



January 17, 2020

**WHITEHOUSE COUNCIL AGENDA**  
**January 21, 2020**  
**6:30 P.M.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, January 21, 2020, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Warren Clifton, Hope United Methodist
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the January 7, 2020 Council Meeting
- VI. Adoption of Bills dated January 17, 2020, the Addendum bills dated January 21, 2020 and the November 2019 Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
  - A. Report on the January 14, 2020 Committee of the Whole Meeting
    1. Take Action on the Committee's Recommendation to Assess a 5% Video Service Fee to Buckeye Broadband
    2. Take Action on the Committee's Recommendation to Move Forward with the Sewer System Overhaul Project, as recommended by Staff
    3. Take Action on the Committee's Recommendation to Move Forward with the Petition for Ditch Cleaning for Lone Oak Ditch and Swan Creek, as recommended by Staff

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

4. Take Action on the Committee's Recommendation for a One Year Extension of a Contract with Waterville Township for Fire Services
5. Take Action on the Committee's Recommendation for a One Year Extension of a Contract with Lucas County EMS (Life Squad 9)
6. Take Action on the Committee's Recommendation to Declare a Mini Pumper from the Fire Department as Surplus Property

IX. Report of the Mayor

X. Report of the Clerk of Council

XI. Report of the Village Administrator

XII. Report of the Village Solicitor

XIII. Report from Department Heads

XIV. Citizen Comments on Agenda Items

XV. Ordinances

- A. Ordinance 1-2020: Establishing a Video Service Provider Fee to be Paid by any Video Service Provider Offering Video Service in the Village of Whitehouse (needs authorized)
- B. Ordinance 2-2020: Authorizing the Village of Whitehouse to Enter into a One Year Extension of the Waterville Township Fire Services Agreement (needs authorized, as an emergency)
- C. Ordinance 3-2020: Authorizing the Village of Whitehouse to Enter into a One Year Extension of the County Wide Emergency Medical Services Agreement with the Board of County Commissioners (needs authorized, as an emergency)

XVI. Resolutions

- A. Resolution 3-2020: Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse is of No Further Use to the Village and Is Hereby Determined to be Surplus Property (needs authorized, as an emergency)

XVII. Council Comments

XVIII. Citizen Comments

XIX. Adjournment

**COUNCIL BILLS  
1/17/2020**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	POLICE	\$2,066.93		Fuel
A. W. Board of Education	FIRE	\$499.13		Fuel
A. W. Board of Education	PARKS	\$18.14		Fuel
A. W. Board of Education	MAINTENANCE	\$351.56		Fuel
A. W. Board of Education	STREETS	\$599.78		Fuel
A. W. Board of Education	LIFE SQUAD	\$490.16		Fuel
A. W. Board of Education	WATER	\$518.25		Fuel
A. W. Board of Education	SEWER	\$149.42	\$4,693.37	Fuel
Bayly, Aleaha	POLICE	\$440.00		Cleaning
Bayly, Aleaha	MAINTENANCE	\$520.00	\$960.00	Cleaning
Dollar General	ADMINISTRATION	\$22.50	\$22.50	Supplies
Four County Career Center	FIRE	\$51.00	\$51.00	CPR Materials
Heban, Murphree & Lewandowski	POLICE	\$1,690.50	\$1,690.50	Prosecutor Invoice
Jones & Henry Engineering	SEWER	\$282.71	\$282.71	Finzel Rd. Wet Well Evaluation
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear
Marlin Capital Solutions	FIRE	\$705.39	\$705.39	Toughbooks Payment
MASI	WATER	\$67.75	\$67.75	Water Sample Analysis
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Spencer Township	TAX	\$203,739.40	\$203,739.40	4th Qtr 2019 Distribution
St. Lukes Hospital	FIRE	\$61.00	\$61.00	Hep B Shot
Toledo Edison	STREETS	\$665.31	\$665.31	Street Lighting
Treasurer of Lucas County	PARKS	\$952.95	\$952.95	Property Taxes
Triotech	POLICE	\$203.95		Phones
Triotech	FIRE	\$143.01		Phones
Triotech	MAINTENANCE	\$215.95		Phones
Triotech	LIFE SQUAD	\$143.01		Phones
Triotech	WATER	\$19.00		Phones
Triotech	SEWER	\$19.00	\$743.92	Phones
Triotech Corporation	ADMINISTRATION	\$540.00	\$540.00	Office 365 & AntiVirus

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
UniFirst Corporation	POLICE	\$56.40		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$56.40		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$150.60	Rug Cleaning
		\$217,450.07	\$217,450.07	

**Village Council Meeting As  
A Committee Of The Whole  
January 14, 2020**

ROLL CALL: Mindy Curry, Rebecca Conklin Kleiboemer, Bob Keogh, Bill May, Louann Artiaga and Richard Bingham. Also present were the following: Mayor Don Atkinson, Public Works Director Steve Pilcher, Administrator Jordan Daugherty, Fire Chief Joshua Hartbarger and Allison Mitchell.

The President of Council, Louann Artiaga, called the meeting to order at 6:30 PM.

Motion by Richard Bingham, seconded by Bob Keogh to approve the minutes of the December 3, 2019 meeting. 6 ayes

Finance, Audit and Investment

Review option to require fee from Broadband Service Provider, which is Buckeye Broadband. Spectrum is currently paying a five percent franchise fee for having lines in the Village. Motion made by Rebecca Conklin Kleiboemer, second by Richard Bingham, to recommend to Council. 6 ayes

Public Service

Public Works Director Steve Pilcher gave a presentation of Sewer System Overhaul Project financing. Jones and Henry Engineers have been working with Steve on plotting a course and flow patterns for sanitary sewer as close as possible to Wabash Cannonball Trail right of way. A loan through the Ohio EPA has been approved. This would eliminate the Field Avenue Pump Station and the odor complaints. Property owners have been contacted and are in favor of running these lines on their property. Motion made by Bob Keogh, second by Mindy Curry, to recommend to Council to go forward with this plan. 6 ayes

Steve also gave a proposal for Ditch Cleaning and Maintenance from Lucas County and the County Engineer. Lone Oak ditch would be put under maintenance from Waterville Street to Berridge Road. The other ditch cleaning would be Swan Creek from Fulton County to Toledo City limits. The initial petition fee of \$500 is required, which could be covered with a line of credit from the County Commissioners. Motion made by Richard Bingham, second by Mindy Curry to recommend to Council to move forward. 6 ayes

Public Safety

Fire Chief Joshua Hartbarger would like to recommend a one-year extension for Waterville Township Fire Services at a cost of \$57,429. Motion made by Bob Keogh, second by Rebecca Conklin Kleiboemer to recommend to Council. 6 ayes

Fire Chief would also like to recommend a one-year contract extension for Lucas County EMS. There is not a rate increase just be a renewal. Motion made by Bob Keogh, second by Richard Bingham to recommend to Council. 6 ayes

Fire Department also has surplus property, which is a manual transmission fire truck they would like to declare. Motion made by Rebecca Conklin Kleiboemer, second by Mindy Curry to recommend to Council this surplus. 6 ayes

Bob Keogh moved to adjourn the meeting, seconded by Mindy Curry. 6 ayes  
Meeting adjourned at 7:09 pm

Respectfully submitted,

Acting Clerk of Council

**ORDINANCE NO. 1 - 2020**

**AN ORDINANCE ESTABLISHING A VIDEO SERVICE PROVIDER FEE TO BE PAID BY ANY VIDEO SERVICE PROVIDER OFFERING VIDEO SERVICE IN THE VILLAGE OF WHITEHOUSE; AUTHORIZING THE MAYOR TO GIVE NOTICE TO THE VIDEO SERVICE PROVIDER OF THE VIDEO SERVICE PROVIDER FEE; AND DECLARING AN EMERGENCY.**

**WHEREAS**, the Ohio General Assembly enacted Sections 1332.21 through 1332.34 of the Ohio Revised Code, effective September 24, 2007, to provide a statewide "uniform regulatory framework" for the provision of cable television and/or other video service (the "Video Law"); and

**WHEREAS**, under the Video Law a video service provider that is providing video service to subscribers in the Village of Whitehouse pursuant to a state-issued video service authorization must pay the Village a video service provider fee ("VSP Fee") based on a percentage of the provider's gross revenues received from providing video service in the Village, not to exceed five percent (5%) of such gross revenues; and

**WHEREAS**, the Video Law requires that the percentage of gross revenues on which VSP Fees are paid must be the same as the percentage of gross revenues that a cable operator pays pursuant to a franchise agreement that is in effect in the Village (the "VSP Fee Percentage") or, if there is no effective franchise agreement under which franchise fees are payable for a given calendar quarter, the VSP Fee percentage shall be zero percent (0%) of gross revenues unless the Village determines by Resolution that the VSP Fee will be a percentage of gross revenues not to exceed five percent (5%) of gross revenues; and

**WHEREAS**, the Video Law further requires the Village to provide a video service provider with written notice of the VSP Fee Percentage within ten (10) days of receiving notice from the video service provider, pursuant to R.C. 1332.27(A), that it will begin offering service in the Village; and

**WHEREAS**, in order to provide timely notice to a video service provider of the VSP Fee Percentage, it is necessary for this Council (i) to establish the VSP Fee Percentage; and (ii) to authorize the Mayor to provide the appropriate notice of the VSP Fee Percentage to a video service provider within ten (10) days of the Village receiving notice that a video service provider will begin providing service in the Village.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO**, three-fourths (¾) of all members elected thereto concurring:

**Section 1.** The Council for the Village of Whitehouse hereby establishes a VSP Fee that is calculated by applying a VSP Fee Percentage of five percent (5%) to the video service provider's gross revenues as defined in Section 1332.32(B) of the Video Law. All video service providers and cable television operators providing video service in the Village shall apply the VSP Fee Percentage against gross revenues as defined in the Video Law.

**Section 2.** That the VSP Fee shall be paid by each video service provider providing service in the Village of Whitehouse on a quarterly basis but not sooner than forty-five (45) days nor later than sixty (60) days after the end of the each calendar quarter. R.C. §1332.32(A).

**Section 3.** That the Mayor is authorized and directed to provide any video service provider with notice of the VSP Fee Percentage as determined by this Council, which notice shall be given by certified mail, upon receipt of notice from such video service provider that will be providing video service in the Village pursuant to a state-issued video service authorization.

**Section 4.** All formal actions of Council relating to the adoption of this ordinance, and all deliberations of Council and any of its committees leading to such action, were in meeting open to the public as required by law.

**Section 5.** This ordinance is deemed an emergency measure, is necessary for the immediate preservation of the public health, safety and welfare, and in order to ensure that the Village receives appropriate fees from persons providing video service and/or cable service in the Village using the Village's rights of way.

VOTE ON EMERGENCY MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

**ATTEST:**

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Duly Appointed Clerk of Council

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Kevin A. Heban, Solicitor

**ORDINANCE NO. 2-2020**

**AN ORDINANCE AUTHORIZING THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO ENTER INTO A ONE YEAR EXTENSION OF THE WATERVILLE TOWNSHIP FIRE SERVICES AGREEMENT WITH WATERVILLE TOWNSHIP, AND DECLARING AN EMERGENCY.**

WHEREAS, it is desirable and in the best interests of the Village of Whitehouse and its residents for the Village to enter into a one year extension of the Waterville Township Fire Services Agreement with Waterville Township, Lucas County, Ohio; and

WHEREAS, the Agreement is on file with the Village Administrator.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

**SECTION I:** That the Village of Whitehouse, Lucas County, Ohio hereby approves a one (1) year extension of the Waterville Township Fire Services Agreement with Waterville Township, Lucas County, Ohio, which agreement is on file with the Village Administrator.

**SECTION II:** The Mayor, Administration, and Fire Chief of the Village of Whitehouse, Lucas County, Ohio, are hereby directed and authorized to execute said Extension.

**SECTION III:** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

**SECTION IV:** This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its

inhabitants, and for the further reason that this Ordinance is necessary to provide for continuing Waterville Township Fire Services for the Village of Whitehouse.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

**ORDINANCE NO. 3-2020**

**AN ORDINANCE AUTHORIZING THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO ENTER INTO A ONE YEAR EXTENSION OF THE COUNTY WIDE EMERGENCY MEDICAL SERVICES AGREEMENT WITH THE BOARD OF COUNTY COMMISSIONERS OF LUCAS COUNTY, AND DECLARING AN EMERGENCY.**

WHEREAS, it is desirable and in the best interests of the Village of Whitehouse and its residents for the Village to enter into a one year extension of the County Wide Emergency Medical Services Agreement with the Board of County Commissioners of Lucas County, Ohio and surrounding communities to provide emergency medical services to residents in the area; and

WHEREAS, the Agreement is on file with the Village Administrator.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all members elected thereto concurring:

**SECTION I:** That the Village of Whitehouse, Lucas County, Ohio hereby approves a one (1) year extension of the County Wide Emergency Medical Services Agreement with the Board of County Commissioners of Lucas County, Ohio, which agreement is on file with the Village Administrator.

**SECTION II:** The Mayor, Administration, and Fire Chief of the Village of Whitehouse, Lucas County, Ohio, are hereby directed and authorized to execute said Extension.

**SECTION III:** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

**SECTION IV:** This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this Ordinance is necessary to provide for continuing County Wide Emergency Medical Services for the Village of Whitehouse and surrounding environs.

WHEREFORE, this Ordinance shall take effect and be in full force immediately after its passage and approval.

VOTE ON EMERGENCY MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

## RESOLUTION NO. 03-2020

### **A RESOLUTION DETERMINING THAT CERTAIN MISCELLANEOUS PERSONAL PROPERTY OWNED BY THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO IS OF NO FURTHER USE TO THE VILLAGE AND IS HEREBY DETERMINED TO BE SURPLUS PROPERTY AND TO BE DISPOSED OF PURSUANT TO LAW, AND DECLARING AN EMERGENCY**

**WHEREAS**, the Fire Chief and the Administrator of the Village of Whitehouse, Lucas County, Ohio, after thorough review and due diligence, have determined that certain property is of no further use to the Village and have advised this Council accordingly, as well as recommended said property be disposed of pursuant to law; and

**WHEREAS**, this Council is desirous of declaring said surplus property as being of no further use to the Village ordering it disposed of pursuant to law upon the terms most favorable to the Village of Whitehouse.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

**SECTION I:** The Village Administrator and/or Fire Chief are hereby designated and duly authorized as the officials of the Village of Whitehouse having full power and authority to dispose of the following property:

1986 Pierce Mini Pumper, VIN # 1GBJK34J9GJ171390

Said property is deemed to be surplus and of no further official and/or current use to the Village in the conduct of any Village business.

**SECTION II:** That the said property be disposed of as provided by law.

**SECTION III:** The Administrator and/or Fire Chief are hereby authorized to conduct the disposal and sale of said property and under such terms and conditions as he shall deem most desirable to secure full value thereof for the Village, at such time and in such manner as he shall in his discretion so determine.

**SECTION IV:** The Administrator and/or Fire Chief of the Village of Whitehouse, Lucas County, Ohio is hereby authorized and directed and fully empowered to execute any and all title documents, forms of conveyance or bills of sale as same shall be required for the sale and transfer of said property in accordance with law and with full power and authority on behalf of the Village of Whitehouse, Lucas County, Ohio.

**SECTION V:** It is hereby found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this Resolution were adopted at an open meeting and the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by Ohio Revised Code Section 721.15 and/or in accordance with the provisions of Municipal Home Rule and under the specific provision of Article I, Section 1.02 of the Charter of the Municipality of Whitehouse.

**SECTION VI:** This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary for the disposal and sale of the property securing the highest return proceeds for the Village of Whitehouse.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor



## STREETS

- 01-21-20**
1. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. Completed. Some punch list items remain for Spring.
  2. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7<sup>th</sup> bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed.

## WATER

### WASTE WATER

- 08-20-19**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

## SANITATION

### MISCELLANEOUS

- 01-21-20**
1. **Building Permits:** 0 new homes as of 1/16/20.
- 01-21-20**
2. **Public Works:**
    1. Tree trimming and brush clearing
    2. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.
    3. Park Exercise Equipment – Install for Spring use

### Boards and Commissions

- A. Board of Zoning Appeals
  1. Pending approval of November 6, 2019, meeting
- B. Charter Revision Commission
  1. Pending approval of November 7, 2019 Meeting Minutes
- C. Fire Dependency Board

1. Pending approval of February 27, 2019 meeting minutes
- D. Planning Commission
  1. Pending approval of November 4, 2019, meeting minutes
- E. Records Commission
  1. Pending approval of June 4, 2019, Meeting Minutes
  2. Pending 2020 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2020
  4. Pending Review of Records Policies
- F. Tree Commission
  1. Pending approval of November 12, 2019 meeting minutes
  2. Pending Tree Inventory

### **Council Committee of the Whole**

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
  1. Completion of Veterans Memorial Park
  2. Completion of Waterville Street Multi-Use Trail (Phase II)
  3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
  1. Pending Discussion of New Downtown Traffic Signage (fall)
  2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
  1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



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## Zoning Enforcement Report –January 2020

As we now have snow and cold weather, active violations have also decreased. Thankfully we were able to have many issues taken care of. One idea we would like to explore is reclassifying our misdemeanor violations so that the penalty is stiffer and compliance will be easier to achieve.

We have had a couple cases now that have gone to Maumee Court and the applicant has paid the relatively cheap fine and moved along. When that happens, we are basically back to square one and still have a violation to deal with. I am working up some options for you to consider at your February 11 meeting so that we may be able to deal with this more effectively. It must be noted that Maumee Courts have been supportive and have handled our cases with the upmost professionalism, however they can only follow our penalties.

As we begin 2020, we want to pick up right where 2019 left off. There are a few owners who have made good progress that we will continue to work with and any other issues that come to our attention will be looked into promptly so as to achieve compliance. As you know, zoning is not always easy, and you can't please everyone in the community, but you can do your best and let the results speak for themselves. I'm looking forward to continuing to make Whitehouse great in 2020!

Respectfully submitted,

*Jacob T. Barnes*

Jacob T. Barnes

## Zoning Violation Report

January 2020

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Copley, Robert	5962 Matthew Dr	Front	Car parked on grass	Worked with owner to have taken care of
Garrett, Barbara	10160 Blue Creek South	Rear	Report of weeds and rats	Violation taken care of
General Pro Hardware	6635 Providence	All	Junk Vehicle	Continuing to work with owner on progress.
Mulholland, Betsy	7051 Queensmark	Rear	Report of incorrect shed foundation	Inspected, no violation found according to zoning and building regs.
Ohio Bell	10916 Maumee St	All	Tree limbs down	Monitoring Property
Rusch, Brian	6820 Wycliffe Dr	Front	Complaint about recycling/trash bin	No violation found
Tallinger, Jason	7053 Whiddenmill	Side	Report of incorrect trailer parking	No violation found
	Field Street	Front	Parking	Complaint just received, Investigating complaint
	Stiles Road	Front	Parking/Junk cars	Complaint just received, Investigating complaint
<b>REFERRED TO PROSECUTOR</b>				
Albright, Angelia	10915 St. Louis	Rear	Junk, Debris	Case still in court. She pled NC and was found guilty and fined.
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris New Complaint- Insecure structure	Case still in Court
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Court case concluded, owner was fined and case dismissed.