



November 1, 2019

WHITEHOUSE COUNCIL AGENDA
November 5, 2019
6:30 P.M.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, November 5, 2019, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Matthew Lash, Community of Christ Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the October 15, 2019 Council Meeting
- VI. Adoption of Bills dated November 1, 2019 and the Addendum bills dated November 5, 2019
- VII. Introduction of Persons to Appear Before Council
 - A. Erin O' Connell will Request Street Closures and Police Assistance for the Midnight Special 5K Event.
- VIII. Committee Reports
 - A. Report on the October 22, 2019 Economic Development Meeting
- IX. Report of the Mayor
 - A. Proclamation for Diabetes Awareness
 - B. Recognition of the Sertoma Club
- X. Report of the Clerk of Council

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- XI. Report of the Village Administrator
 - A. Upcoming Committee of the Whole Meeting Agenda Items
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

MEMORANDUM

FOR: Mayor Donald Atkinson and Members of the Whitehouse Village Council

FROM: Jordan D. Daugherty, Village Administrator

SUBJECT: Council Meeting of Tuesday, November 5, 2019

DATE: November 1, 2019

The Whitehouse Village Council is scheduled to meet on Tuesday, November 5, 2019, at **6:30 PM** in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio 43571.

Following the Mayor's call to order, the Council Clerk's roll call, the prayer for Council, and the Pledge of Allegiance, Council can review and approve the October 15, 2019 Council meeting minutes, the Council bills dated November 1, 2019, and the addendum bills dated November 5, 2019.

There will be a request for the use of Village Streets & Police Assistance for the Midnight Special 5K on December 31, 2019

There will be reports on the October 22, 2019 Economic Development meeting.

The Mayor will read a proclamation for diabetes awareness and will recognize the Sertoma Club.

The Administrator will inform Council on the agenda items for the November 12, 2019 Committee of the Whole meeting.

The Mayor could then entertain citizen comments.

Finally, the Mayor can call for adjournment.

Respectfully submitted,
Jordan D. Daugherty
Village Administrator

Regular

October 15,

19

At 6:30 PM, Mayor Don Atkinson, called the meeting to order.

ROLL CALL: Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, and Bill May. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Police Chief Allan Baer, Rob Casaletta, Carol Williams-Young, Yvonne Walters, Karen Gerhardinger, and Jeff Yoder.

Council prayer was given by Carol Williams-Young of Zion United Methodist.

Motion by Louann Artiaga, seconded by Bill May to approve the minutes of the October 1, 2019 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to approve the bills totaling \$39,991.07 dated October 11, 2019, the Addendum bills totaling \$103,799.96 dated October 15, 2019, and the July and August 2019 Financial Statements. 6 ayes

President of Council, Bill May asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to approve the use of Village Streets & Police Assistance for the Powerhouse 5K Run on April 18, 2020. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to approve the use of the Shelterhouse and Pavilion in Village Park for Dancing in the Park on June 27, 2020. 6 ayes

Motion by Mindy Curry, seconded by Bob Keogh to reserve the right to enter into executive session. 6 ayes

Motion by Mindy Curry, seconded by Bob Keogh to prepare legislation authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Government Transportation Improvement Program, as an emergency

Motion by Mindy Curry, seconded by Bob Keogh to accept Resolution 24-2019 authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Government Transportation Improvement Program, as an emergency. 6 ayes

Motion by Bill May, seconded by Mindy Curry to suspend the rules and to have the second reading of Resolution 24-2019 authorizing the Village Administrator to prepare and submit an application to participate in the Ohio Public Works Commission State Capital

Regular

October 15,

19

Improvement and/or Local Government Transportation Improvement Program, as an emergency. 6 ayes

Motion by Bill May, seconded by Mindy Curry to accept Resolution 24-2019 and to pass said Resolution. 6 ayes

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to adjourn into Executive Session on a matter of Real Estate at 6:58 PM. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to reconvene at 7:16 PM. 6 ayes

Other items discussed:

- Thank you to Pastor Carol Williams-Young.
- The signing of the water agreement will be October 16, 2019 at 11:00 a.m.
- Veteran's Memorial Park Dedication went extremely well. Many comments in approval of the event. Thank you to all who helped with the fundraising and the work to complete it.
- Recognition of Officer Devin Lafferty who has received a commendation from the American Police Hall of Fame for outstanding performance on a call on June 8, 2019.
- Community Market attendance has improved now that it is on Wednesday evenings, progress is being made on the 2019 Tree City USA and Growth Award applications, draft of the Tree Commission strategic plan has been approved by all members, storm damage on some trees in the Village, new trees on the Route 64 corridor, Tree Commission is opposed to removing two large pine trees at the entrance of Village Park, removal of invasive plants.
- Additions to the Council wish/request list
- Economic Development Committee Meeting October 22, 2019 at 4:00 p.m.
- Police Department has received numerous requests for traffic violation enforcement and education which they are working on attending to.
- Drug Take Back Day on October 26, 2019, 10:00 a.m. to 2:00 p.m. at the Fire Station
- Good comments in regards to the electronic sign downtown.

Motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to adjourn at 7:17 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS
11/1/2019

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Anthony Wayne Local Schools	FIRE	\$47.25	\$47.25	Background Check
AT&T	FIRE	\$51.86		Phone Service
AT&T	WATER	\$60.44	\$112.30	Phone Service
Bound Tree	FIRE	\$41.70	\$41.70	Medical Supplies
Buckeye State Pipe & Supply	WATER	\$2,763.44	\$2,763.44	Water Meters
Cummins	MAINTENANCE	\$456.92	\$456.92	Generator Repair
Dollar General	ADMINISTRATION	\$17.80	\$17.80	Supplies
Edge	CAPITAL PROJECTS	\$4,082.50		Streetscape
Edge	CAPITAL PROJECTS	\$1,230.00	\$5,312.50	Veterans Memorial Park
Emergency Reporting	FIRE	\$253.30	\$253.30	EMS Billing Software
Galls	POLICE	\$266.00	\$266.00	Active Shooter Bag
HP Products	FIRE	\$240.34	\$240.34	Supplies
Jones & Henry	CAPITAL PROJECTS	\$13,078.20	\$13,078.20	Field & Finzel Pump Station Analysis
MASI	WATER	\$57.75	\$57.75	Water Sample Analysis
McKesson Medical	FIRE	\$250.33	\$250.33	Medical Supplies
Menards	MAINTENANCE	\$297.35	\$297.35	Heaters, Lumber, Antifreeze
MT Business	ADMINISTRATION	\$19.21	\$19.21	Copier Charges
Office Depot	FIRE	\$33.99	\$33.99	Notary Stamp
Ohio Compost	MAINTENANCE	\$40.00		Concrete Disposal
Ohio Compost	SANITATION	\$1,093.75	\$1,133.75	Quarterly Tipping Fees
Ohio Dept of Natural Resources	ADMINISTRATION	\$98.00	\$98.00	Nature Works Sign for VMP Project
Poggemeyer Design Group	ADMINISTRATION	\$150.00	\$150.00	Quarterly Retainer
Protegis Fire & Safety	PARKS	\$56.70		Fire Extinguisher Inspection
Protegis Fire & Safety	POLICE	\$115.20		Fire Extinguisher Inspection
Protegis Fire & Safety	MAINTENANCE	\$237.10		Fire Extinguisher Inspection
Protegis Fire & Safety	FIRE	\$786.10		Fire Extinguisher Inspection
Protegis Fire & Safety	ADMINISTRATION	\$57.60	\$1,252.70	Fire Extinguisher Inspection
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Ropper Construction	CAPITAL PROJECTS	\$10,312.43	\$10,312.43	Rupp Rd Project Final Payment
Safety Council of NW Ohio	SEWER	\$25.00	\$25.00	Safety Breakfast

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	STREETS	\$6,190.49	\$6,190.49	Street Light Install Whitehouse Meadows Plat 3
Toledo Edison	ADMINISTRATION	\$16,869.70	\$16,869.70	Street Light Install Witte Walk
Toledo Edison	POLICE	\$558.70		Monthly Electrical Charges
Toledo Edison	FIRE	\$350.81		Monthly Electrical Charges
Toledo Edison	STREETS	\$5,706.32		Monthly Electrical Charges
Toledo Edison	PARKS	\$893.96		Monthly Electrical Charges
Toledo Edison	MAINTENANCE	\$835.98		Monthly Electrical Charges
Toledo Edison	LIFE SQUAD	\$294.46		Monthly Electrical Charges
Toledo Edison	WATER	\$1,352.38		Monthly Electrical Charges
Toledo Edison	SEWER	\$1,584.06	\$11,576.67	Monthly Electrical Charges
Toledo Edison	POLICE	\$50.00	\$50.00	Monthly Non-Terminal Access Fee
Treasurer State of Ohio	ADMINISTRATION	\$118.75		Setting Up New Copiers
Triotech	POLICE	\$209.00	\$327.75	Windows 10 Pro License
Triotech	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$18.90		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90	\$113.00	Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90		Rug Cleaning
US Bank	FIRE	\$203.57	\$203.57	Copier Charges
USI Insurance	FIRE	\$1,079.00		Volunteer Accident Policy
USI Insurance	POLICE	\$6,835.05		Commercial Package Renewal
USI Insurance	FIRE	\$14,581.44		Commercial Package Renewal
USI Insurance	PARKS	\$1,367.01		Commercial Package Renewal
USI Insurance	SANITATION	\$5,468.04		Commercial Package Renewal
USI Insurance	ADMINISTRATION	\$1,367.01		Commercial Package Renewal
USI Insurance	MAINTENANCE	\$5,012.37		Commercial Package Renewal
USI Insurance	STREETS	\$3,189.69		Commercial Package Renewal
USI Insurance	TAX	\$455.67		Commercial Package Renewal
USI Insurance	LIFE SQUAD	\$1,367.01		Commercial Package Renewal
USI Insurance	WATER	\$2,734.02		Commercial Package Renewal
USI Insurance	SEWER	\$3,189.69	\$46,646.00	Commercial Package Renewal

\$118,273.44 \$118,273.44



Name of Event: MIDNIGHT SPECIAL 5K
 Coordinator/Contact Person: ERIN O'CONNELL
 Address: PO Box 8818
 Phone: 419 654 3288 Email: erconnell@gmail.com
 FAX: _____

Event Date(s): 12/31/19 - 1/1/2020 Event Hours: 11:45pm - 12:45am
 Estimated Number of Attendance: 300

Brief Description of Event: 5K event start/END @ Fallen Timbers Middle School - starts @ 11:45pm ends @ 12:45pm

Will the Event Use Signage/Attraction Devices? Yes No
 Amplified Voice/Music? Yes No
 Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
 Product Sales? Yes No Other (explain): _____

If YES to any of the above, please explain: we will have signs along the roadway and use a speaker to announce the start

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

Police Assistance Streets Closed Enclosed Shelterhouse Pavilion Other

Explain: see attached map

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

We are pleased that you have chosen Whitehouse and honored to be a part of your function. Depending on what types of assistance your function requires, at times these activities require overtime pay for Village personnel. At the current time, no fees are charged, however, if you would like to donate to offset the associated costs, please feel free to donate to: Village of Whitehouse, PO Box 2476, Whitehouse, OH 43571

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Erin O'Connell Date: 5-10-19

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571

REQUEST FOR POLICE/SECURITY SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: 5K Run/Walk

DATE/TIME OF FUNCTION/EVENT: 12/2/19 - 1/1/2020

LOCATION: Fallen Timbers Middle School

NUMBER OF OFFICERS REQUESTED: 5

EVENT COORIDNATOR CONTACT INFORMATION:

NAME ERIN O'CONNELL

ORGANIZATION Toledo Road Runners Club

ADDRESS PO Box 8818

Maumee OH 43557

PHONE 419 654 3288

EMAIL eoconnell79@gmail.com

FAX _____

Donations for services rendered may be made payable to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify):

____ Disapproved (specify):

Chief of Police _____

- CC: Village Administrator
- Public Service Director
- Fire Chief
- Community Development Coordinator

AGREEMENT FOR POLICE/SECURITY SERVICE

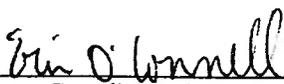
WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator and the Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

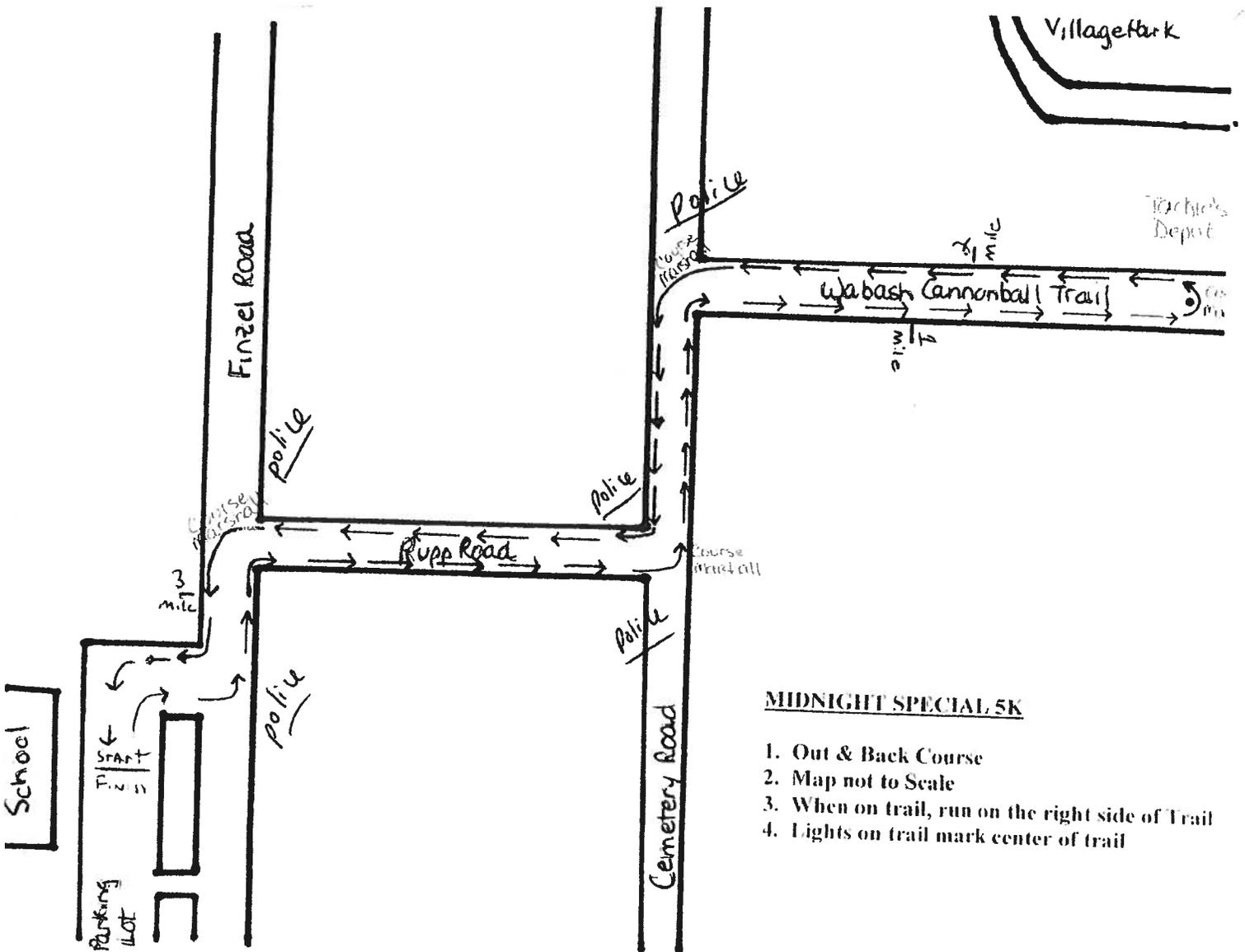
1. The Chief of Police shall assign public safety officers (officers) to duty at:
 See attached map showing locations
and that such officer(s) shall at all times be under the control of the Chief of Police.
2. The uniform of the officer(s) shall at all times be under the control of the Chief of Police.
3. Officer(s) who are assigned to this event shall be paid for this service in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
4. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
5. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
6. The Event Coordinator/Contact Person/Sponsoring Entity may provide a donation for security services made payable to *The Village of Whitehouse*.
7. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
8. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
9. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event. The Police Chief reserves the right to honor or reject these requests based upon officer availability and/or needs of the agency.

This agreement entered into on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator



Event Coordinator/Contact Person



MIDNIGHT SPECIAL 5K

1. Out & Back Course
2. Map not to Scale
3. When on trail, run on the right side of Trail
4. Lights on trail mark center of trail

**MINUTES OF THE ECONOMIC DEVELOPMENT COMMITTEE
VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO
OCTOBER 22, 2019**

At 4:04 pm, Chairman Dallas Paul called the meeting of the Economic Development Committee to order.

Roll Call: Dallas Paul, Brad Mauk, Stephen Holland, and Wes Beham. Also in attendance were Mayor Don Atkinson, Village Administrator Jordan Daugherty, Village Law Director Kevin Heban, Planning Administrator Tiffany Bachman and Council member Bob Keogh. Jennifer Scroggs came in after roll call was taken.

Motion made by Stephen Holland to approve the minutes from the last meeting, second by Brad Mauk. 5 ayes

The committee previously discussed having a mixer/open house to invite brokers and developers to look into coming to Whitehouse. Jordan stated that it could be held in the morning at Village Hall, around 8 am, on either November 14 and 15 or December 12 or 13. Dallas had a concern that those dates are too close to the holidays. Jennifer's concern is the farmers being able to attend as landowners because of harvesting. Dallas would like to see it moved to mid to late January on a Thursday. Committee decided on January 16 at 8:30 am. Committee members will each come up with a list to invite.

Jordan went over with the committee on potential industries that are needed in Whitehouse, such as medical, restaurants and industrial business. Committee discussed possibilities on who to invite to the area from the medical and industrial sectors. Dallas would like to see some service retail here as well, such as dry cleaners, restaurants or fitness centers and define areas for such businesses. Committee suggested having a promotional video made to promote the area.

The next agenda item is discussion on current and future Economic Development Committee work. A vision needs to be established as to the future work of the committee. Jennifer suggested that Jordan give them a wish list of who he would like them to contact or see as a potential business in the area. What are the goals of this committee? Each member should engage 10 people to follow up with for the open house. Stephen brought up that Whitehouse is the center of the school district, so we should also be the center of services for all of those people coming in everyday, whether it be the students or parents. Dallas would like to see what the potential growth population is for the school district. Wes asked for a "brag sheet" to hand out to potential clients.

The committee would like to move the January meeting up a few weeks, to meet before the open house, instead of after. The decision was to meet on Wednesday December 18 at 4:00 pm.

The question was asked on getting business cards and Whitehouse email addresses set up for the committee members. Jordan will look into getting those two items set up.

Dallas and Jennifer will meet with Jordan on December 13. Committee members are to get their invite list to Jennifer before this meeting.

Motion made by Jennifer Scroggs to adjourn the meeting, seconded by Wes Beham. The meeting adjourned at 5:48 pm.

Respectfully submitted,
Jordan Daugherty
Village Administrator



PROCLAMATION

Whereas, over 30 million Americans have diabetes, and another 84 million have pre-diabetes and are at risk of developing Type 2 diabetes. Type 1 diabetes, previously known as juvenile diabetes, affects 5% of all adult diabetes patients and is characterized as an insulin deficiency, wherein the body does not produce the insulin needed to provide energy to the body; and

Whereas, Type 2 diabetes, the most common form, is characterized by a rising blood glucose level in the body, resulting in the body's misuse of insulin properly over time. The seriousness of diabetes is often underestimated due to the fact that diabetes is rarely listed as a cause of death, but rather the complications caused by diabetes are listed instead; and

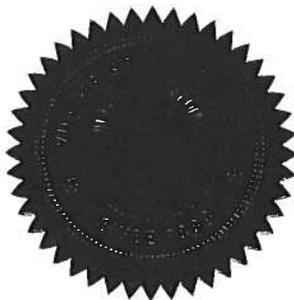
Whereas, diabetes can lead to increased risk for heart attack or stroke, kidney failure, amputations, and advanced diabetic retinopathy, greatly increasing the risk of severe vision loss, as well as nerve damage. A healthy lifestyle is important for individuals with diabetes and includes exercising, not smoking and maintaining a balanced diet and proper insulin levels; and

Whereas, according to the 2017 CDC Diabetes Report Card data, nearly 1 million Ohio residents, or 9.5% of adults 18 and older have either type 1 or type 2 diabetes. This year's theme for Diabetes Awareness Month, and World Diabetes Day is Family and Diabetes, focusing on raising the awareness of the impact that diabetes has on the family and to promote the role of the family in the management, care, prevention and education of the condition.

THEREFORE, I, Donald L. Atkinson, Mayor of the Village of Whitehouse, Lucas County, Ohio, do hereby proclaim November as **National Diabetes Awareness Month** and November 14, 2019 as **World Diabetes Day** and urge all residents of Whitehouse, Ohio to increase their knowledge about diabetes by promoting education and support to increase the awareness and understand the differences between Type 1 and Type 2, and help decrease the risk of Type 2 diabetes.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the Village of Whitehouse, Lucas County, Ohio, this 5th day of Novmeber, 2019.

Donald L. Atkinson, Mayor



Congestion Mitigation/Air Quality (CMAQ) Program. Projects are expected to be awarded in the fall of 2019.

PARKS & RECREATION

- 10-11-19** 1. **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway. Approximately 95% completed.

STREETS

- 10-11-19** 1. **Weckerly Road Resurfacing** – this is a joint project application with Lucas County Engineer to mill and resurface Weckerly Road from Lenderson to the Village limits and Lenderson from Cable to Shepler. Project has been approved for OPWC funding – 2019 project year – Project completed.
2. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. 85% complete
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04.

WATER

- 10-11-19** 1. Meeting with potential water partners in effort to provide a reasonable, long term solution. Staff almost finished with due diligence process. Recommendations to be made soon. Continued review of option to ensue on 01/11/17. Meetings to consider a Regional Water District currently taking place. Review of additional alternate water options ongoing. Approved long term agreement with City of Toledo

WASTE WATER

- 08-20-19** 1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

SANITATION

MISCELLANEOUS

- 11-05-19** 1. **Building Permits:** 38 new homes as of 11/1/2019.

- 10-11-19** 2. **Public Works:**
1. Fall operations/Leaf collection preparations
 2. Tree trimming and brush clearing
 3. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of July 10, 2019, meeting
- B. Charter Revision Commission
 1. Pending approval of September 12, 2019 Meeting Minutes
- C. Fire Dependency Board
 1. Pending approval of February 27, 2019 meeting minutes
- D. Planning Commission
 1. Pending approval of August 3, 2019, meeting minutes
- E. Records Commission
 1. Pending approval of June 4, 2019, Meeting Minutes
 2. Pending 2020 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2020
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of September 26, 2019 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 1. Completion of Veterans Memorial Park
 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 1. Pending Discussion of New Downtown Traffic Signage (late summer)

2. Pending Discussion of Looping Water Lines via Stiles Road.

F. Personnel & Safety

1. Pending Consideration of Traffic Signal at Weckerly/Finzel Intersection

G. General

1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017		
Develop packet to assist new businesses with code compliance	LA	10/24/2017		
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphitheatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019	On Capital Projects List	
Alley behind Whitehouse Inn	BM	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered	
Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered	
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting	
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019		
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	
Permanent Sound System for the Pavilion	RCK	10/15/19		
Chickens	MC	10/15/19		
Donation Bins	MC/RB	10/15/19		
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19		
Lodge	LA	10/15/19		
Multi Use Trail - Finzel	LA	10/15/19		

