



August 30, 2019

WHITEHOUSE COUNCIL AGENDA
September 3, 2019
6:30 P.M.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, September 3, 2019, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Matthew Lash, Community of Christ Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the August 20, 2019 Council Meeting
- VI. Adoption of Bills dated August 30, 2019 and the Addendum bills dated September 3, 2019.
- VII. Introduction of Persons to Appear Before Council
 - A. A Request for the Closure of Providence Street for the Veteran's Memorial Park Dedication Ceremony on September 21, 2019.
 - B. Charles Bradley will Request Use of the Pavilion and Police Services for The Whitehouse Veterans Memorial River Run on September 28, 2019.
- VIII. Committee Reports
 - A. Report on the August 22, 2019 Tree Commission Meeting
 - B. Report on the August 27, 2019 Economic Development Committee Meeting
- IX. Report of the Mayor

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
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- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. Ordinance 23-2019: Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter into a Uniform Water Purchase and Supply Agreement with the City of Toledo (First Reading)
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, September 3, 2019

DATE: August 30, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, September 3, 2019, at **6:30 PM** in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the August 20, 2019 Council meeting minutes, the Council bills dated August 30, 2019 and the addendum bills dated September 3, 2019.

A request will be made before Council to close Providence Street for the Veteran's Memorial Park Dedication Ceremony. The Ceremony will take place on September 21, 2019 at 11:00 a.m. Charles Bradley will also appear before Council to request use of the Pavilion and Police services for the Veterans Memorial River Run on September 28, 2019.

There will be reports on two meetings. The first is the August 22, 2019 Tree Commission Meeting. The second is the August 27, 2019 Economic Development meeting.

The Solicitor will provide the first reading of Ordinance 23-2019 authorizing the Village of Whitehouse to enter into a uniform water purchase and supply agreement with the City of Toledo.

The Mayor could then entertain citizen comments.

Finally, the Mayor can call for adjournment.

Respectfully submitted,
Jordan D. Daugherty
Village Administrator

Regular

August 20,

19

At 6:32 Mayor Don Atkinson called the meeting to order.

ROLL CALL: Bob Keogh, Bill May, Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, and Mindy Curry. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Public Services Director Steve Pilcher, Fire Chief Joshua Hartbarger, Deputy Police Chief Allan Baer, Clerk Susan Miller, Bea Ludwig, Paul Ludwig, Karen Gerhardinger, Michael Vanderpool, and Yvonne Walters.

The Council Prayer was given by Administrator Jordan Daugherty.

Motion by Louann Artiaga, seconded by Richard Bingham to approve the minutes of the August 6, 2019 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Bill May to approve the bills totaling \$628,806.81 dated August 16, 2019, the Addendum bills totaling \$112,882.86 dated August 20, 2019, and the June 2019 financial statement. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to authorize the Solicitor to prepare legislation authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to authorize the Solicitor to prepare legislation approving the Northwest Ohio Advanced Energy Improvement District Program Plan – Residential Plan; authorizing and approving the execution, deliver, and performance of a Village Residential PACE Cooperative Agreement with respect to property assessed clean energy transactions in cooperation with the Northwest Ohio Advanced Energy Improvement District and the Toledo-Lucas County Port Authority; authorizing the Toledo-Lucas County Port Authority to approve petitions and plans for public improvements or public services submitted by the owners of real property within the Village requesting that their property be added to the territory of the Northwest Ohio Advanced Energy Improvement District and assessed for the costs of such plans on behalf of the Council of the Village and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to authorize the sign on for the ODOT Inspection Program for Bridges at no cost to the Village and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for citizen comments pertaining to Agenda items. There were none.

Motion by Bob Keogh, seconded by Mindy Curry to authorize the Solicitor to prepare legislation increasing the Compensation for the Clerk of Council for the Village of Whitehouse, Lucas County, Ohio and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to accept Ordinance 19-2019 increasing the Compensation for the Clerk of Council for the Village of Whitehouse, Lucas County, Ohio at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to suspend the rules and to have the second and third reading of Ordinance 19-2019 by title only and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Bob Keogh to accept Ordinance 19-2019 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 20-2019 approving the Northwest Ohio Advanced Energy Improvement District Program Plan – Residential Plan; authorizing and approving the execution, deliver, and performance of a Village Residential PACE Cooperative Agreement with respect to property assessed clean energy transactions in cooperation with the Northwest Ohio Advanced Energy Improvement District and the Toledo-Lucas County Port Authority; authorizing the Toledo-Lucas County Port Authority to approve petitions and plans for public improvements or public services submitted by the owners of real property within the Village requesting that their property be added to the territory of the Northwest Ohio Advanced Energy Improvement District and assessed for the costs of such plans on behalf of the Council of the Village at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Ordinance 20-2019 by title only and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Bill May to accept Ordinance 20-2019 and to pass said Ordinance and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept, as previously authorized, Ordinance 21-2019 accepting the following Agreement with the Ohio Department of Transportation at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Ordinance 21-2019 by title only and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Louann Artiaga to accept Ordinance 21-2019 and to pass said Ordinance and declaring an emergency. 6 ayes

Regular

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Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation appointing Mayor Donald Atkinson to the 911 Planning Committee as the Representative of the Village of Whitehouse and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Resolution 18-2019 appointing Mayor Donald Atkinson to the 911 Planning Committee as the Representative of the Village of Whitehouse at its first reading and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Resolution 18-2019 by title only and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to accept Resolution 18-2019 and to pass said Resolution and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to authorize the Solicitor to prepare legislation appointing Mayor Donald Atkinson to the 911 Planning Committee as the Representative of the Village of Whitehouse and declaring an emergency. 6 ayes

Councilman, Bill May, reserved the right to an Executive Session on a matter of Real Estate.

Motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to accept Resolution 19-2019 authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer at its first reading and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Resolution 19-2019 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept Resolution 19-2019 and to pass said Resolution and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Mindy Curry to adjourn into Executive Session on a matter of Real Estate at 7:34 PM. 6 ayes

Motion by Louann Artiaga, seconded by Bill May to reconvene at 8:00 PM. 6 ayes

Other items discussed:

- Mennonite cemetery quit claim deed arrived and is being reviewed, tree to come down, Weckerly cemetery looks nice
- TMACOG area water meeting of the Mayors, win/win, positive, credit to Mayor Atkinson and Mayor Kapsukiewicz, all 9 mayors signed, 40 year agreement, attractive rates, wonderful deal for Whitehouse residents, guarantee from the Mayor of Toledo it will be passed, Whitehouse was well represented by Gary Sommer, thank you to all that worked on it
- The technical committee will recommend water rates, Toledo has veto over the wholesale rate, but has never previously vetoed the committee's recommendation, wholesale rates will be the same for everyone, if this passes the aquifer will no longer be an option – not enough buy in, transition period for everyone to get to the same rates, Toledo rates will double, municipalities can add surcharge, Whitehouse only charges the cost to residents, there is no profit, rates will Be \$40.39 in 2027 – Only a small increase, this is a good deal for Whitehouse, all entities are signed onto the debt for infrastructure, attorneys and technical people of all entities signed onto this deal after review, the document Council receives will remain unchanged, Northwest Water And Sewer is a signatory for this contract, this will be a 10 year process, the Mayor invested a lot of time and work, Thank you to Director of Public Services Steve Pilcher and Mayor Don Atkinson, Cannot opt out of 40 year contract, the charge is computed for all entities for 40 years – the only way to share that much debt
- BG water rates are published, would need to be delivered through Waterville, Waterville infrastructure study would be needed
- Economic Development meeting August 27, 2019 at 4:00 PM at Village Hall
- Charter Review Commission will start on a City charter on September 12, 2019 at 5:00 PM
- Increased police presence for the start of school
- Traffic signal preconstruction meeting, poles can be expected 18-24 weeks from when they are Ordered, appeal to have them fast tracked, could be spring before the poles arrive
- Emergency response, law enforcement to look to the Fire Chief as an expert, right thing to do moving forward, the right thing to do -brings us into compliance, discipline specific, training, minimum staffing levels, after initial phase puts \$1.3 million back into EMS
- Fence behind Veteran's Memorial Park to be done as soon as Edison gets some work done, more painting to do – the crossing on Waterville Street near the lumbaryard
- Buckeye Cable is being installed on the east end of town, eventually throughout the

Regular

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Village

- Differences between TAWA and current water contract: TAWA - the water and sewer district owned the infrastructure, plant and debt, Current contract- Toledo owns and is selling to Entities on a wholesale basis, debt is included in the wholesale cost of the water, Electorate passed a Charter Amendment to form the Commission, rates will be brought forward by the commission, we have a seat, Toledo has two seats, Toledo can veto with a super majority, payment assistance program is gone, no comingling of water, two separate high pressure Pumping stations, EPA driving some issues (redundant intake), lead pipes will be replaced within Toledo – Toledo assumes the cost, they are currently being coated
- Tree commission will begin viewing trees in September
- Tires in front of a building on Otsego Street
- Sound system for the pavilion, Farmer's Market Wednesday nights
- Donation request for a Whitehouse Primary School documentary to be placed on Committee of the Whole Agenda

Motion by Mindy Curry, seconded by Bill May to adjourn at 8:01 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

**COUNCIL BILLS
8/30/2019**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
795 Tire Service	MAINTENANCE	\$293.54	\$293.54	Tire
American Fireworks	ADMINISTRATION	\$2,125.00	\$2,125.00	Balance for Founders Day Fireworks
AT&T	FIRE	\$59.20		Phone Service
AT&T	WATER	\$51.76	\$110.96	Phone Service
Atlas Business Solutions	POLICE	\$102.00	\$102.00	Schedule Anywhere
Department of Public Utilities	WATER	\$50.00	\$50.00	Water Sample Analysis
EDGE	CAPITAL PROJECT	\$5,460.00	\$5,460.00	Streetscape
Emergency Reporting	FIRE	\$253.30	\$253.30	EMS Reporting Software Fee
Fastenal	MAINTENANCE	\$30.79	\$30.79	Parts
Galls	POLICE	\$110.00	\$110.00	Uniforms
Glass City Signs	CAPITAL PROJECT	\$1,045.00	\$1,045.00	Balance for VMP Letters
Kuhlman Corp	SEWER	\$637.55	\$637.55	Sewer Pipe and Parts
MAAKIL Group Ltd.	ADMINISTRATION	\$2,397.50		Witte Walk Construction Inspection
MAAKIL Group Ltd.	ADMINISTRATION	\$2,475.00	\$4,872.50	Witte Walk Construction Inspection
Marlin Capital Solutions	FIRE	\$705.39	\$705.39	Toughbooks Payment
MASI	WATER	\$57.75	\$57.75	Water Sample Analysis
Menards	MAINTENANCE	\$683.72		Lumber & Supplies
Menards	MAINTENANCE	\$54.69	\$738.41	Tools
Office Depot	ADMINISTRATION	\$146.10	\$146.10	Supplies
Perfect Sweep	STREETS	\$375.00	\$375.00	Clean Up Hydraulic Spill
Perrysburg Pipe	WATER	\$13.50		Parts
Perrysburg Pipe	WATER	\$2,185.20	\$2,198.70	Meter Parts
Poggemeyer Design Group	CAPITAL PROJECT	\$27.38		Downtown Streetscape
Poggemeyer Design Group	CAPITAL PROJECT	\$119.63		Finzel/Weckerly Traffic Signal
Poggemeyer Design Group	ADMINISTRATION	\$367.81	\$514.82	Engineering Services
Priority Engineering	MAINTENANCE	\$919.53	\$919.53	OCE Printhead
Ram Exterminators	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Safety Council of NW Ohio	ADMINISTRATION	\$130.00	\$130.00	Membership Renewal
Thomas Equipment	MAINTENANCE	\$15.00		Belt
Thomas Equipment	MAINTENANCE	\$46.00		Expansion Foam
Thomas Equipment	MAINTENANCE	\$155.00	\$216.00	Concrete Buggy Rental

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	POLICE	\$731.90		Electrical Charges
Toledo Edison	FIRE	\$378.79		Electrical Charges
Toledo Edison	STREETS	\$5,981.28		Electrical Charges
Toledo Edison	PARKS	\$1,362.07		Electrical Charges
Toledo Edison	MAINTENANCE	\$1,036.47		Electrical Charges
Toledo Edison	LIFE SQUAD	\$320.53		Electrical Charges
Toledo Edison	WATER	\$113.35		Electrical Charges
Toledo Edison	SEWER	\$2,717.57	\$12,641.96	Electrical Charges
Treasurer of State	ADMINISTRATION	\$32,642.30	\$32,642.30	Roundabout Loan Payment
UniFirst Corporation	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.60		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$113.00	Rug Cleaning
US Bank	FIRE	\$162.03	\$162.03	Copier Charges
USA Blue Book	WATER	\$29.98	\$29.98	Parts
		\$66,757.61	\$66,757.61	



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Veterans Memorial Park Dedication Ceremony
Coordinator/Contact Person: Tiffany Bachman
Address: 6925 Providence St
Phone: 419-877-5383 Email: tbachman@whitehouseoh.gov
FAX: 419-877-5635
Event Date(s): Sept 21 2019 Event Hours: 11:00 - 12:00
Estimated Number of Attendance: 200
Brief Description of Event: VHP Dedication Ceremony

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes No
Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
Product Sales? Yes No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:
 Police Assistance Streets Closed Enclosed Shelterhouse Pavilion Other
Explain: _____

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

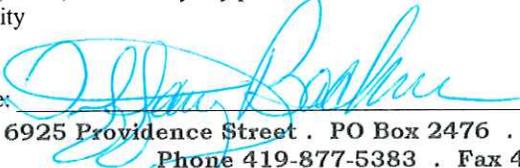
We are pleased that you have chosen Whitehouse and honored to be a part of your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to donate to: Village of Whitehouse, PO Box 2476, Whitehouse, OH 43571

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature:  Date: 8.23.19
6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

AGREEMENT FOR POLICE/SECURITY SERVICE

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator and the Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign public safety officers (officers) to duty at:

 See attached map showing locations
and that such officer(s) shall at all times be under the control of the Chief of Police.
2. The uniform of the officer(s) shall at all times be under the control of the Chief of Police.
3. Officer(s) who are assigned to this event shall be paid for this service in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
4. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
5. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
6. The Event Coordinator/Contact Person/Sponsoring Entity may provide a donation for security services made payable to *The Village of Whitehouse*.
7. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
8. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
9. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event. The Police Chief reserves the right to honor or reject these requests based upon officer availability and/or needs of the agency.

This agreement entered into on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator



Event Coordinator/Contact Person

REQUEST FOR POLICE/SECURITY SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: VMP Dedication Ceremony

DATE/TIME OF FUNCTION/EVENT: Sept 21 @ 11:00

LOCATION: Veterans Memorial Park

NUMBER OF OFFICERS REQUESTED: _____

EVENT COORDINATOR CONTACT INFORMATION:

NAME Tiffany Bachman

ORGANIZATION Village of Whitehouse

ADDRESS 6925 Providence St.
Whitehouse OH 43571

PHONE 419-877-5383

EMAIL tbachman@whitehouseoh.gov

FAX 419-877-5635

Donations for services rendered may be made payable to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify):

____ Disapproved (specify):

Chief of Police _____

CC: Village Administrator

Public Service Director

Fire Chief

Community Development Coordinator



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: The Whitehouse Veterans Memorial River Run
Coordinator/Contact Person: Charles Bradley
Address: 7947 Stitt Rd Waterville OH
Phone: 702 252 6655 Email: Bradley40cal@Hotmail.com
FAX: _____
Event Date(s): 28 September 2019 Event Hours: 9:00am 4:00 pm
Estimated Number of Attendance: 100
Brief Description of Event: A Motorcycle Ride to benefit the Veterans Memorial Park in Whitehouse

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes No
Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
Product Sales? Yes No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

Police Assistance Streets Closed Enclosed Shelterhouse Pavilion Other
Explain: Police Escort out of Whitehouse to Waterville.
Pavillion use for sign up in the morning

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

We are pleased that you have chosen Whitehouse and honored to be a part of your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to donate to: Village of Whitehouse, PO Box 2476, Whitehouse, OH 43571

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: [Signature] Date: 18 August 2019

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

REQUEST FOR POLICE/SECURITY SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: Charity Motorcycle Ride

DATE/TIME OF FUNCTION/EVENT: 28 September 2014 / 9:00/10:00

LOCATION: Waterville & Providence Escort out of Town

NUMBER OF OFFICERS REQUESTED: 2

EVENT COORIDNATOR CONTACT INFORMATION:

NAME Charles Bradley

ORGANIZATION IRON Circle Law Enforcement Motorcycle Club

ADDRESS 7947 Stitt Rd Waterville Ohio

PHONE (702) 232-6655

EMAIL Bradley40cala@hotmail.com

FAX _____

Donations for services rendered may be made payable to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify):

____ Disapproved (specify):

Chief of Police _____

- CC: Village Administrator
Public Service Director
Fire Chief
Community Development Coordinator

AGREEMENT FOR POLICE/SECURITY SERVICE

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator and the Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign public safety officers (officers) to duty at:

_____ See attached map showing locations
and that such officer(s) shall at all times be under the control of the Chief of Police.

2. The uniform of the officer(s) shall at all times be under the control of the Chief of Police.
3. Officer(s) who are assigned to this event shall be paid for this service in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
4. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
5. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
6. The Event Coordinator/Contact Person/Sponsoring Entity may provide a donation for security services made payable to *The Village of Whitehouse*.
7. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
8. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
9. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event. The Police Chief reserves the right to honor or reject these requests based upon officer availability and/or needs of the agency.

This agreement entered into on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator



Event Coordinator/Contact Person

Whitehouse Tree Commission

Minutes of meeting of August 22, 2019

Attendance: Commissioners Sheri Luedtke (Chair), Chris Manzey, Amy Schultz, and Elliot Tramer. Council representative Richard Bingham; Staff representative Mark Thomas; and guests Noah and Valerie Werning.

Meeting was called to order by Sheri Luedtke at 7:02 p.m.

Minutes of July 25, 2019 meeting were approved as printed (moved by Amy Schultz, second Elliot Tramer).

Old Business

1. In order to complete the Tree Commissions packet for our renewal certification as a Tree City, Sheri Luedtke will look into whether we need to increase our budget for 2020 by at least \$100.
2. Richard Bingham stated that it is possible that the Municipality will approve a budget increase for the Tree Commission to pay for the tree signage that Noah Werning is proposing for his Eagle Scout project.
3. Amy Schultz and Sheri Luedtke reported that they have manned a Tree Commission table at the Wednesday night Farmers market. They wanted the Council to know that someone stopped by to specifically commend the Municipality for their beautiful plantings this summer. Sheri Luedtke also reported that there are still several potted trees left from Arbor Day and she will continue to try to give them away at the Market.
4. Noah Werning and his mother, Valerie Werning, reported to the Tree Commission and presented the following series of handouts showing the progress he has made toward his Eagle Scout project.
 - (a) A Tree Map with trees planted along the bike path. This map needs to be trued by a Tree Commissioner.
 - (b) A list of the scientific names of the trees to be labeled. Again, this will be checked by Elliot Tramer.
 - (c) Three options for posts to support signage were presented. The Home Depot option at \$8.17 seemed the most reasonable.
 - (d) An aluminum sign from "Next Day Sign" was priced at \$8.00. It has our Whitehouse logo, the tree's scientific name, and a QRL to link the reader to our website for information.
 - (e) An example of one tree's website information sheet with standard tree facts and interesting information such as the tree's ecological importance, historical importance and 'did you know'.

A discussion ensued with a decision to explore whether Home Depot might donate materials; use an angled top to the wooden posts; make sure screw holes are in the aluminum signs; and used cement in the holes to securely anchor the posts.

5. Tree Inventory was updated by Mark Thomas. Two Callery Pears were taken down in the Village Meadows and one dead tree on Toledo Street will be taken down.
6. Sheri Luedtke will be adding Arbor Day Bulletins to the Forms and Docs cabinet, as well as Noah Werner's Eagle Scout proposal and project handouts.

New Business

1. Mark Thomas reported on the Fall tree planting schedule. Primarily, trees that have been removed will be replaced and new plantings are planned for new developments (trees paid for by the developers).
2. Sheri Luedtke inquired whether all the Silva Cells have been placed in the Downtown area. Mark reported that more Silva Cells were yet to be installed on the west side of Providence Street up to Veterans Park and in front of the Whitehouse Inn. Sheri would like to have pictures for our 2019 Growth Award application. Sheri Luedtke will contact Steve Pilcher for further installation time lines. Stephanie Miller, the regional Urban Forester, wants to be here to see installation and to get pictures to encourage other communities to follow our lead.
3. Sheri Luedtke reported that she is in contact with Stephanie Miller who will meet with Tree Commissioners as we survey the cemeteries. Sheri will suggest meeting with Stephanie on September 9th or 23rd.
4. Elliot Tramer reported that he has contacted Todd Crail about the Invasive Species Removal Project around the Quarry this fall. Todd's teaching assistant, Madison Myers, will be coordinating UT student volunteers. Sheri will contact the Nature Conservancy to borrow their "dabbers"; the Metroparks for herbicide and brush removal; and buy pizza. A good time for this project would be at the end of September.
5. Elliot Tramer reported that Amy Stone, our Lucas County Ohio State Extension agent, noticed bag worms on the oak trees at the round-about on Rte. 64 at Finzel. Amy recommended waiting until May/June to treat these trees. An OSU Extension Bulletin is appended.
6. Elliot Tramer presented a rough draft of a Tree Commission Strategic Plan. Discussion ensued and Elliot will update and email the Tree Commission members the revised document for further discussion. We would like to approve a Strategic Plan at the September meeting.
7. Amy Schultz reported that she has received a copy of the Tree Commission's Master Plan from Janet Traub and is currently on her computer. She will print off a hard copy and place it in the Forms and Docs cabinet.
8. Elliot Tramer mentioned an article from Science News titled "Planting forests can buy time to fight climate change." The article stresses the importance of re-foresting tree-friendly areas, such as urban forests, as a means of combatting climate change.

Meeting was adjourned at 8:28 p.m. (moved by Elliot Tramer, second by Amy Schultz)

Respectfully submitted,

Christine Manzey

Ohioline

Ohio State University Extension

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Bagworm and Its Control

D.J. Shetlar

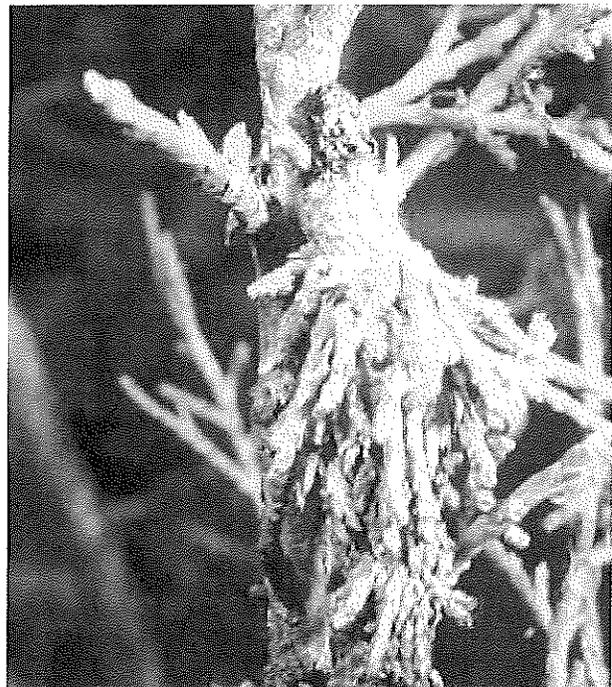
The common bagworm, *Thyridopteryx ephemeraeformis* (Haworth), is an interesting caterpillar. The most commonly observed form of this pest is the spindle-shaped silk bag camouflaged with bits of foliage, bark, and other debris. Completed bags range from 1½ to 2½ inches long. The larva within the bag is brown or tan, mottled with black, and the bee-like adult males have clear wings and fur-covered bodies. The females remain larva-like and do not emerge from the bag. The larva may stick its head and front legs out of the top of the bag to feed and move. When disturbed, the larva immediately pulls its head into the bag and holds the opening closed. Mature larvae may stay on their host plant or drag their bags some distance before firmly attaching the bag for transformation into the adult stage.

The bagworm occurs in the eastern United States from New England to Nebraska and south through Texas. The larvae seem to prefer arborvitae and red cedar but many other conifers and deciduous trees are attacked. These include pine, spruce, cypress, juniper, willow, black locust, sycamore, apple, maple, elm, poplar, oak, and birch.

A relative of the bagworm is the grass bagworm. This tiny caterpillar feeds on grasses and makes one-inch long silk bags with pieces of grass attached. When the grass bagworms pupate, the larvae may attach their bags to fences or the sides of buildings. No damage is done to the turf.

Types of Damage

Bagworm females cannot fly and local populations can build rapidly when established on preferred hosts, especially arborvitae, cedar, and juniper. Crowded larvae may eat the buds on these conifers causing branch dieback and



Nearly mature bagworm larva crawling on branch.

open, dead areas. Excessive defoliation of these conifers may cause entire plant death during the following season. Moderate defoliation is unsightly. This pest rarely builds up large populations in forested areas.

The mature larvae usually attach their bags to a branch by wrapping extra silk, which does not decay rapidly. This band of silk may girdle the branch as it grows, resulting in dead branches several years later. Be sure to cut off this silk band when removing bags from a plant.

Life Cycle and Habits

Bagworms have a single generation per year and overwinter as eggs inside the female bag. There may be 300–1,000 eggs in a bag. The eggs delay hatching until late May or early June. As they hatch, the small blackish larvae crawl out the bottom of the bag and



Mature bagworm bags attached to a juniper branch.

spin down on a strand of silk. These larvae on a string are often picked up by the wind and ballooned to nearby plants. When a suitable host plant is found the young larva immediately begins to form a new bag over its body. This bag is only about 1/8 inch long and is soon covered with sawdust-like fecal pellets.

As the larva feeds and grows it enlarges the bag and begins to incorporate bits and pieces of plant material. By mid-August, the larvae are mature and they often move to a sturdy branch or other structure where they attach the bag firmly with a strong band of silk. The larvae orient themselves with their heads down and pupate. The female pupa looks much like the larva while the male forms characteristic wing pads and other adult-like structures. Within four weeks the males emerge and actively fly about in search of females. Mature females call by releasing a sex attractant pheromone. After mating, the female literally mummifies around the egg mass, which remains in place until the next spring.

Control Measures

Bagworms are difficult to control because they are often unnoticed until mature. Mature larvae will often pupate early if they detect pesticides on the plant foliage. Though there are a few known parasites and predators, they are often not adequate in urban habitats.

Option 1: Cultural Control—Mechanical Hand Picking. If the bags are few in number and easily reached they may be picked off the plant and squashed. This can be done easily in the late fall when deciduous foliage has been dropped or the bits of plant material on the bags turn brown and can be easily located on evergreens. Be sure to cut the attachment silk band so that the branch will not be girdled in the future.

Option 2: Biological Control—Use the Bacterial Spray Bt. *Bacillus thuringiensis* (Bt) is effective against bagworms if it is used against young larvae. Applications should be made at the end of June after all the eggs have hatched and the larvae are through ballooning.

Option 3: Chemical Control—Insecticide Sprays. Stomach insecticides are very useful for control of bagworms. Remember that the plant foliage is to be thoroughly covered because the larvae are protected from contact by being in the silk bag. Generally, pyrethroid insecticides are selected (these generally have names that end in "-thrin") for larval control as they provide quick knock-down of small to large larvae.

Option 4: Chemical Control—Timed Sprays Using Degree-Day Emergence. Using a base temperature of 14.4 degrees C (57.9 degrees F) the median first emergence is 380 DD base 14.4 degrees C (716 DD degrees F) and the median last emergence is 572 DD base 14.4 degrees C (1062 DD degrees F). Allow for an extra week of ballooning after the last emergence mark has been reached before applying Bt or an insecticide. A less precise degree-day model uses a 50 degrees F base which calculates last emergence around 900 DD units.



A grass bagworm larva crawling on a grass blade.

This publication contains pesticide recommendations that are subject to change at any time. These recommendations are provided only as a guide. It is always the pesticide applicator's responsibility, by law, to read and follow all current label directions for the specific pesticide being used. Due to constantly changing labels and product registration, some of the recommendations given in this writing may no longer be legal by the time you read them. If any information in these recommendations disagrees with the label, the recommendation must be disregarded. No endorsement is intended for products mentioned, nor is criticism meant for products not mentioned. The author, The Ohio State University, and Ohio State University Extension assume no liability resulting from the use of these recommendations.

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ORDINANCE NO. 23-2019

**AN ORDINANCE AUTHORIZING THE VILLAGE OF WHITEHOUSE,
LUCAS COUNTY, OHIO, TO ENTER INTO A UNIFORM WATER
PURCHASE AND SUPPLY AGREEMENT WITH THE CITY OF
TOLEDO**

WHEREAS, it is desirable and in the best interests of the Village of Whitehouse and its residents for the Village to enter into a Uniform Water Purchase and Supply Agreement with the City of Toledo; and

WHEREAS, the Agreement is on file with the Village Administrator.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village of Whitehouse, Lucas County, Ohio hereby approves the Uniform Water Purchase and Supply Agreement with the City of Toledo, which Agreement is on file with the Village Administrator.

SECTION II: The Mayor and Administration of the Village of Whitehouse, Lucas County, Ohio, are hereby directed and authorized to execute said Agreement.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2019.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

Congestion Mitigation/Air Quality (CMAQ) Program. Projects are expected to be awarded in the fall of 2019.

PARKS & RECREATION

- 08-20-19 1. **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway. Approximately 75% completed.

STREETS

- 08-20-19 1. **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year – Project completed.
2. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04.

WATER

- 02-19-19 1. Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing.

WASTE WATER

- 08-20-19 1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

SANITATION

MISCELLANEOUS

- 08-20-19 1. **Building Permits:** 30 new homes as of 08/30/2019.

- 07-12-19 2. **Public Works:**
1. Summer operations
 2. Tree trimming and brush clearing
 3. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.
 4. Curb inlet reconstruction – Steeplechase Subdivision & Claystone Subdivision.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of July 10, 2019, meeting
- B. Charter Revision Commission
 1. Pending approval of May 9, 2018 Meeting Minutes
- C. Fire Dependency Board
 1. Pending approval of February 27, 2019 meeting minutes
- D. Planning Commission
 1. Pending approval of May 6, 2019, meeting minutes
- E. Records Commission
 1. Pending approval of June 4, 2019, Meeting Minutes
 2. Pending 2019 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2019
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of June 27, 2019 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 1. Completion of Veterans Memorial Park
 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 1. Pending Discussion of New Downtown Traffic Signage (late summer)

2. Pending Discussion of Water Supply Options
3. Pending Discussion of Looping Water Lines via Stiles Road.

F. Personnel & Safety

1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection

G. General

1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Handicap rails in women's restroom	RCK	12/18/2018	Need some attention - will remove & clean or repaint-Repaired 5/30/2019	complete
Speakers for the pavilion			Researching Options-Complete with purchase of a mobile speaker system	complete
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	
Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
One-way streets (Otsego)	BM	2/7/2017	Pending decision with new postmaster. Referred to Committee of the Whole-Tabled	complete
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019		
Dip in pavement at the Roundabout	BM	1/15/2019		
Alley behind Whitehouse Inn	BM	1/15/2019	On Capital Projects List	
Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered	
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	

Request emptying at recycling drop-off station to take place no earlier than 7 a.m.	MC	2/19/2019	Made contact with Lucas County with Councilwoman's request	complete
Request action on enforcement of storing of garbage bins	All	2/19/2019	Public awareness campaign begun on 2/20/19	complete
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	
Unlimited trash dumpster roll off	MC	3/5/2019	Getting pricing from ARS - Adjusted Dates & added January Roll off dates	complete
Get bids on pavement for the alley behind Veterans Memorial Park		3/5/2019	Added to project	complete
Fence behind Veteran's MIP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting	
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	
Install "facilities closed" sign on bathrooms when restrooms not in use due to weather	MC	4/16/2019	Will order sign	complete
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019		
Lone Oak Court Sink Hole	RCK	4/16/2019	Inspected and filled	complete
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	
Permanent Sound System for the Pavilion		8/20/19		