

## CHARTER REVISION COMMISSION, VILLAGE OF WHITEHOUSE MINUTES FROM ANNUAL MEETING HELD NOVEMBER 7, 2019

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Meeting was called to order at 4:30 PM. Notice of meeting had been posted September 6, 2019.

### Attendance

Commission Members:

Robert Casaletta  
Jeff Baker  
Phillip Whaley - Joined at 4:50  
Robert Keogh (Council Representative)  
Crystal Cahill - Excused Absence

Others in attendance:

Don Atkinson, Mayor  
Bill May, Councilman  
Jordan Daugherty, Village Administrator  
Kevin Heban, Village Solicitor  
Louann Artiaga, Councilwoman

Meeting minutes from September 12, 2019 reviewed and approved.

### Old Business

1. Village to City Transition - The Village of Whitehouse may change from village to City status if the Village population exceeds 5,000 because of the 2020 Census. Solicitor Heban handed out a copy of the village Charter which had been redline marked for suggested changes which would bring it into compliance with State statutes, as well as other recommended changes that could be reviewed by the Commission.
2. The discussion of the potential changes to the Charter generally followed the published meeting agenda and included:
  - Strong Council vs. Strong Mayor (Commission to continue to review)
  - Publication of ordinances resolutions, and notices (Commission decided to leave unchanged at this time)
  - Creation of Civil Service Commission (new verbiage reviewed)
  - Elimination of commissioner of Taxation (tax notice and collection is being outsourced currently)
  - Residence requirement
  - Elimination of records Commission and Fire Dependency Board (these functions are handled due to ORC statutes)
  - Police Chief/Fire Chief chain of command (Commission decided to leave unchanged at this time)
  - Elimination of Section 10.04 right to serve (Commission decided to eliminate due to conflict of interest created)
  - General cleanup of procedural matters
  - Spelling and grammatical corrections
  - Section 13.03 Primary Elections (Commission decided to leave unchanged at this time)

- Article XIV Initiative Referendum and Recall (Commission decided to leave unchanged at this time)

3. The Commission members were advised to review the redline mark ups handed out in more detail on their own over the next three months and be prepared to continue discussing potential revisions and finalize recommendations to Village council at the next Commission Meeting.

4. No motion for recommending any changes to the current Charter were advanced regarding the issues discussed during the meeting and are pending final review and documentation.

#### **New Business**

1. No new business was brought to the Commission for review.
2. It was noted that both Rob Casaletta and Robert Keogh will need to be reappointed to the Commission prior to the next meeting in 2020.

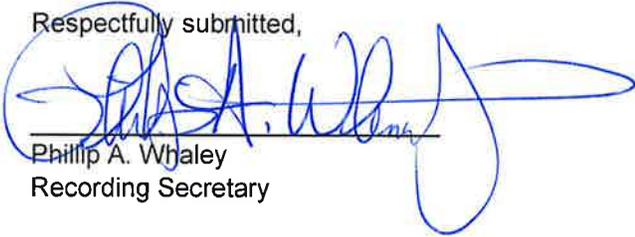
#### **New Meeting**

The Chairman noted that all agenda items had been reviewed. There being no further business to come before the Commission, it was decided to meet on Thursday, 30, 2020 at 4:30 p.m. to finalize a report to Council indicating any Charter revisions or recommendations.

#### **Adjournment**

There being no further business to come before the Commission, the Chairman called for adjournment, which was unanimously approved at 5:30 p.m.

Respectfully submitted,



Phillip A. Whaley  
Recording Secretary

Approved \_\_\_\_\_ by charter Revision Commission.