



June 12, 2020

WHITEHOUSE COUNCIL AGENDA

June 16, 2020

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-408-418-9388**. You will then be prompted to press the following access code **132 809 3595**. The Password will be **2223**. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, June 16, 2020, at 6:30 PM. This meeting will be held over the phone.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Ron Myers, Zion United Methodist
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the June 2, 2020 Council Meeting
- VI. Adoption of Bills dated June 12, 2020 and the Addendum bills dated June 16, 2020
- VII. Introduction of Persons to Appear Before Council
 - A. Request for the Task Force 20 5K & Veteran Resource Event on June 27, 2021 from 8:00 a.m. to 2:00 p.m.
- VIII. Committee Reports
 - A. Report on the June 3, 2020 Board of Zoning Appeals Meeting

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- IX. Report of the Mayor
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Reappointment of Steve Holland to the Economic Development Committee for a Three Year Term
 - B. Request Authorization for Legislation Authorizing the Amendment of the Zoning Map
 - C. Request Authorization for Legislation Authorizing a Special Use Permit
 - D. Request Authorization for Legislation Requesting the County Auditor to Certify the Total Current Tax Valuation of the Village of Whitehouse and Other Financial Information
 - E. Request Authorization for Legislation Affirming that the Village of Whitehouse will only Expend Funds Received from the County Coronavirus Relief Distribution Fund
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 9-2020:** Authorizing the Amendment of the Zoning Map of the Village of Whitehouse (as an emergency)
 - B. **Ordinance 10-2020:** Authorizing a Special Use Permit for Certain Property Located Within the Village of Whitehouse (as an emergency)
- XVI. Resolutions
 - A. **Resolution 9(A)-2020:** Requesting the County Auditor to Certify the Total Current Tax Valuation of the Village of Whitehouse and Other Financial Information (as an emergency)
 - B. **Resolution 12-2020:** Declaring that the Amount of Taxes that May be Raised by a Levy at the Maximum Rate Authorized by Law Without a Vote of the Electors is Insufficient, and Declaring the Necessity of an Additional Levy for Purposes of Providing and Maintaining Fire and EMS Services to Operate a Fire Department. (3rd reading – request to table until July 7, 2020 meeting)
 - C. **Resolution 13-2020:** Affirming that the Village of Whitehouse Will Only Expend Funds Received from the County Coronavirus Relief Distribution Fund for Costs of the Village Consistent with the Requirements of Section 5001 of the Cares Act as Described in 42 USC 601(d) and Any Other Applicable Regulations (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

Regular

June 2,

20

At 6:34 PM Mayor Don Atkinson called the meeting to order.

ROLL CALL: Rebecca Conklin Kleiboemer, Mindy Curry, Bob Keogh, Bill May, Louann Artiaga, and Richard Bingham. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Fire Chief Jason Francis, Deputy Police Chief Allan Baer, Clerk Susan Miller, Karen Gerhardinger, and Shawn Bellner.

This Council meeting is being held virtually.

Council prayer was given by Pastor Shawn Bellner of Cedar Creek Church.

Motion by Rebecca Conklin Kleiboemer, seconded by Bill May to approve the minutes of the May 19, 2020 meeting. 6 ayes

Motion by Bob Keogh, seconded by Mindy Curry to approve the bills totaling \$15,578.78 dated May 29, 2020, the Addendum bills totaling \$20,344.75 dated June 2, 2020 and the April 2020 Financial Statement. 6 ayes

Motion by Rebecca Conklin Kleiboemer, seconded by Mindy Curry to approve use of the Pavilion for Cardio Drumming class for Julie's Fitness Studio two times per week – Wednesdays at 6:00 PM and Fridays at 9:00 AM. A drop in fee is required. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to authorize the Solicitor to prepare legislation on a zoning map amendment submitted by Jeff and Rebecca Chamberlain, owner, for property located at 10511 Waterville Street, Village of Whitehouse, Lucas County, Ohio (Parcel No. 98-00003). 6 ayes

Motion by Louann Artiaga, seconded by Mindy Curry to authorize the Solicitor to prepare legislation Granting a Special Use Permit to Jeff and Rebecca Chamberlain, owners, of property located at 10511 Waterville Street, Village of Whitehouse, Lucas County, Ohio (Parcel No. 98-00003), allowing the construction of a greenhouse within the Agricultural district. 6 ayes

Mayor Don Atkinson asked for Citizen Comments pertaining to Agenda items. There were none.

Motion by Mindy Curry, seconded by Bob Keogh to suspend the rules and to have the second reading of Resolution 12-2020 declaring that the Amount of Taxes that may be Raised by a Levy at the Maximum Rate Authorized by Law without a Vote of the Electors is Insufficient, and Declaring the Necessity of an Additional Levy for Purposes of

Regular

June 2,

20

Providing and Maintaining Fire and EMS Services to Operate a Fire Department. 6 ayes

Other items discussed:

- Thank you to Cedar Creek church for offering their facility for COVID testing or vaccines.
- Mayor Don Atkinson said a prayer for the nation, all families injured, and police officers shot at protests
- Union Cemetery District, Waterville Township terminated maintenance workers effective June 1, 2020, working with Waterville Twp with no contract, the UCD has not received any invoices from the Township since October, request to extend effective date of termination to give the UCD time to look at options, Invoices received from the Twp are above what was projected, Waterville Twp voted to extend the termination effective date to 30 days if 100% of the worker's Health insurance was paid by the UCD, securing an ongoing working relationship with Richard Ludwig and Andy Artiaga, looking at options, don't want conflict between entities, thank you Rebecca Conklin Kleiboemer for all of your hardwork on the UCD and for representing the Village of Whitehouse
- UCD Special Meeting to be held at 6:00 PM Wednesday, June 15, 2020 at Waterville Chambers at 6:00 PM
- Planning Commission Tom Lytle – Chair, David Prueter – Vice Chair, Alan Kuck – Secretary, unanimously approved Chamberlain property zoning map amendment and greenhouse Special Use permit
- Virtual Memorial Day celebration at Veteran's Memorial Park, over 500 responses, honoring those that died to preserve freedom in our country
- Records Commission, Police Chief Mark McDonough Chair
- Village summer office hours beginning June 15 through August 8, 2020, will be working 4 ten hour shifts and will be open until 5:30 Monday – Thursday
- Police department letter on Facebook, Peace officers here to serve and protect and treat Residents and businesses with respect, condemn actions of the officer in Minnesota, thank you Police Department
- Part time employees Levi Woods , Eli Nixon, Ken LaGrand, and Frank Wielinski have been hired to the Public Works department
- Channel 11 filmed Veteran's Memorial Park for their moment of zen – post to the Village Website
- Many compliments for the hanging baskets downtown, thank you James Forest
- Legislation to echo police sentiments – community spirit, inclusiveness, violence intolerance, Village officers have shown by example
- Thank you for putting up the pickleball nets
- Chickens in the Village, no roosters, type of restrictions, smell, loose chickens, changing times, people growing their own food, access to straw and straw disposal, a lot of work – everyday, difficult to monitor and enforce, more research
- Resuming meetings in chambers in July, Council, Mayor and staff 6 feet apart, residents to attend virtually

Regular

June 2,

20

- Move forward with normalcy, having the July 7, 2020 meeting
- Appreciation of the community we live in and what we don't have to deal with
- Income tax is up 3%, the next 6-9 months are a concern
- Trail extended around Village Hall, Metroparks project to connect to the trail near the library
- Make a note to zoning about the fallen tree – remove and charge like the Village charges for cutting overgrown grass

Motion by Bob Keogh, seconded by Rebecca Conklin Kleiboemer to adjourn at 7:55 PM.
6 ayes

Duly Appointed Clerk of Council

Mayor

**COUNCIL BILLS
6/12/2020**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
21ST Century Paints	CAPITAL PROJECTS	\$109.25	\$109.25	PPG Durethane - Black, Catalyst, Brush
Advantage Equipment	FIRE	\$46.48	\$46.48	Door Switch & Service Key
ARS Refuse Service	SANITATION	\$18,306.81	\$18,306.81	Trash Pickup
AW Heating & Cooling, Inc.	MAINTENANCE	\$457.00	\$457.00	Service call - No A/C Unit #5
AW Local Schools	FIRE	\$283.50	\$283.50	Background Checks for New part time employees
Department of Public Utilities	WATER	\$60,528.57	\$60,528.57	Water Charges
ESRI	MAINTENANCE	\$1,500.00	\$1,500.00	ArcGIS Desktop Maintenance
Fisher Auto Parts	POLICE	\$143.97	\$143.97	Filters & Parts
IXOM water care Inc.	WATER	\$205.00	\$205.00	Air filter Elements - TTHM system
JThomas Parts Inc.	STREETS	\$51.63	\$51.63	Belt - Deck - John Deere Mower
JThomas Parts Inc.	PARKS	\$51.62	\$103.25	Belt - Deck - John Deere Mower
Kuhlman	STREETS	\$4.95	\$4.95	Adhesive
MASI	WATER	\$127.75	\$127.75	Water Sample Analysis
Mirror Newspapers	ADMINISTRATION	\$399.00	\$399.00	Mowing Legal Notice
Mirror Newspapers	ADMINISTRATION	\$399.00	\$798.00	Public Hearing Notice
Nichols	PARKS	\$216.54	\$216.54	Hand Sanitizer
North Branch Nursery	PARKS	\$783.00	\$783.00	Tree Order
Northcoast PMM LLC/Blink Print & Mail	POLICE	\$54.18	\$54.18	Carbonless Golf Cart Inspections Forms
Office Depot	FIRE	\$68.71	\$68.71	Paper Towels, Correction Tape
OTCO	WATER	\$150.00	\$150.00	Contact Hour Training June 16th,2020-Water
OTCO	SEWER	\$150.00	\$300.00	Contact Hour Training - June 17th, 2020 - Sewer
Perfect Sweep	STREETS	\$2,800.00	\$2,800.00	Street Sweeping
Phoenix Fire	FIRE	\$237.90	\$237.90	Repair Fire Gear
Raylecom	FIRE	\$249.30	\$249.30	Pager Supplies
Statewide Emergency Products, LLC	POLICE	\$72.00	\$72.00	Bracket for Datalux Computer Mount
The Lawft	POLICE	\$40.99	\$40.99	Uniform
Traffic Stop Uniform Supply	POLICE	\$317.79	\$317.79	Uniforms
Treasurer, State of Ohio	CAPITAL PROJECTS	\$15,100.00	\$15,100.00	Permit to Install - OEPA - Wabash-Cannonball Interceptor Sewer
Triotech Corporation	ADMINISTRATION	\$540.00	\$540.00	Office 365 & AntiVirus
Triotech Corporation	POLICE	\$797.50	\$1,337.50	Setup New Car Cameras & Extensions
UniFirst Corporation	POLICE	\$37.88	\$37.88	Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.88	\$37.88	Rug Cleaning
UniFirst Corporation	FIRE	\$18.90	\$18.90	Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$113.56	Rug Cleaning

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
US Bank	POLICE	\$121.56		Copier Charges
US Bank	FIRE	\$118.73		Copier Charges
US Bank	MAINTENANCE	\$183.83	\$424.12	Copier Charges
Wood County Landfill	SANITATION	\$314.02	\$314.02	Street Sweeping Waste
		\$105,044.14	\$105,044.14	



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: TASK FORCE 20 Run, Walk, or Roll Team 5K & Veteran Resource Event
Coordinator/Contact Person: JASON GRAVEN
Address: 23799 E Second St, Grand Rapids, OH 43522
Phone: (419) 464-8030 Email: contact@tf20.org
FAX: N/A
Event Date(s): June 27, 2021 Event Hours: 8 am - 2 pm
Estimated Number of Attendance: 200
Brief Description of Event: 5K race and resource fair for veteran non profits and companies

Will the Event Use Signage/Attraction Devices? [X] Yes [] No
Amplified Voice/Music? [X] Yes [] No
Food/Beverage Sales? [X] Yes [] No Alcoholic Beverage Sales: [] Yes [X] No
Product Sales? [X] Yes [] No Other (explain):
If YES to any of the above, please explain: We would like to offer ability for organizations and companies to sell products

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

[X] Police Assistance () Streets Closed () Enclosed Shelterhouse [X] Pavilion () Other
Explain: We wish to utilize Veteran Memorial as pre-race gathering section and the pavilion for the resource area. We also would like police to stop traffic at Cemetery and Finzel Rd crossings when needed

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to The Village of Whitehouse. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: Total Amount Required per Employee: \$ /hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: [Handwritten Signature] Date: 6-1-2020

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

AGREEMENT FOR SERVICE – SPECIAL EVENTS

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:
Task Force 20 Run, Walk, or Roll Team 5K & Veteran Resource Event
See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.
2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee:
\$ _____/hr.
TOTAL Amount to be submitted by Event Coordinator: \$ _____
8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

Event Coordinator/Contact Person

REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: 5k race ; resource fair

DATE/TIME OF FUNCTION/EVENT: 6-27-2021 8 am - 2 pm

LOCATION: Wabash Cannonball Trail (Downtown Whitehouse)

NUMBER OF OFFICERS REQUIRED: _____ (Determined by Police Chief)

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: _____ (Determined by Department Head)

EVENT COORDINATOR CONTACT INFORMATION:

NAME JASON GRAVEN

ORGANIZATION TASK FORCE 20

ADDRESS 23799 E Second St
Grand Rapids, OH 43522

PHONE (419) 464-8030

EMAIL contact@tf20.org

FAX N/A

Payment for services rendered in the amount of \$ _____ will be submitted to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

Payment in full required by: _____

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify):

____ Disapproved (specify):

Village Administrator _____

Chief of Police _____

Public Service Director _____

Fire Chief _____

Community Development Coordinator _____

**VILLAGE OF WHITEHOUSE
BOARD OF ZONING APPEALS MINUTES
June 3, 2020**

Board members present: Chuck Kethel, Leroy Ryerson, Tom Spears, Julie Studer and Mike Walters. Also present was Steve and Becky Farrell, Nicholas and Loren Heimrich and Planning Administrator Tiffany Bachman.

The Board of Zoning Appeals (BZA) meeting was called to order by Mike Walters at 6:00 p.m.

First order of business is to review, discuss and finalize a ruling regarding Appeal #03-2020 submitted by Steve and Becky Farrell, owners, for construction of a home in the Preserve. A variance is requested for the side yard setback and one for the driveway as well. Leroy asked if the house was sold in the future, how the new owner would know the driveway was encroaching the line. Mr. Farrell said it would be disclosed by them at the time of the sale. Leroy made a motion to accept the variance for the side yard and the driveway, no second. Tom amended the motion and would like to grant the variance for the side yard and deny the one for the driveway. Julie asked if there were any current neighbors that would be impacted by the variances. Mr. Farrell said there are not any current neighbors on either side but the lots are large enough that there would not be a house close on either side. Chuck seconded the original motion made by Leroy to grant the variance for both the side yard and driveway. 3 ayes 2 no

Second item of business is to review, discuss and finalize a ruling regarding Appeal #04-2020 submitted by Nicholas and Loren Heimrich for construction of a pole barn located at 11550 Waterville Street. Leroy stated there are barns on either side of the Heimrich's property, so what they are proposing would fit in with the surrounding neighbors. Tom made a motion to grant the construction of the pole barn, seconded by Julie. 5 ayes

Leroy made a motion to adjourn, seconded by Tom. Motion passed 5-0. Meeting adjourned at 6:15 pm

Respectfully submitted,

Tiffany Bachman
Planning Administrator

ORDINANCE NO. 9-2020

**AN ORDINANCE AUTHORIZING THE AMENDMENT OF
THE ZONING MAP OF THE VILLAGE OF WHITEHOUSE**

WHEREAS, the Village of Whitehouse Planning Commission has reviewed the present Zoning Map of the Village of Whitehouse and has recommended a change to the present Zoning Map; and

WHEREAS, the Planning Commission has held a public hearing on the proposed change; and

WHEREAS, the Planning Commission recommends that the present Zoning Map of the Village of Whitehouse be amended; and

WHEREAS, the Council of Whitehouse has also held a public hearing on the proposed zoning change; and

WHEREAS, it is desirable to amend the present Zoning Map of the Village as set forth below;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. The recommendation of the Planning Commission is hereby accepted.

Section 2. The present Zoning Map of the Village of Whitehouse is hereby amended to provide that the zoning classification for the real estate located at 10511 Waterville Street, Village of Whitehouse, Parcel No. 98-0003 be changed to Agricultural.

Section 3. It is directed that the zoning map of the Village of Whitehouse be altered to show the zoning change for this real estate.

Section 4. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

ORDINANCE NO. 10-2020

AN ORDINANCE AUTHORIZING A SPECIAL USE PERMIT FOR CERTAIN PROERTY LOCATED WITHIN THE VILLAGE OF WHITEHOUSE

WHEREAS, the Village of Whitehouse Planning Commission has reviewed a Special Use request for certain property located within the Village of Whitehouse and has recommended the approval of the request; and

WHEREAS, the Planning Commission has held a public hearing on the proposed Special Use; and

WHEREAS, the Planning Commission recommends that the Special Use be approved; and

WHEREAS, the Council of Whitehouse has also held a public hearing on the proposed Special Use; and

WHEREAS, it is desirable to approve the Special Use set forth below;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. The recommendation of the Planning Commission is hereby accepted.

Section 2. A Special Use Permit is hereby issued to allow the construction of a greenhouse for the real estate located at 10511 Waterville Street, Village of Whitehouse, Parcel No. 98-0003.

Section 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 09(A)-2020

A RESOLUTION PURSUANT TO REVISED CODE SECTION 5705.03(B) REQUESTING THE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE VILLAGE OF WHITEHOUSE AND OTHER FINANCIAL INFORMATION, AND DECLARING AN EMERGENCY.

WHEREAS, the Council of the Village of Whitehouse believes that the amount of taxes that may be raised within the 10 mill limitation is insufficient for the current expenses of the EMS and Fire Department of the Village; and

WHEREAS, Ohio Revised Code Section 5705.03(B) requires the Village to pass a resolution first asking the County Auditor to provide certain necessary financial information relating to the amount of revenue that will be raised by various millage requests.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (¾) of all members elected thereto concurring;

Section 1: The Council of the Village of Whitehouse, pursuant to Revised Code Section 5705.03(B) hereby requests the County Auditor to provide to the Village the total current tax valuation of this subdivision, and the dollar amount of revenue that would be generated by the following millage amount:

Three and twenty five tenths (3.25) mill levy pursuant to R.C. Section 5705.19(I) for providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, building and sites therefor, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 148.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department of firefighting company, or for the payment of other related costs.

This levy would be a new (increase) levy for a continuing period of time.

Section 2. This levy shall be imposed beginning in the 2020 tax duplicate, and shall be for a continuing period of time.

Section 3. The question of levying these additional taxes shall be submitted to the electors of the Village of Whitehouse at the general election to be held on the 3rd day of November, 2020.

Section 4: All formal actions of Council relating to the adoption of this resolution, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by law.

Section 5: This resolution is deemed an emergency measure, necessary for the immediate preservation of the public health, safety and welfare, and for the further reason that it is necessary to meet all statutory filing deadlines for the submission of tax levies to the electorate.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 13-2020

AN RESOLUTION AFFIRMING THAT THE VILLAGE OF WHITEHOUSE WILL ONLY EXPEND FUNDS RECEIVED FROM THE COUNTY CORONAVIRUS RELIEF DISTRIBUTION FUND FOR COSTS OF THE VILLAGE CONSISTENT WITH THE REQUIREMENTS OF SECTION 5001 OF THE CARES ACT AS DESCRIBED IN 42 USC 601(d) AND ANY OTHER APPLICABLE REGULATIONS, AND DECLARING AN EMERGENCY.

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act, 116 Public Law 136, (the CARES Act) was signed into law by the President of the United States on March 27, 2020; and

WHEREAS, the Ohio General Assembly established a process for distributing funds provided by the “Coronavirus Aid, Relief, and Economic Security Act” in Senate Bill 310 of the 133rd General Assembly (S.B. 310); and

WHEREAS, S.B. 310 requires subdivisions receiving funds under Section 1 of the act, to pass a resolution affirming that funds from the County Coronavirus Relief Distribution Fund may be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations before receiving said funds; and

WHEREAS, The Village of Whitehouse is requesting its share of funds from the County Coronavirus Relief Distribution Fund.

NOW THEREFORE, be it resolved by the Council of the Village of Whitehouse that Council hereby affirms that all funds received from the County Coronavirus Relief Distribution Fund pursuant to S.B. 310 be expended only to cover costs of the subdivision consistent with the requirements of section 5001 of the CARES Act as described in 42 U.S.C. 601(d), and any applicable regulations and guidance only to cover expenses that:

- (1) Are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19);
- (2) Were not accounted for in Whitehouse’s most recently approved budget as of March 27, 2020; and
- (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

FURTHERMORE, in compliance with S.B. 310, be it resolved by the Council of the Village of Whitehouse that the Village will take all necessary action to:

- (1) On or before October 15, 2020, pay any unencumbered balance of money in the Village of Whitehouse’s local coronavirus relief fund to the County Treasurer;
- (2) On or before December 28, 2020, pay the balance of any money in the Village of Whitehouse’s local coronavirus relief fund to the state treasury in the manner prescribed by the Director of the Ohio Office of Budget and Management; and

- (3) Provide any information related to any payments received under S.B. 310 to the Director of the Ohio Office of Budget and Management as requested.

It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse.

WHEREFORE, this Resolution shall take effect and be in full force at the earliest possible time allowed by law.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2020.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

Completed. Some punch list items remain for Spring. Completing punch list items.

2. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 9/25 – 10/09.

WATER

WASTE WATER

- 05-28-20**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway.

STORM SEWER

- 02-18-20**
1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

SANITATION

MISCELLANEOUS

- 06-16-20**
1. **Building Permits:** 7 new homes as of 06/11/20.

- 06-16-20**
2. **Public Works:**
 1. Tree trimming
 2. Summer Operations
 3. Clean Up & Improvements at Sandra Park

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of March 4, 2020, meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes

- C. Fire Dependency Board
 - 1. Pending approval of January 29, 2020 meeting minutes
- D. Planning Commission
 - 1. Pending approval of November 4, 2019, meeting minutes
- E. Records Commission
 - 1. Pending approval of June 4, 2019, meeting minutes
 - 2. Pending 2020 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2020
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of February 27, 2020 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 - 1. Completion of Veterans Memorial Park
 - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 - 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 - 1. Pending Discussion of New Downtown Traffic Signage (fall)
 - 2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
 - 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



Zoning Enforcement Report – June 2020

I hope you all are healthy and well. Many businesses in town are reopening and many residents are getting back to work. It's good to see some normalcy return. Conditions of properties continue to improve. Hopefully, this trend will continue!

This time of year we are starting to get more RV parking complaints, but have been able to take care of many of them pretty easily. Most of the time, people aren't aware of the regulations. As with other violations, we continue to work with the residents and if a resident is simply cleaning or maintaining the RV for a couple days, we have worked with them to have removed when done. There were a couple such instances on Oak Crossing that we were able to take care of.

I'm still seeing many people working on maintaining and cleaning their properties. There are still a few that we are working on, but in most cases improvement is being made. Hopefully everyone will support the local businesses as they reopen. From a zoning perspective, I will continue to work with them all fairly and hope they succeed. I wish everyone the best as we all continue to deal with this pandemic. Take care!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

June 2020

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Achenback, Jason	6660 Oak Crossing	Front	RV parked in front of home	Spoke with complainant. Inspected, and it has been removed.
Burek, Gary	6414 Lenderson	Rear	Junk and Debris	Re-inspected, observed more improvement, working with owner to have rest of items removed.
General Pro Hardware	6635 Providence	All	Junk Vehicle	Inspected in June, observed pallets of mulch bags in front of fence. Advised owner to move.
Nitkiewicz, Edward	6860 Heller Rd	Front	Pile of carpet by street	Inspected, notice sent.
Ohio Bell	10916 Maumee St	All	Tree limbs down	Monitoring Property
Schultz, Danny	11060 Centerville	Front	Parking in front yard	Inspected, notice sent. Inspected, was removed.
Stager, Marcia	6548 Field Street	Front	Parking in front yard	Vehicle has been removed.
REFERRED TO PROSECUTOR				
Albright, Angela	10915 St. Louis	Rear	Junk, Debris	Case still in court. She pled NC and was found guilty and fined.
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris New Complaint- Insecure structure	Case in Court. Hearing took place on April 2, 2020. Owner indicated that he is working on it. Will continue to monitor. Have to inspect for the court on or before June 24 to check compliance.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	New Court case filed in June for the junk and debris.