



February 28, 2020

WHITEHOUSE COUNCIL AGENDA
March 3, 2020
6:30 P.M.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, March 3, 2020, at 6:30 PM. This meeting will be held in the Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Matthew Lash, Community of Christ Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the February 18, 2020 Council Meeting
- VI. Adoption of Bills dated February 28, 2020, the Addendum bills dated March 3, 2020 and the December 2019 and January 2020 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Julie Westenfelder will be requesting the Cherry Fest 1K/5K/10K Race on June 12, 2020
- VIII. Committee Reports
 - A. Report on Fallen Timbers Union Cemetery Activity
 - B. Report on the February 27, 2020 Tree Commission Meeting
- IX. Report of the Mayor
- X. Report of the Clerk of Council

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- XI. Report of the Village Administrator
 - A. Request Authorization for Legislation Determining Certain Property used by the Police Department as Surplus
 - B. Request Authorization for Legislation Authorizing Compensation for the Police Chief
 - C. Request Authorization for Legislation for a Fund Transfer
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
 - A. Resolution 4-2020: Determining that Certain Miscellaneous Personal Property used by the Police Department and Owned by the Village of Whitehouse, Lucas County, Ohio is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law
 - B. Resolution 5-2020: Authorizing a Compensation Agreement Between the Village of Whitehouse and Police Chief Mark McDonough
 - C. Resolution 6-2020: Authorizing the Finance Director of the Village of Whitehouse to Transfer Certain Funds for Village Accounting Purposes
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

Regular

February 18,

20

At 6:30 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Bob Keogh, Bill May, Richard Bingham, Rebecca Conklin Kleiboemer, and Mindy Curry. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Planning Administrator Tiffany Bachman, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Clerk Susan Miller, Leroy Ryerson, Carol Williams-Young, Jim Bell, Lee Armstrong, Frank Joe Navarre, Glenn Shields, Jeff and Peggy Michael, James Szczerbiak, Tom Vincent, Kevin Herman, Julie Theroux, Jo McElheney, John Rozic, David Williams, and Jeff Yoder.

Pastor Carol Williams-Young of Zion United Methodist Church gave the Council prayer.

Councilwoman Rebecca Conklin Kleiboemer excused Councilwoman Louann Artiaga's absence.

Motion by Bob Keogh, seconded by Richard Bingham to approve the minutes of the February 4, 2020 meeting. 5 ayes

Motion by Richard Bingham, seconded by Bob Keogh to approve the bills totaling \$144,044.52 dated March 14, 2020 and the Addendum bills totaling \$140,755.67 dated March 18, 2020. 5 ayes

Mayor Don Atkinson recognized Brad Baker and Tiffany Bachman for their work on the Veteran's Memorial Park Dedication Ceremony.

Mayor Don Atkinson recognized Tiffany, Myles and Marlee Eckert. Tiffany spoke in memory of her Husband Andy Eckert.

Motion by Rebecca Conklin Kleiboemer, seconded by Richard Bingham to approve the Southfork Duathlon on May 13, 2020 from 7:00 – 8:30 PM with safety services assistance. 5 ayes

Motion by Mindy Curry, seconded by Rebecca Conklin Kleiboemer to waive the special event fee for the Southfork Duathlon. 5 ayes

Motion by Bob Keogh, seconded by Bill May to approve the Buskerfest on September 12, 2020 from 2:00 – 10:00 PM in Village Park, Pavilion and Shelterhouse with closure of Lucas Street. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Bob Keogh, seconded by Richard Bingham to approve the request for an additional handicap parking space. 5 ayes

Upon recommendation of the Committee of the Whole, motion by Richard Bingham, seconded by Rebecca Conklin Kleiboemer to approve the Administration's recommendation to finance the downtown park improvements and phase streetscaping towards the primary school over the next couple of years. 4 ayes 1 nay Bill May

Other items discussed:

- Veteran's Memorial Park is selling pavers
- Snow removal policy, increased zoning violation penalties, Streetscaping Phase III plans and estimates, donation bins, dumping, donation companies responsive, unable to ban donation bins but can regulate, handicap parking space, rules/policies/reminders on the Village Calendar, steer complaints to the website, encouraging residents to attend meetings, Committee Of the Whole meetings to be placed on the online calendar, request donation bin companies pick up on Mondays
- Apprehension to criminalize Residents for zoning violations, standing violations for 20 years, the Village fixing and charging the resident, increased fines, escalating penalties, ample opportunity to comply, owner/renter, nuisance abatement filing can take a year to be resolved, Spencer Township increased fines to \$500/ day – lien property, explore options
- Small fire group meeting February 26, 2020 at 2:00 PM, First Fire Cooperative meeting March 10, 2020
- Drug takeback April 25, 2020 from 10:00 AM – 2:00 PM at the Fire department
- Traffic signal poles end of May/June
- Rhinorock info for Veteran's Memorial Park and purchased lot fence, better product, longer lasting, faster to put up, \$15,000 - \$20,000
- Benches facing buildings, interaction with pedestrian traffic – not cars
- Water pressure to the house, calcium carbonate build up, sediment, corrosion, inherent to Toledo water – what keeps it soft, maintenance, direct complaints to the Village, due to treatment techniques of the water, home filter system on the main line – whole home filter system
- Compliments on Village services

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 7:46 PM. 5 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS
2/28/2020

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
AT&T	FIRE	\$63.24		Phone Service
AT&T	WATER	\$51.45	\$114.69	Phone Service
Atlas Business Solutions	POLICE	\$150.00	\$150.00	Schedule Anywhere Software
B & J Concrete	CAPITAL PROJECTS	\$82,912.38	\$82,912.38	VMP & Streetscape
Bound Tree	FIRE	\$1,198.85	\$1,198.85	EMS Supplies
Buckeye State Pipe & Supply	WATER	\$19,571.51	\$19,571.50	Meters
Corpro	WATER	\$1,320.00	\$1,320.00	Catholic Protection Inspection Services
Ennis Flint	STREETS	\$352.80	\$352.80	4x3 White Line
Fastenal	MAINTENANCE	\$24.52	\$24.52	Parts
Heban Sommer & Murphree	ADMINISTRATION	\$4,400.00	\$4,400.00	Law Director Invoice
Kalida Truck Equipment, Inc.	STREETS	\$54.32	\$54.32	Bolt Assy. - Plow cylinder
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear Payment
Kuhlman Corp	WATER	\$4,637.50	\$4,637.50	Meter Parts
Marlin Capital Solutions	FIRE	\$705.39	\$705.39	Toughbooks Payment
MASI	WATER	\$1,004.00	\$1,004.00	Water Sample Analysis
McKesson	FIRE	\$82.75	\$82.75	Gloves
Office Depot	ADMINISTRATION	\$559.98	\$559.98	Office Furniture
Ohio Utilities Protection Service	SEWER	\$162.22		Utility Location Service - 2020
Ohio Utilities Protection Service	STREETS	\$162.22		Utility Location Service - 2020
Ohio Utilities Protection Service	WATER	\$162.23	\$486.67	Utility Location Service - 2020
Perrysburg Pipe	WATER	\$711.00	\$711.00	Meter Parts
Poggemeyer Design Group	ADMINISTRATION	\$992.50	\$992.50	Storm Sewer Improvements
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
RGA	STREETS	\$98.25	\$98.25	Hydraulic Hose #305
Smart Bill	ADMINISTRATION	\$291.40	\$291.40	Library Fundraiser Insert (to be reimbursed)
Stryker	FIRE	\$398.07	\$398.07	Battery for Stretcher
Technichem	SEWER	\$776.00	\$776.00	Greasebugs

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	POLICE	\$348.66		Monthly Charges
Toledo Edison	FIRE	\$276.01		Monthly Charges
Toledo Edison	STREETS	\$5,932.69		Monthly Charges
Toledo Edison	PARKS	\$905.11		Monthly Charges
Toledo Edison	MAINTENANCE	\$993.43		Monthly Charges
Toledo Edison	LIFE SQUAD	\$276.01		Monthly Charges
Toledo Edison	WATER	\$1,572.17		Monthly Charges
Toledo Edison	SEWER	\$2,588.33	\$12,892.41	Monthly Charges
Triotech Corporation	POLICE	\$203.95		Monthly Phone Service
Triotech Corporation	FIRE	\$143.01		Monthly Phone Service
Triotech Corporation	MAINTENANCE	\$215.95		Monthly Phone Service
Triotech Corporation	LIFE SQUAD	\$143.01		Monthly Phone Service
Triotech Corporation	WATER	\$19.00		Monthly Phone Service
Triotech Corporation	SEWER	\$19.00		Monthly Phone Service
Triotech Corporation	FIRE	\$55.00	\$798.92	Phone Replacement
UniFirst Corporation	POLICE	\$18.80		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$18.80		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$75.40	Rug Cleaning
USA Blue Book	WATER	\$683.00	\$683.00	DPD Sample Kits, Solenoid Valve
VAR Resources	POLICE	\$272.35		Computer Leases
VAR Resources	FIRE	\$194.54		Computer Leases
VAR Resources	ADMINISTRATION	\$116.72		Computer Leases
VAR Resources	MAINTENANCE	\$58.36		Computer Leases
VAR Resources	LIFE SQUAD	\$38.91	\$680.88	Computer Leases

\$138,096.86 \$138,096.85



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Cherry Fest 1K/5K/10K Hosted by Jules Fitness Studio
Coordinator/Contact Person: Julie Westenfelder
Address: 7835 Greenville Xing Waverille, OH 43566
Phone: 419-350-7426 Email: julesfitstudio@gmail.com
FAX: _____
Event Date(s): June 12th Event Hours: 6:30 pm
Estimated Number of Attendance: 200
Brief Description of Event: 1K/5K/10K walk/Run

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes No
Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
Product Sales? Yes No Other (explain): _____
If YES to any of the above, please explain: _____

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

Police Assistance () Streets Closed Enclosed Shelterhouse () Pavilion () Other
Explain: Police Assistance will be required for the race along with the use of the picnic shelter at the park.

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Julie Westenfelder Date: 2-11-2020

REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: 1K / 5K / 10K Race

DATE/TIME OF FUNCTION/EVENT: Friday June 12th 6:30pm

LOCATION: Whitehouse Park

NUMBER OF OFFICERS REQUIRED: _____ (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: _____ (Determined by Department Head)

EVENT COORIDNATOR CONTACT INFORMATION:

NAME Julie Wistenfelder

ORGANIZATION Julie's Fitness Studio

ADDRESS 7835 Greenville Xing
Waterville, OH 43566

PHONE 419-350-7426

EMAIL julie's fit studio@gmail.com

FAX _____

Payment for services rendered in the amount of \$ _____ will be submitted to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

Payment in full required by: _____

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify):

____ Disapproved (specify): _____

Village Administrator _____

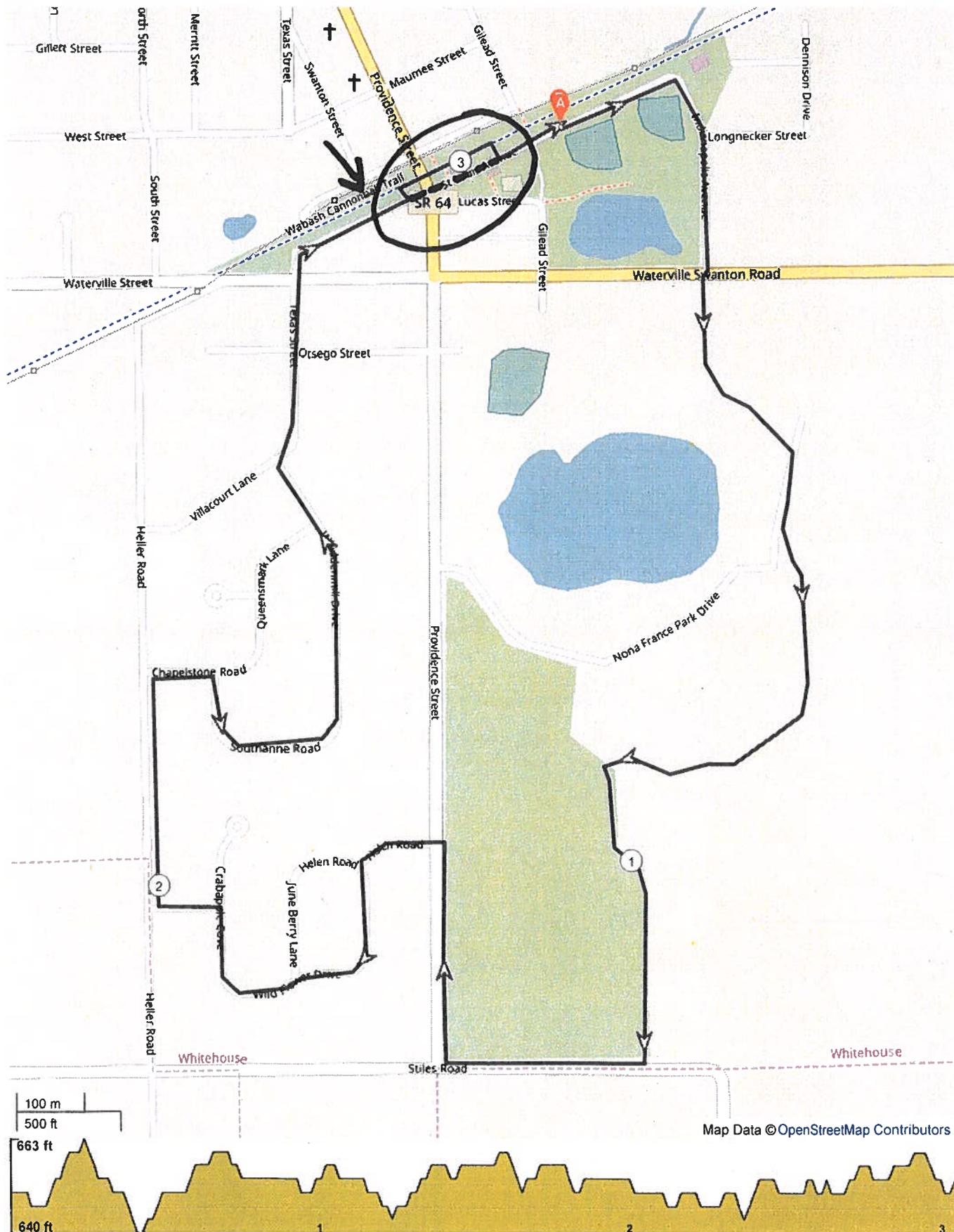
Chief of Police _____

Public Service Director _____

Fire Chief _____

Community Development Coordinator _____

Unnamed Route



Whitehouse Tree Commission

February 27, 2020

Attendees: Guests: Dr. John Werning, Noah Werning, Sheri Luedtke Pres. Amy Schultz Vice Pres., Diane Toffler, Michelle Tippie, Richard Bingham Council Rep., Mark Thomas Village Rep.

The meeting was called to order at 19:00.

A motion to accept the January 23, 2020 minutes, as corrected, was made by Amy Schultz and seconded by Diane Toffler. The motion carried unanimously.

Old Business:

Review of the Eagle Scout project: Dr. John Werning and Noah Werning presented their timeline for the completion of Noah's Eagle Scout project (see attached). Noah has agreed to include the new trees that were planted in the Veteran's Memorial Park in his project. Mark Thomas will check with Steve Pilcher to get a list of what was planted. Noah has all of the original trees mapped and has completed the write ups for 20 of the 27 trees. He will have the write ups for review by the Tree Commission at the March meeting.

Installation of the posts will take place between May 2nd and May 9th. Tree Commission members will assist with this.

Tree Inventory: Since the January meeting 2 trees have been removed, tree trimming is taking place in Village Meadows plats 1 & 2, plats 3 & 4 will begin soon. Trimming has also taken place on Weckerly Rd. (see attached).

Forms and Docs.: Arbor Day Foundation newsletters will be added to the cabinet. They are a good source for Growth Award projects.

It was decided that the presentation by Nancy Myerholtz should take place in early June. This will give the Commission time to advertise at the Flower Market, on the webpage, water bills, and the message board. The presentation will be on a Thursday evening following the Commission meeting. Sheri Luedtke will contact Ms. Myerholtz with the plan.

New Business:

Arbor Day: It has been determined that the new Elementary School property has been planted out so the location for the Arbor Day planting will be in the Village Park between the 2 baseball diamonds near the walking path. The tree choices for 2020 are 1 Black Tupelo, 1 Dawn Redwood, and 1 London Planetree.

The Commission would like to continue handing out saplings to the attendees of the event so 200 White Fir saplings will be purchased. Mark Thomas will take care of this.

Whitehouse Tree Commission February 27, 2020 cont.:

Sheri Luedtke will contact Jill Gundy to schedule the Mayor to make the Arbor Day Proclamation.

Sheri will also get with her contact at the Elementary School to set the date for the event. It is usually the first Monday or Friday in May depending on the schools testing schedule.

Videos will be taken to the school for presentation the week before the event.

We are going to check with Local Thyme to see if they are willing to display some student essays about trees on the back of their menus.

Review projects for the Growth Award:

There are still 3 cemetery reviews that need to be presented to the Cemetery Board.

Noah Werning's Eagle Scout Project

Resume removal of invasives around the large quarry. We will be asking Elliot Tramer to reach out to the Owens Tech Land Management instructor to see if they would be willing to partner with the Commission on this project.

Nancy Myerholtz's Silent Spring presentation.

The idea of mapping the Village Park with a drone was brought up and further discussion can take place if the points are needed.

Review and update the Tree Ordinance: The Ordinance has been reviewed and there were no updates or corrections needed at this time.

Other Business: The Spring newsletter has been submitted.

ODNR is having a Tree Planting Workshop in Pemberville on April 8th from 08:30 to 15:30. Registration must be submitted by March 31st.

Meeting was adjourned at 20:05.

Respectfully submitted by Michelle K. Tippie.

Noah Werning: Eagle scout service project

2/27/20: Meeting with Whitehouse tree commission

3/26/20: Noah will submit final tree bios to Tree Commission for approval

4/15/20: final approval of online content by Tree Commission. Submission of final sign order to **Next Day Signs: 4 x 4 wooden posts measure 3.5 x 3.5 inches. Original sign measurements were 6" x 3". This will need to be reduced to 3" x 3".**

4/2020: wooden posts will be cut/beveled by Kirk Yoder

4/25/20: signs with QR codes finalized-connectivity between QR codes and website verified

4/25/20-5/1/20: Post holes dug

4/25/20-5/8/20: Wooden posts cemented into post holes

Saturday 5/9 or Friday 6/12 or Saturday 6/13: Signs placed on posts by Boy Scouts with members of Tree Commission

Funding requests:

1. Home depot-2/23/20-\$25
2. Lowe's-2/23/20-Letter submitted to corporate by Noah
3. General Pro Hardware-no support

Wooden posts-8 feet high-what height do you want them – how much in the ground and above ground and what angle bevel-30 degrees?

When will holes be dug and poles cemented in? My wife has Thursdays off, Noah could take excused day off from school

2-3 hours for scouts to walk around with member of tree commission to ID trees and screw in signs onto posts

- Founders Day Event -
July dedication



Tuliptree
Liriodendron
tulipifera
linnaeus

Tuliptree
Liriodendron
tulipifera
linnaeus



The logo you submitted is pixelated, so we'll need a higher resolution copy prior to printing the signs.

The material is Max Metal, it's an aluminum product...two pieces of aluminum with a composite core. It's what we use for long term outdoor signs.

Please let me know if you have any questions.

Thank you
Shannon

IF THIS EMAIL INCLUDES A PROOF: Please review the attached proof, check for errors / spelling...we will be happy to make changes prior to approval. **Once you approve a proof your order goes into production and any changes may require additional fees.** Your proof may look pixelated...this is because it's pasted into the body of the email and does not reflect the print quality. The final product will match the quality of artwork that was supplied to us. Thank you!

Budget For The Village of Whitehouse Trail Enhancement Project

Jan

<u>Item</u>	<u>Cost</u>	<u>Number Needed</u>	<u>Total</u>
4in x 4in x 8 ft #2 Ground Contact Pressure-Treated Southern Yellow Pine Timber (Home Depot)	\$8.17	40	326.80 + tax
Max Metal 6" x 3" printed signs with Village of Whitehouse logo, tree name and QR code (Next Day Signs)	\$8.00	36	\$288.00 + tax
Simpson Strong Tie Wood Screws (100 pack) (Home Depot)	\$17.98	2	\$35.78 + tax

estimated tax
\$50-55

TOTAL \$705.58

- \$50 Home Depot Voucher

Total \$655.58

4th Thurs

Is concrete or gravel needed in the budget?

▶ 20 Bags Quickcrete

General Pro Hardware

FEB. TREE WORK

REMOVED TREE FROM 11004 SOUTHANNE

REMOVED FROM 10158 SADDLEBRIDGE

TRIMMED WECKERLY RD BETWEEN CEMETERY AND RU DA LAC

TRIMMING VILLAGE MEADOWS 3&4

TRIMMED @ 6522 WECKERLY DR.

RESOLUTION NO. 04 - 2020

A RESOLUTION DETERMINING THAT CERTAIN MISCELLANEOUS PERSONAL PROPERTY USED BY THE POLICE DEPARTMENT AND OWNED BY THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO IS OF NO FURTHER USE TO THE VILLAGE AND IS HEREBY DETERMINED TO BE SURPLUS PROPERTY AND TO BE DISPOSED OF PURSUANT TO LAW, AND DECLARING AN EMERGENCY

WHEREAS, the Police Chief and the Administrator of the Village of Whitehouse, Lucas County, Ohio, after thorough review and due diligence, have determined that certain property is of no further use to the Village and have advised this Council accordingly, as well as recommended said property be disposed of pursuant to law; and

WHEREAS, this Council is desirous of declaring said surplus property as being of no further use to the Village ordering it disposed of pursuant to law upon the terms most favorable to the Village of Whitehouse.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: The Village Administrator and/or Police Chief are hereby designated and duly authorized as the officials of the Village of Whitehouse having full power and authority to dispose of the following property:

2011 Ford Crown Victoria Motor Vehicle, VIN # 2FABP78V8BX176858

Said property is deemed to be surplus and of no further official and/or current use to the Village in the conduct of any Village business.

SECTION II: That the said property be disposed of as provided by law.

SECTION III: The Administrator and/or Police Chief are hereby authorized to conduct the disposal and sale of said property and under such terms and conditions as he shall deem most desirable to secure full value thereof for the Village, at such time and in such manner as he shall in his discretion so determine.

SECTION IV: The Administrator and/or Police Chief of the Village of Whitehouse, Lucas County, Ohio is hereby authorized and directed and fully empowered to execute any and all title documents, forms of conveyance or bills of sale as same shall be required for the sale and transfer of said property in accordance with law and with full power and authority on behalf of the Village of Whitehouse, Lucas County, Ohio.

SECTION V: It is hereby found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this Resolution were adopted at an open meeting and the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by Ohio Revised Code Section 721.15 and/or in accordance with the provisions of Municipal Home Rule and under the specific provision of Article I, Section 1.02 of the Charter of the Municipality of Whitehouse.

SECTION VI: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary for the disposal and sale of the property securing the highest return proceeds for the Village of Whitehouse.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

Yeas: _____ Nays: _____

ADOPTED AND EFFECTIVE: _____, 2020.

Mayor

ATTEST:

Susan M. Miller, Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 05-2020

A RESOLUTION AUTHORIZING A COMPENSATION AGREEMENT BETWEEN THE VILLAGE OF WHITEHOUSE AND POLICE CHIEF MARK MCDONOUGH, AND DECLARING AN EMERGENCY.

WHEREAS, Mark McDonough is the current duly appointed Chief of Police of the Village of Whitehouse, Lucas County, Ohio; and

WHEREAS, this Council is desirous of entering into a Compensation Agreement with the Police Chief, which amount shall be in addition to his approved salary.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (¾) of all members elected thereto concurring;

SECTION I: That the Mayor and President of this Council are hereby authorized and directed to enter into a Compensation Agreement with Mark McDonough as specifically stated and set forth in Exhibit A attached hereto and incorporated by reference herein. Said agreement shall be subject to the provisions of the Charter of Municipality of Whitehouse, Ohio Article V.

SECTION II: It is found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION III: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this resolution is necessary to provide the Village with services of a Police Chief and that the payment is due by March 16, 2020.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

COMPENSATION AGREEMENT

THIS COMPENSATION AGREEMENT is made and entered into this ____ day of _____, 2020, by and between the Village of Whitehouse, Lucas County, Ohio, a Charter Municipal Corporation organized under the laws of the State of Ohio (hereinafter referred to as Village), and Mark E. McDonough, an individual employed by the Village as Village Police Chief (hereinafter referred to as Police Chief). In consideration of the promises and monetary and non-monetary compensation terms outlined herein, the parties hereby agree to the following section:

- a) An educational reimbursement shall be paid to Mark McDonough in the amount of Three Thousand, Six Hundred and Sixty Dollars and Fifty Three Cents (\$3,660.53).
- b) The payment referenced in this Section shall be in the form of a check payable to the U.S. Department of Education.
- c) In the event the Police Chief voluntarily leaves his employment with the Village within two (2) years from the date of this payment, the Police Chief agrees to reimburse the Village for the full payment made under this section.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year hereinabove set forth

ACCEPTED:

**VILLAGE OF WHITEHOUSE,
LUCAS COUNTY, OHIO**

Mark McDonough, Police Chief

By: _____
Donald L. Atkinson, Mayor

By: _____
Louann Artiaga, President of Council

RESOLUTION NO. 6-2020

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective March 3, 2020 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
March 3, 2020
Transfers

FROM	AMOUNT	TO
General Fund	\$75,000.00	Life Squad (2902)
Income Tax A	\$136,272.50	Bond Retire Fund (3101)
Income Tax A	\$65,284.60	Note Retirement (3401)
Income Tax A	\$64,331.00	Fire Debt Retire (3901)
Income Tax A	\$24,572.04	Fire Debt Gear (3902)
Income Tax A	\$117.81	Ind. Park Sign (4206)

2. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed.

WATER

WASTE WATER

- 08-20-19**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced.

STORM SEWER

- 02-18-20**
1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

SANITATION

MISCELLANEOUS

- 02-04-20**
1. **Building Permits:** 1 new homes as of 2/14/20.
- 01-21-20**
2. **Public Works:**
 1. Tree trimming and brush clearing
 2. GIS mapping of Utilities – Public Service is working with Poggemeyer Design Group to map all water, sanitary sewer and storm sewer assets in the Village.
 3. Park Exercise Equipment – Install for Spring use

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of November 6, 2019, meeting
- B. Charter Revision Commission
 1. Pending approval of January 30, 2020 Meeting Minutes
- C. Fire Dependency Board
 1. Pending approval of January 29, 2020 meeting minutes

- D. Planning Commission
 - 1. Pending approval of November 4, 2019, meeting minutes
- E. Records Commission
 - 1. Pending approval of June 4, 2019, Meeting Minutes
 - 2. Pending 2020 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2020
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of February 27, 2020 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 - 1. Completion of Veterans Memorial Park
 - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 - 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 - 1. Pending Discussion of New Downtown Traffic Signage (fall)
 - 2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
 - 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017	staff exploring conceptual options	Open
Develop packet to assist new businesses with code compliance	LA	10/24/2017	staff to draft option in Spring 2020	Open
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	Open
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphitheatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019	On Capital Projects List	Scheduled
Alley behind Whitehouse Inn	BM	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered	Open
Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered	Open
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	Open
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	Open
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting	Open
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	Open
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019	Scheduled for Spring C.O.W. meeting	Open
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	Open
Permanent Sound System for the Pavilion	RCK	10/15/19		
Allow for Chickens	MC	10/15/19		
Donation Bins	MC/RB	10/15/19	Ongoing monitoring	Open
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19	Will address at 1/14/20 C.O.W. meeting	Open
Lodge	LA	10/15/19	staff exploring conceptual options	Open
Multi Use Trail - Finzel	LA	10/15/19		

