



October 18, 2019

**Meeting Notice
Tree Commission
October 24, 2019**

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, October 24, 2019 at 7:00 p.m. The meeting will be held in the Classroom, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the September 26, 2019 Meeting
- III. Old Business
 - A. Finalize Tree City USA Renewal and Growth Award Applications
 - B. Review Quarry Work
 - C. Eagle Scout Project
 - D. Tree Inventory
 - E. Forms & Docs
- IV. New Business
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

MEMORANDUM

TO: The Village of Whitehouse Tree Commission- Sheri Luedtke, Elliot Tramer, Amy Schultz, Christine Manzey, Michelle Tippie, Dianne Toffler, Richard Bingham (Council Representative), and Mark Thomas (Staff Advisor)

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Thursday, October 24, 2019 Tree Commission Meeting

DATE: October 18, 2019

The Whitehouse Village Tree Commission is scheduled to meet on Thursday, October 24, 2019 at 7:00 p.m. in the Classroom, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Chairperson's call to order, the Commission can review and approve the minutes of the September 26, 2019 meeting.

Under old business, the Commission can finalize the Tree City USA Renewal and Growth Award applications. The Commission can also review quarry work, discuss the Eagle Scout project, review tree inventory and Forms & Docs.

The Commission can then discuss any new business they may have.

After addressing all of the scheduled agenda items, the Chair could ask for any other business as appropriate under the Tree Commission Ordinance before entertaining a motion to adjourn.

Respectfully,

Jordan D. Daugherty
Village Administrator

Whitehouse Tree Commission

Minutes of meeting of September 26, 2019

Attendance: Sheri Luedtke (Chair), Christine Manzey, Amy Schultz, Michelle Tippie, Dianne Toffler, Elliot Tramer; Staff representative Mark Thomas; Guest Debby Tenney

The meeting was called to order by Sheri Luedtke at 7:01 p.m.

The minutes of the August 22, 2019 meeting were approved (moved Amy Schultz, second Dianne Toffler).

Old Business:

- A. Progress is being made on the Tree City USA and the 2019 Growth Award applications.
- B. Farmers' market: We have had a consistent presence there this year. The switch to Wednesdays and a more inviting location has been very positive. Attendance has improved as the season wore on, and the food truck has been a positive addition.
- C. The draft of the Tree Commission Strategic Plan was approved unanimously (moved Amy Schultz, second Michelle Tippie). Elliot Tramer will forward a copy to Stephanie Miller for her comments; it will be part of our Growth Award application.
- D. Noah Werning Eagle Scout project: Noah submitted a contract outlining his plans and the Village's proposed role in the project. It was signed by Village Administrator Jordan Daugherty.
- E. Tree Inventory: Mark Thomas reported that the Public Works Department is working on a fall planting list. Several trees are storm damaged and need to be removed. Debby Tenney, a guest who resides at 11015 West Street, wants a tree next to her driveway removed. Mark Thomas showed a photo of the tree; it appears to be rotting at the base and could present a hazard. The Commission voted to advise its removal (moved Elliot Tramer, second Amy Schultz). Mark Thomas stated that the Golden Rain Tree has been planted at the "Divine Reflections" beauty shop, and the dedication brick is in place. New trees are being planted along route 64 to provide future shade after the planned sidewalk is installed.
- F. Forms and documents: Sheri Luedtke has some documents to be deposited.
- G. Elliot Tramer read aloud a detailed letter from the Tree Commission to Council opposing the removal of two spruces at the Providence Street entrance to the park. The letter was approved unanimously (moved Amy Schultz, second Michelle Tippie). Dr. Tramer will send a copy to Jill Gundy (attached to these minutes) for inclusion in the packet given to Council for its meeting of October 8, when the issue of the spruce trees will be discussed.
- H. Plants behind the Village Library: Elliot Tramer has returned a phone call from Linda Baker, member of the Library Board, regarding the removal of undesirable brush from the grounds of the library. He will try to meet with her at the site to determine what needs to be done.

New Business:

Elliot Tramer has contacted Madison Myers, teaching assistant to Dr. Todd Crail at the University of Toledo, to ask whether students can be provided to help with removal of invasive plants from the edge of the quarry behind the Village Hall. Sheri Luedtke will contact Janet Traub to determine who at the metroparks needs to be contacted to haul away the cuttings, and suggest a contact for obtaining the herbicide and applicators used to paint the cut stubs.

The meeting was adjourned at 7:43 p.m. (moved Amy Schultz, second Chris Manzey)

Respectfully submitted,

Elliot Tramer