July 30, 2020

WHITEHOUSE COUNCIL AGENDA
August 4, 2020
6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-408-418-9388**. You will then be prompted to press the following access code **132 423 2002.** The Password will be **2223.** To help minimize background noise, **please make sure that you mute your microphone**.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, August 4, 2020, at 6:30 PM. This meeting will be held over the phone.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

I. Call to Order

II. Roll Call

III. Prayer: Pastor Shawn Bellner, CedarCreek Church

IV. Pledge of Allegiance

V. Adoption of Minutes of the July 7, 2020 Council Meeting and the July 14, 2020 Special Council Meeting

VI. Adoption of Bills dated July 30, 2020, the Addendum bills dated August 4, 2020 and the June 2020 Financial Statements

VII. Introduction of Persons to Appear Before Council
   A. Rob Casaletta from the Whitehouse Scholarship Committee will announce the 2020 Scholarship recipients.

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

VIII. Committee Reports
   A. Report of the Fallen Timbers Union Cemetery District Meeting
   B. Report on the June 25, 2020 Tree Commission Meeting

IX. Report of the Mayor

X. Report of the Clerk of Council

XI. Report of the Village Administrator
   A. Request Authorization for Legislation Authorizing a Compensation Agreement (needs authorized as an emergency)
   B. Request Authorization for Legislation Authorizing a Contract for Engineering Services (Part of the Overall Sewer Project) (needs authorized as an emergency)
   C. Request Authorization for Legislation Authorizing a Contract for Engineering Services (Part of the Overall Sewer Project) (needs authorized as an emergency)

XII. Report of the Village Solicitor

XIII. Report from Department Heads

XIV. Citizen Comments on Agenda Items

XV. Ordinances

XVI. Resolutions
   A. **Resolution 16-2020:** Authorizing a Compensation Agreement Between the Village of Whitehouse and Fire Chief Joshua Hartbarger, as an emergency
   B. **Resolution 17-2020:** Authorizing the Administrator to Enter Into a Contract for Engineering Services, as an emergency
   C. **Resolution 18-2020:** Authorizing the Administrator to Enter Into a Contract for Engineering Services, as an emergency

XVII. Council Comments

XVIII. Citizen Comments

XIX. Request action to reserve the right to enter into Executive Session to Discuss the Pending Litigation

XX. Adjournment

COUNCIL BILLS
7/30/2020

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	POLICE	$1,541.36		Fuel
A. W. Board of Education	FIRE	$480.66		Fuel
A. W. Board of Education	PARKS	$462.34		Fuel
A. W. Board of Education	MAINTENANCE	$209.53		Fuel
A. W. Board of Education	STREETS	$292.65		Fuel
A. W. Board of Education	LIFE SQUAD	$543.97		Fuel
A. W. Board of Education	WATER	$642.25		Fuel
A. W. Board of Education	SEWER	$304.52	**$4,477.28**	Fuel
AT&T	WATER	$52.80	**$52.80**	Phone Service
Auto Trim of North West Ohio, Inc.	POLICE	$300.00		Stripe & Lettering on Vehicle #908
Auto Trim of North West Ohio, Inc.	POLICE	$875.00	**$1,175.00**	Graphics & Installation for driver side fender
AW Heating	MAINTENANCE	$958.00	**$958.00**	Annual Maintenance
Bayly, Aleaha	POLICE	$660.00		Cleaning Services April, May, June
Bayly, Aleaha	MAINTENANCE	$780.00	**$1,440.00**	Cleaning Services April, May, June
Bound Tree Medical	FIRE	$239.94		Gloves
Bound Tree Medical	FIRE	$79.32	**$319.26**	EMS Supplies
Cline, April	ADMINISTRATION	$2,009.95	**$2,009.95**	Reimburse Equipment Purchase
Department of Public Utilities	WATER	$107,433.41	**$107,433.41**	Water Usage
Dollar General	ADMINISTRATION	$31.00	**$31.00**	Memorial Day Ceremony Gift
Edge	CAPITAL PROJECTS	$8,675.00	**$8,675.00**	Village Park CDs
Edward Kelly & Sons Inc.	SEWER	$80,889.00	**$80,889.00**	Force Main Sewer Relocation & Manhole Repair
Emergency Reporting	FIRE	$253.30	**$253.30**	EMS Reporting Software
Garcia Surveyors, Inc.	CAPITAL PROJECTS	$8,865.00	**$8,865.00**	Professional Surveying Services - Easements
Grainger	MAINTENANCE	$106.96		Wall Hydrant Repair Kit
Grainger	MAINTENANCE	$53.48	**$160.44**	Wall Hydrant Repair Kit
Heartland Disposal Service	FIRE	$402.73	**$402.73**	Dumpster Rental
Heban Murphree & Lewandowski	POLICE	$1,178.50		Prosecutor Invoice
Heban Murphree & Lewandowski	POLICE	$70.00		Law Director Invoice
Heban Murphree & Lewandowski	FIRE	$1,170.00		Law Director Invoice
Heban Murphree & Lewandowski	ADMINISTRATION	$2,080.00	**$4,498.50**	Law Director Invoice

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Howard T. Moriarty	WATER	$328.44		Marking Paint
Howard T. Moriarty	SEWER	$46.92	**$375.36**	Marking Paint
Johnson Controls	MAINTENANCE	$591.79		Quarterly Alarm Fee
Johnson Controls	MAINTENANCE	$556.00	**$1,147.79**	Service Call
KS Statebank	FIRE	$2,047.67	**$2,047.67**	Turnout Gear Payment
Kuhlman Corp.	SEWER	$1,712.00		Sewer Parts
Kuhlman Corporation	STREETS	$5,184.00	**$6,896.00**	Fond Du Lac Paver
Lucas County Engineer - Road Maintenance	STREETS	$110.40	**$110.40**	66 - 50# bags Glass Bead
Lyden Oil Company	SEWER	$29.70		12/1 Qt. 10W30
Lyden Oil Company	MAINTENANCE	$14.86	**$44.56**	12/1 Qt. 10W30
MASI	WATER	$203.25	**$203.25**	Water Sample Analysis
Monclova Township	TAX	$237,038.08	**$237,038.08**	2nd Qtr Distribution
Ohio Compost	STREETS	$130.00	**$130.00**	Asphalt/Stone
Ohio Water Development Authority	WATER	$8,936.49	**$8,936.49**	Loan Payment
Perrysburg Pipe	WATER	$250.00	**$250.00**	Water Repair
Poggemeyer Design Group	CAPITAL PROJECTS	$500.00		Alley Resurfacing
Poggemeyer Design Group	WATER/SEWER	$1,595.85		Utility System Mapping
Poggemeyer Design Group	ADMINISTRATION	$150.00	**$2,245.85**	Quarterly Retainer
Ram Exterminators LLC	MAINTENANCE	$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	$36.00	**$76.00**	Bug Spraying
RGA	PARKS	$20.00	**$20.00**	Hyd Fitting
Sautters	FIRE	$21.30	**$21.30**	Supplies
Shereeza Khan	WATER	$5.84	**$5.84**	Utility Overpayment
Sherwin Williams	STREETS	$436.50	**$436.50**	Traffic White Paint
SmartBill	WATER	$488.20		July 2020 Water & Sewer Bills
SmartBill	SEWER	$488.20	**$976.40**	July 2020 Water & Sewer Bills
Spencer Township	TAX	$152,540.48	**$152,540.48**	2nd Qtr Distribution
St. Lukes Hospital	FIRE	$61.00	**$61.00**	Employee Hep B Shot
Tireman - Maumee	SEWER	$79.10		Trailer Tires ST235/85R16
Tireman - Maumee	STREETS	$79.10		Trailer Tires ST235/85R16
Tireman - Maumee	WATER	$79.10	**$237.30**	Trailer Tires ST235/85R16

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	MAINTENANCE	$39.37		Electrical Charges
Toledo Edison	SEWER	$89.21		Electrical Charges
Toledo Edison	POLICE	$352.60		Electrical Charges
Toledo Edison	FIRE	$212.79		Electrical Charges
Toledo Edison	STREETS	$6,109.24		Electrical Charges
Toledo Edison	PARKS	$777.10		Electrical Charges
Toledo Edison	MAINTENANCE	$535.54		Electrical Charges
Toledo Edison	LIFE SQUAD	$212.78		Electrical Charges
Toledo Edison	WATER	$1,180.42		Electrical Charges
Toledo Edison	SEWER	$1,658.92	**$11,167.97**	Electrical Charges
Traffic Stop Uniform Supply	POLICE	$48.24	**$48.24**	Premier Ohio Seal Police Tie Silver
Treasurer State of Ohio	POLICE	$50.00	**$50.00**	Non Terminal Agency Fee
Treasurer, State of Ohio	FIRE	$150.00	**$150.00**	Firefighters' Dependents Fund
Trilby Dey	WATER	$20.30		Refund of Account Overpayment
Trilby Dey	SEWER	$20.30	**$40.60**	Refund of Account Overpayment
Triotech Corporation	POLICE	$110.00		Outdoor AP Repair
Triotech Corporation	ADMINISTRATION	$540.00		Office 365 & Antivirus
Triotech Corporation	POLICE	$165.00		Configure Squad Camera
Triotech Corporation	POLICE	$243.00		Monthly Phone Service
Triotech Corporation	FIRE	$143.54		Monthly Phone Service
Triotech Corporation	MAINTENANCE	$215.95		Monthly Phone Service
Triotech Corporation	LIFE SQUAD	$143.53		Monthly Phone Service
Triotech Corporation	WATER	$19.00		Monthly Phone Service
Triotech Corporation	SEWER	$19.00	**$1,599.02**	Monthly Phone Service
UniFirst Corporation	POLICE	$18.80		Rug Cleaning
UniFirst Corporation	MAINTENANCE	$18.80		Rug Cleaning
UniFirst Corporation	FIRE	$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	$18.90		Rug Cleaning
UniFirst Corporation	POLICE	$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	$37.60		Rug Cleaning
UniFirst Corporation	FIRE	$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	$18.90	**$188.40**	Rug Cleaning
Univar	SEWER	$4,089.52	**$4,089.52**	Total Ox
US Utility	CAPITAL PROJECTS	$44,551.91	**$44,551.91**	Weckerly & Finzel Traffic Signal

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Verizon Wireless	POLICE	$41.93		Cell Phones & Data
Verizon Wireless	FIRE	$145.02		Cell Phones & Data
Verizon Wireless	PARKS	$12.76		Cell Phones & Data
Verizon Wireless	SANITATION	$12.76		Cell Phones & Data
Verizon Wireless	ADMINISTRATION	$41.93		Cell Phones & Data
Verizon Wireless	MAINTENANCE	$12.76		Cell Phones & Data
Verizon Wireless	STREETS	$12.76		Cell Phones & Data
Verizon Wireless	WATER	$12.76		Cell Phones & Data
Verizon Wireless	SEWER	$12.76	**$305.44**	Cell Phones & Data
Zimmerman Paint Contractors Co.	STREETS	$12,089.00	**$12,089.00**	2020 Street Striping
		$709,721.04	**$709,721.04**	

Whitehouse Tree Commission Minutes
June 25,2020

Attendance: Guests: John Werning, Noah Werning, Sheri Luedtke, chair, Amy Schultz, Vice chair, Toffler, Michelle Tippie, Elliot Tramer, Christine Manzey, Richard Bingham, Council Rep.

The meeting was called to order at 19:03

There was a motion to accept the February 27th minutes was made by Amy Schultz and seconded by Chris Manzey.

Old Business:

Noah Werning discussed his Eagle Scout project involving signage for the 41 trees planted along the bike trail and in Veterans Memorial Park. His project involved :

1. coordinating tree information for 28 species of trees
2. pros and cons were discussed about placement of signs
3. each sign will have a QR code that will be attached to a stake
4. the tree information is also on the tree commission web site that may be accessed via whitehouseoh.gov
5. Aluminum stakes holding sign will be installed by scouts with the help of tree commission members
6. The installation of this project will be July 11 from 9:00-12:00. The following Saturday, July 18 will be a rain date. Gloves will be needed for this project
7. These stakes and signage are used by the botanical gardens.
8. Noah raised $225.00 toward this project by selling popcorn.
9. Sheri volunteered to invite Karen Gerhardinger, reported from the Mirror. Michelle said she would contact WTOL

Noah mentioned he might need a signed letter indicating he completed the project. Jordan Daugherty , Village Administrator, can sign the letter. At Noah's request he would like 2 members of the tree commission to also write letters including phone number and email.

Tree Inventory:

Mark was not present but left a report of tree work completed.
Memorial tree was planted in front of the small quarry
Two pine trees were removed (Benken Blvd) blocking stop sign
Removed tree at 10127 Saddlebridge Dr N (storm damage)
Removed tree at 10250 Blue Ridge Dr. N (storm damage)
Trimmed Texas Street by the Preserve
Trimmed Maumee Street
Trimmed trees on bike path
Trimmed trees on walking path by sledding hill

Trimmed trees around small quarry

City would like to consider raising price of memorial trees from 300. to $450. There was a discussion regarding this. Several tree commission members felt that this would discourage the purchase of memorial trees. After a discussion, Amy made a motion to keep the price of a Memorial Tree at $300.00 Dianne seconded the motion. Motion passed.

Elliot said he would contact Stephanie about the 2 trees removed because of storm damage. Stephanie emailed the tree commission members about trees that might have been damaged from the recent wind storm.

It was suggested that a thumb drive should be in our storage cabinet with the information on the Eagle Scout Project.

New Business

There are several new areas in town that need to be added to our Master Plan. It was decided to complete this in the fall.

Also discussed was the Work the tree commission members did on the cemeteries. The large cemetery on Cemetery Road has been reported on to the Cemetery Board. The other 3 have been evaluated but not reported on.

Sheri reported that the Tree Fund is sponsoring Webinars monthly. They are free and the information on them is excellent. We need to keep track of our hours to report for Tree City Award.

With the cancellation of Arbor Day, it is being considered to pass our tree saplings near the Generals Ice cream in August or September or at Labor Day dedication of the Eagle Scout Project,

Fall newsletter: Michelle has offered to write an article for the Fall Newsletter.

The Meeting was adjourned at 20:20

Dianne Toffler

RESOLUTION NO. 16-2020

A RESOLUTION AUTHORIZING A COMPENSATION AGREEMENT BETWEEN THE VILLAGE OF WHITEHOUSE AND FIRE CHIEF JOSHUA HARTBARGER, AND DECLARING AN EMERGENCY.

WHEREAS, Joshua Hartbarger is the current duly appointed Chief the Whitehouse Fire Department of the Village of Whitehouse, Lucas County, Ohio; and

WHEREAS, this Council is desirous of entering into a Compensation Agreement with the Fire Chief, which amount shall be in addition to his approved salary.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (¾) of all members elected thereto concurring;

SECTION I: That the Mayor and President of this Council are hereby authorized and directed to enter into a Compensation Agreement with Joshua Hartbarger as specifically stated and set forth in Exhibit A attached hereto and incorporated by reference herein. Said agreement shall be subject to the provisions of the Charter of the Municipality of Whitehouse.

SECTION II: It is found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this resolution were adopted in an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION III: This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this resolution is necessary to provide timely tuition payments.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

_____
Mayor

ATTEST:

_____
Duly Appointed Clerk of Council

_____
Kevin A. Heban, Solicitor

COMPENSATION AGREEMENT

THIS COMPENSATION AGREEMENT is made and entered into this ____ day of _____, 2020, by and between the Village of Whitehouse, Lucas County, Ohio, a Charter Municipal Corporation organized under the laws of the State of Ohio (hereinafter referred to as Village), and Joshua Hartbarger, an individual employed by the Village as Village Fire Chief (hereinafter referred to as Fire Chief). In consideration of the promises and monetary and non-monetary compensation terms outlined herein, the parties hereby agree to the following:

a) An educational reimbursement shall be paid to the Fire Chief in the maximum amount of Thirty Thousand Dollars ($30,000.00), payable as follows: upon receipt from the Fire Chief of tuition payments to Ohio University, the Village shall reimburse the Fire Chief for the tuition paid periodically throughout his attendance and successful completion of classes as set forth herein.

b) All payments referenced in this Section shall be in the form of a check payable to Joshua Hartbarger. As a condition of this payment, Jordan Daugherty will provide written verification of the tuition payment to the Village.

c) The parties agree and acknowledge that the basis for these payments is the Fire Chief's attendance in the Master's program in Public Health at Ohio University. In the event the Fire Chief ceases attendance in that program, for any reason, this compensation shall terminate immediately.

d) Further, in the event the Fire Chief voluntarily leaves his employment with the Village during the pendency of this compensation period or within one (1) year from the date of the last payment set forth herein, the Fire Chief agrees to reimburse the Village for all payments made by the Village under this section.

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year hereinabove set forth

ACCEPTED:

_____
Joshua Hartbarger, Fire Chief

VILLAGE OF WHITEHOUSE,
LUCAS COUNTY, OHIO

By: _____
Donald Atkinson, Mayor

By: _____
Louann Artiaga, President of Council

RESOLUTION NO 17-2020

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO TO ENTER INTO A CONTRACT FOR ENGINEERING SERVICES, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Village Council that the Village enter into a contract for engineering services with Jones & Henry Engineers, LTD., 3103 Executive Parkway, Suite 300, Toledo, OH 43606; and

WHEREAS, this Council is desirous of implementing said recommendation.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby authorized and directed to enter into a contract with Jones & Henry Engineers, LTD., 3103 Executive Parkway, Suite 300, Toledo, OH 43606, for engineering services for the Finzel Road Pump Station Rehabilitation & Railroad Ditch Enclosure for the Village pursuant to plans and specifications as same have been provided by said company to the Village.

SECTION II: That the contract sum of thirty-eight thousand one hundred dollars ($38,100) or so much thereof as may be needed is hereby appropriated from such Village funds as shall be designated by the Administrator for said engineering services.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that the immediate approval of insurance coverage agreements for the Village is necessary to provide for insurance protection and services for the Village, and insuring the continuing conduct of Village functions and services to the citizens and surrounding inhabitants.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

_____
Mayor

ATTEST:

_____
Duly Appointed Clerk of Council

_____
Kevin A. Heban, Solicitor

RESOLUTION NO 18-2020

A RESOLUTION AUTHORIZING THE ADMINISTRATOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO TO ENTER INTO A CONTRACT FOR ENGINEERING SERVICES, AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Village Council that the Village enter into a contract for engineering services with Jones & Henry Engineers, LTD., 3103 Executive Parkway, Suite 300, Toledo, OH 43606; and

WHEREAS, this Council is desirous of implementing said recommendation.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby authorized and directed to enter into a contract with Jones & Henry Engineers, LTD., 3103 Executive Parkway, Suite 300, Toledo, OH 43606, for engineering services for the Wabash Cannonball Interceptor Sewer & Finzel Road Pump Station Rehabilitation for the Village pursuant to plans and specifications as same have been provided by said company to the Village.

SECTION II: That the contract sum of fifty-nine thousand five hundred dollars ($59,500) or so much thereof as may be needed is hereby appropriated from such Village funds as shall be designated by the Administrator for said engineering services.

SECTION III: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION IV: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that the immediate approval of insurance coverage agreements for the Village is necessary to provide for insurance protection and services for the Village, and insuring the continuing conduct of Village functions and services to the citizens and surrounding inhabitants.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2020.

_____
Mayor

ATTEST:

_____
Duly Appointed Clerk of Council

_____
Kevin A. Heban, Solicitor

VILLAGE OF WHITEHOUSE
STATUS REPORT
August 4, 2020

ADMINISTRATION

6-16-20 1. June 30, 2020: Income Tax Collection = $1,427,731.87
Compared to last year = $1,726,809.54 (17.32% decrease)
JEDD & JEDZ collections = $950,301.51

02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

11-19-19
1. Planning Commission Review of SR64 Corridor zoning plan
2. Continue planning of Village-to-City Transition

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

08-04-20

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate $652,000. Grant $521,600.

PARKS & RECREATION

08-04-20

1. **Veteran's Memorial Park** – Contract awarded to B&J Concrete. Site preparations are underway. Completed. Some punch list items remain. Completing punch list items. Fence has been ordered. Scheduled to install in fall.

2. **Providence St. Plazas at Wabash Cannonball Trail –** Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed for 2020.

STREETS

08-04-20

1. **Downtown Streetscape Phase 2 -** Providence Street from Waterville Street to Lucas Street and Toledo to Maumee Street, including Veterans Memorial Park. Renew sidewalks, street trees, and areas between the sidewalks and curbs. In final engineering phase. Meeting held on 4/25/18 to explain construction process

to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. Completed. Some punch list items remain for Spring. Completing punch list items. Completed

2. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.

3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for $173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 10/2020.

WATER

WASTE WATER

05-28-20 1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway.

STORM SEWER

02-18-20 1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

SANITATION

MISCELLANEOUS

06-16-20 1. **Building Permits**: 10 new homes as of 07/30/20.

06-16-20 2. **Public Works:**
1. Tree trimming
2. Summer Operations
3. Clean Up & Improvements at Sandra Park

Boards and Commissions

A. Board of Zoning Appeals
1. Pending approval of March 4, 2020, meeting minutes

B. Charter Revision Commission

1. Pending approval of March 10, 2020 meeting minutes

C. Fire Dependency Board
   1. Pending approval of January 29, 2020 meeting minutes

D. Planning Commission
   1. Pending approval of November 4, 2019, meeting minutes

E. Records Commission
   1. Pending approval of June 4, 2019, meeting minutes
   2. Pending 2020 Reorganization Meeting
   3. Pending Review of Records Set for Destruction in 2020
   4. Pending Review of Records Policies

F. Tree Commission
   1. Pending approval of February 27, 2020 meeting minutes
   2. Pending Tree Inventory

Council Committee of the Whole

A. Economic Development
   1. Pending Monitoring of Economic Development Plan (ongoing)

B. Finance, Audit & Investment

C. Franchise, Lands & Buildings

D. Parks & Recreation
   1. Completion of Veterans Memorial Park
   2. Completion of Waterville Street Multi-Use Trail (Phase II)
   3. Pending review of implementation of projects in Whitehouse Park

E. Public Services Committee
   1. Pending Discussion of New Downtown Traffic Signage (fall)
   2. Pending Discussion of Looping Water Lines via Stiles Road.

F. Personnel & Safety

G. General
   1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

Council Request/Wish List

Updated 10/28/2019

REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017	staff exploring conceptual options	Open
Develop packet to assist new businesses with code compliance	LA	10/24/2017	staff to draft option in Sping 2020	Open
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	Open
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphiteatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff cheking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - Metroparks denied use of park ground	

Council Request/Wish List **Updated 10/28/2019**

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019		
Alley behind Whitehouse Inn	BM	1/15/2019	On Capital Projects List - Postponed-2021	Scheduled
Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered. Toledo Edison installed street lights	Completed
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	Open
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	Open
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting - 2021	Open
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	Open
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019	Scheduled for Sping C.O.W. meeting	Open
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	Open
Permanent Sound System for the Pavilion	RCK	10/15/19		
Allow for Chickens	MC	10/15/19		
Donation Bins	MC/RB	10/15/19	Ongoing monitoring	Open
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19	Will address at 1/14/20 C.O.W. meeting	Open
Lodge	LA	10/15/19	staff exploring conceptual options	Open

Council Request/Wish List

Updated 10/28/2019

Multi Use Trail - Finzel	LA	10/15/19		
Wheelchair Swing	LA	10/15/19		
Refurbish Shelter House	LA	10/15/19	staff exploring conceptual options	Open
Summer Rec Program	LA	10/15/19		
Community Market	LA	10/15/19		
Traffic Light at Providence & Waterville	BM	10/15/19		
Improve drive to Pickleball courts	BM	10/15/19		
Grindings for Soccer Fields	BM	10/15/19		
Encloser for Police cars	BM	10/15/19		
Paint Hydrants	BM	10/15/19		
Fire Department Sign	BM	10/15/19		
KOGS -Keeping Our Girls Safe trainings	MC	1/7/20	Staff looking to schedule.	
Expansion of Library Parking Lot	LA	5/19/2020		

Zoning Enforcement Report – July 2020

I hope you all continue to stay healthy. The pandemic seems to be spiking again, but we continue to see overall improvement in the Village. I spoke to a couple individuals on Council and they both agreed that overall, many residents are doing a good job maintaining their properties.

For the most part, both residents and businesses are taking pride in the appearance of their properties. I have spoken with various residents over the past month and letting them know about our zoning regulations helps them to remain in compliance as well.

I will continue to keep an eye on various properties in the Village to ensure that improvements are being made and will continue to treat people fairly and with respect. When we have the vast majority of residents taking good care of their properties, this has a positive effect on everyone else and makes my job much easier as well! I wish everyone the best as we all continue to deal with this pandemic. Take care!

Respectfully submitted,

Jacob T. Barnes

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Zoning Violation Report July 2020

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Burek, Gary	6414 Lenderson	Rear	Junk and Debris	Re-Inspected in June, continuing to work on having rest of items removed.
General Pro Hardware	6635 Providence	All	Junk Vehicle	Re-Inspected and had owner remove items in front of fence.
McSurley, John	10960 Toledo St	Rear	Junk, Debris	Inspected property and issued notice to property owner.
Nitkiewicz, Edward	6860 Heller Rd	Front	Pile of carpet by street	Items have been removed.
Ohio Bell	10916 Maumee St	All	Tree limbs down	Monitoring Property
Schnitkey, Karen	5965 Cemetary Rd	Front	Car parked in front yard	Notice sent
Schultz, Danny	11060 Centerville	Front	Parking in front yard	Inspected, notice sent. Spoke with owner and driveway will be repaved and expanded to eliminate the parking problem.
Stager, Marcia	6548 Field Street	Front	Parking in front yard	Report that the car has returned, continuing to monitor.
Swarthout, Colette	6715 Oak Brook	All	Report of brush	No apparent zoning violation
	Sydney Dr	All	Report of long vegetation	Inspected and no violation observed
REFERRED TO PROSECUTOR				
Albright, Angelia	10915 St. Louis	Rear	Junk, Debris	Case still in court. She pled NC and was found guilty and fined.
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris New Complaint- Insecure structure	Re-inspected in later June, met owner at property and advised what should be done. Hearing took place in June and Court found that items had been complied with. Continuing to monitor property.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	New Court case filed for the junk and debris. Inspected and no changes, property likely worse now.