



September 1, 2022

WHITEHOUSE COUNCIL AGENDA
September 6, 2022
6:30 P.M.

Due to the coronavirus (COVID-19) pandemic, Whitehouse Village Council is urging citizens to access public meetings remotely. You may do so by phone by dialing **1-567-318-0438**. You will then be prompted to press the following Meeting ID **635995669#**. You may also access the meeting online by going to the Village Website at www.whitehouseoh.gov and clicking on the link from the home page, **please make sure that you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, September 6, 2022, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Marcus Lohrmann, Community of Christ Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the August 16, 2022 Council Meeting
- VI. Adoption of Bills dated September 1, 2022, the Addendum bills dated September 6, 2022 and the July 2022 Financial Statements
- VII. Introduction of Persons to Appear Before Council
 - A. Request for the Christmas Village 5K for December 3, 2022
- VIII. Committee Reports
 - A. Report on the Fallen Timbers Union Cemetery District Meeting
 - B. Report on the W3 Steering Committee Meeting
 - C. Report on the August 25, 2022 Tree Commission Meeting
- IX. Report of the Mayor

6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

- A. Appointment to the Fire Dependency Board
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Review Refuse Bin Draft Legislation
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
 - A. **Resolution 15-2022:** To Amend the Codified Ordinances of the Village of Whitehouse Dealing with Rules Governing the Water Department (as an emergency)
 - B. **Resolution 16-2022:** Authorizing the Finance Director of the Village to Transfer Certain Funds for Village Accounting Purposes (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

At 6:30 PM President of Council Rebecca Conklin Kleiboemer called the meeting to order.

ROLL CALL: Dennis Recker, Louann Artiaga, Richard Bingham, Rebecca Conklin Kleiboemer, Mindy Curry and Bob Keogh. Also present were the following: Administrator Jordan Daugherty, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Planning Administrator Tiffany Bachman, Police Chief Mark McDonough, Fire Chief Joshua Hartbarger, Deputy Police Chief Alan Baer, Deputy Fire Chief Jason Francis, Clerk Susan Miller, Karen Gerhardinger, Jeff Yoder, and Carol Williams-Young.

Mayor Don Atkinson was excused.

Council prayer was given by Pastor Carol Williams-Young of Zion United Methodist Church.

Motion by Richard Bingham, seconded by Dennis Recker to approve the minutes of the August 2, 2022 meeting. 6 ayes

Motion by Louann Artiaga, seconded by Richard Bingham to approve the bills totaling \$104,885.35 dated August 11, 2022 the Addendum bills totaling \$270,810.04 dated August 16, 2022. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Mindy Curry, seconded by Dennis Recker to authorize the Administrator to draw, review and submit to Council and informational letter for voters on the referendum. 6 ayes

Upon recommendation of the Committee of the Whole, motion by Dennis Recker, seconded by Richard Bingham to amend 933.04 Rule 47 allowing for wells for irrigation. 6 ayes

Other items discussed:

- Refuse Ordinance, containers to be returned by 11:59 PM collection day and kept behind the front building line of the home, habitual offenders, fines of \$25/day or \$100/ collection cycle, irrigation wells, not for consumption or potable water
- Councilman Richard Bingham will be absent the first Council meeting in December
- Creating two budgets depending on if the ballot passes or not
- Sidewalks poured joining Oak Pointe and with The Preserve, making a safe path to the Primary School, leaf collection zone scheduling beginning, begins the third week of October and continues until all of the leaves are collected
- Tyler Wenzelman will be part time with the fire department and has accepted another position, September 25, 2022 W-3 meeting to select the 9th Chair person

Regular

August 16,

22

- Whitehouse Police Department survey, Ashley Kunesh hired as the second SRO, looking for a full time officer, names by the end of this week, excellent feedback on active shooter training from the teachers, drills at the schools, traffic control for the schools, follow up training - training only becomes second nature when you drill them
- Agendas post Thursday before meetings, don't know of any other municipality that emails the Council packet, sign up for emails
- Amphitheater noise ordinance, Solicitor Kevin Heban working with Police Chief Mark McDonough, noise ordinances are uniform throughout the state, must be reasonable, Prevent Disruptive noise, Planning Commission
- Thursday is back to school

Motion by Bob Keogh, seconded by Richard Bingham to adjourn at 6:55 PM. 6 ayes

Duly Appointed Clerk of Council

Mayor

**COUNCIL BILLS
9/1/2022**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
AT&T	Fire	\$70.93		Phone Service
AT&T	Water	\$59.51	\$130.44	Phone Service
AT&T First Net	Police	\$47.12		Cell Phones
AT&T First Net	Fire	\$331.91		Cell Phones
AT&T First Net	Administration	\$57.15		Cell Phones
AT&T First Net	Water	\$23.56	\$483.30	Cell Phones
AT&T First Net	Sewer	\$23.56		Cell Phones
Atlas Business Solutions	Police	\$300.00	\$300.00	Schedule Anywhere Software
Bain Enterprises	Streets	\$281.00		Equipment
Bain Enterprises	Parks	\$69.00	\$350.00	Equipment
Bound Tree	Fire	\$9.48	\$9.48	Medical Supplies
Ferguson	Fire	\$143.78	\$143.78	Cleaning Supplies
Inland Green Capital LLC	Administration	\$10,078.11	\$10,078.11	PACE Assessment
Jones & Henry	Capital Project	\$1,470.82	\$1,470.82	Engineering
KS Statebank	Fire	\$2,047.67	\$2,047.67	Turnout Gear Payment
Kuhlman Corp.	Capital Project	\$3,590.98	\$3,590.98	Pavers
Link Computer Corporation	Water	\$369.68		Utility Billing Software
Link Computer Corporation	Sewer	\$369.67	\$739.35	Utility Billing Software
Lucas County Engineer	Streets	\$859.00	\$859.00	Equipment Repair
MASI	Water	\$1,464.80	\$1,464.80	Water Sample Analysis
Memorial Professional Service	Administration	\$168.00	\$168.00	Promedica EAP
Menards	Police	\$217.50	\$217.50	Chair Mats
Moriarty Machinery & Supply	Water	\$3,599.00	\$3,599.00	Equipment
NW Ohio Advanced Energy Imp. Dist.	Administration	\$4,313.27	\$4,313.27	PACE Assessment
Ohio Fire Chief's Association	Fire	\$100.00	\$100.00	Membership Fees
Ohio Gas Company	Police	\$8.40		Natural Gas Charges
Ohio Gas Company	Fire	\$24.00		Natural Gas Charges
Ohio Gas Company	Maintenance	\$48.24		Natural Gas Charges
Ohio Gas Company	Life Squad	\$23.99	\$104.63	Natural Gas Charges
Pahl Ready Mix Concrete	Streets	\$1,146.56	\$1,146.56	Concrete
Perfect Sweep	Streets	\$100.00	\$100.00	Street Sweeping
Poggemeyer Design Group	Capital Project	\$492.01	\$492.01	Engineering
Ram Exterminators LLC	Maintenance	\$40.00		Bug Spraying

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ram Exterminators LLC	Life Squad	\$36.00	\$76.00	Bug Spraying
Rita Yunker	Administration	\$50.00	\$50.00	Wellness Incentive
Toledo Edison	Police	\$555.51		Electric Charges
Toledo Edison	Fire	\$303.89		Electric Charges
Toledo Edison	Street Lights	\$5,996.28		Electric Charges
Toledo Edison	Parks	\$849.54		Electric Charges
Toledo Edison	Maintenance	\$863.93		Electric Charges
Toledo Edison	Streets	\$181.59		Electric Charges
Toledo Edison	Life Squad	\$303.88		Electric Charges
Toledo Edison	Water	\$1,403.58		Electric Charges
Toledo Edison	Sewer	\$1,472.64	\$11,930.84	Electric Charges
Traffic Stop	Police	\$714.45	\$714.45	Uniform
		\$44,679.99	\$44,679.99	

Request for Special Event



Village of Whitehouse
PO Box 2476, Whitehouse, OH 43571
Phone: (419) 877-5383/ Fax: (419) 877-5635

Name of Event: Christmas Village 5K
Coordinator/Contact Person: Jeff Gibbs Julie Theroux
Address: 6160 Providence
Phone: 419-877-1000 Email: shopcyclewerks@gmail.com
FAX: _____
Event Date(s): December 3, 2022 Event Hours: AM - 4:30 - 7:00
Estimated Number of Attendance: 500
Brief Description of Event: Christmas 5K RUN
KIDS 1M 1/2M RUN

Will the Event Use Signage/Attraction Devices? Yes No
Amplified Voice/Music? Yes No
Food/Beverage Sales? Yes No Alcoholic Beverage Sales: Yes No
Product Sales? Yes No Other (explain): _____
If YES to any of the above, please explain: music & announcer at
start/finish line. Beer garden at finish line
4-7 PM

Identify any Village services, public facilities, or equipment you are requesting in conjunction with this event:
 Police Assistance Streets Closed Enclosed Shelterhouse Pavilion Other
Explain: 5K RUN start and finish on St. Louis @ Cycle
Werks - Road closures on attached map

PLEASE supply a map highlighting the property, temporary structures (identifying use and activity), pedestrian ways and/or streets that will be impacted by this event.

Payment for Services: The Event Coordinator/Contact Person/Sponsoring Entity shall make payment for services payable to *The Village of Whitehouse*. Payment must be received by the Village of Whitehouse no later than ten (10) business days after the event.
Total Number of Employees Required: _____ Total Amount Required per Employee: \$ _____/hr.
TOTAL Amount to be submitted to the Village of Whitehouse by Event Coordinator: \$ _____

READ THE FOLLOWING BEFORE SIGNING

The submittal of this event form does not ensure approval of the event.

Be advised, the Village cannot accommodate every event and some events may require reimbursement for services rendered. You must attach to this application either an Insurance Policy or a Certificate of Insurance that includes the policy number, amount of coverage, and the provision that the Village of Whitehouse is included as an Additional Insured. The insurance requirements depend on the risk level of the event.

The applicant agrees to defend, indemnify, and hold harmless the Village of Whitehouse from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Village of Whitehouse by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury, or death, arises out of this activity

Signature: Julie Theroux Date: 8-24-22
6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov

AGREEMENT FOR VILLAGE SERVICES – SPECIAL EVENT

WHEREAS, by Resolution, the Village Administrator of the Village of Whitehouse, Ohio, is authorized and empowered to enter into written agreements with public or private organizations, to assign public safety officers to special duties, with such organizations, when, in the opinion of the Village Administrator, Chief of Police and Fire Chief, such duty serves the purpose of public safety, traffic control and the public welfare. Now, therefore, it is agreed by and between the parties as follows:

- The Chief of Police and/or Fire Chief shall assign public safety officers (police/fire personnel) to duty at:

- The police personnel shall at all times be under the control of the Chief of Police.
- EMS REQUEST: Requests for Emergency Medical Service (EMS) standby to supplement this event must be made to the Village Administrator no later than thirty (30) days from the date of the scheduled event. The Fire Chief, or his/her designee reserves the right to honor or reject these requests based upon EMS personnel availability and/or needs of the agency.
- The Fire Chief (or his/her designee) will assign personnel for EMS duty for the event. Fire personnel assigned to this event shall at all times be under the control of the Fire Chief.
- ALCOHOL CONSUMPTION/SALES ON VILLAGE-OWNED PROPERTY-This requires additional Village considerations and Ohio Dept. of Commerce/Department of Liquor Control permits. The Event Coordinator/Contact Person/Sponsoring Entity must apply for alcohol sales permits directly with the Ohio Department of Commerce/Liquor Control. See attached forms for additional information.
- Request for additional materials (i.e. fencing, signage, barricades, etc.) supplied by and placed by Village Public Service Department personnel are subject to additional fees (cost of materials; personnel costs per employee/per hour) shall be paid by the Event Coordinator/Contact Person/Sponsoring Entity.
- Personnel who are assigned to this event shall be paid for this service, by a majority vote of Council, and in accordance with the Personnel Policies and Procedures Manual of the Village of Whitehouse, Ohio.
- The Village of Whitehouse agrees to furnish personnel under the terms of this agreement, if and only if, personnel are available for such duty as determined by the Chief of Police/Fire Chief.
- Duties of any personnel assigned shall be limited to the boundaries of the Village of Whitehouse, Ohio. Exceptions would include those that public safety interests outside the boundaries of the Village of Whitehouse (i.e., Anthony Wayne School District off-campus, school-sponsored activities, etc.).
- If authorized by Village Council, the Event Coordinator/Contact Person/Sponsoring Entity will provide payment for security services no later than 10 days after the event payable to *The Village of Whitehouse*.
- Personnel assigned under terms of this contract shall be covered by Workmen's Compensation paid on the officer's behalf by the Village of Whitehouse.

___ See attached Request for Safety Services form and map showing location(s) of event.

PLEASE CHECK ALL THAT APPLY:

Alcohol Sales (Ohio Dept. of Commerce/Liquor Control Permit required; minimum of one (1) Whitehouse Police Officer required at event during alcohol sales time).

Fencing (Public Service Department)

Food Truck Inspection(s) (Fire Department)

Tent Inspection(s) (Fire Department)

Traffic Barricades (Public Service Department)

Traffic Signage (i.e., No Parking, etc.) (Public Service Department)

Other (please specify):

This agreement may be canceled by either party by 30-day written notice or to the mutual satisfaction of both undersigned parties.

This agreement entered on this _____ day of _____, 20____, by and between the Village of Whitehouse, County of Lucas, State of Ohio, and the Event Coordinator/Contact Person for this event, in witness whereof the parties hereunto have set their hands at Whitehouse, Ohio.

Village Administrator

Event Coordinator/Contact Person

Attachments:

Ohio Revised Code Section 4303.202 F-2 permit legislation.

Ohio Dept. of Commerce/Division of Liquor Control: *How to Apply for a Liquor Permit*

REQUEST FOR VILLAGE SERVICES—VILLAGE OF WHITEHOUSE, OHIO

NAME AND TYPE OF FUNCTION/ACTIVITY:

Christmas Village Sk

DATE/TIME OF FUNCTION/EVENT:

December 3, 2022 4:00-7:00

LOCATION:

Whitehouse Park

EVENT COORDINATOR CONTACT INFORMATION:

NAME

Jeff Gibbs Julie Theroux

ORGANIZATION

Cycle Werks

ADDRESS

6760 Providence

Whitehouse OH 43571

PHONE

419-877-1000

FAX

EMAIL

shcp@cyclewerks@gmail.com

MAP OF EVENT/FUNCTION ATTACHED

PAYMENT (if applicable): Payment for services rendered made payable to:

The Village of Whitehouse, 6925 Providence St., P.O. Box 2476., Whitehouse, OH 43571

For Office Use Only

Date: _____

____ Approved as requested.

____ Approved, with modifications (specify): _____

____ Disapproved (specify): _____

Payment Authorized by Council: ____ Yes ____ No

Payment Amount: \$ ____ .00/hour per total number of personnel assigned

Total Number Personnel Assigned: _____

Total Hours for Event (including any preliminary set-up as needed): _____

Additional Materials Cost: \$ ____ .00

Total Payment Required: \$ ____ .00

NOTIFICATIONS:

____ Village Administrator

____ Chief of Police

____ Fire Chief

____ Public Service Director

COORDINATION MEETINGS (Scheduled by Village of Whitehouse Representative)

****Meetings are conducted on Mondays at 9:00am****

Date/Time Initial Meeting (45 Days prior to event): _____

Date/Time Meeting (30 Days before Event): _____

Date/Time Meeting (if needed): _____

Whitehouse Tree Commission
Meeting of August 25, 2022

Present: Sheri Luedtke, Amy Schultz, Elliot Tramer, Michelle Tippie, Chris Manzey, staff representative Mark Thomas, and council representative Richard Bingham

Meeting was called to order by Sheri Luedtke at 7:31

Approval of minutes of the July 28, 2022 meeting moved by Amy Schultz, second by Elliot Tramer. Motion passed.

Old Business:

- A. Master Plan Update: Sheri suggested that the Tree Commission visits to newer subdivisions in the summer were sufficient for updating the Master Plan this year.
- B. Farmer's Market: Sheri reported that she attended all the Saturdays and was available to pass out Tree Commission materials, answer questions, and direct people to both our FaceBook page and the Tree Commission section of the Village website. Despite the heat, attendance was good. Eleven vendors have been participating. Steven's Market is leaving to organize their upcoming fall festivals. Several new vendors will be joining, including one that will offer pumpkins and dried cornstalks. Sheri volunteered to continue the last three weeks. She has answered a number of inquiries about the Spotted Lanternfly which is now an important pest invading our area.
- C. Update Tree Inventory: Mark reported that there have not been any removals lately. Currently the Public Works department is working on making a tree list for fall planting.
- D. Forms and Documents: nothing to add at this time
- E. FaceBook Ideas: Sheri reported that she posted how to access the new "Maple Syrup Making with the Whitehouse Tree Commission" video on YouTube. A discussion ensued about the value of this video for our commission's Growth Award for 2022.
- F. Fall Seminar with Steph Miller: Sheri reported that Steph is extremely busy and would not be able to accommodate our request. Michelle suggested we host Steph in March to present a Tree Care seminar. This would be a good time because it would be before villagers started their spring tree planting. Another benefit would be that our commission could then claim this seminar for 2023 Growth Award points.

New Business:

- A. Prep for 2022 Tree City USA and 2022 Growth Award Application: Elliot and Sheri reported that they believe we have accomplished the requirements for our community to maintain its Tree City USA status. For the Growth Award we discussed the activities our commission has performed so far this year: Arbor Day collaboration with Edison, the Bee seminar, budget increases, planting more trees than removals, the Maple Syrup video, and presence at Farmers Market. Each has point values we can apply toward the award.
- B. Urban Forest Grant: we discussed the possibility of applying for the Grant to secure funds to plant canopy-sized trees around the perimeter of Sandra Park. We need to run this idea past Steve Pilcher before continuing forward.

Adjournment at 8:01 p.m., moved by Amy, second Elliot. Motion passed.

Respectfully submitted, Christine Manzey

ORDINANCE NO. ____ - 2022

**AN ORDINANCE ENACTING WHITEHOUSE MUNICIPAL
CODE SECTION 955.03, RESIDENTIAL WASTE
COLLECTION REGULATIONS**

WHEREAS, the Council for the Village of Whitehouse believes it would be in the best interest of the residents of the Village to enact regulations relating to the storage and collection of residential waste within the Village; and

WHEREAS, after obtaining citizen comments and considering the matter, Council wishes to place the regulations within the Codified Ordinances of the Village of Whitehouse.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. Whitehouse Municipal Code Section 955.03, entitled Residential Waste Collection Regulations, is hereby enacted to state as follows:

955.03 RESIDENTIALWASTE COLLECTION REGULATIONS.

(a) The regulations governing the collection of waste materials from householders is hereby adopted as of the effective date of this section and continuing until further modified, changed, amended or repealed as provided by law.

(b) To enable the Village to provide clean, efficient, safe waste collection the following guidelines and regulations must be observed:

(1) Container Requirements. The collection of refuse, recyclables and yard waste will be by contractor supplied 96 or 64 gallon wheeled carts. Trash and food waste should be contained in trash bags and not loose in the approved container (necessary to eliminate blowing papers and to minimize wild animal attractiveness).

(2) All approved containers may be placed at the designated collection point no sooner than 5:00 p.m. the day prior to collection. All approved containers and material shall be placed outside of any fence or other barrier along the curb or the property line, pavement or alleyway accessible to the contractor with the lids opening toward the street with a minimum of three (3) feet between each container and other objects.

(3) All approved containers are to be removed from streets and alleyways by 11:59 p.m. on the day of collection.

(4) All approved containers shall be kept or placed behind the front building line and to not be visible from street view. They shall not be kept or placed upon the street, alley, sidewalk or other public places.

Section 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the Village of Whitehouse and the State of Ohio.

WHEREFORE, this Ordinance shall take effect and be in full force at the earliest possible time allowed by law.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

RESOLUTION NO. 15-2022

AN ORDINANCE TO AMEND THE CODIFIED ORDINANCES OF THE VILLAGE OF WHITEHOUSE DEALING WITH RULES GOVERNING THE WATER DEPARTMENT, WHITEHOUSE MUNICIPAL CODE SECTION 933.04(47)

WHEREAS, The Village of Whitehouse has codified rules governing the Water Department in Chapter 933 of the Whitehouse Municipal Code; and

WHEREAS, Council finds it is in the best interests of the Village and its residents to allow private wells for limited purposes.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, THREE-FOURTHS (3/4) OF ALL MEMBERS ELECTED THERETO CONCURRING, THAT:

Section 1. Whitehouse Municipal Code Section 933.04(47), is hereby repealed.

Section 2. New Section 933.04(47) is hereby enacted as follows:

prohibited property the Rule 47. The use of a private well or point for consumption or other use is providing there is a public water line available within two hundred feet of a line. A private well is allowed for watering and irrigation upon approval by Village Administration.

Section 3. The Council for the Village of Whitehouse specifically does not repeal any other provision of Chapter 933 of the Whitehouse Municipal Code.

Section 3. All formal actions of Council relating to the adoption of this Ordinance and all deliberations of Council and any of its committees leading to such action were in meetings open to the public in compliance with law.

WHEREFORE, this Ordinance shall take effect and be in full force at the earliest possible time allowed by law.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Solicitor

RESOLUTION NO. 16-2022

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective September 6, 2022 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
September 6, 2022
Transfers

FROM	AMOUNT	TO
Income Tax A	\$6,983.00	Beautification Project (4909)
Income Tax A	\$1,101.10	Ind. Pkwy/Weckerly (4917)
Income Tax A	\$12,000.00	SR64 Multiuse Trl (4941)
Income Tax B (2073)	\$208,615.50	General Fund (1000)

VILLAGE OF WHITEHOUSE

September 6, 2022

ADMINISTRATION

- 08-17-22 1. July 31, 2022: Income Tax Collection = \$2,062,915.31
Compared to last year = \$1,828,170.89 (12.84% increase)
JEDD & JEDZ collections = \$1,663,155.65
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

07-19-22

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21.
2. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas County Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022. Project is out for bid. Bids rejected. Rebid as surface replacement only. Bid opening scheduled for June 10, 2022 at 11:00 a.m. Council awarded project to Henry W. Bergman, Inc. for \$118,134.60.
3. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
4. **HB168** – Applied for grant funding through HB168 program. Project applied for are new .5 mg water tower and various storm sewer improvements.
5. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

PARKS & RECREATION

- 04-05-22
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2023.
 2. **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff.

STREETS

- 04-05-22
1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00.

WATER

09-07-21

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.
2. **Elevated Storage** – Applied for HB168 Grant funding for construction of new .5 mg water tower.

WASTE WATER

06-03-22

1. **Sanitary Sewer Trunk Main** – Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer's Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway.

STORM SEWER

12-21-21

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. Applied for grant funding through HB168 for replacement of various storm sewers. Heller Rd-south of Wabash, Weckerly Dr.- north of bond, and Cemetery Rd-south of Weckerly Rd.

SANITATION

MISCELLANEOUS

09-06-22

1. **Building Permits:** 15 new homes as of 09/1/22.

- 07-19-22**
2. **Public Works:**
 1. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
 2. Sewer Flushing
 3. Storm Water Inspections – Outfalls & Asst. Management
 4. Street- Painting Road Markings

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of May 4, 2022 meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of January 5, 2021 meeting minutes
- D. Planning Commission
 1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
 1. Pending approval of June 1, 2021, meeting minutes
 2. Pending 2022 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2022
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of April 28, 2022 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
 1. Pending review of Council project list