



April 19, 2019

Meeting Notice
Tree Commission
April 25, 2019

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, April 25, 2019 at 7:00 p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the March 28, 2019 Meeting
- III. Old Business
 - A. Tree Inventory
 - B. Forms & Docs
- IV. New Business
 - A. Review Tree City USA 2019 Ceremony
 - B. Begin Flower/Farmer Market Planning
 - C. Prepare Newsletter/Village Update Article
 - D. Compose Letter for Homeowner on Saron Lane
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

MEMORANDUM

TO: The Village of Whitehouse Tree Commission- Sheri Luedtke, Elliot Tramer, Amy Schultz, Christine Manzey, Michelle Tippie, Dianne Toffler, Richard Bingham (Council Representative), and Mark Thomas (Staff Advisor)

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Thursday, April 25, 2019 Tree Commission Meeting

DATE: April 19, 2019

The Whitehouse Village Tree Commission is scheduled to meet on Thursday, April 25, 2019 at 7:00 p.m. in the Classroom, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Chairperson's call to order, the Commission can review and approve the minutes of the March 28, 2019 meeting.

Under old business, the Commission can review tree inventory and forms & docs.

Under new business, the Commission can review the 2019 Tree City USA ceremony and begin flower/farmers market planning. The Commission can then prepare an article for the Village Newsletter/Village update. The Village is starting to move away from the paper newsletter and has started an e-mail newsletter that will go out to all who have signed up to receive them. The final item under new business is to compose a letter for a homeowner on Saron Lane. The homeowner at 10631 Saron Lane has planted three Flowering Pear trees in the tree lawn. They will need a letter informing them that these will have to be moved so the Village can plant the appropriate tree.

After addressing all of the scheduled agenda items, the Chair could ask for any other business as appropriate under the Tree Commission Ordinance before entertaining a motion to adjourn.

Respectfully,

Jordan D. Daugherty
Village Administrator

Whitehouse Tree Commission

March 28, 2019

Attendees: Sheri Luedtke, Chair; Amy Schultz, Vice Chair; Richard Bingham, Council Rep; Mark Thomas, Village Rep; Christine Manzey; Michelle Tippie; Dianne Toffler; Elliot Tramer

The meeting was called to order at 18:01.

A motion to accept the February 2019 meeting minutes as submitted was made by Amy Schultz and seconded by Christine Manzey. The motion was carried unanimously.

Old Business:

Arbor Day plans were finalized with Sheri Luedtke reporting she had contacted Whitehouse Primary School teacher Dawn Hillary. Ms. Hillary suggested the tree planting take place on Monday, May 6th. Art teacher, Mrs. Love, agreed to direct students to decorate Kroger paper grocery bags with information about invasives and not moving firewood. These bags will then be picked up mid-May and returned to Kroger. Michelle Tippie mentioned including a new invasive called the Asian Jumping Worm to the invasives list and indicated she would send information to Tree Commission members. It was agreed that available Tree Commission members would meet at noon on May 6th to wrap and bag the saplings of Concolor Fir that each student will receive. Extra saplings will be stored at either Dianne Toffler or Sheri Luedtke's homes for distribution to the public during Village Flower Markets on Saturday mornings. The Tree Commission directed Mark Thomas to order a Black Gum, Tulip Tree, and Little Leaf Linden for the Arbor Day tree planting.

There were no updates on the Tree Commission Ordinance.

Sheri Luedtke congratulated Dianne Toffler on her graduation from the Tree Commission Academy and excellent senior presentation. The Whitehouse Tree Commission received an award (wooden plaque) in thanks for hosting the Tree Commission Academy.

Mark Thomas had no new Tree Inventory updates and mentioned that the Village crew was busy working on clean-up around the Quarry pond.

No new forms or documents.

New Business:

Three Tree Commission members will be attending the Tree City USA meeting in Crestline, OH on April 17th: Sheri Luedtke, Amy Schultz, and Mark Thomas.

Mark Thomas provided pictures of the tree on the tree lawn of Ron Shellhammer's home at 11140 West Street. Elliot Tramer moved that the tree be removed by the Village and was seconded by Sheri Luedtke. The motion was carried unanimously.

A motion to adjourn at 18:30 was made by Dianne Toffler and seconded by Michelle Tippie. The motion was carried unanimously.

Respectfully submitted by Christine Manzey