



September 9, 2022

Meeting Notice
Village Council Meeting As
A Committee of the Whole
September 13, 2022
6:30 p.m.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village Website at www.whitehouseoh.gov and clicking on the link from the home page, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet as a Committee of the Whole on Tuesday, September 13, 2022 at 6:30 p.m.

AGENDA

- I. Call to Order
- II. Roll Call
- III. Review and Approval of the August 9, 2022, Committee of the Whole Meeting Minutes
- IV. Citizen Comments on Committee of the Whole Agenda Items
- V. **Public Service**
 - A. OPWC Grant Application
 1. **Supporting Information** – Memo (Exhibit A) & Engineer’s Estimate (Exhibit B)
 - B. Conceptual Design and Cost Estimates for Shelterhouse Renovations
 1. **Supporting Information** – Memo (Exhibit A), Design and Cost Estimate (Exhibit C)
 - C. Update on Sanitary Sewer Status
 1. **Supporting Information** – Memo (Exhibit A)
- VI. Citizen Comments
- VII. Consider Other Business as Appropriate Under the Village Charter
- VIII. Adjourn

Village Council Meeting As
A Committee of the Whole
August 9, 2022
6:30 PM

At 6:30 PM, President of Council Rebecca Conklin Kleiboemer called the meeting to order.

ROLL CALL: Dennis Recker Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry, and Bob Keogh. Also present were the following: Mayor Don Atkinson, Administrator Jordan Daugherty, Director of Public Services Steve Pilcher, Fire Chief Joshua Hartbarger, Planning Administrator Tiffany Bachmann, Clerk Susan Miller, Rob Casaletta, Phil Whaley, and Mona Snyder

Motion by Dennis Recker, seconded by Richard Bingham to accept the minutes of the June 14, 2022 meeting. 6 ayes

President of Council, Rebecca Conklin Kleiboemer asked for Citizen comments pertaining to agenda items. There were none.

Finance

The first order of business was an open discussion on Council options regarding distribution of information on upcoming ballot issue (Referendum).

- Neutral information in a packet or letter, charts
- Clear concise explanation of the revenue problem, growing expenditures, shortfall, not an expenditure issue, a revenue issue, Council has the authority to remove the tax credit, debate on solutions
- Explanation of what money can be spent on, income tax A and B, general and utility funds, ARPA funds restrictions, don't overwhelm, what is in the summary reference to the website
- Options, what a yes and a no vote means, Board of Elections authors the language, Village approves language
- Income tax history (1975), 1.5 % income tax across the board to everyone, address the confusion, consequences (unlimited pickup)
- Clear up misunderstandings, not a tax increase, elimination of the credit, applies to 60% of the voters
- No additional revenue since 1975, state laws regulating revenue increase, options, excellent audits, staffing, leadership, awards, education of Department Heads, don't threaten with reductions, increased costs
- 12 year long analysis, staved off but knew this day would come
- History, dispatch, COLA
- Expenditures growing faster than revenue with new residents
- Revenue, Action/options, Referendum, References
- Draft, legal, two weeks
- Letter cannot have any position, email to Council for comment, revision, legal, signatures, send

- Timeline, October 15 set into motion, question and answer session, feedback, get letter out early, emails
- Absentee ballots September 23, 2022, November 8 election day
- Neutral letter, individuals can express opinions
- Council is in agreement of the timeline, draft and process

Motion by Dennis Recker, seconded by Mindy Curry to recommend to Council to authorize the Administrator to begin drawing and reviewing and submitting to Council an information letter for voters on the referendum. 6 ayes

Public Service

The next order of business was to discuss the proposed refuse bin storage Ordinance.

- Legal language, enforcement - zoning official, fines \$25/day, \$100 max per collection cycle, Screening
- Return bins by 11:59 PM
- Administration authorized to fine
- Habitual offenders, not accidental
- Placement at rear of house, disagree with screening and fencing, not at front of house
- Rollout service for disabled residents
- Can't be seen from the front of the house, remove effectively screened
- Penalty goes into rates and fees

The next order of business was to discuss well irrigation systems.

- Make sure no one making cross connections that would cross contaminate
- Prohibit private wells for consumption or potable water
- Strong penalty for cross connection, zero tolerance, education, requirements
- No testing requirements
- Can fill a swimming pool, can irrigate a corn field
- MHandful of inactive wells in the Village

Motion by Dennis Recker, seconded by Richard Bingham to recommend to Council 933.04 Rule 47 allowing wells for irrigation. 6 ayes

Motion by Bob Keogh, seconded by Mindy Curry to adjourn at 8:16 PM. 6 ayes

Respectfully submitted,

Susan Miller
Clerk of Council

MEMORANDUM

TO: Mayor and Village Council

FROM: Steve Pilcher, Director of Public Service

SUBJECT: Ohio Public Works Commission Project Application
Shelterhouse Renovations
Lucas County Sanitary Engineer - H2S

DATE: September 9, 2022

The first item of this memorandum is a request to make application for the upcoming round of project nomination for Ohio Public Works Commission (OPWC) funding. The projects presented in this memorandum are for funding year 2025.

The project recommendations are as follow:

Mill and Fill N. Texas St. from Lone Oak Dich North to Swan Creek, Cemetery Rd. from Blue Creek South to Waterville St., and Bond St. from Weckerly Dr. to Field Ave.

As in years past, this will be a joint application with Lucas County.

I am requesting that a resolution be drafted for the upcoming September 20, 2022, Council meeting, authorizing the Administration to apply for OPWC funding for the Mill & Fill resurfacing of portions of N. Texas St, Cemetery Rd., and Bond St. for project year 2025.

The second item is to share the conceptual drawing of proposed improvements at the enclosed shelterhouse with Council; hear comments and make a request to move forward with the design if so desired. As proposed the improvements are estimated at \$100,000.

The third item is to update Council on past repairs to the sanitary force main sewer where it connects to the Lucas County sanitary sewer collection system near Fallen Timbers Mall. This portion of sewer has seen extensive repairs in 2017 and again in 2021 due to hydrogen sulfide (H2S) damage. Lucas County Sanitary Engineer has received numerous odor complaints over the years and is requesting Whitehouse treat the force main sewer for H2S. We are currently seeking quotes from various vendors for chemical treatment which will have a significant ongoing charge associated with the treatment.

Respectfully submitted,

Steven Pilcher, Director of Public Service



Engineer's Opinion of Probable Project Costs

Resurfacing Program - Texas St, Bond St, and Cemetery Rd Resurfacing Improvements
 Village of Whitehouse, Ohio
 KLF-PDG No.: MW232150.001P

Date: 9/8/2022
 Calculated by: BLW
 Checked by: JTY

Description: Resurfacing of Texas St from Ex culvert on north side of town to bridge over Swan Creek, Bond St from Weckerly Dr to Field Ave, and Cemetery Rd from Blue Creek to Waterville St

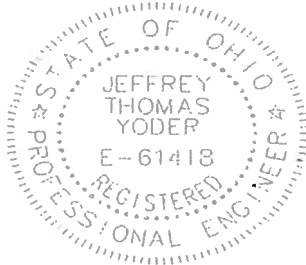
Ref. No.	Item Description	Texas St.	Bond St.	Cemetery St.	Estimated Total Quantity	Unit	Unit Price	Total Price
BASE BID								
1	Spec. Pavement Planing - Variable Depth, 1.5" average depth	7,980	0	0	7,980	S.Y.	\$5.00	\$39,900.00
2	Spec. Pavement Planing - Variable Depth, 2.5" average depth	0	1,570	1,200	2,770	S.Y.	\$7.00	\$19,390.00
3	Spec. Full Depth Repair - 5%	400	80	80	540	S.Y.	\$90.00	\$48,600.00
4	407 Non-Tracking Tack Coat	75	235	180	480	GAL.	\$5.00	\$2,450.00
5	448 Asphalt Concrete Surface Course - 1.5", Type 1, PG64-22	335	65	50	450	C.Y.	\$250.00	\$112,500.00
6	448 Asphalt Concrete Scratch Course - 1" average, Type 1, PG64-22	0	45	35	80	C.Y.	\$250.00	\$20,000.00
7	642 Pavement Marking	L.S.	L.S.	L.S.	1	L.S.	\$4,000.00	\$4,000.00
8	659 Top Soil / Seeding and Mulching	L.S.	L.S.	L.S.	1	L.S.	\$5,000.00	\$5,000.00
9	614 Maintaining Traffic	L.S.	L.S.	L.S.	1	L.S.	\$10,000.00	\$10,000.00
10	624 Mobilization	L.S.	L.S.	L.S.	1	L.S.	\$15,000.00	\$15,000.00

Subtotal Probable Construction \$ 278,840.00
 Contingency (10%) \$27,690.00
Total Probable Construction \$ 304,530.00

Preliminary Engineering \$ 4,500.00
 Engineering \$ 6,500.00
 Bidding \$ 3,500.00
 Construction Admin \$ 4,000.00
 Construction Observation \$ 6,000.00
\$ 24,500.00

Printing \$1,500.00
 Advertising \$2,000.00
 Testing \$4,000.00
 Legal \$1,470.00
\$ 8,970.00

Total Probable Project Cost \$338,000.00



Jeffrey T. Yoder
 Jeffrey T. Yoder, P.E.

Resurfacing Program - Texas St, Bond St, and Cemetery Rd Resurfacing Improvements
Weighted Useful Life
Village of Whitehouse, Ohio

<u>component</u>	<u>useful life</u>	<u>estimated cost</u>	<u>weighted useful life</u>
full-depth repairs	20	\$48,600	\$972,000
resurfacing	8	\$228,240	\$1,825,920
Totals:		\$276,840	\$2,797,920

weighted useful life of project = \$2,797,920 / \$276,840 = 10.1 years

Jeffrey T. Yoder

Jeffrey T. Yoder, P.E.

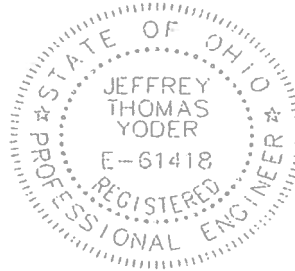
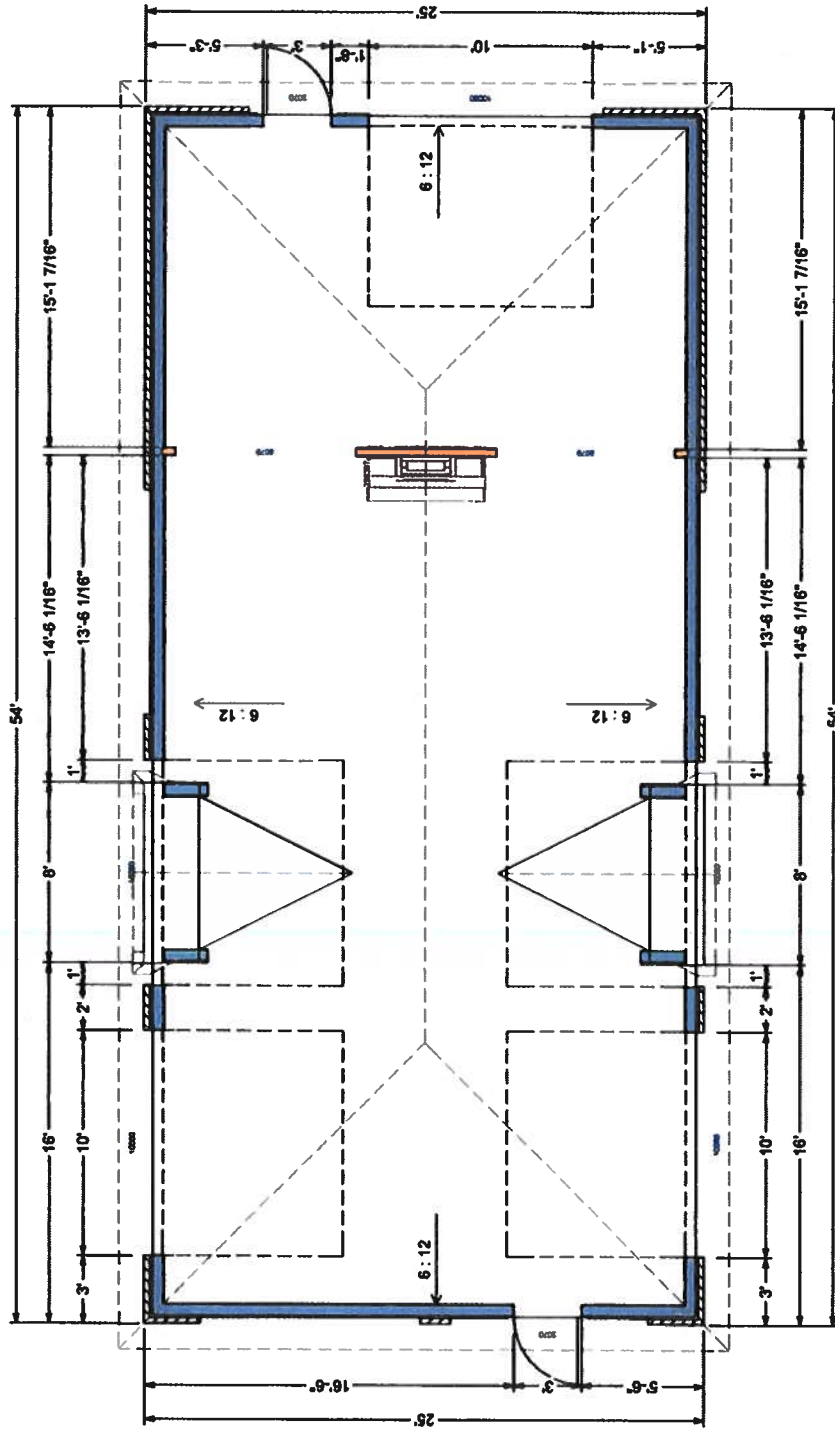
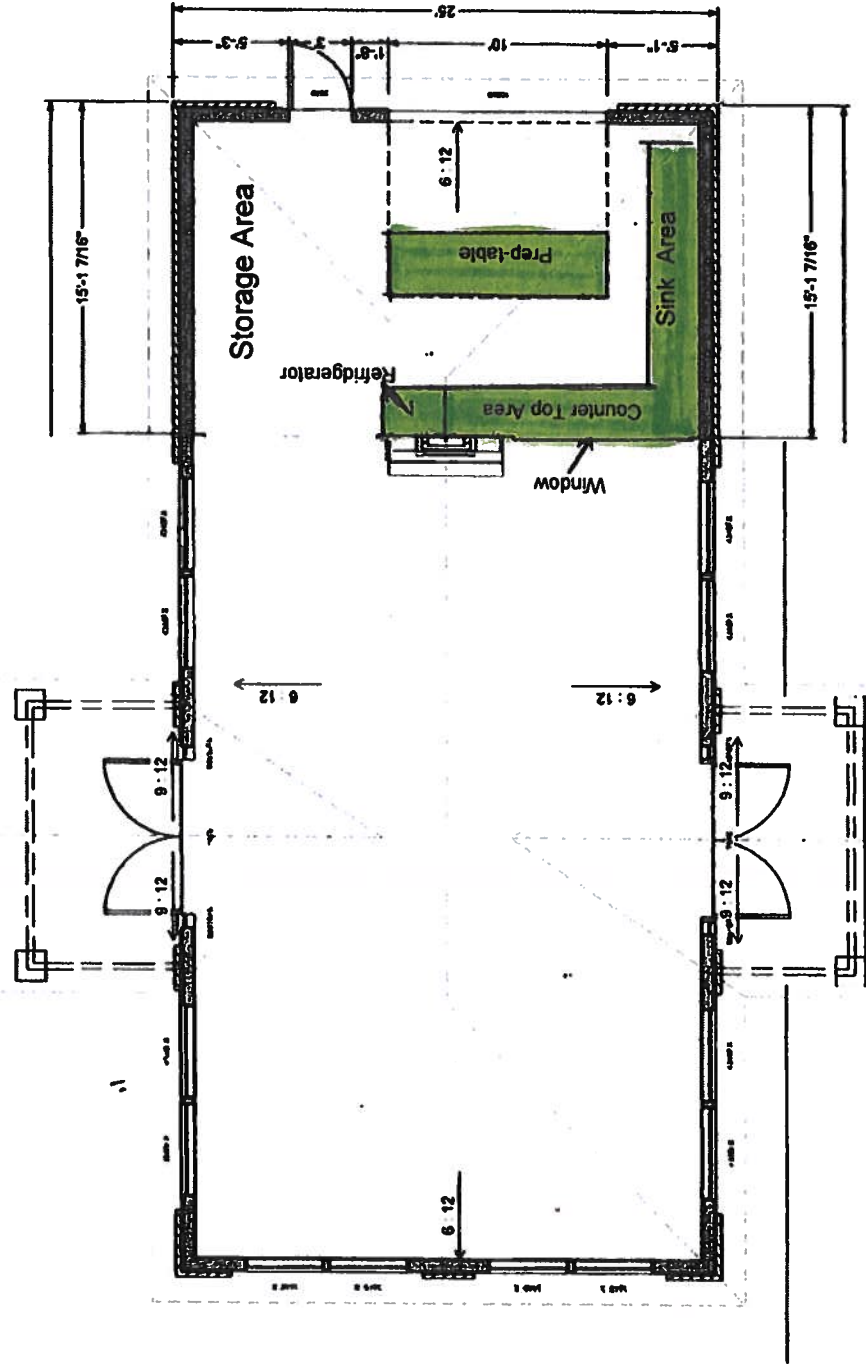




EXHIBIT C



ORIGINAL BLDG AREA
1299 sq ft



LIVING AREA
130 sq ft

The Dotson Company

Quote

To: Steve Pilcher
Company: Village of Whitehouse
Phone: 419-877-5635
email: spilcher@whitehouseoh.gov

From: Ben Dotson
Company: The Dotson Company, Inc.
Phone: 419-466-9304
Fax: 419-877-0736
e-mail ben@dotsoncompany.com
Date: 08-02-2022

Quote for work to the shelter house at Whitehouse Park.

- Disassemble 4 overhead doors and track. Set to the side for Village to pick up.
- Demo wood framing in 8 openings back to the stone.
- 6 aluminum storefront windows with transom
- Middle openings on the north and south side to receive a set of aluminum storefront double doors. Install transom over doors to match windows
- All surfaces butting stone will be caulked to seal space.

Total \$45,388.00

Signature _____ **Date** _____

Quote is good for 30 days

GENERAL CONTRACTORS • CONSTRUCTION MANAGERS
P.O. BOX 2429 • 6848 Providence Street • Whitehouse, Ohio 43571
419) 877-5176 • Fax 419) 877-073