



January 31, 2020

**WHITEHOUSE COUNCIL AGENDA**  
**February 4, 2020**  
**6:30 P.M.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, February 4, 2020, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
  - II. Roll Call
  - III. Prayer: Pastor Matthew Lash, Community of Christ Church
  - IV. Pledge of Allegiance
  - V. Adoption of Minutes of the January 21, 2020 Council Meeting
  - VI. Adoption of Bills dated January 31, 2020 and the Addendum bills dated February 4, 2020
  - VII. Introduction of Persons to Appear Before Council
    - A. A Request for the TF20 Run, Walk or Roll Team 5K and Veteran Resource Event on June 27, 2020
    - B. Marianne Duvendack Will Make a Request to Place Markers Along the Northern Buckeye Trail
    - C. A Request for the Great Black Swamp Race on March 21, 2020
  - VIII. Committee Reports
    - A. Report on Fallen Timbers Union Cemetery Activity
    - B. Report on the January 23, 2020 Tree Commission Meeting
    - C. Report on the January 29, 2020 Fire Dependency Board Meeting
    - D. Report on the January 30, 2020 Charter Revision Commission Meeting
- 6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

- IX. Report of the Mayor
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
  - A. Request Authorization for Legislation for an Agreement with Jones and Henry Engineers, Ltd for Professional Services, as an emergency
  - B. Request Authorization for Legislation Accepting the Application for Annexation: John P. & Kathryn H. Falke Applicants, as an emergency
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
  - A. **Ordinance 04-2020** – Accepting the Application for Annexation of Certain Property to the Village of Whitehouse, Lucas County, Ohio, as Petitioned in Annexation Petition No. 2019-1 and 2019-3 By John P. Falke and Kathryn H. Falke and the Lucas County Commissioners, as an emergency
  - B. **Ordinance 05-2020** – Authorizing the Award of a Contract for Engineering Services with Jones & Henry Engineers, Ltd., as an emergency
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

Regular

January 21,

20

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Mindy Curry, Bob Keogh, Bill May, Louann Artiaga, Richard Bingham, and Rebecca Conklin Kleiboemer. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Warren Clifton, Rob Casaletta, James Szczerbiak, Nathan Beuder, Elizabeth Williams, David Williams, Bob Kimball Jr., Jacqueline Weaver, Jeff Yoder, Karen Gerhardinger, and Wendy Gehring.

Motion by Louann Artiaga, seconded by Richard Bingham to approve the minutes of the January 7, 2020 meeting. 6 ayes

Motion by Mindy Curry, seconded by Bill May to approve the bills totaling \$217,450.07 dated January 17, 2020 and the Addendum bills totaling \$151,499.76 dated January 21, 2020. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to Establish a Video Service Provider Fee to be Paid by any Video Services Provider Offering Video Service in the Village of Whitehouse; Authorizing the Mayor to Give Notice to the Video Services Provider of the Video Services Provider Fee; and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Louann Artiaga to approve moving forward with the Sewer System Overhaul Project as presented by staff and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Richard Bingham, seconded by Bob Keogh to move forward with the Ditch Cleaning and Maintenance proposal and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, Authorizing the Village of Whitehouse, Lucas County, Ohio to Enter into a One Year Extension of the Waterville Township Fire Services Agreement with Waterville Township, and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Louann Artiaga Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law and declaring an emergency. 6 ayes

## Regular

January 21,

20

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry Authorizing the Village of Whitehouse, Lucas County, Ohio to Enter into a One Year Extension of the County Wide Emergency Medical Services Agreement with the Board of County Commissioners of Lucas County and declaring an emergency. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Upon recommendation of the Committee of the Whole, motion by Bill May, seconded by Mindy Curry to accept, as previously authorized, Ordinance 01-2020 Establishing a Video Service Provider Fee to be Paid by any Video Services Provider Offering Video Service in the Village of Whitehouse; Authorizing the Mayor to Give Notice to the Video Services Provider of the Video Services Provider Fee; at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to suspend the rules and to have the second and third reading of Ordinance 01-202 by title only and declaring an emergency. 6 ayes

Motion by Bill May, seconded by Rebecca Conklin Kleiboemer to accept Ordinance 01-2020 and to pass said Ordinance and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Louann Artiaga, seconded by Richard Bingham to accept, as previously authorized, Ordinance 02-2020 Authorizing the Village of Whitehouse, Lucas County, Ohio to Enter into a One Year Extension of the Waterville Township Fire Services Agreement with Waterville Township, at its first reading and declaring an emergency. 6 ayes

Motion by Louann Artiaga, seconded by Rebecca Conklin Kleiboemer to suspend the rules and to have the second and third reading of Ordinance 02-202 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Ordinance 02-2020 and to pass said Ordinance and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept, as previously authorized, Ordinance 03-2020 Authorizing the Village of Whitehouse, Lucas County, Ohio to Enter into a One Year Extension of the County Wide Emergency Medical Services Agreement with the Board of County Commissioners of Lucas County, at its first reading and declaring an emergency. 6 ayes

## Regular

January 21,

20

Motion by Rebecca Conklin Kleiboemer seconded by Mindy Curry to suspend the rules and to have the second and third reading of Ordinance 03-202 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Louann Artiaga to accept Ordinance 03-2020 and to pass said Ordinance and declaring an emergency. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to accept, as previously authorized, Resolution 03-2020 Determining that Certain Miscellaneous Personal Property Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law, at its first reading and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer seconded by Mindy Curry to suspend the rules and to have the second and third reading of Resolution 03-202 by title only and declaring an emergency. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to accept Resolution 03-2020 and to pass said Resolution and declaring an emergency. 6 ayes

### Other items discussed:

- Joint Economic Commission meeting January 16, 2020, thank you Cedar Creek Church for Hosting, well attended, power players, businesses looking at Whitehouse, genuine interest generated, impressive brochure – April Cline did the graphics, talented staff was commended
- Thank you to the Public Works department for a good job with the snow removal
- Coffee with a Cop February 22, 2020 8:00 – 10:00 AM at Third Street Cigar, first week of March training with Firearms Simulator, Council and Mayor invited to attend, Old Primary School will be used for training two weeks before it is demolished, TECC class, active shooter training
- Successful dumpster days, 249 residents made use of the opportunity, 21 tons of refuse collected, 2 dumpsters each day, cost significantly more cost effective than curbside pick-up, Workers were kind and helpful and assisted with separating recyclables
- Pavers to aid with foot traffic in the downtown planters/parking
- Proper refuse bin placement, bins too close together for the trucks to pick up, loose refuse, should be bagged with the lid shut, trash lid sticker with recycling and trash guidelines
- Refuse truck will be on Govdeals, excellent job with snow removal, no issue with cars on Providence Street, enforcement of 24 hours to shovel sidewalk after snowfall, door hanger warnings

Regular

January 21,

20

- Utility easements, slurry – putting ground back together in the spring, utility boxes
- Blighted properties, zoning, Maumee courts, penalties, probate, Village cleaning and assessing fines
- Water quality concerns, no tests were outside of acceptable range, FAQ improvement for the City of Toledo, link to chemicals used to treat, additional action tests would need to be outside of regulated guidelines, water is tested daily to see that it meets EPA standards

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 7:36 PM. 6 ayes

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Duly Appointed Clerk of Council

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Mayor

**COUNCIL BILLS**  
**1/31/2020**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
AT&T	WATER	\$63.16		Phone
AT&T	FIRE	\$51.26	\$114.42	Phone
Bound Tree	FIRE	\$251.02	\$251.02	EMS Supplies
Cummins Sales & Service	MAINTENANCE	\$1,987.17	\$1,987.17	Generator Transfer Switch Repair
Department of Public Utilities	WATER	\$100.00	\$100.00	Water Sample Analysis
Edge	CAPITAL PROJECTS	\$1,365.00		Streetscape
Edge	CAPITAL PROJECTS	\$7,327.50	\$8,692.50	Streetscape
Glass City Signs	CAPITAL PROJECTS	\$17,275.00	\$17,275.00	Executive Park Sign
Heartland Disposal Service	SANITATION	\$1,932.18	\$1,932.18	Dumpsters
Heban, Murphree & Lewandowski	ADMINISTRATION	\$1,730.00	\$1,730.00	Law Director Invoice
Kuhlman Corp	STREETS	\$300.00	\$300.00	Grinder Rental
MASI	WATER	\$67.75	\$67.75	Water Sample Analysis
Menards	MAINTENANCE	\$129.04		Electrical & Shop Supplies
Menards	STREETS	\$144.24	\$273.28	Shop & Sign Supplies
Office Depot	ADMINISTRATION	\$72.73	\$72.73	Office Supplies
Poggemeyer Design Group	ADMINISTRATION	\$150.00		Quarterly Retainer
Poggemeyer Design Group	ADMINISTRATION	\$5,629.63		Storm Sewer Improvements
Poggemeyer Design Group	CAPITAL PROJECTS	\$126.38	\$5,906.01	Finzel/Weckerly Traffic Signal
Speck Sales	FIRE	\$150.00	\$150.00	Alignment Tanker 854
Toledo Edison	POLICE	\$384.09		Utilities
Toledo Edison	FIRE	\$282.01		Utilities
Toledo Edison	STREET LIGHTS	\$5,603.31		Utilities
Toledo Edison	PARKS	\$1,087.19		Utilities
Toledo Edison	MAINTENANCE	\$1,077.62		Utilities
Toledo Edison	STREETS	\$189.96		Utilities
Toledo Edison	LIFE SQUAD	\$282.00		Utilities
Toledo Edison	WATER	\$1,194.58		Utilities
Toledo Edison	SEWER	\$2,075.56	\$12,176.32	Utilities
Triotech	ADMINISTRATION	\$118.75		Troubleshoot phones & server
Triotech	FIRE	\$388.00	\$506.75	Windows 10 Pro

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
UniFirst Corporation	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.60		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$113.00	Rug Cleaning
Vance Outdoors	POLICE	\$1,224.00	\$1,224.00	Tasers
VAR Resources	POLICE	\$272.35		Computer Leases
VAR Resources	FIRE	\$194.54		Computer Leases
VAR Resources	ADMINISTRATION	\$116.72		Computer Leases
VAR Resources	MAINTENANCE	\$58.36		Computer Leases
VAR Resources	LIFE SQUAD	\$38.91	\$680.88	Computer Leases

\$53,553.01      \$53,553.01



REQUEST FOR SPECIAL EVENTS

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Tf20 Run, Walk, or Roll Team 5K & Veteran Resource Event
Coordinator/Contact Person: JASON GRAVEN
Address: 23799 E Second St, Grand Rapids, OH 43522
Phone: 419-464-8030 Email: contact@tf20.org
Event Date(s): 6-27-2020 Event Hours: 9 am - 1 pm
Estimated Number of Attendance: 100
Brief Description of Event: 5K race and resource fair for veteran nonprofits and companies

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes X No
Food/Beverage Sales? X Yes No Alcoholic Beverage Sales: Yes X No
Product Sales? X Yes No Other (explain):
If YES to any of the above, please explain: We would like to offer the ability for organizations & companies to sell their products

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

X Police Assistance ( ) Streets Closed X Enclosed Shelterhouse X Pavilion ( ) Other
Explain: We would like to utilize the new Veteran Memorial as the gathering location and the cherry fest park for the resource area. Police to stop traffic at cemetery and Finzel when needed

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to The Village of Whitehouse. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 2 Total Amount Required per Employee: \$40/hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$1160.00

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: [Signature] Date: 12-2-19

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635

TYPE OF FUNCTION/ACTIVITY: 5k race & resource fair

DATE/TIME OF FUNCTION/EVENT: 6-27-20 9 am - 1 pm

LOCATION: Wabash Cannonball Trail

NUMBER OF OFFICERS REQUIRED: 2 (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: 0 (Determined by Department Head)

**EVENT COORIDNATOR CONTACT INFORMATION:**

NAME JASON GRAVEN

ORGANIZATION TASK FORCE 20

ADDRESS 23799 E Second St  
Grand Rapids, OH 43522

PHONE (419) 464-8030

EMAIL contact @ tf20.org

FAX \_\_\_\_\_

Payment for services rendered in the amount of \$ 160.00 will be submitted to:

The Village of Whitehouse  
6925 Providence St.  
P.O. Box 2476  
Whitehouse, OH 43571

Payment in full required by: July 10<sup>th</sup>, 2020

*For Office Use Only*

Date: \_\_\_\_\_

\_\_\_\_ Approved as requested.

\_\_\_\_ Approved, with modifications (specify):

\_\_\_\_ Disapproved (specify):

Village Administrator \_\_\_\_\_

Chief of Police \_\_\_\_\_

Public Service Director \_\_\_\_\_

Fire Chief \_\_\_\_\_

Community Development Coordinator \_\_\_\_\_

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:  
Tf20 Run, Walk, or Roll Team 5K & Veteran Resource Event  
See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.

2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 2 Total Amount Required per Employee:  
\$ 40 /hr.

TOTAL Amount to be submitted by Event Coordinator: \$ 160.00

8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

\_\_\_\_\_  
Village Administrator

\_\_\_\_\_  
Event Coordinator/Contact Person

The intent is to hold the pre-race registration packet pick-up and opening “ceremonies” with potential guest speakers from 8 am – 10 am at the Veteran memorial downtown across from Local Thyme. At 10 am, everyone would move to the race starting point on the trail at Generals Ice Cream across from the bike shop. From there, the race will cross Cemetery and Finzel Roads with turn-around being just passed the Anthony Wayne HQ building.

The Shelterhouse will host veteran owned businesses and nonprofits and be open during the race for those who choose not to run and after the race for the runners to go through and hear about some different things available to them in the area. We have two gyms (Anytime Fitness in Bowling Green and Revitalize in Maumee, both veteran owned) that have already signed on to be vendors and we expect at least 3-4 nonprofits already.

Jason Graven  
Executive Director  
Task Force 20  
(419) 464-8030



# Request for Special Event

Village of Whitehouse  
PO Box 2476, Whitehouse, OH 43571  
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Great Black Swamp  
Coordinator/Contact Person: BRIN O'CONNELL & TERKI KIRTOS  
Address: PO Box 62 MAUMEE OH 43537  
Phone: 419 654 3288 Email: ecolonnell79@gmail.com  
FAX: \_\_\_\_\_

Event Date(s): 3-21-20 Event Hours: 6am - 1pm  
Estimated Number of Attendance: 500

Brief Description of Event: 5k, 2.5, 1.5k run/walk with start and finish @ fallen timbers middle school

Will the Event Use Signage/Attraction Devices?  Yes  No  
Amplified Voice/Music?  Yes  No  
Food/Beverage Sales?  Yes  No Alcoholic Beverage Sales:  Yes  No  
Product Sales?  Yes  No Other (explain): \_\_\_\_\_  
If YES to any of the above, please explain: \_\_\_\_\_

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:  
() Police Assistance ( ) Streets Closed ( ) Enclosed Shelterhouse ( ) Pavilion ( ) Other  
Explain: See attached map

**PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.**

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 7 Total Amount Required per Employee: \$ 40 /hr.  
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ 360.00

### READ THE FOLLOWING BEFORE SIGNING

**The submittal of this event form does not ensure approval of the event.**

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Brin O'Connell Date: 1-27-20

**REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO**

TYPE OF FUNCTION/ACTIVITY: run/walk

DATE/TIME OF FUNCTION/EVENT: 3-21-20 @ 9am

LOCATION: Fallen Timbers Middle School

NUMBER OF OFFICERS REQUIRED: 4 (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: 3<sup>-Fire</sup> (Determined by Department Head)

**EVENT COORIDNATOR CONTACT INFORMATION:**

NAME Erin O'Connell

ORGANIZATION Toledo Roadrunners Club

ADDRESS PO Box 62

Maumee OH 43537

PHONE 419 684 3288

EMAIL eoconnel179@gmail.com

FAX \_\_\_\_\_

Payment for services rendered in the amount of \$ 360.00 will be submitted to:

The Village of Whitehouse  
6925 Providence St.  
P.O. Box 2476  
Whitehouse, OH 43571

Payment in full required by: APRIL 3, 2020

*For Office Use Only*

Date: \_\_\_\_\_

Approved as requested.

Approved, with modifications (specify): \_\_\_\_\_

Disapproved (specify): \_\_\_\_\_

Village Administrator \_\_\_\_\_

Chief of Police MEM

Public Service Director \_\_\_\_\_

Fire Chief \_\_\_\_\_

Community Development Coordinator \_\_\_\_\_

## AGREEMENT FOR SERVICE – SPECIAL EVENTS

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:  
Great Black Swamp  
See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.

2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: 7 Total Amount Required per Employee:  
\$ 40 /hr.

TOTAL Amount to be submitted by Event Coordinator: \$ 360.00

8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

\_\_\_\_\_  
Village Administrator

ERIN O'Connell  
Event Coordinator/Contact Person

SHOP



DASHBOARD



ACTIVITY



PLACES



NIKE+ GEAR



SEARCH PRODUCTS ON NIKE.COM



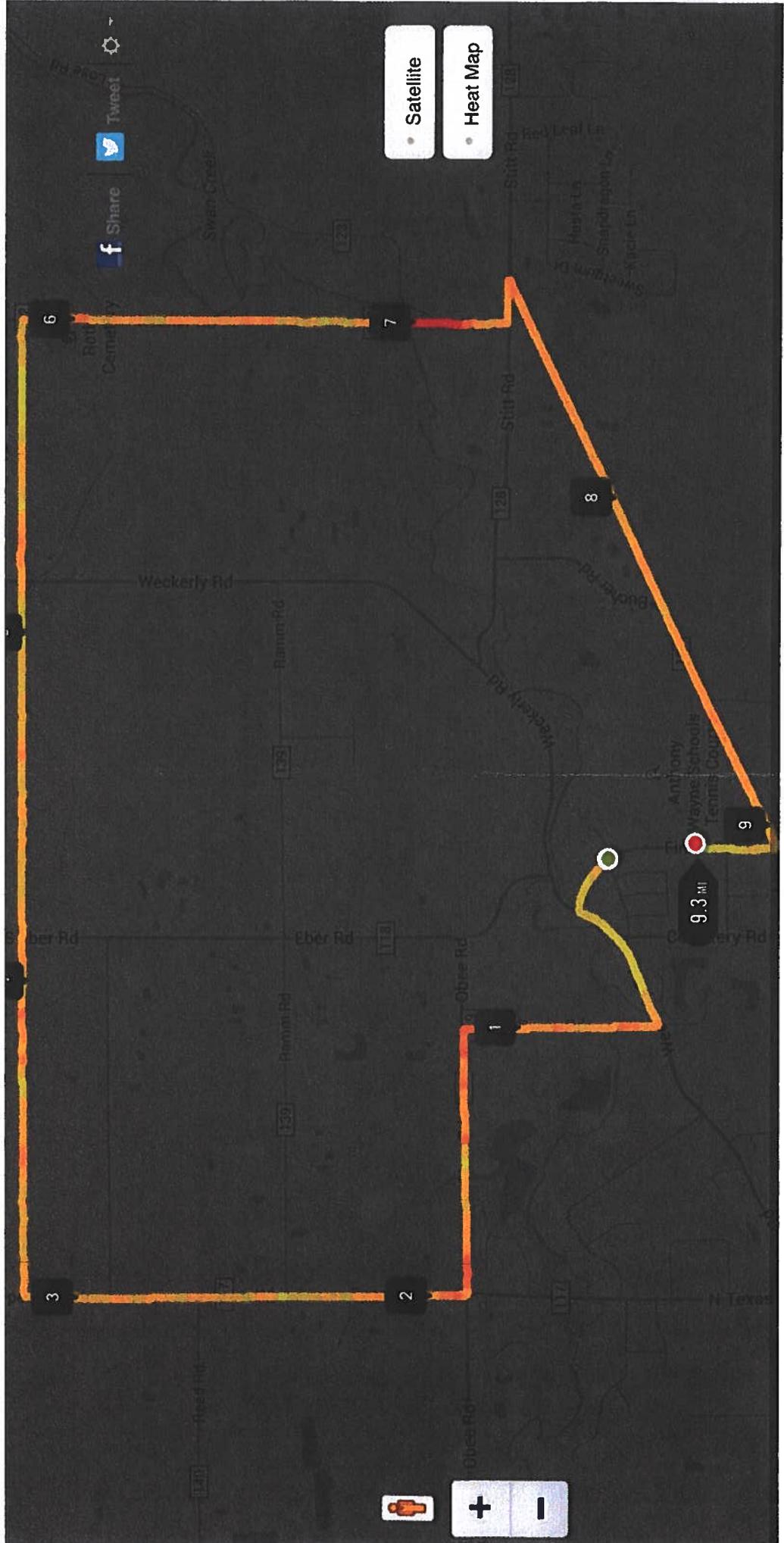
NIKE+ RUNNING

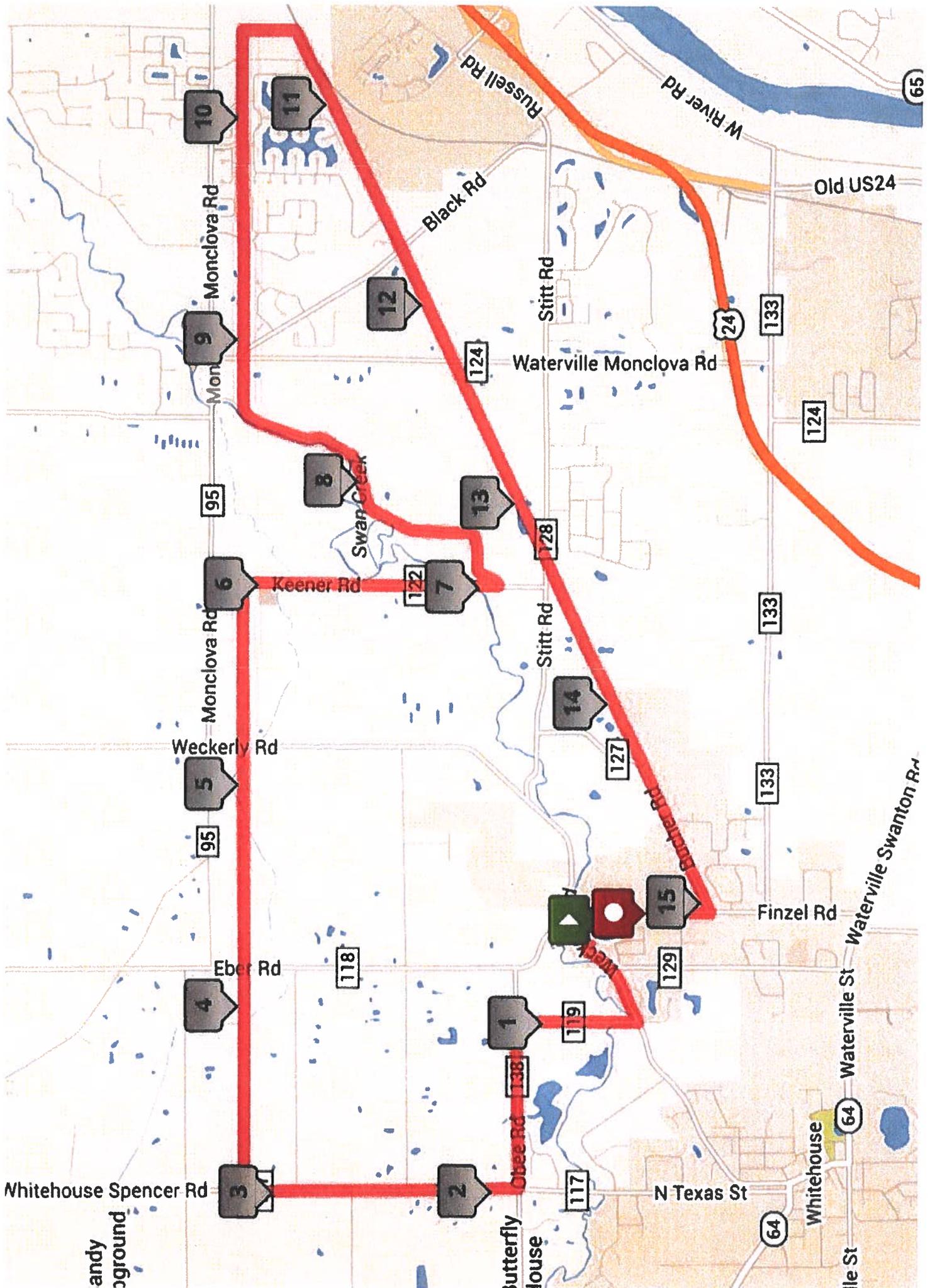


NOV 10, 2013 AT 11:06 AM



ALL WEEK MONTH YEAR





andy  
ground

Whitehouse Spencer Rd

Eber Rd

Weckerly Rd

Monclova Rd

Keener Rd

Black Rd

Waterville Monclova Rd

Stitt Rd

Finzel Rd

N Texas St

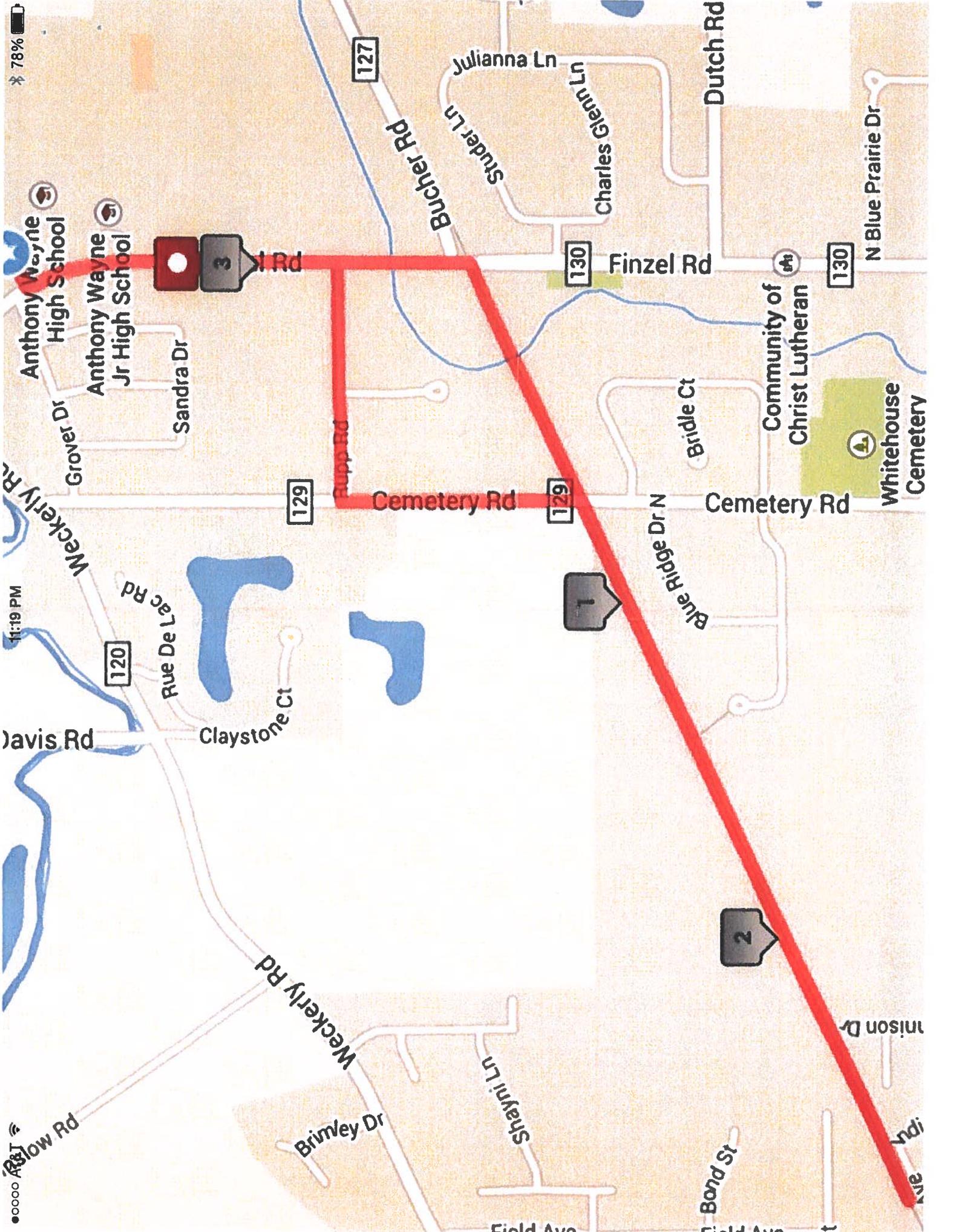
Whitehouse

Waterville Swanton Rd

Old US24

Russell Rd

W River Rd



78%

11:19 PM

Anthony Wayne High School

Anthony Wayne Jr High School

129

Cupped Rd

Cemetery Rd

129

1

2

Bond St

127

Bucher Rd

Studer Ln

Charles Glenn Ln

Dutch Rd

130

Finzel Rd

130

N Blue Prairie Dr

Community of Christ Lutheran

Whitehouse Cemetery

Blue Ridge Dr N

Cemetery Rd

Javis Rd

120

Rue De Lac Rd

Claystone Ct

Weckerly Rd

Brimley Dr

Shayni Ln

Field Ave

Union Dr

Field Ave

## **Whitehouse Tree Commission**

January 23, 2020

**Attendees:** Amy Schultz, Vice Chair, Dianne Toffler, Elliot Tramer, Christine Manzey, Michelle Tippie, Mark Thomas Village Rep., and Richard Bingham Council Rep.

The meeting was called to order at 19:00.

A motion to accept the October 24<sup>th</sup>, 2019 minutes as submitted was made by Michelle Tippie and seconded by Christine Manzey. The motion carried unanimously.

A motion to accept the minutes of the November 21<sup>st</sup> work session as submitted was made by Michelle Tippie, and seconded by Christine Manzey. The motion carried unanimously.

### **Election of Officers:**

The meeting was adjourned at 19:03 and handed to Council Rep. Richard Bingham for the election of officers.

- Amy Schultz nominated Sheri Luedtke as Chairman; Elliot Tramer seconded. The motion carried unanimously.
- Christine Manzey nominated Amy Schultz as Vice Chair; Elliot Tramer seconded. The motion carried unanimously.
- All remaining Commissioners have agreed to continue to serve. Richard Bingham will remain the Council Rep., and Mark Thomas will represent the Village.
- Meeting reconvened under Amy Schultz, Vice Chair, at 19:12.

### **Old Business:**

We have no new updates on the Eagle Scout project. There has been a request to include the trees planted at the Veterans Memorial Park in the project inventory. We will pass this request on to Noah and also request a Project update for the February meeting.

**Tree Inventory:** The West Street tree has been taken down. The stump will be ground in the Spring.

32 trees from the Fall planting are in place. Six trees remain that will be planted in the Spring. Please see the attachment for all the planting sites.

A dead branch was removed from a tree at 11001 West. The tree will be reviewed in the Spring to determine if there are additional dead sections that may pose a threat.

There are no new forms or documents to add to the cabinet.

**Whitehouse Tree Commission cont.**

January 23, 2020

**New Business:**

Nancy Meyerholtz has agreed to do a presentation portraying Rachel Carson, author of Silent Spring, for the Spring seminar. Following a discussion, it was decided we would like to have Ms. Meyerholtz choose a Thursday evening for the event. We will have the Tree Commission meeting for that month one hour prior to the seminar.

In the coming months we will begin to plan a dedication ceremony for the completion of the Eagle Scout Project.

Michelle Tippie apologized for not delivering on the Winter Newsletter article. She was unable to obtain verification of several locations as alternate drop off sites for the recycling of live Christmas trees. She will however complete an article on "jumping" earth worms and what to watch for during spring cleanup.

At the request of the homeowner, the Public Works Department reviewed a tree on the Village Bike Trail right of way at 6969 Westwyck. The tree appears to be a mature Silver Maple that is in good health. They will return to the tree at Spring bud-out to verify the tree is sound. The complaint was due to leaves in the backyard swimming pool.

**Other Business:**

It was suggested that the Arbor Day planting take place on the grounds of the new Elementary school. This will give the students a feeling of ownership over a tree they can view daily. Elliot will speak with Steve Pilcher and get his thoughts. The Principal and Board would need to us permission.

The Commission would like to start a conversation with the School Board about native plantings on the school grounds.

The proposed annual Tree Commission schedule that was drawn up at the December work session was accepted without changes.

Motion to adjourn was made by Dianne Toffler at 19:36 and seconded by Christine Manzey. Motion carried unanimously.

Respectfully submitted by Michelle K. Tippie

**2019/2020 TREE FALL/WINTER PLANTING  
(HAND OUTS) 32 TOTAL TREES**

- 10307 BLUE RIDGE DRIVE SOUTH  
RED HORSECHESTNUT
- 9890 CHARLES GLENN  
BALD CYPRESS
- 7021 BIG BUCK TRAIL
- 6917 BIG BUCK TRAIL
- 6936 BIG BUCK TRAIL
- 6930 BIG BUCK TRAIL
- 6965 BIG BUCK TRAIL  
CHINESE ELM
- 11150 WHITETAILWAY  
CHINESE ELM  
BLACK GUM
- 9655 FAIRMEADOWS  
BALD CYPRESS
- 10122 SADDLEBRIDGE DRIVE SOUTH  
EUROPEAN BEECH
- 7327 JUNE BERRY  
KENTUCKY COFFEE  
LONDON PLANE
- 7259 LAUREL RIDGE  
SHINGLE OAK
- 7013 WHIDDENMILL  
DAWN REDWOOD
- 6433 WHITEHOUSE VALLEY  
SWAMP OAK

- 10623 SARON LANE
- 10631 SARON LANE
- 10639 SARON LANE
- 10647 SARON LANE
- 10655 SARON LANE
- SWAMP OAK
- 10767 SARON LANE
- LONDON PLANE
- 3420 SYDNEY DRIVE
- DAWN REDWOOD
- 7279 LAUREL RIDGE
- 7039 LAUREL RIDGE
- 7319 LAUREL RIDGE
- BASSWOOD
- ROUND-A-BOUT (6 TOTAL)
- SWAMP OAK
- RED OAK
- SHUMARD OAK



Village of Whitehouse  
Volunteer Firefighters Dependency Fund Board Minutes 2020

January 29, 2020

The meeting was called to order at 6:07 pm at the Whitehouse Fire Station by chair Ed Kaplan.

Secretary Neil Raymond read the minutes from the December 11, 2019 special meeting. Neil Raymond made a motion to accept seconded by Tom Vincent. Motion Passed.

A motion was made by Neil Raymond and seconded by Ed Demain to keep Ed Kaplan as board chairperson. Motion passed.

A motion was made by Bill May and seconded by Ed Demain to keep Neil Raymond as Secretary. Motion passed.

New business: guest Louann Artiaga (Village Council Person) was present to discuss revisions being considered by the Charter Review Board to change and/or remove this board from the required Village Boards. The Charter Review Board is meeting tomorrow (1/30/2020) evening at 4:30pm, and she wanted to gather information on this Board, its purpose and function in the village. Neil Raymond presented a copy of the Ohio Revised Code, Chapter 146: Volunteer Fire Fighters' Dependent Fund for her and Charter Review Board review and discussion. Outcome to talks was that this Board needs to have further communication discussion with Village Solicitor on State requires / rules for this Board to exist. If Board goes away, what happens to the administration of the State Volunteers Dependents Fund and who organizes – manages? Chair Ed Kaplan plans to attend the 1/30/2020 Charter Review Board meeting.

No additional business was had.

A motion was made by Neil Raymond and seconded by Bill May to adjourn. Motion passed.

Completed at 6:19 pm

Respectfully submitted,

*Neil Raymond*

Neil Raymond, Secretary

**ORDINANCE NO. 4-2020**

**AN ORDINANCE ACCEPTING THE APPLICATION FOR ANNEXATION OF CERTAIN PROPERTY TO THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AS PETITIONED IN ANNEXATION PETITION NO. 2019-1 AND 2019-3 BY JOHN P. FALKE AND KATHRYN H. FALKE AND THE LUCAS COUNTY COMMISSIONERS, AND DECLARING AN EMERGENCY.**

WHEREAS, all actions as to Annexation No. 2019-1 and 2019-3 of certain property by the Village of Whitehouse have been validated and approved by the Commissioners of Lucas County, Ohio on November 5, 2019; and

WHEREAS, this Council is desirous of completing the ratification of said annexation;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

**SECTION I:** That the application of Petitioner, John P. Falke and Kathryn H. Falke and the Lucas County Commissioners, for the annexation of the following described territory in the County of Lucas, Township of Waterville, and contiguous to the Village of Whitehouse, Lucas County, Ohio, IS HEREBY ACCEPTED, said territory being particularly described as:

Exhibits A attached hereto and incorporated by reference herein.

An accurate map of said territory, together with the petition for its annexation and other papers relative thereto, and a certified transcript of the notices, actions and proceedings of the County Commissioners in relation thereto are on file with the Clerk of said Village.

**SECTION II:** The acceptance of said territory for annexation is in accordance with the provisions of ORC §709.04.

**SECTION III:** It is hereby found and determined that all formal actions of this Council including any of its committees concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance

with all legal requirements as set forth by Village Charter.

**SECTION IV:** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that annexation of said territory provides for the controlled orderly growth and development of the Village.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

**CERTIFICATE**

I, Susan M. Miller, duly appointed Clerk of the Council of the Village of Whitehouse, Lucas County, Ohio, do hereby certify that the foregoing are true and correct copies of documents as to Annexation No. 2019-1 and 2019-3 and Ordinance No. 4-2020 approving same as duly passed and approved by the Council of the Village of Whitehouse at a regular meeting in the Council Chambers of said Village on the dates indicated on each true and correct copy of said Ordinance. This certification is made this \_\_\_\_\_ day of February, 2020.

\_\_\_\_\_  
Susan M. Miller, Clerk of the Council  
of the Village of Whitehouse,  
Lucas County, Ohio

## EXHIBIT A

That part of the Southwest  $\frac{1}{4}$  of the northwest  $\frac{1}{4}$  of Section 3 and that part of the Northwest  $\frac{1}{4}$  of the Southwest  $\frac{1}{4}$  of Section 3, Town 6 North, Range 9 East, Village of Whitehouse and Waterville Township, Lucas County, Ohio, bounded and described as follows:

Beginning at the Southwest corner of the Northwest  $\frac{1}{4}$  of Section 3; thence North along the West line of the Northwest  $\frac{1}{4}$  of said Section 3 a distance of 250.33 feet; thence Easterly at right angles to the West line of the Northwest  $\frac{1}{4}$  of said Section 3, a distance of 523.53 feet; thence South along a line parallel to the West line of the Northwest  $\frac{1}{4}$  of said Section 3, a distance of 215.63 feet, more or less, to the Northerly line of the Wabash Railroad Right-of-Way; thence Southwesterly along the Northerly Right-of-Way line of Wabash Railroad, a distance of 573.60 feet to a point on the West line of the Southwest  $\frac{1}{4}$  of said Section 3; thence North along the West line of the Southwest  $\frac{1}{4}$  of said Section 3, a distance of 199.67 feet to the point of beginning.

### LESS AND EXCEPTING:

That part that lies in the Southwest  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$ .

## EXHIBIT "A"

### **Parcel B ~ The Bike Trail Parcel**

Part of the Southwest quarter (1/4) of Section 3, Town 6 North, Range 9 East in Waterville Township, Lucas County, Ohio, being bounded and described as follows:

COMMENCING at a mag nail found at northwest corner of the southwest quarter of said Section 3, and being the intersection of the centerline of Berkey-Southern Road with the north line of the southwest quarter of said Section 3;

Thence N 00°23'37" W, along the west line of the southwest quarter of Section 3 and being the centerline of Berkey Southern Road, a distance of 196.60 feet ±, to the intersection of the northerly right-of-way line of the South Fork Wabash Cannonball Trail, and being the POINT OF BEGINNING;

Thence N 65°29'04" E, along the said northerly right-of-way line, a distance of 474.25 feet ±, to the intersection with the north line of the southwest quarter of Section 3;

Thence S 89°37'07" E, along the north line of the southwest quarter of Section 3, a distance of 237.54 feet ±, to the intersection with the southerly right-of-way line of the South Fork of the Wabash Cannonball Trail (100 feet wide R/W);

Thence S 65°29'04" W, along the southerly right-of-way line (100 feet wide R/W) a distance of 734.49 feet ±, to the intersection with the west line of the southwest ¼ of Section 3, also being the centerline of Berkey-Southern Road;

Thence N 00°23'37" W, along the west line of the southwest quarter of Section 3, also being the centerline of Berkey-Southern Road, a distance of 109.57 feet ±, back to the POINT OF BEGINNING;

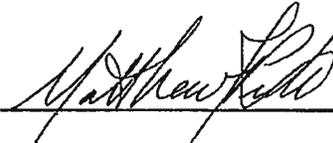
Having an area of 1.39 acres ±.

Being all of Auditors Parcel Number 91-11075.

Prior Deed Reference; 94-126-A01.

The basis of bearings is Grid North, State Plane Coordinate system, Ohio, north zone (3401), NAD83(2011).

This description is based on coordinates on the Section Corners as found in the Lucas County GIS database, the "Plot Plan" and the description provided in Exhibit A, submitted with Annexation 2019-1. The plot plan is by Garcia Surveyors, dated 09/28/2018. No additional field work or property line verification was done by this office.

  
12-06-2019

Matthew J. Puhl, P.S. #8363  
Chief Surveyor  
Lucas County Engineers Office



# PLOT PLAN

PART OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4 OF SECTION 3, TOWN 6 NORTH, RANGE 9 EAST, VILLAGE OF WHITEHOUSE, LUCAS COUNTY OHIO

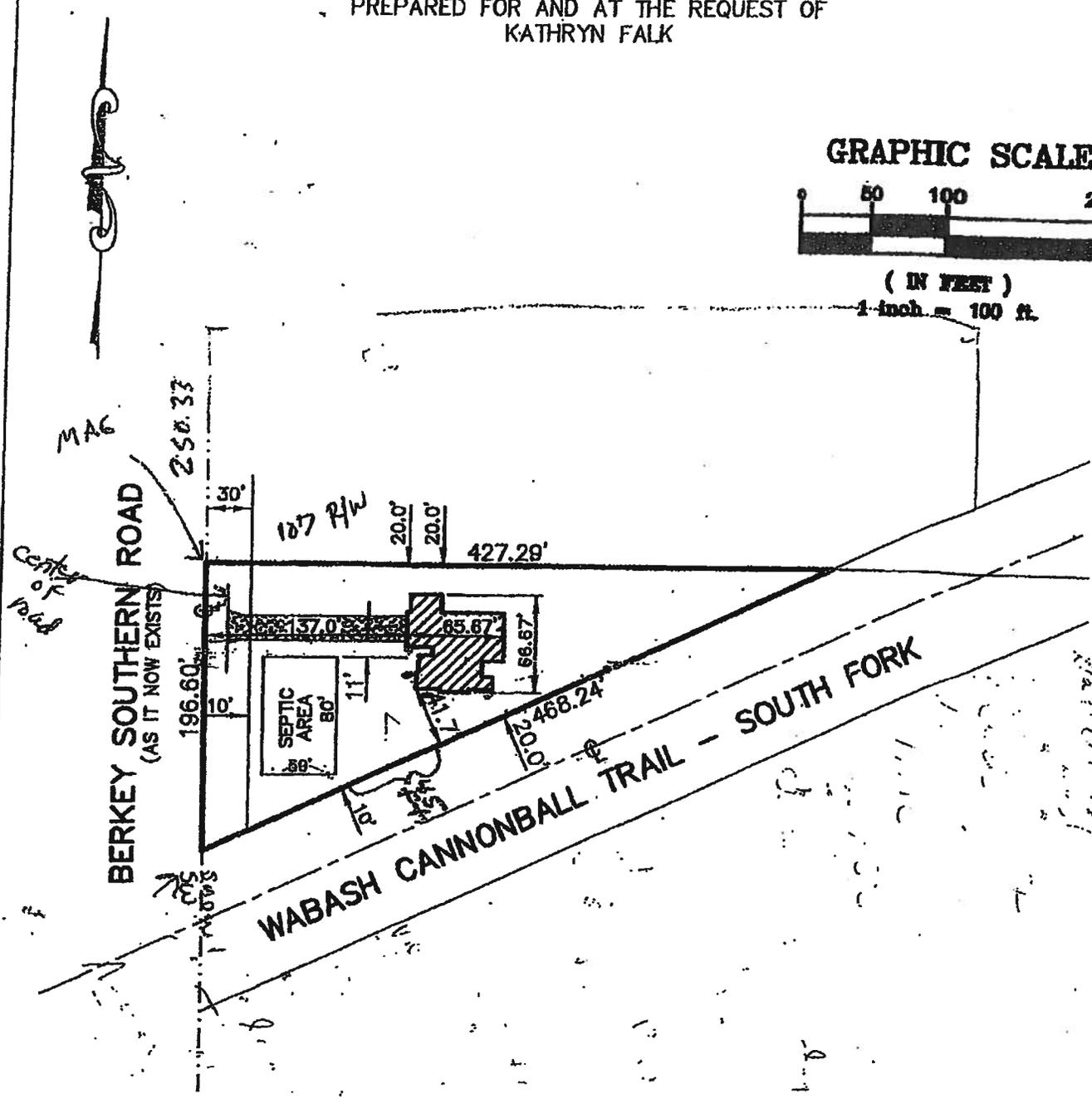
PREPARED FOR AND AT THE REQUEST OF  
KATHRYN FALK

## GRAPHIC SCALE



( IN FEET )

1-inch = 100 ft.



Duane E. Heck  
Professional Surveyor No. 7432  
DATE: 09/28/2018  
PROJECT# 184S03534

Date:



P.O. Box 2628  
Whitehouse, OH 43571  
Phone: (419) 877-0400  
Fax: (419) 877-1140



**ORDINANCE NO. 05-2020**

**AN ORDINANCE AUTHORIZING THE AWARD OF A CONTRACT FOR ENGINEERING SERVICES WITH JONES & HENRY ENGINEERS, LTD., AND DECLARING AN EMERGENCY.**

**WHEREAS**, The Village of Whitehouse is in need of awarding a contract for Engineering Services for design phase engineering associated with the elimination of the Field Avenue Pump Station with the proposed Wabash & Cannonball Interceptor Sewer Project; and

**WHEREAS**, The Administration has investigated the engineers to perform this service; and

**WHEREAS**, After due diligence, Jones & Henry Engineers, Ltd. was determined to be the most appropriate entity to perform these services for the Village.

**NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:**

**Section 1:** That the Council hereby waives any irregularities and authorizes the Village Administrator and Administration to enter into a contract with Jones & Henry Engineers, Ltd., after approval by the Law Director, for engineering services associated with the elimination of the Field Avenue Pump Station with the proposed Wabash & Cannonball Interceptor Sewer Project at a cost of not to exceed Eighty Five Thousand Dollars (\$85,000.00).

**Section 2.** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

**Section 3.** This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health, and safety; and for the further reason that this Ordinance is deemed necessary to provide for the engineering services as soon as possible for the orderly administration for the Village and to commence the Project in a timely fashion..

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2020.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

# VILLAGE OF WHITEHOUSE STATUS REPORT

February 4, 2020

## ADMINISTRATION

- 1-3-20** 1. December 31, 2019: Income Tax Collection = \$2,577,581.41  
Compared to last year = \$2,444,767.82 (5.43% increase)  
JEDD & JEDZ collections = \$2,131,228.02
- 02-19-19** 2. Safety and Health Report: Last lost time injury was January 14, 2019

## ADMINISTRATIVE ACTIVITIES

- 11-19-19** 1. Planning Commission Review of SR64 Corridor zoning plan  
2. Continue planning of village-to-city transition

## COMMUNITY DEVELOPMENT

### SUBDIVISION DEVELOPMENTS

- 01-21-20** 1. **Witte Walk.** Final plans submitted and under review. Plans approved, sent to EPA for approval. Village has received approved water improvement plans. Construction started. Completed.
2. **Steeplechase Plat 6** – Construction under way. 90% complete
3. **Whitehouse Meadows Plat 3** – Completed

## GRANTS

- 01-21-20** 1. Two grant applications have been authorized by Council.
- a. **State Rte. 64 Multi Use Trail & Bridge** – Made application for grant funding for the construction of a multi use trail and a bridge to connect the existing multi use trail on Waterville St. at Whitehouse Square Blvd. to the sidewalks at the Roundabout at Finzel Rd. and State Rte. 64. Grant funding is made available through a Surface Transportation Block Grant Program (STBGP) for a Transportation Alternative Program as part of the Transportation Improvement Program (TIP). Projects are expected to be awarded by October 16, 2019. Grant denied.
- b. **Shepler Ave. & Providence St. (SR-64) Roundabout** – Made application for grant funding for the construction of a Roundabout at Shepler Ave. & Providence St. Grant funding is made available through the Ohio Statewide Urban Congestion Mitigation/Air Quality (CMAQ) Program. Projects are expected to be awarded in the fall of 2019. Grant Denied.

## PARKS & RECREATION

- 01-21-20** 1. **Veteran's Memorial Park** – Contract awarded to B& J Concrete. Site preparations are underway. Completed.

## STREETS

- 01-21-20**
1. **Downtown Streetscape Phase 2** - Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. Completed. Some punch list items remain for Spring.
  2. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7<sup>th</sup> bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed.

## WATER

## WASTE WATER

- 08-20-19**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

## SANITATION

## MISCELLANEOUS

- 02-04-20**
1. **Building Permits:** 0 new homes as of 1/31/20.
- 01-21-20**
2. **Public Works:**
    1. Tree trimming and brush clearing
    2. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.
    3. Park Exercise Equipment – Install for Spring use

## Boards and Commissions

- A. Board of Zoning Appeals
  1. Pending approval of November 6, 2019, meeting
- B. Charter Revision Commission
  1. Pending approval of January 30, 2020 Meeting Minutes
- C. Fire Dependency Board

1. Pending approval of January 29, 2020 meeting minutes
- D. Planning Commission
1. Pending approval of November 4, 2019, meeting minutes
- E. Records Commission
1. Pending approval of June 4, 2019, Meeting Minutes
  2. Pending 2020 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2020
  4. Pending Review of Records Policies
- F. Tree Commission
1. Pending approval of January 23, 2020 meeting minutes
  2. Pending Tree Inventory

**Council Committee of the Whole**

- A. Economic Development
1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
1. Completion of Veterans Memorial Park
  2. Completion of Waterville Street Multi-Use Trail (Phase II)
  3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
1. Pending Discussion of New Downtown Traffic Signage (fall)
  2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017	staff exploring conceptual options	Open
Develop packet to assist new businesses with code compliance	LA	10/24/2017	staff to draft option in Spring 2020	Open
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	Open
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphitheatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019	On Capital Projects List	Scheduled
Alley behind Whitehouse Inn	BM	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered	Open
Additional lighting on the Multi Use Path	MC	1/15/2019		Open
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	Open
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	Open
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting	Open
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	Open
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019	Scheduled for Sping C.O.W. meeting	Open
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	Open
Permanent Sound System for the Pavilion	RCK	10/15/19		
Allow for Chickens	MC	10/15/19		
Donation Bins	MC/RB	10/15/19	Ongoing monitoring	Open
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19	Will address at 1/14/20 C.O.W. meeting	Open
Lodge	LA	10/15/19	staff exploring conceptual options	Open
Multi Use Trail - Finzel	LA	10/15/19		

