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June 18, 2020

Meeting Notice  
Tree Commission  
June 25, 2020

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, June 25, 2020 at 7:00 p.m. The meeting will be held in Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the February 27, 2020 Meeting
- III. Old Business
  - A. Review Eagle Scout Project
  - B. Tree Inventory
  - C. Forms & Docs
- IV. New Business
  - A. Review Master Plan
  - B. Fall Newsletter Article
  - C. New Memorial Tree Request
  - D. Change Memorial Tree Rate
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:  
Jordan D. Daugherty, CPA  
Village Administrator

## Whitehouse Tree Commission

February 27, 2020

**Attendees: Guests:** Dr. John Werning, Noah Werning, Sheri Luedtke Pres. Amy Schultz Vice Pres., Diane Toffler, Michelle Tippie, Richard Bingham Council Rep., Mark Thomas Village Rep.

The meeting was called to order at 19:00.

A motion to accept the January 23, 2020 minutes, as corrected, was made by Amy Schultz and seconded by Diane Toffler. The motion carried unanimously.

### Old Business:

**Review of the Eagle Scout project:** Dr. John Werning and Noah Werning presented their timeline for the completion of Noah's Eagle Scout project (see attached). Noah has agreed to include the new trees that were planted in the Veteran's Memorial Park in his project. Mark Thomas will check with Steve Pilcher to get a list of what was planted. Noah has all of the original trees mapped and has completed the write ups for 20 of the 27 trees. He will have the write ups for review by the Tree Commission at the March meeting.

Installation of the posts will take place between May 2<sup>nd</sup> and May 9<sup>th</sup>. Tree Commission members will assist with this.

**Tree Inventory:** Since the January meeting 2 trees have been removed, tree trimming is taking place in Village Meadows plats 1 & 2, plats 3 & 4 will begin soon. Trimming has also taken place on Weckerly Rd. (see attached).

**Forms and Docs.:** Arbor Day Foundation newsletters will be added to the cabinet. They are a good source for Growth Award projects.

It was decided that the presentation by Nancy Myerholtz should take place in early June. This will give the Commission time to advertise at the Flower Market, on the webpage, water bills, and the message board. The presentation will be on a Thursday evening following the Commission meeting. Sheri Luedtke will contact Ms. Myerholtz with the plan.

### New Business:

**Arbor Day:** It has been determined that the new Elementary School property has been planted out so the location for the Arbor Day planting will be in the Village Park between the 2 baseball diamonds near the walking path. The tree choices for 2020 are 1 Black Tupelo, 1 Dawn Redwood, and 1 London Planetree.

The Commission would like to continue handing out saplings to the attendees of the event so 200 White Fir saplings will be purchased. Mark Thomas will take care of this.

**Whitehouse Tree Commission February 27, 2020 cont.:**

Sheri Luedtke will contact Jill Gundy to schedule the Mayor to make the Arbor Day Proclamation.

Sheri will also get with her contact at the Elementary School to set the date for the event. It is usually the first Monday or Friday in May depending on the schools testing schedule.

Videos will be taken to the school for presentation the week before the event.

We are going to check with Local Thyme to see if they are willing to display some student essays about trees on the back of their menus.

**Review projects for the Growth Award:**

There are still 3 cemetery reviews that need to be presented to the Cemetery Board.

Noah Werning's Eagle Scout Project

Resume removal of invasives around the large quarry. We will be asking Elliot Tramer to reach out to the Owens Tech Land Management instructor to see if they would be willing to partner with the Commission on this project.

Nancy Myerholtz's Silent Spring presentation.

The idea of mapping the Village Park with a drone was brought up and further discussion can take place if the points are needed.

**Review and update the Tree Ordinance:** The Ordinance has been reviewed and there were no updates or corrections needed at this time.

**Other Business:** The Spring newsletter has been submitted.

ODNR is having a Tree Planting Workshop in Pemberville on April 8<sup>th</sup> from 08:30 to 15:30. Registration must be submitted by March 31<sup>st</sup>.

Meeting was adjourned at 20:05.

Respectfully submitted by Michelle K. Tippie.

Noah Werning: Eagle scout service project

2/27/20: Meeting with Whitehouse tree commission

3/26/20: Noah will submit final tree bios to Tree Commission for approval

4/15/20: final approval of online content by Tree Commission. Submission of final sign order to **Next Day Signs: 4 x 4 wooden posts measure 3.5 x 3.5 inches. Original sign measurements were 6" x 3". This will need to be reduced to 3" x 3".**

4/2020: wooden posts will be cut/beveled by Kirk Yoder

4/25/20: signs with QR codes finalized-connectivity between QR codes and website verified

4/25/20-5/1/20: Post holes dug

4/25/20-5/8/20: Wooden posts cemented into post holes

Saturday 5/9 or Friday 6/12 or Saturday 6/13: Signs placed on posts by Boy Scouts with members of Tree Commission

Funding requests:

1. Home depot-2/23/20-\$25
2. Lowe's-2/23/20-Letter submitted to corporate by Noah
3. General Pro Hardware-no support

Wooden posts-8 feet high-what height do you want them -- how much in the ground and above ground and what angle bevel-30 degrees?

When will holes be dug and poles cemented in? My wife has Thursdays off, Noah could take excused day off from school

2-3 hours for scouts to walk around with member of tree commission to ID trees and screw in signs onto posts

- Founder Day Event -  
July dedication



**Tuliptree**  
**Liriodendron**  
**tulipifera**  
**linnaeus**



**Tuliptree**  
**Liriodendron**  
**tulipifera**  
**linnaeus**



The logo you submitted is pixelated, so we'll need a higher resolution copy prior to printing the signs.

The material is Max Metal, it's an aluminum product...two pieces of aluminum with a composite core. It's what we use for long term outdoor signs.

Please let me know if you have any questions.

Thank you  
 Shannon

IF THIS EMAIL INCLUDES A PROOF: Please review the attached proof, check for errors / spelling...we will be happy to make changes prior to approval. **Once you approve a proof your order goes into production and any changes may require additional fees.** Your proof may look pixelated...this is because it's pasted into the body of the email and does not reflect the print quality. The final product will match the quality of artwork that was supplied to us. Thank you!

**Budget For The Village of Whitehouse Trail Enhancement Project**

Jan

<u>Item</u>	<u>Cost</u>	<u>Number Needed</u>	<u>Total</u>
4in x 4in x 8 ft #2 Ground Contact Pressure-Treated Southern Yellow Pine Timber (Home Depot)	\$8.17	40	326.80 + tax
Max Metal 6" x 3" printed signs with Village of Whitehouse logo, tree name and QR code (Next Day Signs)	\$8.00	36	\$288.00 + tax
Simpson Strong Tie Wood Screws (100 pack) (Home Depot)	\$17.98	2	\$35.78 + tax

estimated tax  
\$50-55

**TOTAL \$705.58**

- \$50 Home Depot Voucher

**Total \$655.58**

4th Thurs

Is concrete or gravel needed in the budget?

➤ 20 Bags Quick Crete

General Pro Hardware

# **FEB. TREE WORK**

**REMOVED TREE FROM 11004 SOUTHANNE**

**REMOVED FROM 10158 SADDLEBRIDGE**

**TRIMMED WECKERLY RD BETWEEN CEMETERY AND RU DA LAC**

**TRIMMING VILLAGE MEADOWS 3&4**

**TRIMMED @ 6522 WECKERLY DR.**



**Whitehouse Tree Commission  
Memorial Tree Program**

Donor Name \_\_\_\_\_ Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Phone No.(s) \_\_\_\_\_

E-mail \_\_\_\_\_ <sup>450.00</sup>  
\$300 received on \_\_\_\_\_

In memory/honor of \_\_\_\_\_

Type of Tree (from approved list, see attached)

1. \_\_\_\_\_ 2. \_\_\_\_\_

**Tree Memorial Program**

The Whitehouse Memorial Tree Planting Program is designed to give individuals the opportunity to create a lasting memorial by donating trees in memory of relatives and friends or in honor of a commemorative occasion.

- Memorial plantings will be located along the Wabash Cannonball Trail or in Village parks
- The exact location and timing of each tree planting will be determined in accordance with the Whitehouse Tree Commission Master Plan.
- Trees may be selected by the donor from the attached list of approved/suggested trees
- The cost of ~~\$300.00~~ <sup>450.00</sup> to participate in the Memorial Tree program is the responsibility of the donor and includes:
- Tree with a 1.5 - 2 inch caliper trunk (donors choice from approved list)
- Planting, mulching, proper pruning and tree maintenance for the first five years after planting
- 4 x 8 inch engraved brick paver positioned at time of planting. Indicate lettering to be engraved on 3 lines, 12 characters per line.

<input type="checkbox"/>											
<input type="checkbox"/>											
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