



July 2, 2020

WHITEHOUSE COUNCIL AGENDA

July 7, 2020

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-408-418-9388**. You will then be prompted to press the following access code **132 094 8584**. The Password will be **2223**. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, July 7, 2020, at 6:30 PM. This meeting will be held over the phone.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Matthew Lash, Community of Christ Church
- IV. Pledge of Allegiance
- V. Council Action on Face Mask Requirement At Council Meetings
- VI. Adoption of Minutes of the June 16, 2020 Council Meeting
- VII. Adoption of Bills dated July 2, 2020, the Addendum bills dated July 7, 2020 and the May 2020 Financial Statements
- VIII. Introduction of Persons to Appear Before Council
 - A. Nancy Cole from the River Road Garden Club would like to address Council in Regards to the Blue Star and Gold Star Memorial Program

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- IX. Committee Reports
 - A. Report of the Fallen Timbers Union Cemetery District Meeting
 - B. Report on the June 23, 2020 Economic Development Meeting
 - C. Report on the June 25, 2020 Tree Commission Meeting
- X. Report of the Mayor
- XI. Report of the Clerk of Council
- XII. Report of the Village Administrator
 - A. Request Authorization for Legislation Authorizing a New Bank Depository Agreement
 - B. Request Authorization for Legislation For A Fund Transfer
- XIII. Report of the Village Solicitor
- XIV. Report from Department Heads
- XV. Citizen Comments on Agenda Items
- XVI. Ordinances
 - A. **Ordinance 11-2020:** Authorizing the Village of Whitehouse to Enter Into a Depository Agreement with First Federal Bank of Delta (**as an emergency**)
- XVII. Resolutions
 - A. **Resolution 12-2020:** Declaring that the Amount of Taxes that May be Raised by a Levy at the Maximum Rate Authorized by Law Without a Vote of the Electors is Insufficient, and Declaring the Necessity of an Additional Levy for Purposes of Providing and Maintaining Fire and EMS Services to Operate a Fire Department. (3rd reading)
 - B. **Resolution 14-2020:** Determining that Certain Miscellaneous Personal Property Used by the Police Department and Owned by the Village of Whitehouse is of No Further Use to the Village and is Hereby Determined to be Surplus Property and to be Disposed of Pursuant to Law (**as an emergency**)
 - C. **Resolution 15-2020:** Authorizing the Finance Director of the Village of Whitehouse to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer (**as an emergency**)
- XVIII. Council Comments
- XIX. Citizen Comments
- XX. Adjournment

**COUNCIL BILLS
7/2/2020**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
B&L Auto	POLICE	\$450.16	\$450.16	Repairs #901
BioFit	FIRE	\$339.85	\$339.85	Chair
City of Toledo	WATER	\$75.00	\$75.00	Water Samples
CLIA Laboratory Program	FIRE	\$180.00	\$180.00	Medicare and Medicaid Certificate
Dr Fitzpatrick	FIRE	\$8,000.00	\$8,000.00	Med Director Fee
Emergency Reporting	FIRE	\$253.30	\$253.30	EMS Reporting Software
Hanley Business Forms	ADMINISTRATION	\$196.65	\$196.65	Check Stock
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear Payment
MA SI	WATER	\$67.75	\$67.75	Water Sample Analysis
Menards	MAINTENANCE	\$21.55	\$21.55	Supplies
Ohio Association of Chiefs of Police	POLICE	\$195.00		Dues for Membership 10/01/2020 - 09/30/2021
Ohio Association of Chiefs of Police	POLICE	\$75.00	\$270.00	LEA Membership 10/01/2020 - 09/30/2021
Ohio Compost & Recycling LLC	SANITATION	\$1,093.75	\$1,093.75	Quarterly Contract
Ohio Municipal League	ADMINISTRATION	\$780.00	\$780.00	Renew Annual Dues
Paul Wielinski	WATER	\$92.22	\$92.22	Reimburse Wellness Incentive
Raders Creations	PARKS	\$25.00	\$25.00	Memorial Paver
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Randy Laundry	SEWER	\$100.00	\$100.00	Work Boot Reimbursement
Rush Trucking	FIRE	\$1,070.17	\$1,070.17	Fix AC Unit on Medic 85
Shambaugh & Sons	MAINTENANCE	\$738.00		Fire System test
Shambaugh & Sons	WATER	\$225.00	\$963.00	Backflow testing
Steve Rogers Ford	POLICE	\$432.75	\$432.75	Brakes for Vehicle #905
Stryker	FIRE	\$1,552.00	\$1,552.00	Annual Maintenance for medic unit stretchers
The Lawft	POLICE	\$202.97	\$202.97	Uniform Supplies for new officer
Tireman	POLICE	\$270.00		Tires EAG RSA Pursuit 103V
Tireman	POLICE	\$54.00		Mount/Dismount/Balance Rear Tires
Tireman	STREETS	\$70.24		Trailer Tires
Tireman	SEWER	\$70.24		Trailer Tires
Tireman	WATER	\$70.24		Trailer Tires
Tireman	SANITATION	\$187.30	\$722.02	Tires EAG RSA Pursuit 103V

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	ADMINISTRATION	\$502.97		Monthly Charges
Toledo Edison	FIRE	\$286.86		Monthly Charges
Toledo Edison	STREETS	\$6,118.93		Monthly Charges
Toledo Edison	PARKS	\$954.44		Monthly Charges
Toledo Edison	MAINTENANCE	\$767.03		Monthly Charges
Toledo Edison	LIFE SQUAD	\$286.86		Monthly Charges
Toledo Edison	WATER	\$1,706.07		Monthly Charges
Toledo Edison	SEWER	\$2,447.02	\$13,070.18	Monthly Charges
Traffic Stop Uniform Supply	POLICE	\$28.00		Reeves Name Plate & Serv/Since
Traffic Stop Uniform Supply	POLICE	\$680.75		New Hire Uniforms
Traffic Stop Uniform Supply	POLICE	\$20.00	\$728.75	S & W 6 Silver Stars on Blue Enamel
UniFirst Corporation	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.60		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$113.00	Rug Cleaning
VAR Resources	ADMINISTRATION	\$1,293.87	\$1,293.87	Computer Lease
			\$34,217.61	
			\$34,217.61	

ORDINANCE NO. 11-2020

AN ORDINANCE AUTHORIZING THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO ENTER INTO A DEPOSITORY AGREEMENT WITH FIRST FEDERAL BANK OF DELTA, AND DECLARING AN EMERGENCY.

WHEREAS, upon the recommendation of the Village Administrator and Finance Director of the Village of Whitehouse, this Council is desirous of denoting the official depository Bank for Village funds.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the First Federal Bank of Delta, Delta, Ohio, shall be officially designated as a depository for monies of the Village of Whitehouse, Lucas County, Ohio.

SECTION II: That the Mayor and Administrator of the Village of Whitehouse, Lucas County, Ohio shall be and hereby are authorized to enter into such agreements and contracts, for a period of five years ending July 31, 2026, as may be necessary to effectuate the use of the above named banking institutions as the official depository bank for the Village. All such actions shall be made in compliance with Ohio Revised Code Section 135.

SECTION III: It is hereby found and determined that all formal actions of the Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such action were in compliance with all legal requirements as required by Village Charter.

SECTION IV: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public, peace, health and safety of said Village, and for the further reason that official depository banks are necessary to gain maximum protection and earnings on Village of Whitehouse monies for the Village and its inhabitants.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

Vote of Emergency Measure: Yeas: _____ Nays: _____

Adopted July 7, 2020 as an EMERGENCY MEASURE.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

MEMORANDUM OF AGREEMENT FOR DEPOSIT OF PUBLIC FUNDS

This Agreement is made on the 7th day of JULY, 2020, by and between **First Federal Bank of Delta**, Delta, Ohio, ("Bank"), and the **Village of Whitehouse**, ("Depositor".)

Section 1. Depositor hereby designates Bank as a public depository for Depositor's active and interim deposits during the period beginning **July 8, 2020** to and including **December 31, 2026**.

Section 2. Bank hereby agrees:

(a) to receive for deposit, during the period of designation, any funds of Depositor and to deposit said funds designated as active deposits into the account(s) designated by Depositor and agreed to by Bank; and

(b) to receive for deposit, during the period of designation, any interim funds of Depositor pursuant to the terms and Bank's application regarding interim deposits, and to evidence such interim deposits of Certificates of Deposit having the maturities prescribed by law; and

(c) to furnish to the Depositor a monthly statement during any time that the Bank holds any active or interim deposits, showing the activity and balance of funds on deposit in any account for which such a statement is customarily issued; and

(d) in order to secure the performance of its obligations hereunder and under its application or applications, to pledge and deposit with a designated trustee, at the option of the Bank, a pool of eligible securities in accordance with the provisions of Chapter 135.181 of the Ohio Revised Code; and

(e) to comply with the provisions of Chapter 135 of the Ohio Revised Code and all amendments or supplements thereto.

Section 3. Depositor hereby agrees:

(a) to be subject to the rules and regulations governing the accounts in which the Depositor's active and interim deposits are deposited; and

(b) to provide Bank the names and signatures of those persons authorized to execute drafts on and make withdrawals from the account(s) and to provide documentation evidencing such authority as the Bank may request; and

(c) that Bank may designate, at its option, the manner in which the active and interim deposits of Depositor will be secured in accordance with Chapter 135 of the Ohio Revised Code and all amendments thereto.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first above written.

VILLAGE OF WHITEHOUSE
(Depositor)

**First Federal
Bank of Delta**
(Bank)

By _____

By _____

JORDAN DAUGHERTY

Craig Fortin

Village Administrator

President/CEO

CERTIFICATE

I, SUSAN M. MILLER, Clerk of Council of the Village of Whitehouse, Lucas County, Ohio, do hereby certify that the foregoing Ordinance was duly published by posting in said Village for not less than 15 days ending _____, 2020, in accordance with R. C. 731.25.

Susan M. Miller, Clerk of Council
Of the Village of Whitehouse,
Lucas County, Ohio

RESOLUTION NO. 12-2020

A RESOLUTION DECLARING THAT THE AMOUNT OF TAXES THAT MAY BE RAISED BY A LEVY AT THE MAXIMUM RATE AUTHORIZED BY LAW WITHOUT A VOTE OF THE ELECTORS IS INSUFFICIENT, AND DECLARING THE NECESSITY OF AN ADDITIONAL LEVY FOR PURPOSES OF PROVIDING AND MAINTAINING FIRE AND EMS SERVICES TO OPERATE A FIRE DEPARTMENT.

WHEREAS, the Council of the Village of Whitehouse believes that the amount of taxes that may be raised within the 10 mill limitation is insufficient for the current expenses of the EMS and Fire Department of the Village.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (¾) of all members elected thereto concurring;

Section 1. The Council of the Village of Whitehouse, with at least two-thirds of its members concurring, declares that the amount of taxes that may be raised by levy at the maximum rate authorized by law on the taxable property within the Village of Whitehouse will be insufficient to provide for providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, building and sites therefor, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 148.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department of firefighting company, or for the payment of other related costs and it is therefore necessary to levy an additional tax in excess of the 10 mill limitation, pursuant to Ohio Revised Code Section 5705.19(I) for those purposes.

Section 2. This resolution authorizes an additional tax for the benefit of the Village of Whitehouse to provide for purposes of providing and maintaining fire apparatus, mechanical resuscitators, underwater rescue and recovery equipment, or other fire equipment and appliances, building and sites therefor, for the payment of firefighting companies or permanent, part-time, or volunteer firefighting, emergency medical service, administrative, or communications personnel to operate the same, including the payment of any employer contributions required for such personnel under section 148.48 or 742.34 of the Revised Code, for the purchase of ambulance equipment, for the provision of ambulance, paramedic, or other emergency medical services operated by a fire department of firefighting company, or for the payment of other related costs to operate a fire department of the political subdivision at a rate not exceeding three and twenty five tenths (3.25) mills for each \$1.00 of valuation, which amounts to 3.25 cents for each \$100.00 of valuation.

Section 3. This levy shall be imposed beginning in the current year (commencing with the 2020 taxes), and shall be for a continuing period of time.

Section 4. The question of levying these additional taxes shall be submitted to the electors of the Village of Whitehouse at the general election to be held on the 3rd day of November, 2020.

Section 5. The Clerk of the Village of Whitehouse is hereby directed to certify a copy of this resolution to the Board of Elections of Lucas County, Ohio no later than 4:00 p.m. on August 1, 2020, and to notify the Board of Elections to cause notice of the election on the question of levying the tax to be given as required by law.

Section 6. All formal actions of Council relating to the adoption of this resolution, and all deliberations of Council and any of its committees leading to such action, were in meetings open to the public as required by law.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: May 19, 2020

Second Reading: June 2, 2020

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

RESOLUTION NO. 14- 2020

A RESOLUTION DETERMINING THAT CERTAIN MISCELLANEOUS PERSONAL PROPERTY USED BY THE POLICE DEPARTMENT AND OWNED BY THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO IS OF NO FURTHER USE TO THE VILLAGE AND IS HEREBY DETERMINED TO BE SURPLUS PROPERTY AND TO BE DISPOSED OF PURSUANT TO LAW, AND DECLARING AN EMERGENCY

WHEREAS, the Police Chief and the Administrator of the Village of Whitehouse, Lucas County, Ohio, after thorough review and due diligence, have determined that certain property is of no further use to the Village and have advised this Council accordingly, as well as recommended said property be disposed of pursuant to law; and

WHEREAS, this Council is desirous of declaring said surplus property as being of no further use to the Village ordering it disposed of pursuant to law upon the terms most favorable to the Village of Whitehouse.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: The Village Administrator and/or Police Chief are hereby designated and duly authorized as the officials of the Village of Whitehouse having full power and authority to dispose of the following property:

Please see Exhibits A and B attached hereto

Said property is deemed to be surplus and of no further official and/or current use to the Village in the conduct of any Village business.

SECTION II: That the said property be disposed of as provided by law.

SECTION III: The Administrator and/or Police Chief are hereby authorized to conduct the disposal and sale of said property and under such terms and conditions as he shall deem most desirable to secure full value thereof for the Village, at such time and in such manner as he shall in his discretion so determine.

SECTION IV: The Administrator and/or Police Chief of the Village of Whitehouse, Lucas County, Ohio is hereby authorized and directed and fully empowered to execute any and all title documents, forms of conveyance or bills of sale as same shall be required for the sale and transfer of said property in accordance with law and with full power and authority on behalf of the Village of Whitehouse, Lucas County, Ohio.

SECTION V: It is hereby found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this Resolution were adopted at an open meeting and the deliberations of this Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements as set forth by Ohio Revised Code Section 721.15 and/or in accordance with the provisions of Municipal Home Rule and under the specific provision of Article I, Section 1.02 of the Charter of the Municipality of Whitehouse.

SECTION VI: This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that this Resolution is necessary for the disposal and sale of the property securing the highest return proceeds for the Village of Whitehouse.

WHEREFORE, this Resolution shall be in full force and effect immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

Yeas: _____ Nays: _____

ADOPTED AND EFFECTIVE: _____, 2020.

Mayor

ATTEST:

Susan M. Miller, Clerk of Council

Kevin A. Heban, Solicitor



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191 FAX 419-877-1014

MARK E. McDONOUGH, CLEE - CHIEF OF POLICE

ALLAN D. BAER, CLEE - DEPUTY POLICE CHIEF

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

To: Chief Mark E. McDonough
Deputy Chief Allan D. Baer

Date: 18 June 2020

From: Director Ron Shellhammer

Subject: Police Vehicle Surplus Equipment

Sirs,

The following list needs to be declared surplus property. Officer Ken Scheuerman has provided a list of police vehicle surplus equipment that is no longer serviceable.

1. 2- Light Bars
2. 2 – siren speakers
3. 3 gun racks
4. 1 – rear plastic seat 2012-2018 Explorers
5. 2 – rear cages for 2012 -2018 Explorers
6. 1 – Push bumper for 2012 -2018 Explorers
7. Some seat belt extensions for the Crown Victoria's
8. 10 Watch Guard bodycams
9. 5 Watch Guard in-car video systems

A handwritten signature in black ink, appearing to read "Ron Shellhammer".

Ron Shellhammer
Director of Property / Evidence
Whitehouse Police Department

**THE MISSION OF THE WHITEHOUSE POLICE DEPARTMENT IS TO ENHANCE THE QUALITY OF LIFE
IN OUR COMMUNITY BY PROVIDING SUPERIOR POLICE SERVICES, IN PARTNERSHIP WITH CITIZENS,
TO PREVENT CRIME AND TO ENSURE A SAFE ENVIRONMENT.**



WHITEHOUSE POLICE DEPARTMENT

6925 PROVIDENCE STREET, P.O. BOX 2476

WHITEHOUSE, OHIO 43571

PHONE 419-877-9191

FAX 419-877-1014

MARK E. McDONOUGH, CLEE - CHIEF OF POLICE

ALLAN D. BAER, CLEE - DEPUTY POLICE CHIEF

AGENCY CORE VALUES

HONESTY - INTEGRITY - RESPECT - EXCELLENCE - PROFESSIONALISM

To: Chief Mark E. McDonough
Deputy Chief Allan D. Baer

Date: 27 May 2020

From: Director Ron Shellhammer

Subject: Safety Town Surplus equipment

Sirs,

The following list needs to be declared surplus property. Cpl. Kessinger has provided a list of Safety Town equipment that is no longer serviceable.

1. Four blue Jeep Power Wheels
2. One red Mustang Power Wheel
3. One Police Cruiser Power Wheel
4. One Fire Engine Power Wheel
5. 2 blue child huffy bikes with training wheels
6. 8 Power Wheel Batteries
7. 14 bike safety helmets

A handwritten signature in black ink, appearing to read "Ron Shellhammer".

Ron Shellhammer

Director of Property / Evidence
Whitehouse Police Department

RESOLUTION NO. 15-2020

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective July 7, 2020 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
July 7, 2020
Transfers

FROM	AMOUNT	TO
Income Tax A	\$15,639.25	Streetscaping (4205)
Income Tax A	\$1,263.75	Fronk/Gilead Alley (4210)
Income Tax A	\$1,217.50	Park Cap. Improv. (4904)
Land Purchase 1 (4913)	\$25,115.50	General Fund (1000)
Income Tax B	\$402,909.40	General Fund (1000)

Completed. Some punch list items remain for Spring. Completing punch list items.

2. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 9/25 – 10/09.

WATER

WASTE WATER

- 05-28-20**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway.

STORM SEWER

- 02-18-20**
1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

SANITATION

MISCELLANEOUS

- 06-16-20**
1. **Building Permits:** 7 new homes as of 06/11/20.

- 06-16-20**
2. **Public Works:**
 1. Tree trimming
 2. Summer Operations
 3. Clean Up & Improvements at Sandra Park

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of March 4, 2020, meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes

- C. Fire Dependency Board
 - 1. Pending approval of January 29, 2020 meeting minutes
- D. Planning Commission
 - 1. Pending approval of November 4, 2019, meeting minutes
- E. Records Commission
 - 1. Pending approval of June 4, 2019, meeting minutes
 - 2. Pending 2020 Reorganization Meeting
 - 3. Pending Review of Records Set for Destruction in 2020
 - 4. Pending Review of Records Policies
- F. Tree Commission
 - 1. Pending approval of February 27, 2020 meeting minutes
 - 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 - 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 - 1. Completion of Veterans Memorial Park
 - 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 - 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 - 1. Pending Discussion of New Downtown Traffic Signage (fall)
 - 2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
 - 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017	staff exploring conceptual options	Open
Develop packet to assist new businesses with code compliance	LA	10/24/2017	staff to draft option in Spring 2020	Open
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	Open
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphitheatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019		
Alley behind Whitehouse Inn	BM	1/15/2019	On Capital Projects List - Postponed-2021	Scheduled
Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered. Toledo Edison installed street lights	Completed
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	Open
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	Open
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting - 2021	Open
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	Open
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019	Scheduled for Sping C.O.W. meeting	Open
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	Open
Permanent Sound System for the Pavilion	RCK	10/15/19		
Allow for Chickens	MC	10/15/19		
Donation Bins	MC/RB	10/15/19	Ongoing monitoring	Open
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19	Will address at 1/14/20 C.O.W. meeting	Open
Lodge	LA	10/15/19	staff exploring conceptual options	Open

