



July 12, 2019

WHITEHOUSE COUNCIL AGENDA

July 16, 2019

6:30 P.M.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, July 16, 2019, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: TBD
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the June 18, 2019 Council Meeting
- VI. Adoption of Bills dated July 12, 2019, the Addendum bills dated July 16, 2019 and the May 31, 2019 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Matt Wolfram, Steve Upperco, and Madolyn Burke from Oak Leaf Productions would like to speak to Council about promoting the Platinum Filament 5K on October 19, 2019 (event already approved by Council)
 - B. Rob Casaletta, Whitehouse Scholarship Committee, will appear before Council to Give the Committee's Choices for the 2019 Scholarship Recipients
 - C. Joe Bublick will appear to request use of Village Park for the Whitehouse Primary Back 2 School Bash on September 13, 2019
- VIII. Committee Reports
 - A. Report on the June 27, 2019 Tree Commission Meeting
 - B. Report on the July 9, 2019 Committee of the Whole Meeting

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

Phone 419-877-5383 . Fax 419-877-5635

whitehouseoh.gov

- C. Report on the July 10, 2019 Board of Zoning Appeals Meeting

- IX. Report of the Mayor
 - A. Recognition of Devin Lafferty of the Whitehouse Police Department
 - B. Swearing In of New Part Time Police Officer, Samuel Gamble

- X. Report of the Clerk of Council

- XI. Report of the Village Administrator

- XII. Report of the Village Solicitor

- XIII. Report from Department Heads

- XIV. Citizen Comments on Agenda Items

- XV. Ordinances
 - A. Ordinance 16-2019: An Amendment to the Solid Waste and Recycling Collection Services Agreement

- XVI. Resolutions
 - A. Resolution 14-2019: Requesting the Lucas County Commissioners Execute a Petition to have Certain Property Annexed to the Village of Whitehouse

- XVII. Council Comments

- XVIII. Citizen Comments

- XIX. Adjournment

MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, July 16, 2019

DATE: July 12, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, July 16, 2019, at **6:30 PM** in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the June 18, 2019 Council meeting minutes, the Council bills dated July 12, 2019, the addendum bills dated July 16, 2019, and the May 31, 2019 Financial Statements

Matt Wolfram, Steve Upperco, and Madolyn Burke from Oak Leaf Productions would like to speak to Council about promoting the Platinum Filament 5K on October 19, 2019 (this even was previously approved by Council). Rob Casaletta, Whitehouse Scholarship Committee, will also appear before Council to present the Committee's choices for the 2019 Scholarship recipients. The third person to appear before Council will be Joe Bublick. Mr. Bublick will request use of Village Park for the Whitehouse Primary Back 2 School Bash on September 13, 2019.

There will be a report on the June 27, 2019 Tree Commission meeting (minutes will be provided Tuesday), the July 9, 2019 Committee of the Whole meeting (minutes will be provided Tuesday), and the July 10, 2019 Board of Zoning Appeals meeting.

The Mayor will recognize Devin Lafferty of the Whitehouse Police Department and will swear in new part-time Police Officer, Samuel Gamble.

The Solicitor will provide two pieces of legislation for Council approval.

- Ordinance 16-2019: An amendment to the Solid Waste and Recycling Collection Services Agreement.
- Resolution 14-2019: Requesting the Lucas County Commissioners execute a petition to have certain property annexed to the Village of Whitehouse

The Mayor could then entertain citizen comments.

Finally, the Mayor can call for adjournment.

Respectfully submitted,
Jordan D. Daugherty
Village Administrator

Regular

June 18,

19

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Rebecca Conklin Kleiboemer, Bob Keogh, Bill May, Louann Artiaga, and Richard Bingham. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Planning Administrator Tiffany Bachman, Police Chief Mark McDonough, Deputy Fire Chief Jason Francis, Clerk Susan Miller, John Kirtos, Rob Casaletta, Carol Williams-Young, Jeff Yoder, Yvonne Walters, and Karen Gerhardinger.

Pastor Carol Williams-Young of Zion United Methodist Church gave the Council prayer.

Motion by Bob Keogh, seconded by Louann Artiaga to approve the minutes of the June 4, 2019 meeting. 5 ayes

Motion by Louann Artiaga, seconded by Bill May to approve the bills totaling \$77,444.74 dated June 14, 2019, the Addendum bills totaling \$129,390.20 dated June 18, 2019 and the April 2019 Financial Statement. 5 ayes

Councilwoman, Mindy Curry is on vacation.

Motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to approve the Wabash-Cannonball 5K on August 24, 2019 from 7:00 AM – 12:00 PM with safety services assistance. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Bill May, seconded by Bob Keogh to authorize the Solicitor to prepare legislation accepting the rate increase and adjusting the ARS contract for the 2020 calendar. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation authorizing the Village Administrator to Purchase Fitness Equipment for the Whitehouse Village Park, Village of Whitehouse, Lucas County, Ohio and declaring an emergency. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation establishing the Compensation for Members of Council and the Mayor for the Village of Whitehouse, Lucas County, Ohio and declaring an emergency. 5 ayes

Motion by Bill May, seconded by Bob Keogh to cancel the July 2, 2019 Council meeting. 5 ayes

Regular

June 18,

19

Mayor Don Atkinson recognized George Roush of Boy Scout Troop 97 for obtaining the rank of Eagle Scout.

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation adopting the Updated Lucas County 2019 Multi-Jurisdictional Hazard Mitigation Plan, and declaring an emergency. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to amend the Agenda to add Ordinance 15-2019 authorizing the Award of a Contract for the Weckerly Road and Finzel Road Traffic Signal to U.S. Utility Contractor Co., Inc. and declaring an emergency. 5 ayes

Motion by Bob Keogh, seconded by Bill May to authorize the Administrator to move forward with the same fencing on the lot of the house torn down across from Local Thyme as the fencing at Veteran's Memorial Park minus the masonry feature. 5 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Bob Keogh, seconded by Bill May to suspend the rules and to have the second reading of Ordinance 13-2019 authorizing the Village of Whitehouse, Lucas County, Ohio to Enter into a Sanitary Sewer Force Main Agreement with Cedar Grove, LLC by title only. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to enact Ordinance 13-2019 as an emergency. 5 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept as previously authorized, Ordinance 14-2019 establishing the Compensation for Members of Council and the Mayor for the Village of Whitehouse, Lucas County, Ohio at its first reading and declaring an emergency. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to suspend the rules and to have the second and third reading of Ordinance 14-2019 by title only and declaring an emergency. 5 ayes

Motion by Bob Keogh, seconded by Louann Artiaga to accept Ordinance 14-2019 and to pass said Ordinance and declaring an emergency. 5 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept as previously authorized, Ordinance 15-2019 authorizing the Award of a Contract for the Weckerly Road and Finzel Road Traffic Signal to U.S. Utility Contractor Co., Inc. at its first reading and declaring an emergency. 5 ayes

Motion by Bill May, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Ordinance 15-2019 by title only and declaring an emergency. 5 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 15-2019 and to pass said Ordinance and declaring an emergency. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept as previously authorized, Resolution 12-2019 authorizing the Village Administrator to Purchase Fitness Equipment for the Whitehouse Village Park, Village of Whitehouse, Lucas County, Ohio at its first reading and declaring an emergency. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Resolution 12-2019 by title only and declaring an emergency. 5 ayes

Motion by Bob Keogh, seconded by Louann Artiaga to accept Resolution 12-2019 and to pass said Resolution and declaring an emergency. 5 ayes

Motion by Bob Keogh, seconded by Bill May to accept as previously authorized, Resolution 13-2019 adopting the Updated Lucas County 2019 Multi-Jurisdictional Hazard Mitigation Plan at its first reading and declaring an emergency. 5 ayes

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Resolution 13-2019 by title only and declaring an emergency. 5 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Bob Keogh to accept Resolution 13-2019 and to pass said Resolution and declaring an emergency. 5 ayes

Other items discussed:

- Refuse bulk pick up dates remain the same – changes are for 2020, downtown streetscape and design, public parking – 3 hours, Police Survey of public parking, knee wall impeding parking space in front of Veteran's Memorial Park, tree removal in the Cemetery district, 4:00 AM refuse pick up problem
- Ohio Special Olympics torch run commences at 8:30 AM in Whitehouse
- Safety town starts next Monday, graduation is Friday, June 28, 2019 at 11:00 AM
- Police did a great job at Cherry Fest
- Fire Officer training course 80 hours, Fire Officer I 80 hours, Firefighter I course 180 hours
- Veteran's Memorial Park dedication ceremony September 21, 2019
- Ground broke on cell tower in Sandra park and the drive is getting paved

Regular

June 18,

19

- Public Service department announced \$46,336.27 in surplus property sales on Govdeals
- Whitehouse Scholarship committee will meet Friday at 9:00 AM to consider 4 applicants
- Final paperwork is coming for the Bucher Road ditch project Swan Creek
- First round of 98 paver bricks turned over to Steve
- Farmer's market is no longer Saturday. The Whitehouse Community Market is now Wednesday from 4:00 – 7:30 p.m. with themes, entertainment, food ,vendors from July 10 to September 25. Thank you Louann Artiaga for your work on this.
- Track around the quarry is well used, look at areas with no sidewalk, one area is in the budget this year, look at handicap access to the shelter at the park

Motion by Bob Keogh, seconded by Bill May to adjourn at 7:22 PM. 5 ayes

Duly Appointed Clerk of Council

Mayor

**COUNCIL BILLS
7/12/2019**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
4 imprint	POLICE	\$935.99	\$935.99	Safety Town Supplies
AJ Boellner	MAINTENANCE	\$605.55	\$605.55	Repair Grasshopper Mower
All Seasons Tree & Lawn Care	MAINTENANCE	\$4,450.00	\$4,450.00	Tree Removal
Allwear	POLICE	\$277.00	\$277.00	Tees for Safety Town
APWA	WATER	\$85.00		Utility Locator Class
APWA	MAINTENANCE	\$50.00	\$135.00	Utility Locator Class
ARS Refuse Service	SANITATION	\$16,849.23	\$16,849.23	Monthly Refuse Service
AT&T	WATER	\$51.11		Monthly Charges
AT&T	FIRE	\$62.01	\$113.12	Monthly Charges
AW Heating & Cooling	FIRE	\$3,726.00	\$3,726.00	Install New Cooling System
Barnes, Jacob	ZONING	\$1,250.00	\$1,250.00	Zoning Inspector
Bayly, Aleaha	POLICE	\$220.00		Cleaning
Bayly, Aleaha	MAINTENANCE	\$260.00	\$480.00	Cleaning
Century Equipment	WATER	\$1,675.00	\$1,675.00	Backflow Devices
Dollar General	Fire	\$17.90		Supplies
Dollar General	ADMINISTRATION	\$11.79	\$29.69	Supplies
Emergency Reporting	FIRE	\$253.30	\$253.30	EMS Reporting Software
Ferguson Waterworks	WATER	\$150.83	\$150.83	Parts
Fisher Auto parts	SEWER	\$32.48	\$32.48	Oil
Garcia Surveyors	SEWER	\$13,600.00	\$13,600.00	Survey Wabash Canonball
Great Lakes Specialty Equipment	FIRE	\$99.00	\$99.00	Nightstick
Green Earth Transportation	PARKS	\$877.80	\$877.80	Topsoil
Heban, Murphree, & Lewandowski	POLICE	\$1,961.50	\$1,961.50	Prosecutor Invoice
J Thomas Parts	PARKS	\$54.11	\$54.11	Parts
John Lewton, PhD	POLICE	\$400.00	\$400.00	Pre-Employment Evaluations
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear Payment
Kuhlman	STREETS	\$274.25	\$274.25	Parts
Lyden Oil	STREETS	\$549.45	\$549.45	Oil
Lyle Signs	PARKS	\$64.50		Signs
Lyle Signs	STREETS	\$1,092.00	\$1,156.50	Signs
MASI	WATER	\$57.75	\$57.75	Water Sample Analysis
Michael L. Fitzpatrick, M.D.	FIRE	\$8,000.00	\$8,000.00	Annual Renewal

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Mirror Newspaper	ADMINISTRATION	\$171.00	\$171.00	Planning Commission Public Hearing Notice
Motorola	POLICE	\$8,694.45	\$8,694.45	Radios
Nilsson's Landscape	STREETS	\$1,722.50	\$1,722.50	Landscape Service
OACP	POLICE	\$75.00	\$75.00	DC Baer Dues
Office Depot	POLICE	\$6.87		Supplies
Office Depot	ADMINISTRATION	\$54.29		Supplies
Office Depot	FIRE	\$92.62	\$153.78	Supplies
Official Payments	WATER	\$5.00	\$5.00	Returned Check Fee
Ohio Fire & Emergency Services	FIRE	\$1,900.00	\$1,900.00	Fire Class
OSROA	POLICE	\$31.00	\$31.00	SRO Conference
Perfect Sweep Inc.	STREETS	\$2,856.00	\$2,856.00	Street Sweeping
Perrysburg Pipe	WATER	\$508.35	\$508.35	Parts
Phoenix Safety Outfitters	LIFE SQUAD	\$530.95	\$530.95	Uniforms
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Rush Truck Centers	FIRE	\$1,122.40	\$1,122.40	Seat Repair
Safety Council of NW Ohio	MAINTENANCE	\$175.00	\$175.00	Training
Sautters	POLICE	\$33.48	\$33.48	Cherry Fest Supplies
Select Stone	ADMINISTRATION	\$6,298.58	\$6,298.58	Canyon Gray Building Block
Service Supply	PARKS	\$1,265.00	\$1,265.00	Playshare Swing Seat
Smart Bill	ADMINISTRATION	\$288.30	\$288.30	VMP Insert for Water Bills
Stoneco	WATER	\$94.26	\$94.26	Limestone
Technichem	SEWER	\$904.00	\$904.00	Grease Bug Logs
Toledo Edison	POLICE	\$399.15		Monthly Electrical Charges
Toledo Edison	FIRE	\$338.84		Monthly Electrical Charges
Toledo Edison	STREETS	\$6,004.82		Monthly Electrical Charges
Toledo Edison	PARKS	\$2,003.57		Monthly Electrical Charges
Toledo Edison	MAINTENANCE	\$592.37		Monthly Electrical Charges
Toledo Edison	LIFE SQUAD	\$280.03		Monthly Electrical Charges
Toledo Edison	WATER	\$114.10		Monthly Electrical Charges
Toledo Edison	STREET LIGHTS	\$800.09		Monthly Electrical Charges
Toledo Edison	FIRE	\$3,447.51	\$13,980.48	Monthly Electrical Charges
Traffic Stop Uniform	POLICE	\$8.50	\$8.50	Uniforms
Traffic Stop Uniform	POLICE	\$32.00	\$32.00	Uniforms
Treasurer of Lucas County	PARKS	\$5,408.47	\$5,408.47	2nd Half Real Estate Taxes

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Treasurer State of Ohio	POLICE	\$50.00	\$50.00	Monthly Non-Terminal Access Fee
Triotech	ADMINISTRATION	\$23.75		Update Phone System
Triotech	POLICE	\$95.00	\$118.75	PD Computer
UniFirst Corporation	POLICE	\$75.20		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.60		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$150.60	Rug Cleaning
US Bank	FIRE	\$167.55		Copier Payment
US Bank	POLICE	\$119.50		Copier Charges
US Bank	MAINTENANCE	\$119.50	\$406.55	Copier Charges
USA BlueBook	WATER	\$425.45	\$425.45	De-Chlorination Tablets & Supplies
Your COBRA Connection	ADMINISTRATION	\$120.00	\$120.00	Quarterly COBRA Administration
		\$107,647.07	\$107,647.07	

Nov 20 Council

NOV 19 2019



Request for Special Event Using Public Streets and Facilities

Many organizations ask permission to use the public streets, sidewalks, and other public facilities throughout the year for special events and fundraising activities. To better serve the public and to efficiently use Village personnel, we ask that you submit the requested information. Once received, you will be placed on an Agenda to appear before Council.

Name of organization: Oak Leaf Productions LLC
 Function: Platinum Filament 5K Costume Run Date: Sat. Oct. 19, 2019
 Event location: Whitehouse Village Park
 Beginning at 8 AM pm and ending at 2 pm am
 Contact person: Steve Upperco Address: 18670 Main St. TONTONOHY OH 43565
 Phone No.: 419-389-7353 Email address: Platinum Filament@yahoo.com

Briefly describe your event (use back for additional space): We are hosting a 5K run on the Washburn trail and Trunk-or-Treat in the Park

If the request is for a run, walk, or ride, please submit a map showing portions of the Village that will be affected, including start and finish lines, intersections that will need traffic control, etc.

If you are requesting use of the shelter house or pavilion, call 419-877-5383 to confirm availability on the date you are requesting. It is booked on a first-come, first-served basis beginning January 1 of each year for the current year. Rental and deposit fees may be required.

We are pleased that you have chosen Whitehouse and honored to be a part your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to make a donation to: Village of Whitehouse, PO Box 2476, Whitehouse, Ohio 43571.

Signature: Steve Upperco Date: Nov. 5th 2019

AGREEMENT FOR POLICE SECURITY SERVICE

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator and the Chief of Police, such duty serves the purpose of public safety, traffic control and public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign police officer(s)/fire personnel to duty at _____ and that such police officer(s) shall at all times be under the control of the Chief of Police.
2. The uniform of the police officer(s) shall at all times be under the control of the Chief of Police.
3. Said police officer(s) shall be paid by the Village of Whitehouse.
4. The Village of Whitehouse agrees to furnish police officer(s) under the terms of this agreement, if and only if, police officer(s) are available for such duty as determined by the Chief of Police.
5. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse which may include: Anthony Wayne School District off-campus, school-sponsored activities.
6. The second party may provide a donation for police/security services made payable to The Village of Whitehouse.
7. Police officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
8. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
9. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than seven (7) days from the date of the scheduled event. The Police Chief reserves the right to honor or reject these requests based upon officer availability and/or needs of the agency.

This agreement entered into on this 20 day of NOVEMBER, 2018, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the second party, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.



Village Administrator



Second Party

REQUEST FOR POLICE SERVICES—WHITEHOUSE POLICE DEPARTMENT

ASSIGNMENT DATE/TIME

Sat. Oct. 19th 8AM - 3PM

LOCATION ~~Was~~ Wabash Trail and Whitehouse Village Park

TYPE OF FUNCTION/ACTIVITY Platinum Filament 5K Costume Run

NUMBER OF OFFICERS REQUESTED 2

BILLING INFORMATION:

NAME Steve Upperco

ORGANIZATION _____

ADDRESS _____

PHONE 419-389-7353

EMAIL platinumfilament@yahoo.com

Donations for services rendered may be made payable to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

Date: 11-20-2018

- Approved as requested.
- Approved, with modifications (specify): _____
- Disapproved (specify): _____

Mark E. McDonough—Chief of Police MEM

FINAL REPORT
WHITEHOUSE VILLAGE SCHOLARSHIP COMMITTEE

TO: Mayor and Council

FROM: Whitehouse Village Scholarship Committee

DATE: July 8, 2019

Honorable Mayor and Council,

The Scholarship Committee of the Village of Whitehouse was duly appointed, held meetings and has completed their work in initiating and instituting the process. We have chosen the two (2) most favored scholarship recipients for 2019.

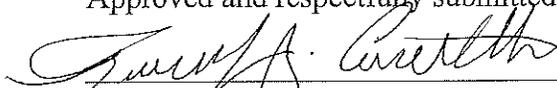
There were five applications submitted to the Village. All the applicants are presently in secondary education or are college bound and all have outstanding GPA's.

Our first selection is Ms. Katherine E. Fish. She is a graduate of Anthony Wayne High School and Ohio University. She will continue her education at Northwestern University pursuing a Master's degree in Prosthetics and Orthotics. Upon graduation, she plans to fabricate and fit patients with custom fit prosthetics and orthotics which, in her words, is oftentimes a life changing event for patients. Her letters of recommendation show her leadership and active volunteerism efforts as an undergraduate and provides insight to her dedication to a career and course study she has a passion for that is rarely found in someone her age.

Our second selection is Mr. Kyle D. Michaelis. He is a graduate of Anthony Wayne High School and is currently enrolled at Bowling Green State University majoring in Visual Communication Technology with a minor in Marketing. He is required to complete three (3) internships at a cost of \$1500 each, and the scholarship will help him defer their cost. His letters of recommendation show his perseverance and dedication in addressing and overcoming challenges that are self-originating and self-motivational.

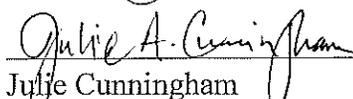
We thank you for the opportunity to allow us to represent Whitehouse in this endeavor. Whitehouse has many wonderful young people that have amazing talents and visions for themselves and their community. We appreciate your trust in allowing us to recognize the best.

Approved and respectfully submitted:



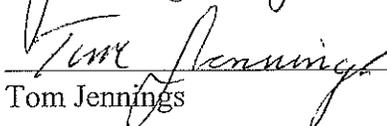
Robert Casaletta

Date: 10 JULY 2019



Julie Cunningham

Date: 7-10-2019



Tom Jennings

Date: 7-11-2019



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Whitehouse Primary Back 2 School Bash
Coordinator/Contact Person: Joe Bublick
Address: 10110 Bridle Court, Whitehouse, OH
Phone: 419-392-5972 Email: bublickroofing@outlook.com
FAX: N/A
Event Date(s): 13 Sep 2019 Event Hours: 5-8 plus setup & tear down
Estimated Number of Attendance: 500
Brief Description of Event: Carnival type event for school kids and family

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes No
Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
Product Sales? Yes No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

() Police Assistance () Streets Closed () Enclosed Shelterhouse (X) Pavilion (X) Other
Explain: the picnic tables inside the pavilion and the restrooms

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

We are pleased that you have chosen Whitehouse and honored to be a part of your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to donate to: Village of Whitehouse, PO Box 2476, Whitehouse, OH 43571

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: [Signature] Date: 12 Jul 2019

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

AGREEMENT FOR POLICE/SECURITY SERVICE

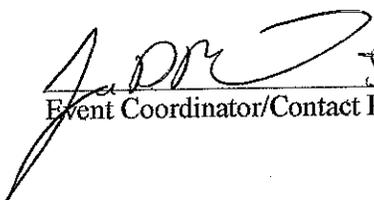
WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator and the Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign public safety officers (officers) to duty at:
Village Park
See attached map showing locations
and that such officer(s) shall at all times be under the control of the Chief of Police.
2. The uniform of the officer(s) shall at all times be under the control of the Chief of Police.
3. Officer(s) who are assigned to this event shall be paid for this service in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
4. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
5. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
6. The Event Coordinator/Contact Person/Sponsoring Entity may provide a donation for security services made payable to *The Village of Whitehouse*.
7. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
8. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
9. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event. The Police Chief reserves the right to honor or reject these requests based upon officer availability and/or needs of the agency.

This agreement entered into on this 12 day of July, 2019, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator



Event Coordinator/Contact Person

Joe D. Bublick

REQUEST FOR POLICE/SECURITY SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: School Carnival

DATE/TIME OF FUNCTION/EVENT: 13 Sep 2019, 5-8pm

LOCATION: Village Park

NUMBER OF OFFICERS REQUESTED: ?

EVENT COORIDNATOR CONTACT INFORMATION:

NAME Joseph D. Bublick

ORGANIZATION Whitehouse Parents Club

ADDRESS 10110 Bridle Court, Whitehouse

PHONE 419-392-5972

EMAIL bublickroofing@outlook.com

FAX N/A

Donations for services rendered may be made payable to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify):

____ Disapproved (specify):

Chief of Police _____

- CC: Village Administrator
- Public Service Director
- Fire Chief
- Community Development Coordinator

VILLAGE OF WHITEHOUSE
BOARD OF ZONING APPEALS MINUTES
July 10, 2019

Board members present: Chuck Kethel, Leroy Ryerson, Thomas Spears, Julie Studer. Also present was Doug McMahon and Planning Administrator Tiffany Bachman.

The Board of Zoning Appeals (BZA) meeting was called to order by Tom Spears at 6:00 p.m.

First order of business is to approve minutes from last meeting. Motion made by Leroy Ryerson, seconded by Julie Studer. Motion passed 4-0

Doug McMahon appeared before the board of zoning appeals asking for three variances. Leroy asked where the fence would be located. The fence location has not been determined. It will be between the car wash and the bank. He's asking for a variance for the sign to be closer to the road and sidewalk and the square footage. Leroy stated the sign also has to be the same distance away from the property line as the height of the sign. Doug would also like to keep the existing sign in addition to the new sign.

Motion made by Leroy Ryerson to deny the two signs and permit the 15 foot setback. After further discussion, Mr. Ryerson withdrew his motion. Matter will be continued when more information is gathered from First Federal Bank, a neighbor of the car wash, regarding their beatification and sign and how it will affect the car wash. Members would also like to see a smaller sign.

With no further business to come before the Board, Leroy Ryerson moved to adjourn, Julie Studer seconded the motion. Motion passed 4-0 and the meeting was adjourned at 6:33 pm.

Respectfully submitted,

Tiffany Bachman
Planning Administrator

ORDINANCE NO. 16-2019

**AN ORDINANCE APPROVING AN AMENDMENT TO
THE SOLID WASTE AND RECYCLING COLLECTION
SERVICES AGREEMENT AND DECLARING AN
EMERGENCY**

WHEREAS, an important function of local government in the State of Ohio is to provide solid waste and recycling collection for the residents of the governmental agency; and

WHEREAS, the Village of Whitehouse, through its Council and Administration, has conducted an investigation as to the best practices in order to economically and effectively manage this responsibility; and

WHEREAS, after much deliberation and open public hearings, the Council for the Village of Whitehouse has determined that it would be in the best interests of the Village and its inhabitants to enter into a Solid Waste and Recycling Collection Services Agreement with the Board of County Commissioners of Lucas County, Ohio, by and behalf of the Lucas County Solid Waste Management District (hereinafter the "District"); and

WHEREAS, the Agreement with the District provides for a Successor Agreement with Archbold Refuse Service, Inc.; and

WHEREAS, by Ordinance No. 03-2018, the Council authorized the Administration to execute a Solid Waste and Recycling Collection Services Agreement as described above and a Successor Agreement with Archbold Refuse Services, Inc.; and

WHEREAS, there is a need to amend both Agreements; and

WHEREAS, Council for the Village of Whitehouse has reviewed the pros and cons of both the amendments to the Agreement and the Successor Agreement, both of which are on file with the Village Administrator and finds that it would be in the best interests of the Village of Whitehouse and its inhabitants to authorize the amendment of both Agreements and approval of the terms of said Agreements with the amendments.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (¾) of all members elected thereto concurring:

SECTION I: The Council for the Village of Whitehouse hereby authorizes and directs the Administration to execute the Solid Waste and Recycling Collection Services Agreement described above and also confirms its approval of the Successor Agreement with Archbold Refuse Service, Inc., both on file with the Village Administrator and any other documents necessary to effectuate the Agreements and to amend said Agreements as set forth in the attached Exhibit A.

SECTION II: The Council for the Village of Whitehouse further authorizes the Administration to promulgate Rules and Regulations for the implementation of the Agreements and the amendments and approves the same.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

SECTION IV: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health, and safety; and for the further reason that the amendments would be retroactive effective June 1, 2019.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2019.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

In the agreement between the Village of Whitehouse and Archbold Refuse Service:

Section 2, Paragraph #4:

Number of households in the village should be adjusted to 1612 effective June 1, 2019

Section 4, Paragraph #1

Fees should be adjusted to \$11.16 per month (\$6.73 trash and \$4.43 recycling) effective June 1, 2019

In the agreement between the Lucas County Solid Waste District and Archbold Refuse Service:

Section 3, Paragraph #3:

Fees should be adjusted to \$11.16 per month (\$6.73 trash and \$4.43 recycling) effective June 1, 2019

Section 5, Paragraph #2

Number of households in the village should be adjusted to 1612 effective June 1, 2019

Ex. A.

RESOLUTION NO. 14-2019

A RESOLUTION REQUESTING THE LUCAS COUNTY COMMISSIONERS EXECUTE A PETITION TO HAVE CERTAIN PROPERTY ANNEXED TO THE VILLAGE OF WHITEHOUSE, AND DECLARING AN EMERGENCY.

WHEREAS, this Council previously approved the Petition of John P. Falke and Kathryn H. Falke, Petition No. 2019-1, to annex certain property to the Village of Whitehouse, and

WHEREAS, after submitting the Petition to Lucas County, the Lucas County Engineer suggested that certain property described in Exhibit A and owned by Lucas County also be annexed to the Village of Whitehouse; and

WHEREAS, the Commissioners have requested a formal Resolution, pursuant to Ohio Revised Code Section 709.16 and all applicable law, to be passed by the Village Council requesting this action.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all member elected thereto concurring:

SECTION I: That pursuant to Ohio Revised Code Section 709.16 and all applicable law, the Council for the Village of Whitehouse requests that the Lucas County Commissioners sign the Petition for Annexation attached hereto and proceed to have the real estate set forth in that Petition annexed to the Village of Whitehouse.

SECTION II: That the Solicitor of the Village is hereby directed to deliver a copy of this Resolution to the Clerk of the County Commissioners and proceed to do all things necessary and proper for the final approval of said annexation.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements as mandated by the Charter of the Village of Whitehouse.

SECTION IV: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this Resolution is necessary to provide for the future planning, orderly growth and development of the Village of Whitehouse and surrounding environs.

WHEREFORE, this Resolution shall take effect and be in full force immediately after its passage as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2019.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year.

2. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04.

WATER

- 02-19-19**
1. Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing.

WASTE WATER

SANITATION

MISCELLANEOUS

- 07-12-19**
1. **Building Permits:** 25 new homes as of 07/12/2019.
- 07-12-19**
2. **Public Works:**
 1. Summer operations
 2. Tree trimming and brush clearing
 3. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.
 4. Curb inlet reconstruction – Steeplechase Subdivision & Claystone Subdivision.

Boards and Commissions

- A. Board of Zoning Appeals (Report due on the July 10, 2019 meeting)
 1. Pending approval of July 10, 2019, meeting
- B. Charter Revision Commission
 1. Pending approval of May 9, 2018 Meeting Minutes
- C. Fire Dependency Board

1. Pending approval of February 27, 2019 meeting minutes
- D. Planning Commission
 1. Pending approval of May 6, 2019, meeting minutes
- E. Records Commission
 1. Pending approval of June 4, 2019, Meeting Minutes
 2. Pending 2019 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2019
 4. Pending Review of Records Policies
- F. Tree Commission (Report due on June 27, 2019 meeting)
 1. Pending approval of June 27, 2019 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole (Report due on July 9, 2019 meeting)

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 1. Completion of Veterans Memorial Park
 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 1. Pending Discussion of New Downtown Traffic Signage (late summer)
 2. Pending Discussion of Water Supply Options
 3. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
 1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection
- G. General
 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.