



October 11, 2019

**WHITEHOUSE COUNCIL AGENDA**  
**October 15, 2019**  
**6:30 P.M.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, October 15, 2019, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Carol Williams-Young, Zion United Methodist
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the October 1, 2019 Council Meeting
- VI. Adoption of Bills dated October 11, 2019, the Addendum bills dated October 15, 2019 and the July and August, 2019 Financial Statements.
- VII. Introduction of Persons to Appear Before Council
  - A. A Request for Use of Village Streets & Police Assistance for the Powerhouse 5K Run on April 18, 2020
  - B. A Request for Use of the Shelterhouse and Pavilion for Dancing in the Park on June 27, 2020
- VIII. Committee Reports
  - A. Report on the September 26, 2019 Tree Commission Meeting
  - B. Report on the October 8, 2019 Committee of the Whole Meeting
- IX. Report of the Mayor
  - A. American Police Hall of Fame Commendation for Officer Devin Lafferty  
**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
  - A. Resolution 24-2019: Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Government Transportation Improvement Program
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Reserve the Right to go into Executive Session to Discuss a Real Estate Purchase
- XX. Adjournment

## MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, October 15, 2019

DATE: October 11, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, October 15, 2019, at **6:30 PM** in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the October 1, 2019 Council meeting minutes, the Council bills dated October 11, 2019, the addendum bills dated October 15, 2019, and the July and August 2019 financial statements.

There will be a request for the use of Village Streets & Police Assistance for the Powerhouse 5K Run on April 18, 2020. There will also be a request for the use of the Shelterhouse and Pavilion for Dancing in the Park on June 27, 2020.

There will be a reports on the September 26, 2019 Tree Commission meeting and the October 8, 2019 Committee of the Whole meeting.

Officer Devin Lafferty will receive a Commendation and Medal from the American Police Hall of Fame.

The Solicitor will provide Resolution 24-2019: Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Government Transportation Improvement Program.

The Mayor could then entertain citizen comments.

Next, Council can reserve the right to go into Executive Session to discuss a real estate purchase.

Finally, the Mayor can call for adjournment.

Respectfully submitted,  
Jordan D. Daugherty  
Village Administrator

Regular

October 1,

19

At 6:30 PM, President of Council Bill May, called the meeting to order.

ROLL CALL: Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, and Bob Keogh. Also present were the following: Administrator Jordan Daugherty, Solicitor Kent McMurtrie, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Police Chief Allan Baer, Clerk Susan Miller, Rob Casaletta, Jennifer Bingham, Bea Ludwig, Paul Ludwig, Ed Kaplan, Nancy Beeman, Mark Beeman, and Jeff Yoder.

Council prayer was given by Shawn Bellner of Cedar Creek Church.

Motion by Louann Artiaga, seconded by Richard Bingham to approve the minutes of the September 17, 2019 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to approve the bills totaling \$52,277.49 dated September 27, 2019 and the Addendum bills totaling \$41,015.80 dated October 1, 2019. 6 ayes

President of Council, Bill May asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 23-2019 authorizing the Village of Whitehouse, Lucas County, Ohio, to Enter into a Uniform Water Purchase and Supply Agreement with the City of Toledo and to pass said Ordinance. 6 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to suspend the rules and to have the second reading of Resolution 20-2019 authorizing a Contract with the Village Zoning Inspector, Jacob Barnes. 6 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to accept Resolution 20-2019 and to pass said Resolution. 6 ayes

Other items discussed:

- Toledo Edison representative Victor Coleman spoke to Council about the recent light issues, a Lighting failed and were repaired, scheduled maintenance to fix anything else that may go out, Residents with kidney/dialysis machines, uncertain of cause, shouldn't be additional issues, Proper procedure – call Edison on 800 number to let them know, if the situation is ongoing and Not resolved quickly call

## Regular

October 1,

19

Victor, pole on Cemetery Road, residents unable to reach a person at Edison, call center closes at 7:00 PM, nursing home gets special consideration – can't energize Individual homes, no local call centers, other areas were also affected, community growth, Transmission lines and substations being upgraded

- Council Wish list – big picture projects that can be planned and budgeted for, update on Capital Projects, budget season schedule
- Economic Development meeting October 22, 2019 at 4:00 PM
- Anthony Wayne High School Homecoming parade Friday at 5:00 PM
- October 26, 2019 Drug take back at the fire department from 10:00 AM – 2:00 PM
- Fire department radios installed, \$200,000 of radios for \$17,000 thanks to a grant
- B&J Construction will finish streetscaping on October 14
- Other communities in the process of passing the water agreement, having a seat at the table, Water issue will not be a concern for another 40 years, showing a united front for the Village
- One way sign for the alley is up near Veteran's Memorial Park, Do not enter sign waiting on OUPS markings
- Thank you for being engaged on social media
- Request for a November 5, 2019 proclamation for Diabetes
- Pole in parking lot across from Local Thyme will continue to be there, orange barrel is Temporary, looking for attractive, effective alternative
- Thank you for Prostate Cancer Awareness Proclamation
- Donation bins, can we remove them, restrictions/parameters
- Thank you to everyone involved in the Veteran's Memorial Park dedication, thank you Tiffany Bachman

Motion by Bob Keogh, seconded by Mindy Curry to adjourn at 7:10 PM. 6 ayes

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Duly Appointed Clerk of Council

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Mayor

**COUNCIL BILLS**  
**10/11/2019**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
All Seasons Tree & Lawn Care	STREETS	\$2,164.00	\$2,164.00	Removal of Tree on Lenderson
AW Board of Education	POLICE	\$2,345.54		Fuel Charges
AW Board of Education	FIRE	\$1,011.56		Fuel Charges
AW Board of Education	PARKS	\$231.91		Fuel Charges
AW Board of Education	MAINTENANCE	\$107.41		Fuel Charges
AW Board of Education	STREETS	\$151.93		Fuel Charges
AW Board of Education	LIFE SQUAD	\$531.23		Fuel Charges
AW Board of Education	WATER	\$795.85		Fuel Charges
AW Board of Education	SEWER	\$146.94		Fuel Charges
Barnes, Jacob	ZONING	\$1,250.00	\$5,322.37	Contract Zoning Inspector
Century Equipment	WATER	\$3,350.00	\$1,250.00	Backflow Devices
Co-Man	ADMINISTRATION	\$65.00	\$3,350.00	Portable Toilet for VMP Dedication
Econ Develop - Beham, Wesley	ECON DEVELOP	\$833.34	\$65.00	Economic Development Committee
Econ Develop - Holland, Stephen	ECON DEVELOP	\$833.34		Economic Development Committee
Econ Develop - Mauk, Bradley James	ECON DEVELOP	\$833.34		Economic Development Committee
Econ Develop - Paul, Dallas	ECON DEVELOP	\$1,250.00		Economic Development Committee
Econ Develop - Scroggs, Jennifer	ECON DEVELOP	\$833.34	\$4,583.36	Economic Development Committee
Fisher Auto Parts	MAINTENANCE	\$58.83	\$58.83	Parts
KS Statebank	FIRE	\$2,047.67	\$58.83	Fire Turnout Gear Payment
Lucas County Treasurer	POLICE	\$5,000.00	\$2,047.67	Suburban Courts' Services
MAAKIL Group	ADMINISTRATION	\$4,712.50	\$5,000.00	Steeplechase Plat 6 Inspection
MASI	WATER	\$115.50	\$4,712.50	Water Sample Analysis
Mirror Newspapers	ADMINISTRATION	\$500.00	\$115.50	Ad for VMP Dedication
MT Business Technologies, Inc.	POLICE	\$128.64	\$500.00	Copier Charges
MT Business Technologies, Inc.	MAINTENANCE	\$216.98	\$345.62	Copier Charges
Nilsson's Landscape	STREETS	\$506.00	\$506.00	Roundabout Bed Maintenance
Panning Excavating	STREETS	\$3,750.00	\$3,750.00	Ditch Cleaning
Perfect Sweep Inc.	STREETS	\$2,856.00	\$2,856.00	Street Sweeping
St. Lukes Hospital	FIRE	\$1,025.00	\$1,025.00	New Employee Screenings
Toledo Edison	STREETS	\$833.06	\$833.06	Electrical Charges
Triotech	POLICE	\$190.00		PD NAS Setup
Triotech	ADMINISTRATION	\$23.75	\$213.75	Network Reboot

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
UniFirst Corporation	POLICE	\$18.80		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$18.80		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$75.40	Rug Cleaning
US Bank	POLICE	\$119.50		Copier Charges
US Bank	MAINTENANCE	\$119.50	\$239.00	Copier Charges
Verizon Wireless	POLICE	\$219.66		Cell Phones & Data
Verizon Wireless	FIRE	\$143.04		Cell Phones & Data
Verizon Wireless	ADMINISTRATION	\$109.83		Cell Phones & Data
Verizon Wireless	WATER	\$38.88		Cell Phones & Data
Verizon Wireless	SEWER	\$38.88		Cell Phones & Data
Verizon Wireless	STREETS	\$12.76		Cell Phones & Data
Verizon Wireless	MAINTENANCE	\$12.76		Cell Phones & Data
Verizon Wireless	SANITATION	\$12.76		Cell Phones & Data
Verizon Wireless	PARKS	\$12.76	\$601.33	Cell Phones & Data
Wood County Landfill	SANITATION	\$256.68	\$256.68	Dump Street Sweepings
Your COBRA Connection	ADMINISTRATION	\$120.00	\$120.00	Quarterly COBRA Administration

\$39,991.07      \$39,991.07



## Request for Special Event

Village of Whitehouse  
PO Box 2476, Whitehouse, OH 43571  
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Powerhouse 5k run  
Coordinator/Contact Person: Jennifer Beale  
Address: 9633 Rockingham Dr Whitehouse OH 43571  
Phone: 419-343-7115 Email: jenniferbeale01@gmail.com  
FAX: \_\_\_\_\_  
Event Date(s): 18 apr 20 Event Hours: 8-11am  
Estimated Number of Attendance: 300  
Brief Description of Event: 5k run/ walk benefitting WHPS parents organization.

Will the Event Use Signage/Attraction Devices?  Yes  No

Amplified Voice/Music?  Yes  No

Food/Beverage Sales?  Yes  No

Alcoholic Beverage Sales:  Yes  No

Product Sales?  Yes  No

Other (explain):

If YES to any of the above, please explain: Start line blow up arch-in front of school, signs for race route directions, DJ for directions/music @ start line until end of race.

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

Police Assistance  Streets Closed  Enclosed Shelterhouse  Pavilion  Other

Explain: at major intersections - trail crossing in front of cycle works

**PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.**

We are pleased that you have chosen Whitehouse and honored to be a part of your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to donate to: Village of Whitehouse, PO Box 2476, Whitehouse, OH 43571

### READ THE FOLLOWING BEFORE SIGNING

**The submittal of this event form does not ensure approval of the event.**

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Jennifer Beale Date: 23 Sept 19  
6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571  
Phone 419-877-5383 . Fax 419-877-5635  
whitehouseoh.gov

## AGREEMENT FOR POLICE/SECURITY SERVICE

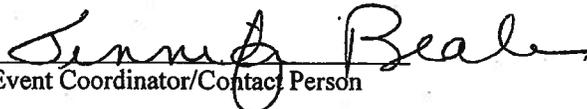
WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator and the Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign public safety officers (officers) to duty at:  
per your discretion  
 See attached map showing locations  
and that such officer(s) shall at all times be under the control of the Chief of Police.
2. The uniform of the officer(s) shall at all times be under the control of the Chief of Police.
3. Officer(s) who are assigned to this event shall be paid for this service in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
4. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
5. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
6. The Event Coordinator/Contact Person/Sponsoring Entity may provide a donation for security services made payable to *The Village of Whitehouse*.
7. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
8. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
9. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event. The Police Chief reserves the right to honor or reject these requests based upon officer availability and/or needs of the agency.

This agreement entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

\_\_\_\_\_  
Village Administrator

  
Event Coordinator/Contact Person

**REQUEST FOR POLICE/SECURITY SERVICES—VILLAGE OF WHITEHOUSE, OHIO**

TYPE OF FUNCTION/ACTIVITY: 5k run/walk

DATE/TIME OF FUNCTION/EVENT: 18 Apr 20

LOCATION: See attached map

NUMBER OF OFFICERS REQUESTED: per your discretion

EVENT COORIDNATOR CONTACT INFORMATION:

NAME Jennifer Beale

ORGANIZATION Whitehouse Primary school parents organziation

ADDRESS 6510 Texas St Whitehouse, OH 43571

PHONE 419-877-0543

EMAIL jenniferbeale01@gmail.com

FAX \_\_\_\_\_

Donations for services rendered may be made payable to:

The Village of Whitehouse  
6925 Providence St.  
P.O. Box 2476  
Whitehouse, OH 43571

*For Office Use Only*

Date: \_\_\_\_\_

Approved as requested.

Approved, with modifications (specify):

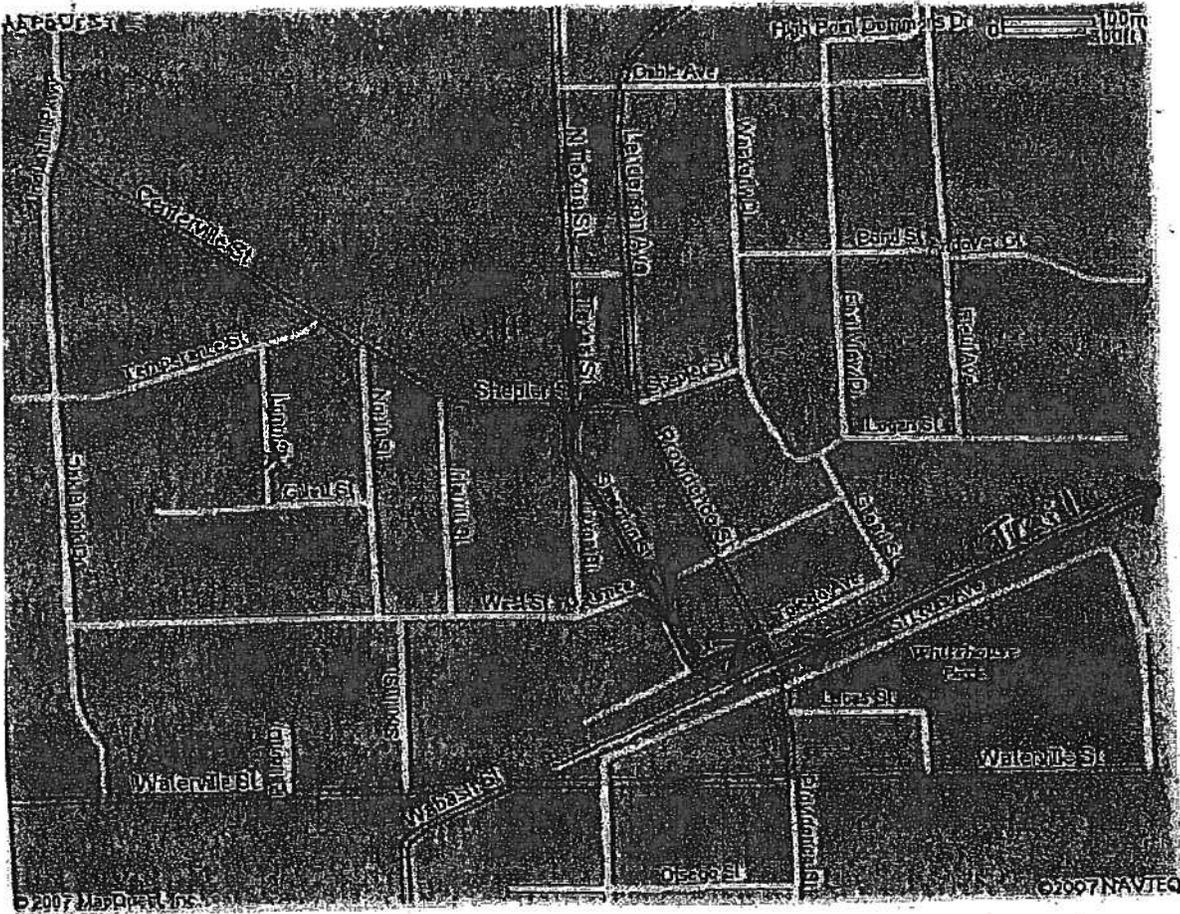
\_\_\_\_\_  
 Disapproved (specify):

Chief of Police \_\_\_\_\_

CC: Village Administrator  
Public Service Director  
Fire Chief  
Community Development Coordinator

# 5K Route 2019 2020

- Route will begin at front door of Whitehouse School. (6510 Texas St.)
- Route will proceed South across Shepler on Texas.
- Route will veer to the Southeast onto Swanton Street to Toledo Ave.
- Route will turn to the Northeast on Toledo Ave. to Providence St.
- Route will veer briefly onto Providence long enough to allow participants easy access to trail.
- Route will go east on trail, cross Cemetery Rd., and continue to Finzel Rd. (Route will not cross Finzel.)
- Route will return back to school following the same path.





# Request for Special Event

Village of Whitehouse  
PO Box 2476, Whitehouse, OH 43571  
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Dancing in the Park  
Coordinator/Contact Person: Christine King  
Address: 5913 Weckerly Rd. Whitehouse, OH 43571  
Phone: 419.308.4532 Email: spotlightstudiodance@gmail.com  
FAX: N/A

Event Date(s): June 27, 2020 Event Hours: 5-8  
Estimated Number of Attendance: 100 +

Brief Description of Event: Annual dance event with Spotlight Studio, The Dance Center of NWO and step by step with a rented dance floor under the pavillion (we use shelter house for dressing.)

Will the Event Use Signage/Attraction Devices?  Yes  No

Amplified Voice/Music?  Yes  No

Food/Beverage Sales?  Yes  No Alcoholic Beverage Sales:  Yes  No

Product Sales?  Yes  No Other (explain): \_\_\_\_\_

If YES to any of the above, please explain: We will be playing dance music & mic. when talking

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

Police Assistance  Streets Closed  Enclosed Shelterhouse  Pavillion  Other  
Explain: \_\_\_\_\_

**PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.**

We are pleased that you have chosen Whitehouse and honored to be a part of your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to donate to: Village of Whitehouse, PO Box 2476, Whitehouse, OH 43571

### **READ THE FOLLOWING BEFORE SIGNING**

**The submittal of this event form does not ensure approval of the event.**

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Christine King Date: 9/30/19  
**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

## Whitehouse Tree Commission

Minutes of meeting of September 26, 2019

Attendance: Sheri Luedtke (Chair), Christine Manzey, Amy Schultz, Michelle Tippie, Dianne Toffler, Elliot Tramer; Staff representative Mark Thomas; Guest Debby Tenney

The meeting was called to order by Sheri Luedtke at 7:01 p.m.

The minutes of the August 22, 2019 meeting were approved (moved Amy Schultz, second Dianne Toffler).

### Old Business:

- A. Progress is being made on the Tree City USA and the 2019 Growth Award applications.
- B. Farmers' market: We have had a consistent presence there this year. The switch to Wednesdays and a more inviting location has been very positive. Attendance has improved as the season wore on, and the food truck has been a positive addition.
- C. The draft of the Tree Commission Strategic Plan was approved unanimously (moved Amy Schultz, second Michelle Tippie). Elliot Tramer will forward a copy to Stephanie Miller for her comments; it will be part of our Growth Award application.
- D. Noah Werning Eagle Scout project: Noah submitted a contract outlining his plans and the Village's proposed role in the project. It was signed by Village Administrator Jordan Daugherty.
- E. Tree Inventory: Mark Thomas reported that the Public Works Department is working on a fall planting list. Several trees are storm damaged and need to be removed. Debby Tenney, a guest who resides at 11015 West Street, wants a tree next to her driveway removed. Mark Thomas showed a photo of the tree; it appears to be rotting at the base and could present a hazard. The Commission voted to advise its removal (moved Elliot Tramer, second Amy Schultz). Mark Thomas stated that the Golden Rain Tree has been planted at the "Divine Reflections" beauty shop, and the dedication brick is in place. New trees are being planted along route 64 to provide future shade after the planned sidewalk is installed.
- F. Forms and documents: Sheri Luedtke has some documents to be deposited.
- G. Elliot Tramer read aloud a detailed letter from the Tree Commission to Council opposing the removal of two spruces at the Providence Street entrance to the park. The letter was approved unanimously (moved Amy Schultz, second Michelle Tippie). Dr. Tramer will send a copy to Jill Gundy (attached to these minutes) for inclusion in the packet given to Council for its meeting of October 8, when the issue of the spruce trees will be discussed.
- H. Plants behind the Village Library: Elliot Tramer has returned a phone call from Linda Baker, member of the Library Board, regarding the removal of undesirable brush from the grounds of the library. He will try to meet with her at the site to determine what needs to be done.

### New Business:

Elliot Tramer has contacted Madison Myers, teaching assistant to Dr. Todd Crail at the University of Toledo, to ask whether students can be provided to help with removal of invasive plants from the edge of the quarry behind the Village Hall. Sheri Luedtke will contact Janet Traub to determine who at the metroparks needs to be contacted to haul away the cuttings, and suggest a contact for obtaining the herbicide and applicators used to paint the cut stubs.

The meeting was adjourned at 7:43 p.m. (moved Amy Schultz, second Chris Manzey)

Respectfully submitted,

Elliot Tramer

**RESOLUTION NO. 24 - 2019**

**A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL GOVERNMENT TRANSPORTATION IMPROVEMENT PROGRAM AND DESIGNATING THE ADMINISTRATOR AS THE SIGNATORY REPRESENTATIVE FOR THE VILLAGE OF WHITEHOUSE ON ANY AND ALL CONTRACTS WITH FULL POWER AND AUTHORITY TO EXECUTE SAME, AND DECLARING AN EMERGENCY.**

WHEREAS, the State Capital Improvement Program and the local Transportation Improvement Program provides public assistance to political subdivisions for capital improvements and infrastructure; and,

WHEREAS, the Village of Whitehouse, Lucas County, Ohio has heretofore stated its intent to make capital improvements and utilize funding through the State Capital Improvement Program Local Transportation Improvement Program within the Village of Whitehouse as to certain improvements with resurfacing Industrial Parkway and water main replacement within the Village of Whitehouse (and concerning the resurfacing of a portion of Weckerly Road); and

WHEREAS, the project hereinabove described is considered to be a priority need for the community and is a qualified project under Ohio Public Works Commission (OPWC) programs.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: The Village of Whitehouse Administrator, which position is currently held as of date hereof by Jordan D. Daugherty, is hereby authorized to apply to the OPWC for funds as described for said project hereinbefore.

SECTION II: That the Village Administrator, as designated in Section I hereof, is further authorized to enter into any and all agreements as same may be necessary and appropriate for obtaining this financial assistance.

SECTION III: If the enumerated project for the Village of Whitehouse is approved for financial assistance, the Village of Whitehouse, Lucas County, Ohio, will commit necessary funds to meet the local share as indicated in the corresponding project applications and as further set forth in legislation as denoted hereinbefore.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that the designation of the Village Administrator as set forth herein is necessary to continue the process for immediate application and funding for said project through the OPWC and other state funding sources.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE:                      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE:                      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS RESOLUTION: \_\_\_\_\_, 2019

\_\_\_\_\_  
Donald L. Atkinson, Mayor

ATTEST:

\_\_\_\_\_  
Susan Miller, Clerk

\_\_\_\_\_  
Kevin A. Heban, Solicitor

jg



Congestion Mitigation/Air Quality (CMAQ) Program. Projects are expected to be awarded in the fall of 2019.

## **PARKS & RECREATION**

- 10-11-19**      1.    **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway. Approximately 95% completed.

## **STREETS**

- 10-11-19**      1.    **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year – Project completed.
2.    **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. 85% complete
3.    **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7<sup>th</sup> bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04.

## **WATER**

- 10-11-19**      1.    Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing. Approved long term agreement with City of Toledo

## **WASTE WATER**

- 08-20-19**      1.    **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

## **SANITATION**

## **MISCELLANEOUS**

- 10-11-19**      1.    **Building Permits:** 35 new homes as of 10/11/2019.

- 10-11-19**      2.    **Public Works:**
1. Fall operations/Leaf collection preparations
  2. Tree trimming and brush clearing
  3. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.

**Boards and Commissions**

- A. Board of Zoning Appeals
  1. Pending approval of July 10, 2019, meeting
  
- B. Charter Revision Commission
  1. Pending approval of September 12, 2019 Meeting Minutes
  
- C. Fire Dependency Board
  1. Pending approval of February 27, 2019 meeting minutes
  
- D. Planning Commission
  1. Pending approval of August 3, 2019, meeting minutes
  
- E. Records Commission
  1. Pending approval of June 4, 2019, Meeting Minutes
  2. Pending 2020 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2020
  4. Pending Review of Records Policies
  
- F. Tree Commission
  1. Pending approval of September 26, 2019 meeting minutes
  2. Pending Tree Inventory

**Council Committee of the Whole**

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)
  
- B. Finance, Audit & Investment
  
- C. Franchise, Lands & Buildings
  
- D. Parks & Recreation
  1. Completion of Veterans Memorial Park
  2. Completion of Waterville Street Multi-Use Trail (Phase II)
  3. Pending review of implementation of projects in Whitehouse Park
  
- E. Public Services Committee
  1. Pending Discussion of New Downtown Traffic Signage (late summer)

2. Pending Discussion of Water Supply Options
3. Pending Discussion of Looping Water Lines via Stiles Road.

**F. Personnel & Safety**

1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection

**G. General**

1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



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## Zoning Enforcement Report –October 2019

The weather is cooling down a bit now and most junk/debris/vegetation issues in the Village have been taken care of. It is nice to see residents that are willing to work on their properties and who respond well to us. It is yet more proof that working with residents is the most effective way of resolving violations. In some cases it may take a longer time, but the end results are worth it. As long as progress is being observed, we will continue to work with them.

I had the pleasure to attend a local business grand opening, Edward Jones, this past week and was pleased to see the community support. Seeing the support of fellow business owners, council members, the Administration, the Chamber of Commerce, and residents was a very positive sign. It is clear that people take pride in the community and we hope to see that continue as we continue to make improvements.

Respectfully submitted,

*Jacob T. Barnes*

Jacob T. Barnes

## Zoning Violation Report

**October 2019**

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Billings, Frank	10960 Helen Rd	Front, Rear	Grass, weeds	Re-inspected, many improvements have been made. Property is no longer vacant.
Burek, Gary	6414 Lenderson	Rear	Junk, debris	Re-Inspected, continuing to monitor.
Frastaci, Linda	6005 N. Texas St.	Front	Camper in driveway	Re-Inspected and spoke with owner. Resolved.
Garrett, Barbara	10160 Blue Creek South	Rear	Report of weeds and rats	Inspected, no zoning violation found.
General Pro Hardware	6635 Providence	All	Junk Vehicle	Continuing to work with owner on progress.
Louisville Title	6914 Texas St	All	Weeds around pond	Solution on this is still pending. Design is being looked at.
Providence Partnership	10922 Waterville St	Front	Pile of Furniture	Inspected, it has been removed.
Vascik, Michael	7304 Juneberry Ln	Side/Rear	Trees overgrowing property line	Inspected, No violation found.
Zak, Arlene	Texas St near West Sandra Drive 6708 Oak Brook	Rear	Report received of a boat Trailer Tree issue	Complaint just received Complaint just received Property to the rear of this one has a couple trees that need trimmed. Property owners are working the matter out.
<b>REFERRED TO PROSECUTOR</b>				
Albright, Angelia	10915 St. Louis	Rear	Junk, Debris	Spoke with Prosecutor. Case still in court. She pled NC and was found guilty and fined.
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris New Complaint- Insecure structure	Continue to monitor. Received a new complaint about a rear window being broke out. Inspected and spoke with the prosecutor. Notice has been given to the property owner to secure the house asap in harmony with the ongoing court filing.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Charges filed with Prosecutor. Messaged the prosecutor for an update on this. Waiting to hear new update. Property appears to be unchanged. Court date pending.