CHARTER REVISION COMMISSION, VILLAGE OF WHITEHOUSE
MINUTES FROM MEETING HELD MARCH 10, 2020

Meeting was called to order at 4:35 p.m.

Attendance

Commission Members:
- Robert Casaletta
- Jeff Baker
- Phillip Whaley
- Crystal Cahill
- Rebecca Conklin-Kleiboemer (Council Representative)

Others in attendance:
- Don Atkinson, Mayor
- Jordan Daugherty, Village Administrator
- Kevin Heban, Village Solicitor
- Louann Artiaga, Councilwoman
- Bill May, Councilman
- Robert Keogh, Councilman
- Mark McDonough, Police Chief

Meeting minutes from January 30, 2020 reviewed and approved.

Old Business

1. After the January 30 2020 Charter Revision Commission Meeting, a final draft of the Charter was prepared by Solicitor Heban for review of the Commission. The following three sections were reviewed individually and discussed. The suggested revision was then voted on by the Commission. All revisions presented were approved unanimously by the Commission Members. All appointed Commission Members were present.

   a. Section 5.01 - Re-voted to remove *"and the Council".*
      Approved Unanimously
   b. Section 7.02 - Voted to remove *"Tax Commissioner".*
      Approved Unanimously
   c. Section 15.04 - Old dates to be updated as appropriate.
      Approved Unanimously

2. Solicitor Heban noted that he would make the revisions and review for spelling and grammatical corrections. The final document will be reviewed and approved to send to Council for their review and action after Commission review. No meeting is anticipated.

General Discussion

1. It was discussed that if the electorate does not pass the proposed Charter revisions in the 2021 General Election, the Charter language reverts back to the current Charter language, except where it is in conflict with State statute.

2. The need to do some education of the electorate prior to the election would be appropriate.

3. Bill May stated disappointment in the Charter language change which effectively excludes volunteer firemen from holding a Council seat.

4. Rebecca Conklin-Kleiboemer offered to proof the final document.

5. A motion to submit the final document to Council for review after final proofing was made. Approved Unanimously.

New Business

1. No new business was brought to the Commission for review.

Adjournment

There being no further business to come before the Commission, the Chairman called for adjournment, which was unanimously approved at 5:15 p.m.

Respectfully submitted,

Phillip A. Whaley, P.E.
Recording Secretary

Approved _____ by Charter Revision Commission.