



December 31, 2020

WHITEHOUSE COUNCIL AGENDA

January 5, 2021

6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-312-626-6799**. You will then be prompted to press the following Meeting ID **879 9791 2248**. The Passcode is **2223**. You may also access the meeting online at **zoom.us** and click on "Join a Meeting". Use the same Meeting ID and Passcode. To help minimize background noise, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, January 5, 2021, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the December 15, 2020 Council Meeting
- VI. Adoption of Bills dated December 31, 2020, the Addendum bills dated January 5, 2021 and the November 2020 Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
- IX. Report of the Mayor
 - A. State of the Village Address
 - B. Appointment of Board and Committee Members
 1. Board of Zoning Appeals: Charles Kethel Jr. (Reappointment)

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

2. Board of Zoning Appeals: Leroy Ryerson (Reappointment)
3. Spencer Twp JEDZ: Robert Keogh (Reappointment)
4. Spencer Twp JEDZ: Michael Walters (Reappointment)
5. Spencer Twp JEDZ: Leroy Ryerson (Reappointment)
6. Planning Commission: Justin Clampitt (Fill vacated spot expiring 12/31/21)

- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Request Authorization of Resolution Requesting the Advance of Monies Collected by Lucas County (as an emergency)
 - B. Agenda Items for January 12, 2021 Committee of the Whole Meeting
 - C. Request Authorization to Advertise for Bids for the Resurfacing of Finzel Rd.
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
 - A. **Resolution 1-2021:** Requesting the Advance of Monies on Taxes Collected by the Lucas County, Ohio Treasurer as Same Have Been Collected for the Village of Whitehouse
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

**COUNCIL BILLS
12/31/2020**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
ARS	SANITATION	\$18,463.05	\$18,463.05	Weekly Pickup
AT&T	FIRE	\$60.44		Phone Service
AT&T	WATER	\$64.87	\$125.31	Phone Service
AW Board of Education	POLICE	\$1,479.06		Monthly Fuel Charges
AW Board of Education	FIRE	\$315.84		Monthly Fuel Charges
AW Board of Education	PARKS	\$96.83		Monthly Fuel Charges
AW Board of Education	SANITATION	\$247.27		Monthly Fuel Charges
AW Board of Education	MAINTENANCE	\$67.25		Monthly Fuel Charges
AW Board of Education	STREETS	\$448.38		Monthly Fuel Charges
AW Board of Education	LIFE SQUAD	\$271.91		Monthly Fuel Charges
AW Board of Education	WATER	\$234.18		Monthly Fuel Charges
AW Board of Education	SEWER	\$251.02	\$3,411.74	Monthly Fuel Charges
Buckeye State Pipe	WATER	\$675.00	\$675.00	Integration for New Billing Software
Department of Public Utilities	WATER	\$60,287.05	\$60,287.05	Water Usage
Dollar General	FIRE	\$42.60		Supplies
Dollar General	ADMINISTRATION	\$57.45	\$100.05	Supplies
Edge	ADMINISTRATION	\$1,210.00	\$1,210.00	Village Park CDs
Heartland Disposal	SANITATION	\$1,245.15	\$1,245.15	Clean Out 10915 St. Louis
HP Products	FIRE	\$346.98	\$346.98	Cleaning Products
KS Statebank	FIRE	\$2,047.67	\$2,047.67	Turnout Gear Payment
MA SI	WATER	\$67.75	\$67.75	Water Sample Analysis
Phoenix Safety Outfitters	FIRE	\$1,260.00	\$1,260.00	Uniforms
Poggemeyer Design Group	CAPITAL PROJECT	\$77.50		Finzel/Weckerly Traffic Signal
Poggemeyer Design Group	ADMINISTRATION	\$801.25		Whitehouse Meadows - Plat 4 Review
Poggemeyer Design Group	CAPITAL PROJECT	\$1,685.00	\$2,563.75	Finzel Rd Resurfacing
Ram Exterminators LLC	MAINTENANCE	\$40.00		Bug Spraying
Ram Exterminators LLC	LIFE SQUAD	\$36.00	\$76.00	Bug Spraying
Springfield Township	FIRE	\$19,624.84	\$19,624.84	Dispatching Service
Thomas Equipment	STREETS	\$27.00	\$27.00	Chainsaw Muffler

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Toledo Edison	POLICE	\$383.01		Monthly Electric Charges
Toledo Edison	FIRE	\$309.03		Monthly Electric Charges
Toledo Edison	STREETS	\$7,538.83		Monthly Electric Charges
Toledo Edison	PARKS	\$1,213.89		Monthly Electric Charges
Toledo Edison	MAINTENANCE	\$928.06		Monthly Electric Charges
Toledo Edison	LIFE SQUAD	\$309.03		Monthly Electric Charges
Toledo Edison	WATER	\$1,396.15		Monthly Electric Charges
Toledo Edison	SEWER	\$2,063.23	\$14,141.23	Monthly Electric Charges
Triotech	ADMINISTRATION	\$247.50		Computer/Equipment Repairs
Triotech	POLICE	\$165.00	\$412.50	Computer/Equipment Repairs
Triotech Corporation	POLICE	\$243.00		Monthly Phone Service
Triotech Corporation	FIRE	\$143.53		Monthly Phone Service
Triotech Corporation	MAINTENANCE	\$270.42		Monthly Phone Service
Triotech Corporation	LIFE SQUAD	\$143.54		Monthly Phone Service
Triotech Corporation	WATER	\$19.00		Monthly Phone Service
Triotech Corporation	SEWER	\$19.00	\$838.49	Monthly Phone Service
Walter H. Drane Company	ADMINISTRATION	\$390.00	\$390.00	Web Hosting for Code
West Erie Realty Solutions	ADMINISTRATION	\$8,346.00	\$8,346.00	Land Parcels for Easement

\$135,659.56 \$135,659.56

RESOLUTION NO. 1 - 2021

A RESOLUTION REQUESTING THE ADVANCE OF MONIES ON TAXES COLLECTED BY THE LUCAS COUNTY, OHIO TREASURER AS SAME HAVE BEEN COLLECTED FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY

WHEREAS, the Administrator of the Village of Whitehouse, Lucas County, Ohio, is desirous of filing the statutory request for collection of monies currently held by the Treasurer of Lucas County, Ohio, for and on behalf of the Village of Whitehouse for statutory tax collections; and,

WHEREAS, this Council is desirous of endorsing and authorizing said advance collections of tax dollars for the Village;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby authorized and directed to apply for the collection of such tax monies as have been validly collected for and on behalf of the Village of Whitehouse, Lucas County, Ohio, by the Lucas County Treasurer, and further that the Mayor of the Village of Whitehouse, Lucas County, Ohio, is hereby authorized and directed to be signatory to such request for advance of taxes collected pursuant to Exhibit A attached hereto and incorporated by reference herein.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that immediate authorization at this time is necessary to secure the payment of the current collection of taxes assessed and collected on behalf of the Village of Whitehouse, Lucas County, Ohio, which taxes are an advance payment on the current tax collections for the Village of Whitehouse, Lucas County, Ohio, and are immediately to be used for operational expenses of the Village as set forth by Village Charter and pursuant to State Law.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2021.

Yeas: _____ Nays: _____

ADOPTED AND EFFECTIVE: _____, 2021.

Mayor

ATTEST:

Susan M. Miller, Clerk of Council

Kevin A. Heban, Solicitor

REQUEST FOR ADVANCE OF TAXES COLLECTED
Municipalities, School Districts, Townships
Revised Code Section 321.34

To the Auditor of Lucas County, Ohio:

Toledo, Ohio, January 5, 2021

YOU ARE HEREBY REQUESTED TO ISSUE YOUR WARRANT UPON THE County Treasurer of said County, in favor of Jordan D. Daugherty as Treasurer of the Village of Whitehouse in said County for _____ dollars (\$ _____), of the current collection of taxes assessed and collected for and on behalf of said Village of Whitehouse which shall be held and treated as an advance payment on the current collection of taxes due said Village of Whitehouse at the ensuing settlement, 2020 as provided by law.

Pursuant to a Resolution adopted by the Council adopted January 5, 2021, Resolution No. 1-2021

Jordan D. Daugherty, Treasurer

Susan Miller, Clerk

EXHIBIT A

VILLAGE OF WHITEHOUSE

December 15, 2020

ADMINISTRATION

- 12-30-20** 1. November 30, 2020: Income Tax Collection = \$2,557,199.93
Compared to last year = \$2,536,850.97(0.80% increase)
JEDD & JEDZ collections = \$1,982,742.80
- 02-19-19** 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

- 11-19-19** 1. Planning Commission Review of SR64 Corridor zoning plan
2. Continue planning of Village-to-City Transition

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

08-04-20

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600.

PARKS & RECREATION

- 08-04-20** 1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed for 2020.

STREETS

- 11-03-20** 1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022.
2. **Weckerly Rd. & Finzel Signalization** – In engineering with Poggemeyer Design Group. Out to bid for June 7th bid opening. Awarded to U.S. Utility Contractor Co., Inc. for \$173,231.04. 50% completed. Waiting on pole manufacturer. New estimated delivery of 10/2020. Poles delivered to Contractor. Estimate Installation - End of November.

WATER

11-03-20

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress.

WASTE WATER

11-03-20

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Out to bid

STORM SEWER

02-18-20

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County.

SANITATION

MISCELLANEOUS

12-10-20

1. **Building Permits:** 22 new homes as of 12/30/20.

11-03-20

2. **Public Works:**
 1. Leaf Collection
 2. Winter Preparations

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of November 4, 2020, meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of January 29, 2020 meeting minutes
- D. Planning Commission
 1. Pending approval of November 2, 2020 meeting minutes
- E. Records Commission
 1. Pending approval of June 2, 2020, meeting minutes
 2. Pending 2021 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2021
 4. Pending Review of Records Policies
- F. Tree Commission

1. Pending approval of October 22, 2020 meeting minutes
2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
 1. Completion of Veterans Memorial Park
 2. Completion of Waterville Street Multi-Use Trail (Phase II)
 3. Pending review of implementation of projects in Whitehouse Park
- E. Public Services Committee
 1. Pending Discussion of New Downtown Traffic Signage (fall)
 2. Pending Discussion of Looping Water Lines via Stiles Road.
- F. Personnel & Safety
- G. General
 1. Pending review of Council project list

Note: If you wish to place an item on the Agenda, please let me know.

REQUEST	FROM	DATE	ACTION	Status
Community Center	LA/RCK	10/24/2017	staff exploring conceptual options	Open
Develop packet to assist new businesses with code compliance	LA	10/24/2017	staff to draft option in Spring 2020	Open
Posts for dog leash ties	LA	10/24/2017		
Extend Indianapolis St to Soccer Field	BM	10/24/2017		
Require No Parking on Toledo St	BM	10/24/2017		
Consider 2 Hour Parking in areas of Downtown	BM	10/24/2017	Downtown parking is being reviewed	Open
Install sidewalks and more streetlights on Field	BM	10/24/2017		
Pave apron and driveway to recycling center including neighbor's driveway	BM	10/24/2017		
Consider restoring lights in park ball fields	BM	10/24/2017		
Consider traffic signal at Waterville & Providence	MC	10/24/2017		
Build multi-use path on South side of SR 64	MC	10/24/2017		
Build and maintain swimming pool or splash pad	RCK	10/24/2017		
Outdoor amphitheatre	RCK	10/24/2017		
Prepare Citizens for Cityhood	RCK	10/24/2017		
Take care in residential development to preserve open green space	RCK	10/24/2017		
Work with organization like YMCA to build indoor recreation center	RCK	10/24/2017		
Add Parks and Recreation Committee/Commission with resident involvement	RCK	10/24/2017		
Disc golf	MC		staff checking into, working to determine best location-meeting with interested parties- Some of requested area in MetroParks. Checking to see if permissible - MetroParks denied use of park ground	

Maumee Street has dips where asphalt was cut out, could it be repaired	LA	8/7/2018	Steve will check it. Paving patches from catch basin repair, will be patched this fall-Patching with asphalt-Scheduling patch work	
Specify in code the minimum size of new street trees planted	RCK	4/4/2017	Set for a future COW meeting. Admin will request Tree Commission to update ordinance to include minimum size. Est. as 1.5" diameter	
Lighting in the Roundabout	BM	1/15/2019		
Alley behind Whitehouse Inn	BM	1/15/2019	On Capital Projects List - Postponed-2021	Scheduled
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Additional lighting on the Multi Use Path	MC	1/15/2019	Researching costs - Solar & Poggemeyer Design Group- Lights have been ordered. Toledo Edison installed street lights	Completed
Handicap accessibility at the open shelter house near the small quarry	All	2/12/2019	Look into sidewalk options	Open
Splash Pad pricing	MC	3/5/2019	Reviewing and gathering budget amount. (Part of streetscaping phase 3 proposal)	Open
Fence behind Veteran's MP	BM	4/16/2019	Presenting design options at June 11, 2019 Committee of the Whole meeting - 2021	Open
Look at bids for repairing caboose	BM	4/16/2019	Have bid to paint - red only - Paint & Retaining wall improvements - COW meeting	Open
Consideration of Dog Park at Committee of the Whole Meeting	MC	4/16/2019	Scheduled for Spring C.O.W. meeting	Open
Regular sewer line clean out program	MC	4/16/2019	proceeding with annual sewer flushing maintenance	Open
Permanent Sound System for the Pavilion	RCK	10/15/19		
Allow for Chickens	MC	10/15/19		
Donation Bins	MC/RB	10/15/19	Ongoing monitoring	Open
Annual Employee Outing	MC	10/15/19		
Pool	MC	10/15/19		
Flowers on Poles	MC	10/15/19		
Codes to Scan around town	MC	10/15/19		
New Play Structures for older youth	RCK	10/15/19		
Meet Neighbor Gatherings	RCK	10/15/19		
Experience Whitehouse	RCK	10/15/19		
Water Rec Program	RB	10/15/19		
Bucher Rd Ditch	RB	10/15/19	Will address at 1/14/20 C.O.W. meeting	Open
Lodge	LA	10/15/19	staff exploring conceptual options	Open

