



August 13, 2020

WHITEHOUSE COUNCIL AGENDA

August 18, 2020

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-408-418-9388**. You will then be prompted to press the following access code **132 836 0056**. The Password will be **2223**. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, August 18, 2020, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then step to the podium and state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Carol Williams-Young, Zion United Methodist Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the August 4, 2020 Council Meeting
- VI. Adoption of Bills dated August 13, 2020, and the Addendum bills dated August 18, 2020
- VII. Introduction of Persons to Appear Before Council
 - A. Request for Ernie's Angels 2020 Car Parade on August 22, 2020 at 10:00 a.m.
- VIII. Committee Reports
 - A. Report of the Fallen Timbers Union Cemetery District Meeting
- IX. Report of the Mayor

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Brief Financial Update
 - B. Update on Banking Transition
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

**COUNCIL BILLS
8/13/2020**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	POLICE	\$1,713.28		Fuel
A. W. Board of Education	FIRE	\$357.65		Fuel
A. W. Board of Education	PARKS	\$410.10		Fuel
A. W. Board of Education	MAINTENANCE	\$87.15		Fuel
A. W. Board of Education	STREETS	\$153.16		Fuel
A. W. Board of Education	LIFE SQUAD	\$419.74		Fuel
A. W. Board of Education	WATER	\$646.27		Fuel
A. W. Board of Education	SEWER	\$236.10	\$4,023.45	Fuel
A. W. Board of Education	SEWER	\$362.50	\$362.50	Reimburse Sewer Backup Expense
Brandon Hahnlen	SEWER	\$2,675.00	\$2,675.00	Clean 5 Lift Station Wet Wells
CamTech	STREETS	\$8,460.00	\$8,460.00	Crack Sealing
DJL Material	FIRE	\$759.90	\$759.90	EMS Reporting Software
Emergency Reporting	MAINTENANCE	\$197.65	\$197.65	Filters & Parts
Fisher Auto Parts	POLICE	\$134.59	\$134.59	Uniforms
Galls	POLICE	\$1,084.50	\$1,084.50	Prosecutor Invoice
Heban, Murphree, & Lewandowski	WATER	\$8,397.00	\$8,397.00	Trench Box
Heckmann Invoice	FIRE	\$215.56	\$215.56	Cleaning Supplies
HP Products	POLICE	\$6,921.00		Annual Law Enforcement Policy Manual & Daily Training Bulletins
Lexipol LLC	POLICE	\$2,046.00	\$8,967.00	Annual Corrections Policy Manuals & Daily Training Bulletins
Lexipol, LLC	WATER	\$135.50	\$135.50	Water Samples
MASI	MAINTENANCE	\$24.87		Supplies
Menards	MAINTENANCE	\$18.65	\$43.52	Parts
Menards	POLICE	\$5,013.60	\$5,013.60	Radios
Motorola Solutions	ADMINISTRATION	\$109.23	\$109.23	Supplies
Office Depot	FIRE	\$1,900.00	\$1,900.00	OFE class
Ohio Fire and Emergency Services Foundatio	ADMINISTRATION	\$125.00	\$125.00	Webinar
Ohio Municipal Attorneys Association	COUNCIL	\$500.00	\$500.00	Whitehouse Scholarship - Garrett Zisk
Owens Community College	FIRE	\$330.00		Fire Gear Rental
Phoenix Fire	FIRE	\$99.50	\$429.50	Uniform
Phoenix Fire	FIRE	\$32,165.50	\$32,165.50	Fire Truck Payment
PNC Equipment Finance	FIRE	\$50.00	\$50.00	60 minute massage (2nd quarter wellness prize)
Rita Yunker	STREETS	\$119.56	\$119.56	Fuel Filter Cover
Selking International & Idealease	STREETS	\$149.50		gallon - Marking paint - Blue
Sherwin - Williams, Maumee	MAINTENANCE	\$1,004.18	\$1,153.68	Paint
Sherwin - Williams, Maumee	POLICE	\$69.00	\$69.00	Antenna PM400
Statewide Emergency Products, LLC				

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Steve Rogers Ford	POLICE	\$176.63	\$176.63	Rotor Asy & Brake Pad
Stoneco	PARKS	\$189.12		23.64 tons - Screenings - 7/16
Stoneco	PARKS	\$219.36	\$408.48	27.42 tons screenings - 7/17
Time Warner Cable	POLICE	\$88.48		Internet
Time Warner Cable	FIRE	\$114.18		Internet
Time Warner Cable	PARKS	\$106.98		Internet
Time Warner Cable	MAINTENANCE	\$171.22		Internet
Time Warner Cable	LIFE SQUAD	\$114.18		Internet
Time Warner Cable	WATER	\$85.61		Internet
Time Warner Cable	SEWER	\$85.60	\$766.25	Internet
Toledo Edison	STREETS	\$835.42		Electric Charges
Toledo Edison	SEWER	\$125.77	\$961.19	Electric Charges
Traffic Stop Uniform Supply	POLICE	\$710.75	\$710.75	Uniforms
Treasurer of State	ADMINISTRATION	\$32,642.30	\$32,642.30	Roundabout Payment
Triotech	ADMINISTRATION	\$9,804.00		Remote Streaming Setup
Triotech Corporation	ADMINISTRATION	\$540.00	\$10,344.00	Office 365 & AntiVirus
UniFirst Corporation	POLICE	\$37.60		Rug Cleaning
UniFirst Corporation	MAINTENANCE	\$37.60		Rug Cleaning
UniFirst Corporation	FIRE	\$18.90		Rug Cleaning
UniFirst Corporation	LIFE SQUAD	\$18.90	\$113.00	Rug Cleaning
University of Toledo, Scholarship Services	COUNCIL	\$500.00	\$500.00	Whitehouse Scholarship - Johnathan Yunker
US Bank	POLICE	\$118.15		Copier Charges
US Bank	FIRE	\$118.15		Copier Charges
US Bank	MAINTENANCE	\$177.22	\$413.52	Copier Charges
USA BlueBook	WATER	\$638.03	\$638.03	Parts
Verizon Wireless	POLICE	\$42.53		Cell Phones & Data
Verizon Wireless	FIRE	\$221.49		Cell Phones & Data
Verizon Wireless	PARKS	\$12.76		Cell Phones & Data
Verizon Wireless	SANITATION	\$12.76		Cell Phones & Data
Verizon Wireless	ADMINISTRATION	\$42.53		Cell Phones & Data
Verizon Wireless	MAINTENANCE	\$12.76		Cell Phones & Data
Verizon Wireless	STREETS	\$12.76		Cell Phones & Data
Verizon Wireless	WATER	\$12.76		Cell Phones & Data
Verizon Wireless	SEWER	\$12.76	\$383.11	Cell Phones & Data
Walter Drane	ADMINISTRATION	\$2,490.90	\$2,490.90	Annual Ordinance Update
Wood County Landfill	SANITATION	\$83.21	\$83.21	Street Sweeping Debris
		\$127,722.61	\$127,722.61	



Request for Special Event

Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: ERNIE'S ANGELS 2020 CAR PARADE - TO BENEFIT ALZHEIMER ASSOC
Coordinator/Contact Person: BABS MARSHALL
Address: 12933 NEAPOLE WATERVILLE RD., WHITEHOUSE
Phone: 419-280-4080 Email: babs.marshall@inmoment.com
FAX: _____

Event Date(s): AUGUST 22, 2020 Event Hours: 10am
Estimated Number of Attendance: ?

Brief Description of Event: CAR PARADE THRU BLUE CREEK HEALTHCARE PARKING LOT. CLASSIC CARS, TRUCKS, MOTORCYCLES. FROM THAT LOCATION, GOING TO VISIT 2 NURSING HOMES IN WATERVILLE

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes No
Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
Product Sales? Yes No Other (explain): _____

If YES to any of the above, please explain: HOPING TO PLACE A FLAG OR 2 AND MAYBE BALLOONS (NO MORE THAN 12) TO ASSIST DRIVERS WHERE TO PARK

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:

Police Assistance () Streets Closed () Enclosed Shelterhouse () Pavilion () Other
Explain: _____

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Babs Marshall Date: _____

AGREEMENT FOR SERVICE – SPECIAL EVENTS

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign Village employees to special duties, with such organizations, when, in the opinion of the Village Administrator and Chief of Police, such duty serves the purpose of public safety, traffic control and the public welfare.

Now, therefore, it is agreed by and between the parties as follows:

1. The Chief of Police shall assign a designee to oversee the scheduling of officers to provide police/security services for the following event:
ERNIE'S ANGELS CLASSIC CAR, TRUCK, MOTORCYCLE PARADE
 See attached map showing locations and that such officer(s) shall at all times be subject to all Federal, state and local ordinances, including the policies and procedures of the Village of Whitehouse and the Whitehouse Police Department.
2. The Police Chief reserves the right to honor or reject this request based upon officer availability and/or needs of the agency.
3. The uniform of the officer(s) shall always be under the control of the Chief of Police.
4. Officer(s) who are assigned to this event shall be paid for this service in accordance with the current fee schedule for services as enacted by the Village of Whitehouse, Ohio Council.
5. The Village of Whitehouse agrees to furnish officer(s) under the terms of this agreement, if and only if, officer(s) are available for such duty as determined by the Chief of Police.
6. Duties of any officer(s) assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that serve law enforcement interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
7. The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.

Total Number of Employees Required: _____ Total Amount Required per Employee:
 \$ _____/hr.
 TOTAL Amount to be submitted by Event Coordinator: \$ _____

8. Officer(s) assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.
9. This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.
10. Requests for additional/reduction of officers to supplement this initial agreement must be made to the Village Administrator no later than fifteen (15) days from the date of the scheduled event.

This agreement entered into on this 03 day of AUGUST, 2020, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

 Village Administrator

 Event Coordinator/Contact Person

REQUEST FOR SPECIAL EVENTS SERVICES—VILLAGE OF WHITEHOUSE, OHIO

TYPE OF FUNCTION/ACTIVITY: CAR PARADE

DATE/TIME OF FUNCTION/EVENT: AUGUST 22, 2020 @ 10 AM

LOCATION: STARTS AT SOLICER FIELD, GOES TO BLUE CREEK HEALTH CARE

THEN ONTO ST. RT. 64 TO STOP LIGHT AT KROGER (WATERVILLE) THEN TO
NUMBER OF OFFICERS REQUIRED: _____ (Determined by Police Chief) STORYPOINT

NUMBER OF ADDITIONAL VILLAGE EMPLOYEES: _____ (Determined by Department Head)

EVENT COORIDNATOR CONTACT INFORMATION:

NAME BABS MARSHALL

ORGANIZATION NONE-SELF FUNDRAISING FOR ALZHEIMER'S ASSOC.

ADDRESS 12933 NEAPOLIS WATERVILLE RD

WHITEHOUSE, OH

PHONE 419. 280. 4080

EMAIL dabs.marshall@inmoment.com

FAX NA

Payment for services rendered in the amount of \$ _____ will be submitted to:

The Village of Whitehouse
6925 Providence St.
P.O. Box 2476
Whitehouse, OH 43571

Payment in full required by: _____

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify):

____ Disapproved (specify):

Village Administrator _____

Chief of Police _____

Public Service Director _____

Fire Chief _____

Community Development Coordinator _____



Blue Creek Healthcare

Whitehouse Primary School
Palmett-Dunn Funeral Home

Whitehouse Methodist Church
Hopo United Methodist Church

Ardayh Metal Beverage USA Inc - Whitehouse

Community of Christ Lutheran Church

Sunoco Gas Station

Yark Chevrolet

Dutch Rd
133
Old & N

to downtown business owners. Out to bid 6/14-29/18. Bid opening scheduled for 6/29/18 at 1:00 pm. Bids rejected, will rebid soon. Project rebid with a bid opening scheduled for January. Bid awarded to B&J Concrete Construction. Completed. Some punch list items remain for Spring. Completing punch list items. Completed

2. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.
3. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 10/2020.

WATER

WASTE WATER

- 05-28-20**
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway.

STORM SEWER

- 02-18-20**
1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

SANITATION

MISCELLANEOUS

- 06-16-20**
1. **Building Permits:** 10 new homes as of 07/30/20.

- 06-16-20**
2. **Public Works:**
 1. Tree trimming
 2. Summer Operations
 3. Clean Up & Improvements at Sandra Park

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of March 4, 2020, meeting minutes
- B. Charter Revision Commission

1. Pending approval of March 10, 2020 meeting minutes

- C. Fire Dependency Board
 1. Pending approval of January 29, 2020 meeting minutes

- D. Planning Commission
 1. Pending approval of November 4, 2019, meeting minutes

- E. Records Commission
 1. Pending approval of June 4, 2019, meeting minutes
 2. Pending 2020 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2020
 4. Pending Review of Records Policies

- F. Tree Commission
 1. Pending approval of February 27, 2020 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)

- B. Finance, Audit & Investment

- C. Franchise, Lands & Buildings

- D. Parks & Recreation
 1. Completion of Veterans Memorial Park
 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 3. Pending review of implementation of projects in Whitehouse Park

- E. Public Services Committee
 1. Pending Discussion of New Downtown Traffic Signage (fall)
 2. Pending Discussion of Looping Water Lines via Stiles Road.

- F. Personnel & Safety

- G. General
 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.



Zoning Enforcement Report – August 2020

I hope everyone is doing well and staying healthy! We are in the heart of summer and that is typically when we receive the most complaints. With more people home for more time, many of the complaints seem to stem from neighbors simply not getting along. We have had a spike in vehicles parked on front lawns and have issued several notices. For the most part, these have been taken care of by the residents.

For the most part, both residents and businesses are taking good care of the appearance of their properties. There continue to be new homes being built and we are having some complaints about dust and debris but those naturally occur with any construction site. I think some of these complaints are a result of more people at home and more observation taking place. I will continue to work with the residents to ensure compliance. Things are looking good overall and I'm hoping for that trend to continue!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

August 2020

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
General Pro Hardware	6635 Providence	All	Junk Vehicle	Items in front of fence were removed. Property has been relatively clean. Continuing to work with owner.
McSurley, John	10960 Toledo St	Rear	Junk, Debris	Inspected property and issued notice to property owner. Still working with owner to take care of.
Megyeski, Robert	6630 North St	Front	Car parked in front yard	Inspected, notice sent.
Ohio Bell	10916 Maumee St	All	Tree limbs down	Monitoring Property
Portentos, Kathryn	6618 North St	Front	Car parked in front yard	Inspected, notice sent.
Schnitkey, Karen	5965 Cemetery Rd	Front	Car parked in front yard	Notice sent, Car has been removed.
Schultz, Danny	11060 Centerville	Front	Parking in front yard	Inspected, notice sent. Spoke with owner and driveway will be repaved and expanded to eliminate the parking problem. Compliance in process.
Yoder, Lonnie	6612 North St	Front	Junk car	Inspected, notice sent.
	Stallion/Rockingham area	All	Report of lots in poor condition	Inspected, and no violation found. A few lots are in process of having homes built.
	Stockton Dr	All	Report of real estate sign	Inspected and no violation observed
REFERRED TO PROSECUTOR				
Albright, Angelia	10915 St. Louis	Rear	Junk, Debris	Case still in court. She pled NC and was found guilty and fined.
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris, Insecure structure	Case was dismissed, continuing to monitor and report to Prosecutor.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	New Court case filed for the junk and debris. Inspected again in early August and no changes observed.