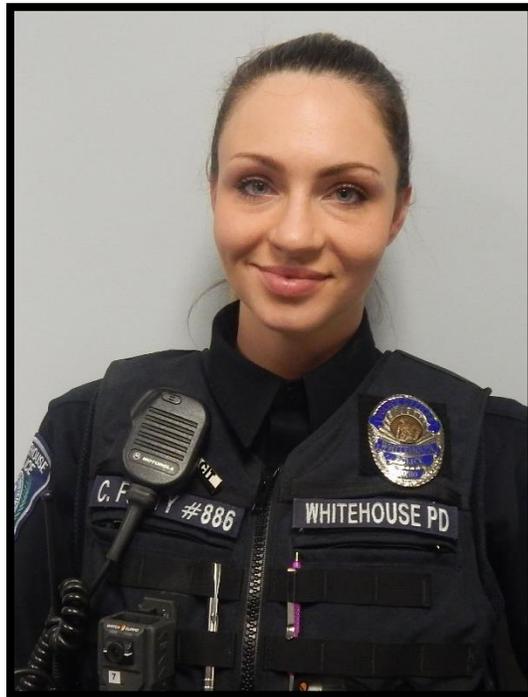
Deputy Chief Baer is a Father of 3 grown Daughters and currently resides in Wood County, Ohio.

Deputy Chief Baer was appointed to the Police Department upon the resignation of Deputy Chief Todd Kitzler. Deputy Chief Kitzler accepted the appointment as the Chief of Police of the City of Rossford, Ohio. Welcome Deputy Chief Baer!



Officer Charles Kessinger, Jr.

Officer Kessinger grew up in Toledo, Ohio and graduated from Toledo Christian School in 1997. He attended Owens Community College, studied Criminal Justice and graduated the Police Academy in 2010. He previously worked fulltime at the Swanton Police Department for 7 years prior to his appointment with the Whitehouse Police Department in June 2018. Officer Kessinger played football, soccer and baseball. He is the Father of two incredible children, Emily and Esten Kessinger. He is engaged to Jerilyn St. Clair and are planning their wedding in 2019. Officer Kessinger enjoys the outdoors and believes he is the best fisherman in the world. His nickname is the "Fish Jedi". Officer Kessinger is currently serving as the Anthony Wayne Local School District's School Resource Officer. We welcome Officer Kessinger to our department!



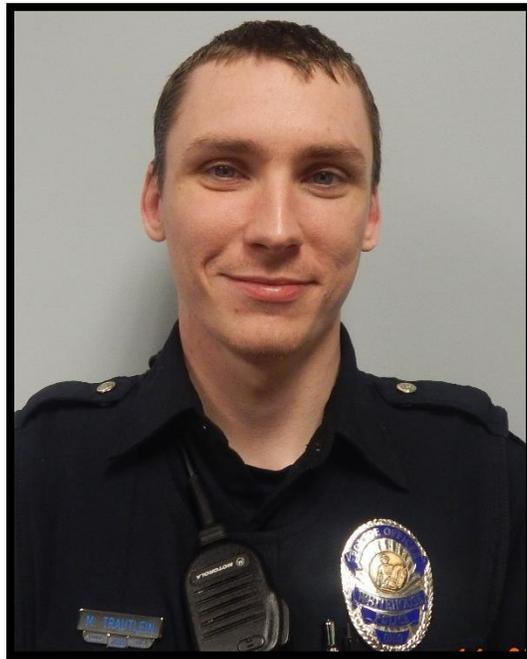
Officer Christine Fouty

Officer Fouty was appointed to the Whitehouse Police Department on August 9, 2018. She attended Pike Delta York High School and graduated in 2010. She then went on to attend Northwest State Community College where she graduated from the Police Academy. Officer Fouty, while attending Northwest State, was selected to be the Whitehouse Police Department's first college intern. Officer Fouty has four classes left in order to obtain her Associate Degree in Criminal Justice. Christine is a mother of two very outgoing and intelligent children who are 2 and 6 years old. She enjoys every minute of law enforcement and she is a strong believer that without guidance and rules, there would be complete chaos. She is a welcome addition to the Police Department.



Officer Devin Lafferty

Officer Lafferty grew up in North Baltimore Ohio, a small farm town off I-75 in southern Wood county where his father David Lafferty was a police officer. He attended North Baltimore schools and graduated high school in 2010. He enjoys waterfowl hunting, walleye fishing and weight lifting. After high school he worked several factory jobs. He decided to join the U.S. Army in 2011. From there he became a Combat Engineer where he served with Alpha Company of 299th BEB (Brigade Engineer Battalion), 1st Brigade, 4th Infantry Division at Fort Carson Colorado. While in the service on September 21, 2013 he became a father to son Drake Lafferty. Officer Lafferty was honorably discharged from the Army in 2015 and pursued a career in law enforcement. Officer Lafferty joined the North Baltimore Police Department as an Auxiliary officer in December 2015. Once he completed the Police Academy he was sworn in as a part time officer with North Baltimore in June 2017. He also served with the Pemberville Police Department in June 2018. Officer Lafferty was appointed as a full-time police officer with the Whitehouse Police Department in September 2018. He hopes to grow and better himself as an officer and community member each day while serving the people of Whitehouse. Welcome Officer Lafferty.



Officer Matthew Trautlein

Officer Matthew David Trautlein and is 25 years old. He attended Anthony Wayne High School from 2008 to 2012 and he was a four-year varsity letterman for the high school Ice hockey team. After high school, Matthew studied criminal justice at Owens Community College and played hockey for the Toledo Cherokee Jr A team. In January 2017, he started the police academy at Owens. He graduated from Owens Police Academy in August 2017 and in December he received his Associate Degree in Criminal Justice. He was appointed to the Whitehouse Police Department as a full-time officer in October 2018. We welcome Matt to our agency!



Property Officer David Weekley

Officer David Weekley was born in Ohio and moved to Chicago, Illinois when he was in elementary school. He graduated from Lakeview high school in 1974. He returned to Ohio to attend Bowling Green State University. While in college he was living in New London, Ohio and was hired as an auxiliary police officer for the New London police department in April 1975. He attended the Willard police academy and became a part-time patrolman in 1977. In 1978 he was hired as a patrolman for Bowling Green State University Police Department. He was promoted to sergeant in 1979, to lieutenant in 1986 and served as acting chief of police in 2010 and retired as deputy chief in 2011. Officer Weekley served in patrol operations, as a detective sergeant, evidence and fleet maintenance, field training officer and as a firearms instructor. He was additionally responsible for the dispatchers and records areas, student escort service, student service program and the student parking lot camera monitors. Officer Weekley's administrative duties included budget administrator for police operations, dispatch and records and for all student programs. He is a graduate of Bowling Green State University with a bachelor's degree in liberal arts in 1984. He graduated from the FBI National Academy 162nd session in 1990. He also attended the US Secret Service Dignitary Protection School. He also graduated from the FBI/US Army Hazardous Devices School as a federally certified bomb technician and was member of the Northwest Ohio Bomb Squad in Toledo Ohio from 1996 to 2011. He was additionally certified in weapons of mass destruction and in robotics. He also was certified as a hazardous materials technician by the State Fire Marshalls Office.

Officer Weekley served in the United States Army Reserve and the Ohio Army National Guard as an Armor Officer, Armored Cavalry officer and for his last assignment as a Military Police Officer. He is a graduate of the Military police officer advanced course and from the Command and General Staff College at Fort Leavenworth, Kansas. He was honorably discharged from the Army Reserve as a Captain.

Officer Weekley is married, and his wife Louise is a teacher for the Napoleon City School system for over 32 years.

Officer Weekly now serves as the part-time Property and Evidence Officer with the Whitehouse Police Department. We welcome him to our ranks!

PART-TIME POLICE OFFICERS

The part-time police officers provide an important service to this community. It is through their efforts that the Department can meet its mission, vision and goals and objectives. Many on the part-time staff have full time and additional part-time employment outside the agency, and often sacrifice their time to ensure the safety and security of our community.

Part-time officers are OPOTA state-certified peace officers and require the same training as our full-time force. They are subject to state-mandated rules and regulations, as well as agency policies and procedures. They participate in all mandatory training (both monthly training sessions and state-mandated requirements) and have the same police powers as the regular force.

Part-time officers patrol our Village streets, answer calls for service, and attend to the safety and security concerns of the members of our community.

They are valued for their dedication, service, and sacrifice especially during special events (Cherry Fest, parades, and other related activities). They do augment our shift scheduling and work many of the overnight hours. Our agency could not provide the 24/7 police coverage without them.

We appreciate the efforts they provide our Department and for their service to this community.

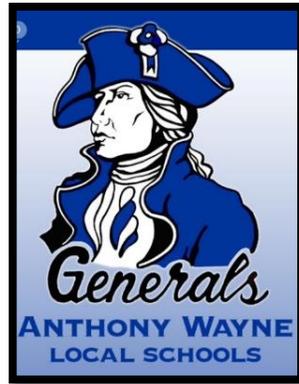
Whitehouse Police Department Part-Time Police Officers

Officer Rick Gallaher
Officer David Weekley (Property Officer)

Former officers appointed to other agencies in 2018:

Deputy Police Chief Todd Kitzler—Chief of Police-Rossford Police Department
Officer Carmen Kantner – Sandusky County Sheriff’s Office
Officer Matthew Ranazzi – Fremont Police Department
Officer Alex Thomasson – Oregon Police Department
Officer Aaron Hunt – Northwood Police Department
SRO Adam Hammitt – SRO-Woodville Police Department

SCHOOL RESOURCE OFFICER PROGRAM



The Whitehouse Police Department, in collaboration with Anthony Wayne Local Schools, instituted the School Resource Officer (SRO) program in 1996. Officer Adam Hammitt serves as our agency's School Resource Officer. The SRO position is unique. The SRO covers six school buildings within the 77 square miles of the school district. During a typical school day, the SRO is often tasked with the duties and responsibilities of law enforcement officer, administrator, teacher, and counselor. A vast majority of the incidents the SRO handles are investigations completed alongside school administrators, which often leads to school disciplinary actions with no need for criminal enforcement. Our SRO provides mentoring opportunities with students and often provides classroom instruction on legal topics.



*Former School Resource Officer Adam Hammitt
(Photo courtesy of Karen Gerhardinger/The Mirror)*

Officer Adam Hammitt served as the part-time SRO for the last two school years. He has moved on to be the full-time SRO of the Woodmore School District as a member of the Woodville Police Department. We thank Officer Hammitt for his years of service to the Police Department and Anthony Wayne Schools.

Officer Amanda Crosby served as our SRO for the first few months of the 2018-19 school year to fill the void left by Officer Hammitt. Officer Crosby served as the SRO in 2016-17 school year. Officer Charles Kessinger, Jr. was appointed to replace Officer Crosby in October 2018. He will remain as the school district's SRO for the remainder of the 2018-19 school year.



School Resource Officer Charles Kessinger, Jr.

WHAT IS A SCHOOL RESOURCE OFFICER (SRO)?

The SRO acts as a visible, active Law Enforcement figure on campus dealing with any law-related issues.

The SRO acts as a classroom resource for instruction in the following areas: law-related education, safety programs, etc.

The SRO acts as a resource to teachers, parents, and students for conferences on an individual basis, dealing with individual problems, or questions.

The SRO acts as a counseling resource in areas that may affect the educational environment but may be of a law-related nature.

GOALS OF THE SRO:

Bridging the gap between law enforcement and young people and increase positive attitudes and trust towards officers.

Taking a personal interest in students and their activities.

Teaching the value of our legal system to the students.

The SRO's duties include those listed above, as well as attending to traffic control and pedestrian crossing on Finzel Rd. at the end of the school day. The SRO often attends school extra-curricular activities as a representative of the agency. They work with school administrators, staff and teachers to enhance the overall safety and security of our schools. As a member of our agency, the SRO investigates all police-related incidents which occur on campus throughout the school year.

2018 Juvenile Statistics/Anthony Wayne Local Schools

(Total reportable offenses from November 1, 2017 to October 31, 2018, by school building, within the Village of Whitehouse):

Anthony Wayne High School

Accidents, Private Property – 13

Assault - 2

Assault of a Teacher – 1

Criminal Damage, Property – 1
General Information – 6
Missing Juvenile – 2
Menacing – 1
Suicide Attempt - 1
Telecommunications Harassment – 1
Theft - 1
Underage Consumption Alcohol – 1
Violation of Protection Order - 2

Anthony Wayne Junior High School

Assault - 1
Disseminate Matter Harmful to Juveniles - 2
General Information – 4
Illegal Use of a Minor in Nudity Oriented Matter – 1
Inducing Panic – 1
Missing/Runaway Juvenile - 1
Pandering Obscenity Involving a Minor – 1
Sexual Imposition - 1
Unruly Child – 1

Fallen Timbers Middle School

Assault - 1
Assault of a Teacher/Improper Conduct - 1

Whitehouse Primary School

Criminal Trespass - 1
Vandalism - 1

Total - 49

NOTE: A total of 7 Youth Diversion Program (YDP) referrals were made by officers in lieu of charges filed through the Lucas County Juvenile Court (see page #29 for additional information regarding the Youth Diversion Program).

Goals for 2019- The position of SRO is critical to bridging the gap between law enforcement and our youth. The officer assigned to that role must be willing to go the extra mile to show young people that he or she genuinely cares for them and their safety. Only then will they begin to develop the trust needed to successfully accomplish the mission of the School Resource Officer.

Officer Kessinger completed the 32-hours of the Ohio School Resource Officers Association (OSROA) School Resource Officer Basic Training course at his prior place of employment (Swanton Police Department). He is developing positive relationships with students, faculty, staff and parents this school year. He will be completing additional training in de-escalation

techniques, active shooter response, and other additional training to assist him in his job performance.

POLICE DEPARTMENT SPECIAL DUTY ASSIGNMENTS

Chief Mark McDonough oversees the operations, services, and administration of the police department. He oversees all department committees and make the appointments to various departmental, state, county, and local organizations, groups, and coalitions. He is also an OPOTA-certified Basic Peace Officer Academy instructor.

Deputy Chief Allan Baer oversees the daily operations of field supervisors and officers. He is assigned to the Lucas County OVI Task Force, COPE team, and our agency LEADS/NORIS Terminal Agency Coordinator, ensuring all officers are compliant with rules and regulations of these entities. He is also the chairperson of the agency's Forms Committee.

Sergeant Brad Baker is the chairperson of the Training Committee and lead OPOTA-certified Firearms Instructor. Sgt. Baker was also appointed as the lead instructor for Response to Resistance/Aggression (Use of Force) and Conducted Electrical Weapon (Taser®) Instructor. He is also the lead instructor for the *Active Response to an Active Shooter* training.

Officer Ron Shellhammer is a member of the department's Equipment Committee and fleet maintenance. He is also a member of the Village Safety Team, and the department's Training Committee. He also manages the Evidence/Property Room.

Officer Amanda Crosby utilizes her instructor skills to provide training and mentoring for the Spring Green Educational Foundation's Youth Diversion Program. She is also a member of the AWAKE Board and department Training Committee.

Officer Kyle McClanahan is a certified Ohio Tactical Officer's Association (OTOA) Subject Control Instructor and Tactical Handcuffing Instructor courses. He provides subject control and handcuffing instruction to our personnel. He is also a State-certified Firearms Instructor. He is also a member of the department's Training Committee.

Officer Andy Kasack, Jr., serves on the department's Equipment Committee. He ensures the patrol vehicle fleet is maintained and schedules vehicles for service. He is also the department's representative to the Village Safety and Employee Wellness teams.

Officer Ken Scheurman is a certified ASP® and Taser® Instructor. He also serves on the department's Training Committee and is one of the department's Response to Resistance/Aggression (Use of Force) Instructors.

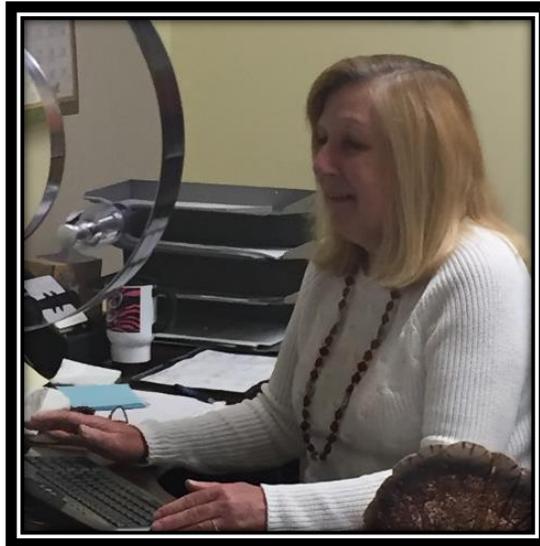
Part-Time Officer David Weekley is a member of the department's Equipment and Fleet Maintenance committees. He is completing his field training as the department's Property and Evidence Officer.

SAFETY OFFICE ASSISTANT

Cindy Bergfeld has served as the Police Department's part-time Safety Office Assistant for over 22 years. Cindy processes numerous police reports, court documents, and provides police administrative services for the public which include:

- Provides copies of police and traffic accidents reports
- Processes police records checks for various law enforcement agencies
- Processes and forwards numerous police agency and state required reports
- Assists residents and visitors that present themselves to the police agency
- Oversees the Village Solicitor Permit process
- Orders needed supplies and equipment for increased effectiveness of police operations
- Attends in-service training regarding Ohio Public Records Law
- Notary public

The Police Department's Administration Office is open Monday-Friday, from 9:00am—2:00pm to serve the needs of the public.



Safety Office Assistant Cindy Bergfeld

WHITEHOUSE PROSECUTOR'S OFFICE



*Gina Wasserman
Whitehouse Village Prosecutor*

Ms. Gina Wasserman oversees the day-to-day duties of the Prosecutor's Office. Ms. Wasserman continues to augment our monthly training sessions with legal update training, as well as providing valuable legal resources for officers. She has provided for the needs of the courts as well as this agency. Ms. Wasserman has met with officers and command staff to discuss ways to provide better services for victims of crime and holding defendants accountable. We are grateful for her expertise, guidance, and willingness to enhance the professionalism of our agency. We also thank the law firm of Heban, Sommer, and Murphree, and Village Solicitor Kevin Heban for their expertise in providing legal assistance to our department.

2018 Whitehouse Prosecutor's Office Statistics:

Criminal Cases Adjudicated	51
Traffic Cases Adjudicated	303
OVI Cases Adjudicated	12
Criminal Warrants Issued	11
Traffic Warrants Issued	25
OVI Warrants Issued	2

Criminal Open Cases	27
Traffic Open Cases	34
OVI Open Cases	7

OUR COMMUNITY'S NEWEST PATROL VEHICLE



In August, the Police Department added to its patrol fleet a 2018 Ford Interceptor Utility (SUV). This is our sixth Ford Interceptor SUV that we've added to our fleet. The one remaining Ford Crown Victoria sedan (Vehicle #900) is currently being used exclusively by the School Resource Officer.

COFFEE WITH A COP



Like many law enforcement agencies throughout the country, the Whitehouse Police Department participated in numerous community-policing programs during 2018.

The *Coffee with a Cop* program originated in Hawthorne, CA in 2011. The program allows members of the community to come together in a neutral setting, like a restaurant or coffee shop, and meet with members of their police agency.

The Whitehouse Police Department had our *Coffee with a Cop* event on April 28, 2018 at The Buzz restaurant. Sheriff John Tharp (Lucas County Sherriff), Chief Richard Bingham (Waterville Township Police), Officer Josh Malone (Waterville City Police), Ohio State Highway Patrol and members of the Whitehouse Police Department participated in this event.

The event was a great success and afforded us the opportunity to meet with community members and visitors in a relaxed setting. We especially thank the Anthony Wayne Regional

Chamber of Commerce for sponsoring our local *Coffee with a Cop* event, and The Buzz for hosting this event. We look forward to doing more events in 2019.

ANTHONY WAYNE AREA DRUG STOPPERS PROGRAM



Representatives of member agencies who assisted in establishing the Anthony Wayne Area Drug Stoppers Program. Pictured (l – r): Chief Mark McDonough (Whitehouse Police), Amy Barrett (AWAKE Coalition), Chief Richard Bingham (Waterville Township Police), Captain Matthew Luettker (Lucas County Sheriff’s Office), Chief David Lagrange (Waterville Police). Not Pictured: Joshua Torres, Anthony Wayne Regional Chamber of Commerce (Photo courtesy of The Mirror/ Karen Gerhardinger).

In 2017, the police chiefs of Whitehouse PD, Waterville PD, and Waterville Township PD, and Sheriff John Tharp of the Lucas County Sheriff’s Office, met to discuss ways to address the opioid epidemic and other illicit drug use and sales in and around the Anthony Wayne area. Working with AWAKE Coalition and the Anthony Wayne Regional Chamber of Commerce, the group created the Anthony Wayne Area Drug Stoppers Program.

The Drug Stoppers Program addresses the issue in two components:

- Notification of drug sales and activity
- Assistance for those with addiction and their families

Anyone with knowledge can call 419-740-6998, or text 72727 to provide information or to access addiction services. Callers may remain anonymous and would be eligible for rewards for information that leads to arrest/conviction of drug dealers.

Signs advertising the program were placed on the main routes throughout the Anthony Wayne area. Our hope is to provide a conduit for citizens to notify law enforcement to help save lives. Many thanks to area law enforcement, the AWAKE Board, Anthony Wayne Regional Chamber of Commerce, and local governments for sponsoring this important community initiative.

DEPARTMENT TRAINING COMMITTEE

Our Department Training Committee consists of the following employees:

Deputy Chief Allan Baer
Sgt. Brad Baker-Chairperson
Officer Amanda Crosby
Officer Kyle McClanahan
Officer Ken Scheuerman

The Training Committee meets quarterly to discuss department training issues, schedules monthly training, updates training records and other documentation, and provides input into the training functions of the agency.

Monthly In-Service & OPOTA-Mandated Continuing Professional Training (CPT)

The group also schedules monthly department training nights, where officers provide training presentations on various law enforcement related topics. Our Village Prosecutor, Gina Wasserman, often provides the latest information on legal updates, criminal and traffic related issues, court procedures, and other legal actions pertinent to the Police Department. We often have guest speakers present on various topics (i.e., victim's services, domestic violence, youth diversion) to provide refresher training for our officers. We have scheduled joint training with area law enforcement agencies and depending upon the topic, invite neighboring fire service personnel to attend.

Our department sponsored several training events for our officers to obtain OPOTA-mandated CPT hours, and invited members from area law enforcement agencies to also attend. These training events offered quality educational opportunities for us and area law enforcement officers to better serve our communities.

Owens Community College Law Enforcement Training Consortium

The committee was instrumental in locating training at a substantially reduced cost to the department through an agreement with Owens Community College Center for Law Enforcement Professional Development Training Consortium. Officers can attend a host of training opportunities at the Center for Emergency Preparedness on the campus of Owens Community College (Perrysburg campus). The one (1) year membership fee provides 210 hours of training for our entire department. We are then able to send as many officers to each training course that is offered. The cost is a per-department, NOT per person charge. This helps save the department numerous training dollars per year. The course selections range from basic police courses to extensive investigative and practical exercise training. With our close proximity to Owens, along with the cost-effectiveness of the courses provided, our officers have a great opportunity to access valuable law enforcement training. Our officers took advantage of these training opportunities. During 2018, WPD officers attended different courses for a total of hours of training received.

Police Department Training Grants

The committee's responsibilities also include procuring grant money for training purposes. The members continue to research potential grants and will be attempting to secure grant monies in 2019.

GOALS FOR 2019

The agency is committed to the individual career growth of each officer. The Training Committee members realize that our agency will succeed inasmuch as our officers are successful in their career growth, training, education and experience. The committee will continue to schedule monthly training and other in-service educational opportunities to ensure proper training initiatives are completed.

Career Development: The Career Development program becomes part of the evaluation process, as a way for supervisors and officers to periodically check individual employee progress, to adjust career paths as needed, and to provide officers the potential for personal and professional goal attainment. The process theoretically assists the individual officer's career path from conditional offer of employment through retirement. Both the agency and community benefit from this career-minded process.

2018 DEPARTMENT IN-SERVICE TRAINING

Agency members received the following in-service training courses, which were held at the Whitehouse Police Department:

- Annual OPOTA Firearms Qualification (Lucas County Port Authority-Toledo Airport)
- Annual Response to Resistance/Aggression (Use of Force)
- Annual Biased-Free Policing policy training
- Annual Body-Worn and In-Car Camera training
- Annual Police-Community Engagement policy training
- Annual Domestic Violence Legal Update training
- Annual Department Career Development training
- Annual Crisis De-Escalation Techniques training
- Annual Village Hall Fire Evac/Tornado Shelter Plans
- Annual Emergency Vehicle Operation/Vehicle Pursuits
- Annual Ethics & Professionalism Training
- Fentanyl Safety Recommendations for First Responders training
- Ohio Attorney General's Office--Officer Safety bulletins (quarterly)
- Lucas County/Village of Whitehouse Emergency Operations Plan (EOP) Training
- NORIS/LEADS/OHLEG quarterly trainings
- LEADS recertification
- Taser® Recertification
- ASP® Expandable Baton recertification training
- Village Personal Protective Equipment (PPE) training
- Village Blood-borne Pathogen Exposure training
- Village Fire Extinguisher training
- Village Hearing Conservation policy training
- Village Workplace Harassment Prevention

DEPARTMENT TRAINING REQUIREMENTS

In Ohio, all law enforcement officers must complete a minimum number of continuing professional training (CPT) hours to maintain state certification as a Peace Officer. This requirement is mandated by the Ohio Attorney General and is administered through the Ohio Peace Officer Training Commission (OPOTC). In 2018, there were no minimum number of in-service hours required, however, the Police Department did host the following training for both department and outside agencies:

- Response to Domestic Violence (OPOTA-certified instructors)
- Criminal Patrol Tactics (North Coast Polytechnic Institute)
- Legal and Constitutional Law Update Training (North Coast Polytechnic Institute)

2018 Department Training Highlights:

Total Department Training hours: 472
 Total CPT Training hours: 0 (No OPOTA-mandate for 2018)
 Total Field Training and
 Evaluation Program hours: 960 (includes 6 new hires receiving 160-FTEP hours)
 Owens Consortium Training hours: 56

eOPOTA TRAINING OFFERED BY THE OHIO ATTORNEY GENERAL’S OFFICE

OPOTC provides web-based training that fulfills this requirement. Through the Ohio Law Enforcement Gateway (OHLEG) system, officers can access the training catalog and take any number of courses, including courses to satisfy the continuing education requirements. This year, all our officers received the minimum requirement set forth by OPOTC.

The Police Department provides monthly training (in conjunction with the Whitehouse Village Prosecutor) to keep our officers up-to-date. This provides a cost savings over outside resourcing for training. Officers also have access to training through the Owens Community College Center for Law Enforcement and Professional Development Training Consortium—Toledo Campus. For an annual fee, our officers have access to in-service training courses that are Ohio Peace Officer Training Academy (OPOTA) compliant, and meet the requirements set forth annually by OPOTC.

Based upon agency need, officers are also sent outside the agency for specialized training that benefits the officer, agency and community.

2019 Training Goals:

Deputy Chief Baer will be attending the Ohio Law Enforcement Foundation Certified Law Enforcement Executive Course (CLEE). He was selected to attend this prestigious class from among several law enforcement executives throughout the State of Ohio. He will begin his studies in January 2019, with an anticipated graduation date in February 2020.

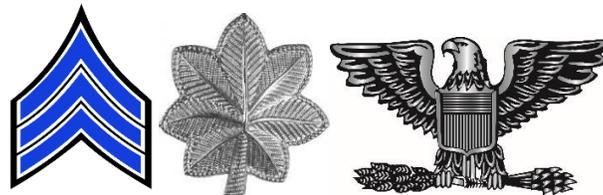
Sgt. Brad Baker is on a waiting list to attend the Ohio Law Enforcement Foundation Police Executive Leadership College (PELC). This course provides police first-line and middle managers with the training and experience needed to be effective police leaders, supervisors and managers within their agencies. A class start date will be determined in 2019.

First-Line Supervisor Training: With three (3) anticipated promotions of personnel in 2019, those officers newly-promoted will be attending Police First-Line Supervision courses scheduled throughout the year. The courses will be instructed through the Ohio Peace Officer Training Academy (OPOTA) in London, Ohio. The 5-day course will expose the new supervisor to the

expectations, duties and responsibilities, and what it requires to be an effective police supervisor in today's modern world.

SOA Cindy Bergfeld will be attending updates to Records Management Laws, Rules and Regulation training in 2019. This is an annual training she attends to keep up-to-date on Ohio's Records Law.

Career Development: As part of the annual employee evaluation process, and in concert with the Training Committee, officers were tasked by their supervisors to provide a list of specific training he/she would like to attend in the coming years. The Department Command Staff will review and priorities those requests to ensure they are Mission critical, practical, and affordable. Training concepts are to increase training proficiencies in areas such as: leadership development, officer wellness, and tactical response to critical incidents. The aforementioned training requests, if approved, will enhance our department abilities to create a learning organization to provide the services our community expects from its Police Department.



Rescue Task Force (RTF) Training: In cooperation with the Whitehouse Fire Department, all police employees will be trained in the RTF concept. The RTF concept focuses on the needs and care of victims, not responders. EMS members of the RTF work with police officers to deliver immediate medical intervention for readily treatable injuries, like severe bleeding and airway compromise. The team then stabilizes victims for evacuation to definitive care. Officers and firefighters will be trained in the concept in 2019. It is our hope that we will never have to utilize this training, but our agencies will be thoroughly trained and prepared to respond.



DEPARTMENT EQUIPMENT COMMITTEE

Our Department Equipment Committee consists of the following employees:

Deputy Chief Allan Baer
Officer Ron Shellhammer
Officer Andy Kasack, Jr.
Officer David Weekley

The Equipment Committee meets quarterly to discuss police uniforms and equipment issues, policies and procedures related to police equipment, inventory, inspection process, vehicle fleet acquisition, repair and maintenance, and other related issues. The members inventory our current equipment, conduct research for equipment best suited for our agency, and look for cost-savings for procurement and replacement of aging or unserviceable items.

The group has provided proposals to increase the efficiency and effectiveness for better tracking, repair, and preventive maintenance on vehicles and equipment. Our objective is to increase the use and efficiency of our current police equipment inventory, remove/repair/replace those items no longer in service for health and safety reasons, and find replacement equipment at a fair price and at a cost-savings to taxpayers.

2018 Equipment Committee Highlights

Vehicles

- In partnership with the village's maintenance department, regular preventive maintenance was completed on all fleet vehicles.
- Discussions were made with a representative from State Wide Ford for the pricing of one (1) replacement police vehicle. The PD received the 2017 Ford Police Interceptor SUV in August 2017, and it was fitted for patrol duties in September.
- Total mileage and fuel consumption for the police fleet vehicles from January 1 through October 31, 2017 are as follows:
 - Total Mileage Driven: 70,399-miles
 - Fuel Consumption: 8760.49-gallons
- Police-rated tires were purchased to replace the aging/unserviceable tires on police vehicles 901 (4), 902 (2), 903 (1), 904 (4), and 905 (4).

Police Vehicle Inventory

- Recommendations were made to purchase/replace aging equipment to ensure each patrol vehicle inventory consisted of the items for patrol use.

Surplus Equipment

- Court ordered, and Village Council approved equipment surplus was destroyed, turned over for agency use, or auctioned on govdeals.com. This included the sale of vehicle 906 (Ford Taurus Sedan).

Police Department Equipment Grants

The committee's responsibilities also include procuring grant money for the purpose of purchasing police equipment. Byrne grants were secured for police equipment purchases in 2018 (MDTs and portable radios). Working with our grants officer, the members will be attempting to secure additional grant monies in 2019.

2019 Equipment Committee Goals:

The Equipment Committee is dedicated to keeping our police department equipment up-to-date and serviceable. The group will continue to monitor current trends regarding police equipment, and provide referrals for updating, repairing, maintaining, and securing agency equipment needs. The committee's focus in 2019 will be to increase the efficiency and effectiveness of the police equipment functions within the organization, in keeping with our Mission, Vision, goals and objectives.

OFFICER PRESENTATIONS



Officers of the Whitehouse Police Department provided presentations to various organizations throughout the year. Organizations can request an officer to speak to their groups about law enforcement and other related topics. Requests can be made by contacting the Whitehouse Police Department via phone, fax, or email. A Presentation Request Form is available in the lobby of the Police Department, or on the Whitehouse Police Department website.

2018 Presentations:

Search & Seizure

4th Amendment Protections

Teen Violence Prevention

Life Skills Program

Group:

Anthony Wayne High School—government classes

Anthony Wayne High School—government classes

Anthony Wayne High School

Anthony Wayne Schools

DEA-SPONSORED DRUG DROP OFF EVENTS



In cooperation with the U.S. Drug Enforcement Agency (DEA) and AWAKE Community Coalition, the Whitehouse community participated in the bi-annual Drug Drop Off program in 2018. This year's Drug Drop Off days were Saturdays, April 28th and October 27th. Both events were held locally at the Whitehouse Fire Department. Residents had the opportunity to drop off expired or unused over-the-counter or prescription medications to be disposed of safely and properly. Both Whitehouse Police and Fire Department personnel participated in both events. The medications collected were taken by the Lucas County Sheriff's Office, along with the remaining medications from the drop-off sites in the Anthony Wayne communities, where they were weighed and documented for a total weight (in pounds) of pharmaceuticals collected and destroyed. Both Drug Drop Off days were successful in obtaining and properly disposing of unused medications.

Whitehouse Village Drug Drop Off Totals (includes Drop Off Box at PD)

April 28: **85.1-lbs.** collected (34.1-lbs. from MedBox; 51-lbs. at the Drug Take Back site)
October 27: **76.8-lbs.** collected (44-lbs. from MedBox; 32.8-lbs. at the Drug Take Back site)

TOTAL: 2018: 161.9-lbs.
2017: 114-lbs.
2016: 129-lbs.

Med-Return Box

The Whitehouse Police Department provides an additional drug drop off location in Lucas County. In cooperation with the AWAKE Coalition, and in conjunction with the U.S. Drug Enforcement Administration, a Medication Drop Box was installed at the Police Department. Citizens can drop off their unused medications during the hours of 9:00am to 2:00pm., and afterhours by contacting Lucas County Dispatch to have an officer meet them at the Police Department. The Police Department can only accept capsules and pills; no liquids, syringes, etc. The contents of the Drop Box will be forwarded for disposal per agency policy. The Whitehouse Police Department continues to partner with area agencies to properly dispose of medications on a bi-annual basis.



The Med-Return box at the Police Department



June 27 – July 1, 2018

“Safety Town” 2018 was another great success! Officer Amanda Crosby and many community members participated in the week-long program held at Whitehouse Primary School. This was our 9th year sponsoring this important safety program for our area youth.

There were 40 children who attended the program this year. The boys and girls had the opportunity to learn and practice many skills to keep them safe. One of the highlights of the training was hearing back from parents how their children spoke about safety practices in their own homes.

Safety Town Graduation was held on Friday morning, July 1, 2018, in the auditorium of Whitehouse Primary School. Many thanks to Village Council, staff and administration for attending the graduation ceremony.



Officer Amanda Crosby, Safety Town Director since 2015, providing instruction for our Safety Town children (Photo courtesy of Karen Gerhardinger/The Mirror).

With Thanks and Appreciation:

Safety Town Teachers:

Former Deputy Police Chief Todd Kitzler

Ainsley Page

Mikayla Rice

Montana Sharp

Nate Jindra

Hanna Fallon

Volunteers

Aiden Smith

Bella Smith

Conner Forrester

Charlie Micek

Gabrielle Rhodes

Special Thanks to:

Mayor Donald L. Atkinson

Whitehouse Village Council

The Village of Whitehouse Administration

The Whitehouse Fire Department

The Village of Whitehouse Maintenance Department

Pythian Sisters—Whitehouse Lodge #312

Anthony Wayne Local Schools

Toledo Area Humane Society

St. Luke's Hospital

Pisanello's Pizza

Subway Restaurant



COMMUNITY OUTREACH

Our officers provide assistance to many members of our community, and often for non-law enforcement related services. Officers provide safety and security for area churches, give presentations to individual, groups and organizations, and do many grass roots projects to better our community. The Police Department also sponsors several programs and training opportunities for citizens and the business community throughout the year.

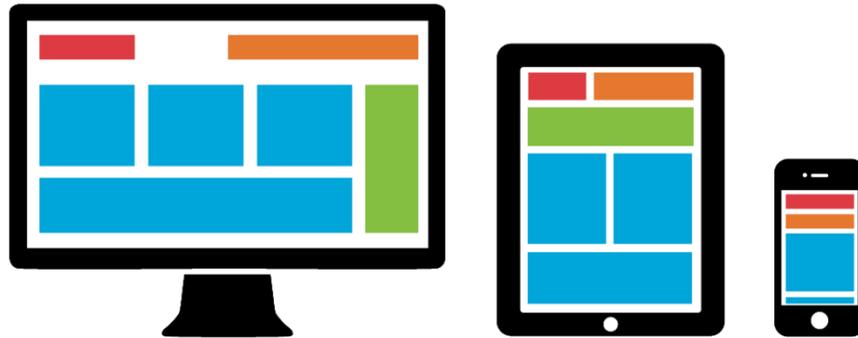


Officer Ken Scheuerman was part of the Whitehouse Safety Services Halloween program. He and members of the Whitehouse Fire Department provided candy during the Village's Trick-or-Treat night in downtown Whitehouse.



Whitehouse Safety Services assisted Whitehouse Primary School with their Annual Bike Hike in April 2018. Fire and police personnel ensure the students have safe passage to and from Oak Openings MetroPark.

POLICE DEPARTMENT WEBPAGE
<http://whitehouseoh.gov/government/police-department/>



The Village of Whitehouse updated its webpage throughout 2017, ensuring the most up-to-date information was made available. Village residents and visitors to the site can now obtain timely information regarding the Police Department, news updates, and community happenings.

The *Police Department* webpages now make it easier for residents and visitors to locate information and programs offered by our agency. Some of the other webpage features include:

Anthony Wayne Area Drug Stoppers Program: Provides information on the program and how to access its services.

Calls for Service: Monthly statistics of calls for police service in addition to education/enforcement actions.

Community Services Programs: Provides a listing and contact information for the various services provided by the police Department. These include:

- Bicycle Patrol
- Business Contact Update Form
- House Watch Program and Form
- Police Speakers Available
- Roundabout Training and Video
- Safety Town Program and Registration
- Security Survey Program and Form
- Senior Contact Program and Registration Form
- Neighborhood Blockwatch
- Directed Traffic Patrols Request
- Vehicle Lockout Assistance

Complaint Against an Officer Information: As part of the Ohio Collaborative, our agency provides information regarding the complaint procedure.

Identity Fraud Information: Provides information to protect yourself from identity fraud, or steps you may take to assist in identity fraud reporting.

Police Contacts: A listing of Whitehouse Police officers and a link to their business email addresses.

Police Speakers: If a group requests a police officer to speak to their group or organization. Officers can speak on a variety of law enforcement related topics. Inquirers can email their requests directly from this webpage.

Police Reports: Information on how to obtain a copy of a police report.

Recruiting: Provides the latest information on becoming a Whitehouse Police Officer. The webpage includes information regarding recruitment, qualifications, and current benefits available.

School Resource Officer: Information on the School Resource Officer program and contact information.

Underspeed Vehicle Inspections: The Police Department does underspeed and golf cart inspections for individuals wanting to title and register their vehicles in Ohio.

Victims Services Officers: Provides information and access to department Victim Services Officers.

Found Dog-Municipal Pound Information: Provides information where owners/keepers of impounded dogs can pick up their pet, and the associated pick-up and impounding fee schedule.

POLICE DEPARTMENT FACEBOOK® Page



The Police Department utilizes Facebook® to provide the latest information of issues happening within and around the Village, as well as to provide law enforcement related and relevant notifications. Those have included: weather and roadway conditions; presentation announcements; road closures; missing/found pets; and other events in/around Whitehouse. We often receive information and requests from residents and visitors. We also provide referral information and feedback in a timely manner.

FIRST ANNUAL "FREEZIN' FOR A REASON" BENEFITS VETERAN'S MEMORIAL PARK



(The *Freezin' for a Reason* logo was created by an Anthony Wayne Local School District student and used for T-shirt and event advertisement in 2018)

Former Deputy Police Chief Todd Kitzler came up with this event to help fund raise for the construction of the Veteran's and First Responders Memorial Park located in downtown Whitehouse. He was instrumental in putting this event together, working with many organizations and Village departments for a successful community event.

The event took place on January 13, 2018. Over 100 brave souls jumped into the frigid waters of the small quarry located on Waterville and Gillette Sts. in the Village. Participants collected floating rubber duckies that correspond to a range of prizes, including services and gift cards from local businesses, and a grand prize of \$500 from Spring Valley Business Solutions. All registered participants received a complimentary T-shirt. The event was held in partnership with Whitehouse Police, Fire, and Public Service departments and Destination Whitehouse. The event raised over \$3000.00 for this worthy cause, bringing the park concept closer to its goal!



*Artist's rendition of Veteran's Memorial Park
(photo courtesy of Destination Whitehouse website)*

HOUSE WATCH PROGRAM



As a service to our community, officers will complete a courtesy check of a homeowner's residence while they're away. When a resident is away on vacation, business, or other reasons for any length of time, an officer will come to their residence to ensure doors and windows are secured and check for any property damage. Officers document on their Daily Patrol Logs each time they complete a House Watch check. This ensures that the residence is being checked, as well as documents when an officer was in the area. Should a residence be breeched, or property damage found, investigating officers can better pinpoint when the incident occurred. This information can aid investigators in apprehending a suspect.

Residents can sign up for "House Watch" by contacting the Police Department at 419-877-9191, stop at the PD to complete the form, or complete the form on the Whitehouse Police Department webpage at: whitehouseoh.gov/government/police-department/house-watch/. Once completed the form can be emailed or dropped off at the Police Department.

Officer Andy Kasack, Jr., and SOA Cindy Bergfeld oversee the agency House Watch program. During 2018, officers completed 217 House Watch requests for our residents.

POLICE DEPARTMENT PURCHASES NEW FIREARMS

The Police Department updated its duty weapons for all officers during 2018. Sgt. Brad Baker and Officer Kyle McClanahan researched this project as our old weapons system was showing its age and costs for duty and training ammunition was increasing. After careful research and hands-on practical training, the Department purchased Glock 17 (Gen 5) 9mm pistols for field use. The Department was able to trade in our old weapons system to offset the cost. The purchase of the new pistols was made available through an anonymous donation and confiscated funds-at no cost to the Village taxpayers.

All officers were trained in the new weapons system and all received OPOTA Firearms certification. New retention holsters were also purchased and are now in field use. This has greatly increased the safety for our officers as well as decreased firearms maintenance and training costs.

INTERNET PURCHASE EXCHANGE LOCATION

The Village of Whitehouse is happy to provide a safe internet exchange location within the parking lot of the Police Department/Village Hall. The Meet Up Spot is in the main parking lot next to the Police Department.

Council member Mindy Curry was instrumental in making this project come to fruition. Many thanks to Ms. Curry and the Village Public Service Department for making this project a reality!

This dedicated spot is monitored by surveillance cameras 24/7 and is among the routinely traveled areas of police staff. With the popularity of internet commerce our department encourages you to utilize this service when dealing with people you do not know. If something doesn't feel right during the exchange, we encourage people to call 911 right away! A Whitehouse police officer will be dispatched to the area immediately.

Where it comes to Internet sales, the Police Department asks that members of the community not meet strangers at private residences, in areas that are unfamiliar, or after dark. We highly recommend these transactions be made during daylight hours if possible.

Please note that the Police Department does not have a dispatch section within the Village Hall/Police Department, and officers are not stationed there 24/7. You may contact the Lucas County Communications Center at 419-243-5111 and advise the dispatcher of your pending transaction. The dispatcher will advise Whitehouse officers on duty so they're aware that consumers will be using the Meet-up Spot.



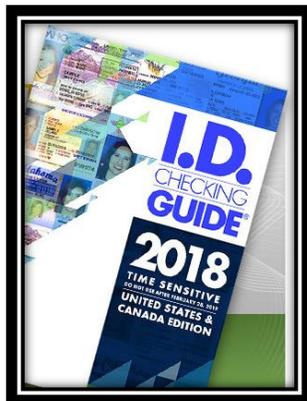
The Village Internet Sales Meet-Up Location is located in the Village Hall Municipal Parking Lot adjacent to the Police Department. The location is monitored by security cameras 24/7, creating a safer environment for Internet sales.

POLICE DEPARTMENT PROVIDES FREE ID CHECK GUIDE BOOKS TO LOCAL LIQUOR ESTABLISHMENTS

As part of the Department's community engagement and in working with our business community, the Police Department, through a generous donation by the AWAKE Board, provided free copies of the 2018 ID Checking Guide Book for all establishments that sell alcoholic beverages in the Village. Should a clerk be suspicious of the ID presented for alcoholic beverage purchase, he/she can use the Guide Book as a reference. Should the clerk not feel comfortable with the ID, he/she can call the police department for further verification or deny the sale. The Guide Book is another reference our business community can use to ensure they aren't selling to underaged persons. The Guide Books were well received by our business community members. We thank the AWAKE Board and our business community for their continued support of keeping our community safe.



Officer Ron Shellhammer provides a free copy of the current ID Checking Guide Book to Becky Chamberlain at The Party Store. The Police Department, through a generous donation by the AWAKE Board, provided similar copies to each establishment that sells alcoholic beverages in Whitehouse.



A current edition of the ID Checking Guide Book

WHITEHOUSE POLICE ASSISTS COMMUNITY ORGANIZATIONS

The Police Department often assistance for various groups and organizations. We are often tasked to provide traffic control throughout the Village for many service and private organizations. In 2018, Whitehouse Police personnel, along with area public safety agencies, provided security and traffic control during the following 25 events:

January 1: Toledo Roadrunners *Midnight Special* 5K Race
January 13: Destination Whitehouse *Freezin' for a Reason*
March 17: Toledo Roadrunners 2016 *Great Black Swamp Festival of Races*
April 14: Whitehouse Primary School *Powerhouse* 5K Race
April 28: *Coffee with a Cop*—The Buzz restaurant
April 28: DEA National Drug Take Back event
May 9: Cycle Werks Dualathlon
May 12: Whitehouse Primary School—*Officer Phil* program
May 13: AWLSD *General's* 5K Race
May 19: Whitehouse Primary School *Annual Bike Hike*
May 28: American Legion Memorial Day Ceremony
June 34: Cycle Werks Dualathlon
June 7-9: Cherry Fest
June 8: Julie's Fitness Studio 5K Race
June 9: Cherry Fest Parade
July 5: Whitehouse Founder's Day event
July 21: American Legion Motorcycle Poker Run
August 4: Mad Anthony River Rally Bike Race
September 9: Tricurathon Event
September 14: Whitehouse Primary School *Back 2 School Bash*
October 5: AWLSD Homecoming Parade
October 20: Wauseon American Legion Poker Run
October 21: Platinum Filament Halloween Costume Run
October 27: DEA National Drug Take Back event
October 31: Whitehouse Safety Services Trick-or-Treat event—Village Park

POLICE DEPARTMENT RECRUITING & RETENTION EFFORTS

As with many law enforcement agencies in the United States, the Whitehouse Police Department continues to struggle to find quality candidates to fill our ranks. In 2018 the Police Department observed an increase in officers (both full- and part-time) leave the organization for other law enforcement agencies with increased salaries and potential for increased opportunities. The forecast for employee retention rates in law enforcement, especially for Village departments, will continue to be on the low side.

The Police Department will be looking to implement changes in our staffing to increase retention rates and for villagers to receive a return on their investment. Command staff has researched this issue and are looking to make the following proposals to Village Council:

Police Corporals: In an effort to increase officer accountability, first-line supervision of personnel, and retention among our full-time force, we propose an additional two (2) Police Corporal positions be added to the Village's job classification.

Currently there are two of the four shifts that do not have direct first-line supervisors assigned. To increase supervision, leadership and management of police personnel and resources, the Police Corporal will augment supervision and assist the Police Sergeant in these areas. Police Corporals function as a police officer (i.e., answer and investigate calls for service, traffic enforcement, etc.) but perform a first-line supervisory function when working with a patrol officer, with their direct report being the sergeant. Police Corporals assist officers on their shift and are the first-line supervisor to address and respond to emergency situations, citizen complaints, and provide guidance and mentoring to police officers. As part of the Police Department's management team, they assist the Police Sergeant in areas of supervision, training, and other duties as assigned. The Police Corporals will be assigned opposite shifts of their assigned sergeants. As with the Fire Service, there will be a first-line supervisor assigned to each shift.

As the Village moves closer to city-status designation, having the Police Corporal position in place will provide for a smoother transition when this occurs. This important change is in keeping with our agency's Mission Statement by providing superior police services to our community.



Police Corporal Insignia

Part-Time Officer Recruitment and Retention: The Police Department has attempted several programs to increase part-time officer retention, but we continue to observe officers leaving the organization for full-time positions at other agencies. The biggest issue is part-time officers, especially those newly-certified by the State, needing full-time employment to meet their financial obligations.

In 2019, the Police Department will be taking a paradigm shift in our part-time recruiting efforts. These efforts will include:

- Focusing our recruiting efforts on retired/in-service officers in good standing who are looking for part-time police work;
- Creating a smaller cadre of part-time officers to be fiscally responsible with taxpayer dollars while ensuring adequate shift coverage in our scheduling;

- Having part-time officers sign contracts regarding their wages, hours, and working conditions. This will include assignments to regular open shifts and limited benefits;
- Enhancing retention efforts by offering additional incentives.

The Police Department, and the Whitehouse community, benefit from our part-time officers. They provide shift coverage for the full-time force during vacations and various leaves, training, and military obligations. They are subject to the same state-mandated training requirements as our full-time officers. In the past, many of our part-time officers are vested in the community they serve-we would like to see that sense of pride and vested interest among our part-time force once again!

We believe these changes to our part-time officer program will bring about the changes needed to increase recruitment, retention, consistency, and an experienced group of officers to serve our community.



SPRING GREEN
EDUCATIONAL FOUNDATION
YOUTH DIVERSION PROGRAM

The Whitehouse Police Department, in partnership with the Spring Green Educational Foundation and in collaboration with the AWAKE, Anthony Wayne Community Coalition for a Safe and Healthy Community, and area law enforcement agencies, participate in referring juvenile offenders into the Youth Diversion Program (YDP).

Officers of the Whitehouse Police Department refer most juvenile offenders, along with their parents/guardians who meet the eligibility requirements stated above, into the Youth Diversion Program. Officers offer both youth and parents/guardians the opportunity to register with the YDP as part of their duty assignments when investigating juvenile offenses. This program provides the best opportunity to meet the needs of juvenile offenders, their parents/guardians, their victims, the Lucas County Juvenile Court, and Whitehouse community.

When a youth becomes an offender, they face legal proceedings related to the pending delinquent/criminal charge. If the youth is found to be delinquent, he/she will be subject to the court ordered penalty. This often results in the youth having a juvenile criminal record.

The YDP offers the youth and his/her parents/guardians the opportunity to enroll in a 10-week program that will instill valuable life skills that often result in: 1) making responsible choices; 2) improving relationships with family and friends; 3) understanding how their choices define their life experience; and 4) obtaining a greater sense of self confidence. Officer Amanda Crosby is the YDP Director. The members of her team often mentor juveniles throughout the diversion process.

YOUTH DIVERSION PROGRAM STATISTICS (Village of Whitehouse)

2018 Program Statistics (11/1/17-10/31/18; provided by Spring Green Educational Services Center)

Total Youth Diversion Program Referrals:	7
Youth who signed YDP contracts:	6
Youth completing the program successfully:	6
Youth that attempted the YDP, but failed:	0
Juvenile Offenses sent to TDP Referral:	
Aggravated Menacing:	1
Disseminating Matter Harmful to Juveniles:	4
Theft:	1
Drug/Alcohol related offenses:	0
Youth currently active in YDP:	0
Youth who completed YDP but re-offended:	0



WHITEHOUSE VILLAGE SENIOR CONTACT PROGRAM

As part of Mayor Atkinson's initiative to outreach to the senior members of our community, the Police and Fire Department's created the Senior Contact Program. This program provides the opportunity for seniors (and their families) to ensure peace of mind that they will be checked on as needed.

What is the Senior Contact Program?

In this program, seniors who qualify will be asked to contact Police Department by phone on a regular basis (Monday to Friday). The phone call serves to ensure the program participant is ok, and/or if he/she would like additional services from the Village.

Who Qualifies?

Persons living alone who DO NOT have a caregiver, homemaker, etc. checking or visiting on a regular basis. Participants in the Senior Contact **must** have two emergency contact persons living within a proximity of the Village of Whitehouse.

WHITEHOUSE POLICE RECEIVES RE-CERTIFICATION FROM THE OHIO COLLABORATIVE COMMUNITY-POLICE ADVISORY BOARD

In accordance with Governor Kasich’s Executive Order 2015-04K, with the establishment of the Ohio Collaborative Community-Police Advisory Board, the Ohio Office of Criminal Justice Services is directed to “monitor and evaluate all state and local law enforcement departments’ adoption and implementation” of statewide standards for all Ohio law enforcement agencies. These initial standards included Use of Force, Hiring, and Retention policies. 2018 standards included Investigating Employee Misconduct and Biased-Free Policing. Throughout 2018, members of the Whitehouse Police Department took on the task of reviewing and updating our current policies and providing employee training and testing to meet these standards. In September, our completed packet with proofs of compliance was sent to the state for review. On October 4, 2018, an assessor from the Office of Criminal Justice Services forwarded his favorable recommendation for the Board to award provisional certification for our agency.

The certification ensures our agency meets/exceeds the minimum standards of best practices in law enforcement for the policies stated. In 2019, the police department will have new standards requirements to meet, in addition to recertification requirements for all standards to date.

The Whitehouse Police Department is among 500+ law enforcement agencies state-wide that have been awarded this certification. We are proud to be among the first agencies to be certified in Ohio.



WHITEHOUSE POLICE DEPARTMENT STATISTICS (November 1, 2017 through October 31, 2018)

Calls for Service – 6,396

Written Reports – 569

Traffic Citations – 399

- Display of Plates – 2
- Driving Under Suspension – 32
- Driver Permitting Persons Underage of 16 to Ride in Bed of Truck, No Seatbelts - 1
- Expired License – 13
- Expired Plates – 32
- Failure to Control – 11
- Failure to Yield – 10
- Failure to Stop for School Bus – 4
- Failure to Reinstate – 5
- Failure to Obey Officer Directing Traffic - 2
- Fictitious Plates – 6
- Marked Lanes – 3
- No Driver's License – 3
- No Helmet Worn, Novice - 1
- OVI (DUI) – 9
- OVI-Breath - 5
- OVI-Refusal – 3
- OVI-Urine – 1
- Passing on Double Yellow Line – 2
- Rear License Plate Light - 1
- Seatbelt Operator – 2
- Seatbelt, Child – 0
- Shortcutting - 1
- Speed – 223
- Speed (Assured Clear Distance Ahead) – 11
- Starting and Backing - 5
- Stop Sign – 8
- Two headlights required – 1
- Unsafe Vehicle – 1
- Wrongful Entrustment - 1

Traffic Warnings – 634

Traffic Crashes – 67

- ACDA – 11
- Failure to Control – 11
- Failure to Control (No Citation) - 4
- Failure to Yield – 10
- Hit Deer - 4
- Hit & Run - 5
- Improper Starting and Backing – 2
- Private Property – 20

WHITEHOUSE POLICE DEPARTMENT STATISTICS (continued):

Parking Tickets – 8

Criminal Arrests – 51

- Aggravated menacing – 1
- Assault – 9
- Breaking and Entering - 2
- Criminal Damaging – 1
- Disrupting Public Services – 2
- Domestic Violence – 6
- Disorderly Conduct – 2
- Falsification – 2
- Forgery – 1
- Identity Fraud – 1
- Improper Handling of Firearms in a Motor Vehicle – 1
- Inducing Panic - 1
- Menacing by Stalking – 1
- Obstructing Official Business - 1
- Possession of Drugs – 2
- Possession, Sale and Use Restrictions (Fireworks) – 7
- Theft – 5
- Unauthorized Use of Motor Vehicle – 2
- Underage Person Possession Alcohol - 1
- Violate a Protection Order – 3

Minor Misdemeanor Citations - 18

- Allow Animals to Run at Large – 3
- Disorderly Conduct – 3
- Possession of Drug Paraphernalia – 6
- Possession of Marijuana – 6

Warrants Served – 30:

- Summonsable (Released on summons) – 21
- Arrests & incarceration – 9

Juvenile Arrests – 12

- Assault – 2
- Assault of a Teacher, Improper Conduct - 1
- Cruelty to Animals – 1
- Domestic Violence – 1
- Fireworks Discharge, Ignite or Explode - 3
- Gross Sexual Imposition - 2
- Inducing Panic - 1
- Possession of Drugs – 1

COURT JURISDICTIONS THAT SERVE THE WHITEHOUSE COMMUNITY



***Lucas County Courthouse
(Felony cases; civil cases)***



***Maumee Municipal Court
(Misdemeanor cases; civil cases)
The Honorable Judge Daniel G. Hazard***

SCHOOL CROSSING GUARDS

Under the supervision of the Police Department, and in cooperation with Anthony Wayne Area Schools and Whitehouse Primary School, the Village is fortunate to have two (2) dedicated individuals to care for the safety of our school-age children.

Both Susan Leasor and Dawn Wise have been providing for the safe crossing of Whitehouse Primary School for many years. Both Crossing Guards have the responsibility to ensure that the children cross in the designated school crosswalks, observe drivers to ensure the safety of the children to and from school, assist with school bus departures, and report driver violations and suspicious behaviors in the area to the school and police. They both work in all types of weather and are vigilant in their duties. Our crossing guards take their responsibilities seriously, and everyday strive to ensure for the safety of our children as they report to and depart from school.

Susan and Dawn receive annual crossing guard training from police department personnel and are provided equipment to safely perform their duties.



School Crossing Guard Dawn Wise



WHITEHOUSE POLICE MEMBERSHIPS

Members of the Whitehouse Police Department participate in many local and area groups and committees. Members are encouraged to become a part of the larger community as a liaison member of our agency. Many provide their time and talents to improve our local community. Through their efforts, the Whitehouse community benefits directly through employee training and education, grant dollars for traffic safety programs, educational programs provided to the community, and networking opportunities for professional relationship-building.

Local Organizations

Whitehouse Village Safety Team

Member(s)

Officer Kyle McClanahan
Officer Andy Kasack, Jr.

Whitehouse Village Wellness Committee

Officer Andy Kasack, Jr.

AWAKE Board member

Officer Amanda Crosby

Spring Green Educational Foundation
Youth Diversion Program Director

Area Law Enforcement Investigators Association

Deputy Chief Allan Baer
Officer Kyle McClanahan

Lucas County:

Domestic Violence Task Force
Metro-Toledo Criminal Justice Administrators
Coalition of Organizations Protecting Elders

Chief McDonough
Deputy Chief Allan Baer

OVI Task Force
Wood County ADAMHS Board

Deputy Chief Allan Baer

National/State Level:

Ohio Association of Chiefs of Police
International Association of Chiefs of Police
National Association of Chiefs of Police
FBI National Academy Associates

Chief Mark McDonough

Owens Community College Center for
Law Enforcement and Professional Development
Ohio Association of Chiefs of Police

Deputy Chief Allan Baer

International Assn of Property and Evidence Technicians

Officer Ron Shellhammer

Ohio Tactical Officer's Association
State-Certified EMT-Intermediate

Officer Kyle McClanahan

TRAFFIC SAFETY

A major emphasis was placed on traffic safety in the Village this year. Most notable was increased traffic patrols on Waterville St., Providence St., Lenderson St., Shepler St., Cemetery Rd. and Finzel Rd. Officers increased proactive patrols in the areas to address speeding motorists and other traffic violators.

Our agency participated in several traffic safety programs during 2018. Throughout the year, the National Highway Traffic Safety Administration, in conjunction with state, county, and municipal law enforcement agencies, provide traffic safety, education and enforcement to ensure compliance with traffic laws. The Whitehouse Police Department participated in several traffic safety programs which included:

- *Click-it or Ticket* Seatbelt compliance campaign (May 22 – June 4)
- *Drive Sober or get Pulled Over* OVI campaign (August 18 – September 3)
- *Circle Toledo* Traffic Safety program (April 28 – April 29)
- *Light for Lives* OSP District #1 Holiday Traffic Safety campaign (November 20– November 22)
- OVI Checkpoints (with Lucas County - various times throughout the year)

During these traffic educational and enforcement programs, officers placed an emphasis on being proactive in attending to traffic violators. Statistical information was gathered regarding our efforts and forwarded to our local OVI Task Force and Traffic Safety Coordinator.

Lucas County OVI Task Force

Deputy Chief Baer is the Department's liaison to the Lucas County OVI Task Force. Deputy Chief Baer meets with the task force monthly to discuss traffic safety programs with other law enforcement and state traffic safety members. Through a Federal traffic safety grant awarded through the task force, officers from our agency were scheduled to provide directed traffic patrols and OVI checkpoints throughout Lucas County, with an emphasis on OVI enforcement. The grant pays the officers' salaries when they are assigned to directed traffic patrol duties, at no direct cost to Village taxpayers.



In 2017, the Village Maintenance Department installed crosswalk signs and flashing warning signals at all designated school crosswalks on Finzel Rd., and on Providence St. at the Wabash Cannonball Trail. Additional pedestrian crosswalk signage was placed on Waterville St. at Indianapolis St., on Finzel Rd. near AWLSD campus, and on Providence St. at the trail, increases the safety of our pedestrian students, residents, and visitors crossing these areas each day. The Police Department provided additional education regarding the use of these warning devices through Facebook® and Village email alerts.

In 2018, the Ohio Department of Transportation (ODOT) installed journalized speed limit signage and updated the school zone area on SR-64 throughout the entire Village. Many thanks also to the Village Public Service Department for their assistance with ODOT on this project.

POLICE DEPARTMENT GOALS FOR 2019

The Whitehouse Police Department will continue to increase its efficiency and effectiveness while adhering to our Mission Statement, Core Values, Vision and goals and objectives for 2017. Our continuing focus will be serving our citizens, our business community and our visitors by providing for their safety and security.

The areas we will most focus on in 2019 include:

- Continuing to update agency policy and procedure in keeping with best police practices (Commission on Accreditation of Law Enforcement Agencies, International Association of Chiefs of Police, and Ohio Association of Chiefs of Police model policies) utilizing Lexipol® programs; receive re-certification through the Ohio Collaborative Community-Police Advisory Board;
- Promoting qualified officers to first-line supervisory positions due to vacancies in the organization;
- Sending qualified officers to first-line supervision in-service training to prepare individual officers for higher levels of responsibility;
- Continuing to promote and participate in job fairs, to find the most-qualified candidates for police department positions. This includes updating our recruiting efforts to enhance selection, hiring, and retaining quality officers;
- Re-creating our part-time officer force protocols to enhance retention, education, and experience levels to better serve the public;
- Updating our Field Training Manual and First-line Supervisor Training Manuals to enhance our training and education programs;
- Focusing on traffic education/enforcement measures to increase safety on Village roadways;
- Increasing foot and bicycle patrols in the business, residential, and Village Park areas;
- Continuing in-service training for all employees to meet state-mandated requirements, as well as to enhance job satisfaction and performance;
- Searching for and securing grant monies to increase agency funding sources;
- Updating our current technologies; including radio systems, MDT systems, Body Camera and video storage; etc.;
- Continuing the Police Internship Program in collaboration with Bowling Green State University and area colleges/universities;
- Enhancing Department Committee processes in keeping with best police practices;
- Updating our Career Development process, to augment individual and departmental goals and objectives, ultimately benefitting the community we serve;
- Working with other agencies, groups, and organizations to address Village issues and community concerns.
- Attending to additional goals and objectives as they present to our workforce.

We will be keeping with our community policing philosophy by providing fair and impartial police services for our community members. All members of this agency will find innovative ways to enhance our capabilities by ensuring Whitehouse is a safe place to live, work, and play.

Respectfully,

Mark E. McDonough

Mark E. McDonough, CLEE
Chief of Police