



September 27, 2019

WHITEHOUSE COUNCIL AGENDA

October 1, 2019

6:30 P.M.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, October 1, 2019, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Shawn Bellner, Cedar Creek Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the September 17, 2019 Council Meeting
- VI. Adoption of Bills dated September 27, 2019 and the Addendum bills dated October 1, 2019
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
- IX. Report of the Mayor
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Comments on October 8, 2019 Committee of the Whole Meeting
- XII. Report of the Village Solicitor

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- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. Ordinance 23-2019: Authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter into a Uniform Water Purchase and Supply Agreement with the City of Toledo (Third Reading)
- XVI. Resolutions
 - A. Resolution 20-2019: Authorizing a Contract with the Village Zoning Inspector, Jacob Barnes (Second and Third Readings)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, October 1, 2019

DATE: September 27, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, October 1, 2019, at **6:30 PM** in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the September 17, 2019 Council meeting minutes (will provide at meeting), the Council bills dated September 27, 2019 and the addendum bills dated October 1, 2019.

The Administrator will provide information on the upcoming Committee of the Whole meeting scheduled for October 8, 2019.

The Solicitor will provide Ordinance 23-2019 authorizing the Village of Whitehouse to enter into a uniform water purchase and supply agreement with the City of Toledo for its third reading and Resolution 20-2019 authorizing a contract with the Village Zoning Inspector, Jacob Barnes.

The Mayor could then entertain citizen comments.

Finally, the Mayor can call for adjournment.

Respectfully submitted,
Jordan D. Daugherty
Village Administrator

**COUNCIL BILLS
9/27/2019**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
AT&T	FIRE	\$59.53		Phone Service
AT&T	WATER	\$51.76	\$111.29	Phone Service
Edge	CAPITAL PROJECTS	\$1,534.12		Streetscape Phase 2
Edge	CAPITAL PROJECTS	\$5,910.00		Streetscape Phase 3
Edge	CAPITAL PROJECTS	\$2,912.50	\$10,356.62	Memorial Park
MASI	WATER	\$115.50	\$115.50	Water Sample Analysis
Maumee Valley Memorials	CAPITAL PROJECTS	\$22,648.50	\$22,648.50	Second Half Payment for Monuments for VMP
Menards	CAPITAL PROJECTS	\$225.35	\$225.35	Electrical Items for Flag Lighting VMP
Minuteman Press	ADMINISTRATION	\$355.25	\$355.25	VMP Dedication Programs
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
St. Lukes Hospital	LIFE SQUAD	\$43.00		Drug Screening
St. Lukes Hospital	PARKS	\$40.00		Audio Testing
St. Lukes Hospital	FIRE	\$43.00		Drug Screening
St. Lukes Hospital	WATER	\$39.00	\$165.00	Drug Screening
Thomas Equipment	WATER	\$176.00	\$176.00	Air Compressor Rental
Toledo Edison	POLICE	\$609.52		Monthly Charges
Toledo Edison	FIRE	\$358.14		Monthly Charges
Toledo Edison	STREETS	\$5,899.05		Monthly Charges
Toledo Edison	PARKS	\$908.57		Monthly Charges
Toledo Edison	MAINTENANCE	\$921.46		Monthly Charges
Toledo Edison	LIFE SQUAD	\$299.02		Monthly Charges
Toledo Edison	WATER	\$1,414.52		Monthly Charges
Toledo Edison	SEWER	\$1,849.39	\$12,259.67	Monthly Charges
Treasure, State of Ohio	POLICE	\$50.00	\$50.00	Monthly Non-Terminal Access Fee
UniFirst Corporation	POLICE	\$18.80		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$18.80		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$75.40	Rug Cleaning
Univar	SEWER	\$4,089.52	\$4,089.52	Odor Control
US Bank	FIRE	\$160.44	\$160.44	Copier Charges
USA Blue Book	WATER	\$858.50		Hach DPD/Test Kit
USA Blue Book	SEWER	\$554.45	\$1,412.95	Submersible Transmitter
		\$52,277.49	\$52,277.49	

Congestion Mitigation/Air Quality (CMAQ) Program. Projects are expected to be awarded in the fall of 2019.

PARKS & RECREATION

- 08-20-19 1. **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway. Approximately 90% completed.

STREETS

- 08-20-19 1. **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year – Project completed.
2. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04.

WATER

- 02-19-19 1. Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing.

WASTE WATER

- 08-20-19 1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

SANITATION

MISCELLANEOUS

- 08-20-19 1. **Building Permits:** 30 new homes as of 08/30/2019.

- 07-12-19** 2. **Public Works:**
1. Summer operations
 2. Tree trimming and brush clearing
 3. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.
 4. Curb inlet reconstruction – Steeplechase Subdivision & Claystone Subdivision.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of July 10, 2019, meeting
- B. Charter Revision Commission
 1. Pending approval of May 9, 2018 Meeting Minutes
- C. Fire Dependency Board
 1. Pending approval of February 27, 2019 meeting minutes
- D. Planning Commission
 1. Pending approval of May 6, 2019, meeting minutes
- E. Records Commission
 1. Pending approval of June 4, 2019, Meeting Minutes
 2. Pending 2019 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2019
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of June 27, 2019 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 1. Completion of Veterans Memorial Park
 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 1. Pending Discussion of New Downtown Traffic Signage (late summer)

2. Pending Discussion of Water Supply Options
3. Pending Discussion of Looping Water Lines via Stiles Road.

F. Personnel & Safety

1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection

G. General

1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Handicap rails in women's restroom	RCK	12/18/2018	Need some attention - will remove & clean or repaint-Repaired 5/30/2019	complete
Speakers for the pavilion			Researching Options-Complete with purchase of a mobile speaker system	complete
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	
Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
One-way streets (Otsego)	BM	2/7/2017	Pending decision with new postmaster. Referred to Committee of the Whole-Tabled	complete
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019		
Dip in pavement at the Roundabout	BM	1/15/2019		
Alley behind Whitehouse Inn	BM	1/15/2019	On Capital Projects List	
Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered	
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	

Request emptying at recycling drop-off station to take place no earlier than 7 a.m.	MC	2/19/2019	Made contact with Lucas County with Councilwoman's request	complete
Request action on enforcement of storing of garbage bins	All	2/19/2019	Public awareness campaign begun on 2/20/19	complete
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	
Unlimited trash dumpster roll off	MC	3/5/2019	Getting pricing from ARS - Adjusted Dates & added January Roll off dates	complete
Get bids on pavement for the alley behind Veterans Memorial Park		3/5/2019	Added to project	complete
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting	
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	
Install "facilities closed" sign on bathrooms when restrooms not in use due to weather	MC	4/16/2019	Will order sign	complete
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019		
Lone Oak Court Sink Hole	RCK	4/16/2019	Inspected and filled	complete
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	
Permanent Sound System for the Pavilion		8/20/19		