



October 13, 2022

**WHITEHOUSE COUNCIL AGENDA**  
**October 18, 2022**  
**6:30 P.M.**

Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at **1-567-318-0438**. You will then be prompted to press the following Meeting ID **635995669#**. You may also access the meeting online by going to the Village website at [www.whitehouseoh.gov](http://www.whitehouseoh.gov) and clicking on the link from the home page, **please make sure you mute your microphone.**

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, October 18, 2022, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Carol Williams-Young, Zion United Methodist Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the October 4, 2022 Council Meeting
- VI. Adoption of Bills dated October 13, 2022 and the Addendum bills dated October 18, 2022
- VII. Introduction of Persons to Appear Before Council
  - A. Dr. Fritz, Superintendent of Anthony Wayne Schools, Will Appear to Discuss an Upcoming Levy
- VIII. Committee Reports
  - A. Report on the October 5, 2022 Board of Zoning Appeals Meeting
  - B. Report on the October 11, 2022 Committee of the Whole Meeting
    1. Take Action to Authorize Legislation Approving the 2023 Rate and Fee Schedule
    2. Take Action to Authorize Legislation Approving an Extension for the Refuse and Recycling Contract with ARS

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**whitehouseoh.gov**

- IX. Report of the Mayor
  - A. Appointment to the Planning Commission
  - B. Appointment to the Board of Zoning Appeals
  - C. Proclamation
  
- X. Report of the Clerk of Council
  
- XI. Report of the Village Administrator
  - A. Discuss Proposal for Liability Insurance
  
- XII. Report of the Village Solicitor
  
- XIII. Report from Department Heads
  
- XIV. Citizen Comments on Agenda Items
  
- XV. Ordinances
  - A. **Ordinance 8-2022:** Enacting Whitehouse Municipal Code Section 955.03, Residential Waste Collection Regulations (3<sup>rd</sup> Reading)
  - B. **Ordinance 9-2022:** Amending Whitehouse Municipal Code Section 955.99, Penalty (3<sup>rd</sup> Reading)
  - C. **Ordinance 10-2022:** Repealing Whitehouse Municipal Code Section 512.12, Outdoor Refuse Storage Containers (3<sup>rd</sup> Reading)
  - D. **Ordinance 13-2022:** Specifying the Approval of the Council of the Village of Whitehouse, Lucas County, Ohio, of the Pending Annexation Petition No. 2022-2 of Rogers Holdings, LLC, a Michigan Limited Liability Company to Annex Property to the Village of Whitehouse (as an emergency)
  - E. **Ordinance 14-2022:** Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration, and Ancillary Other Matters (as an emergency)
  - F. **Ordinance 15-2022:** Approving an Extension to the Solid Waste and Recycling Collection Services Agreement (as an emergency)
  
- XVI. Resolutions
  - A. **Resolution 21-2022:** Indicating the Village of Whitehouse, Lucas County, Ohio, Will Provide Utilities, Fire, and Police Protection Services to Certain Property Titled to Rogers Holdings, LLC, a Michigan Limited Liability Company, Which Holders are Seeking Annexation of Said Property Pursuant to Lucas County Annexation Petition 2022-2 to the Village of Whitehouse (as an emergency)
  
- XVII. Council Comments
  
- XVIII. Citizen Comments
  
- XIX. Adjournment

**COUNCIL BILLS  
10/13/2022**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Alicia Zeiler	Water	\$48.46	\$48.46	Utility Refund
A. W. Board of Education	Police	\$2,852.32		Fuel
A. W. Board of Education	Fire	\$1,518.91		Fuel
A. W. Board of Education	Parks	\$345.65		Fuel
A. W. Board of Education	Sanitation	\$40.19		Fuel
A. W. Board of Education	Maintenance	\$361.92		Fuel
A. W. Board of Education	Streets	\$209.34		Fuel
A. W. Board of Education	Life Squad	\$1,071.44		Fuel
A. W. Board of Education	Water	\$535.70		Fuel
A. W. Board of Education	Sewer	\$526.62	\$7,462.09	Fuel
Bound Tree	Fire	\$1,163.24	\$1,163.24	EMS Supplies
Charter Communications	Police	\$138.97		Internet
Charter Communications	Fire	\$131.96		Internet
Charter Communications	Parks	\$106.98		Internet
Charter Communications	Maintenance	\$196.47		Internet
Charter Communications	Life Squad	\$131.95		Internet
Charter Communications	Water	\$98.24		Internet
Charter Communications	Sewer	\$98.22	\$902.79	Internet
Curtis Blue Line	Police	\$243.06	\$243.06	Uniform
Darkinson Doors	Maintenance	\$628.00	\$628.00	Garage Door Repair
Dollar General	Police	\$41.67	\$41.67	Supplies
Fisher Auto	Police	\$368.29		Repair Parts
Fisher Auto	Streets	\$63.72		Repair Parts
Fisher Auto	Parks	\$11.21	\$443.22	Repair Parts
Gary Stump Removal	Streets	\$240.00	\$240.00	Stump Removal
Jacob Barnes	Zoning	\$1,550.00	\$1,550.00	Zoning Inspection
MASI	Water	\$77.95	\$77.95	Water Sample Analysis
McKesson	Fire	\$12.66	\$12.66	EMS Supplies
Menards	Maintenance	\$37.97		Supplies
Menards	Parks	\$58.93	\$96.90	Supplies
ODP Business Solutions	Administration	\$99.04		Office Supplies
ODP Business Solutions	Police	\$76.51		Office Supplies
ODP Business Solutions	Maintenance	\$57.08	\$232.63	Office Supplies
Ohio Association of Chiefs of Police	Police	\$249.00	\$249.00	Training

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ohio Gas Company	Sewer	\$50.74	\$50.74	Natural Gas Charges
OIAA	Administration	\$75.00	\$75.00	Seminar
Perfect Sweep	Streets	\$2,800.00	\$2,800.00	Street Sweeping
Phoenix Safety Outfitters	Fire	\$15.00	\$15.00	Uniform
Sautter's Food Center	Police	\$32.26	\$32.26	Assorted Snacks
Smart Bill	Water	\$582.03		Utility Bill Mailing
Smart Bill	Sewer	\$582.02	\$1,164.05	Utility Bill Mailing
Spencer Township	Tax	\$208,708.91	\$208,708.91	3rd Qtr. Disbursement
Steve Rogers Ford	Police	\$1,649.29	\$1,649.29	Vehicle Repair
Stonoco	Water	\$139.52	\$139.52	Stone
Toledo Edison	Street Lights	\$828.12		Electric Charges
Toledo Edison	Streets	\$76.36	\$904.48	Electric Charges
Traffic Stop Uniform Supply	Fire	\$261.24	\$261.24	Uniform
Treasurer State of Ohio	Police	\$585.75	\$585.75	Monthly Webchecks
Triotech Corporation	Administration	\$914.25	\$914.25	Office 365 & AntiVirus
US Bank	Debt	\$130,688.75	\$130,688.75	Debt Service Payment
US Bank	Police	\$129.83		Copier Charges
US Bank	Fire	\$129.48		Copier Charges
US Bank	Maintenance	\$194.12	\$453.43	Copier Charges
Waterville Hardware	Police	\$21.48	\$21.48	Hardware
		\$361,855.82	\$361,855.82	

**VILLAGE OF WHITEHOUSE**  
**BOARD OF ZONING APPEALS MINUTES**  
**October 5, 2022**

Board members present: Mike Walters, Leroy Ryerson, Chuck Kethel, and Brian Carroll. Also present was Julie Theroux from CycleWerks, and Planning Administrator Tiffany Bachman.

The Board of Zoning Appeals (BZA) meeting was called to order by Mike Walters at 6:00 p.m.

First item on the agenda is to approve the minutes of the May 4, 2022, meeting. Leroy made a motion to accept, seconded by Chuck Kethel. Motion Passed 4-0.

Second item on the agenda is to review, discuss and finalize a ruling regarding an extension of Appeal #01.B-2022 submitted by CycleWerks for an extension of time for a portable storage unit. Julie Theroux was present and would like to extend the use of the storage container on the property. There are still issues from Covid and supply chain issues causing them to have to buy large quantities at a time, so there is still a need for storage. Could there be a variance given to keep the storage container on site? Chuck asked what has been done in the past six months to try to eliminate the container, since this was just a temporary agreement. Julie said nothing has changed with inventory. Bikes must be ordered a year in advance otherwise they will not get any for another year or two, so they must take them when they're available. Mike asked if they have ever considered going back to the original plan of constructing a shed. Julie said there are security issues with a shed where they can be broken into, and they don't want to have thousands of dollars of bikes out there where it can be broken into. Leroy said he feels they have been given an adequate amount of time to find another solution. The storage container does not meet the zoning code for the Village. Julie would like to have a permanent variance to keep the storage container and they could put a fence around it. A storage container is a temporary item and does not fit within the zoning code. The Board wants CycleWerks to be a successful business and they're willing to work with everyone, but a temporary shipping container does not work. Mike wondered why they don't rent a warehouse somewhere if they have three locations they're consistently delivering for. Julie said they do have some off-site storage now but it isn't conducive for business. Leroy made a motion to deny the extension of having the container. Julie would like to be able to get through the winter and see how inventory is after that. She thinks inventory will be better after the first of the year. Brian said he is in the same situation with having to store inventory in his garage for the ice cream shop for next year. It was suggested to rent a warehouse/storage facility like other businesses have had to do because of supply chain issues. Leroy amended the motion to allow them 30 days to get the inventory out and remove the storage container, Brian seconded. Motion passed 4-0.

With no other business to come before the committee, Chuck made a motion to adjourn, Brian seconded. The meeting was adjourned at 6:26 pm.

Respectfully submitted,

Tiffany Bachman  
Planning Administrator



# PROCLAMATION

**Whereas**, December 3, 2022 is the 25<sup>th</sup> anniversary of the merging and organization of the Ursula Wolcott-Black Swamp Chapter of the National Society of the Daughters of the American Revolution (NSDAR) that honors the memory and spirit of the men and women who achieved American independence, and promotes education, historic preservation, patriotism and Americanism; and

**Whereas**, the Ursula Wolcott-Black Swamp Chapter, NSDAR, was founded in December, 1997 to complete this important service work on the local level; and

**Whereas**, fifty-three Ursula Wolcott-Black Swamp Chapter members continue this fine tradition with the more than one million women who have served this vibrant service organization's mission to date, promoting historic preservation, education, patriotism and Americanism; and

**Whereas**, as the Ursula Wolcott-Black Swamp Chapter, NSDAR members are celebrating their founding, it is fitting and proper to accord official recognition to this vital organization and its memorable anniversary.

**THEREFORE, I, Donald L. Atkinson, Mayor** of the Village of Whitehouse, Lucas County, Ohio, do hereby proclaim December 3, 2022 as **Ursula Wolcott-Black Swamp Chapter, NSDAR Day**.



**IN WITNESS WHEREOF**, I have hereunto set my hand and caused to be affixed the official seal of the Village of Whitehouse, Lucas County, Ohio, this 18<sup>th</sup> day of October, 2022.

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Donald L. Atkinson, Mayor

**ORDINANCE NO. 13-2022**

**AN ORDINANCE SPECIFYING THE APPROVAL OF THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, OF THE PENDING ANNEXATION PETITION NO. 2022-2 OF ROGERS HOLDINGS, LLC, A MICHIGAN LIMITED LIABILITY COMPANY TO ANNEX PROPERTY TO THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.**

WHEREAS, Rogers Holdings, LLC, a Michigan Limited Liability Company has caused to be filed Petition No. 2022-2 with the Commissioners of Lucas County, Ohio; and

WHEREAS, this Council is desirous of expressing its approval and acceptance of said annexation petition as filed herein;

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

**SECTION I:** That the petition for annexation of certain lands titled to Rogers Holdings, LLC, a Michigan Limited Liability Company, to the Village of Whitehouse, Lucas County, Ohio from Waterville Township, Lucas County, Ohio, has been filed with the Lucas County Commissioners and captioned Annexation Petition No. 2022- 2 – Exhibit A.

**SECTION II:** This Council hereby expresses its consent and approval as to the annexation of said lands to the Village of Whitehouse. Further, this Council states that by separate Resolution No. \_\_\_\_\_-2022 it has heretofore agreed to provide Village utility, fire and police services to said lands once same are annexed to the Village of Whitehouse, Lucas County, Ohio.

**SECTION III:** The express intent of Council herein is in conformity with ORC §709.023(D) and/or all applicable law.

**SECTION IV:** It is hereby found and determined that all formal actions of this Council including any of its committees concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its

committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

**SECTION V:** This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that annexation of said territory provides for the controlled orderly growth and development of the Village.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor



## **ORDINANCE NO. 14-2022**

### **AN ORDINANCE AMENDING AND UPDATING THE VILLAGE OF WHITEHOUSE SCHEDULE OF RATES AND FEES PURSUANT TO VARIOUS BUILDING, ZONING, REGISTRATION, AND ANCILLARY OTHER MATTERS, AND DECLARING AN EMERGENCY**

WHEREAS, upon review by the Administrator of the Village of Whitehouse and this Council, it is the determination of this Council to update and amend various fees for charges as enumerated in the Village of Whitehouse Code and Administrative provisions thereto in accordance with the review of applications and violations of said fees.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

**SECTION I:** That the Village of Whitehouse, Lucas County, Ohio Schedule of Rates and Fees as published and available in the Administrative Offices of the Village, is hereby amended, updated and/or summarized effective January 1, 2023, pursuant to Exhibit "A" attached hereto and incorporated by reference herein.

**SECTION II:** That any and all Ordinances, Resolutions, Administrative Codes and Orders, or parts thereto, contrary to the provisions of Exhibit "A" of this Ordinance shall be hereafter repealed and/or amended in conformity with the provisions of the Schedule of Rates and Fees established in Exhibit "A" hereto.

**SECTION III:** It is hereby found and determined that all formal actions of this Council including any of its committees concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal

requirements as set forth by Village Charter.

**SECTION IV:** This Ordinance is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that said Schedule of Rates and Fees is incorporated herein as Exhibit "A" has been determined by this Council to represent full and fair payment of monies due for permitting regulations and fees and matters covered therein, to afford the administration of the rates and fees for the benefit of the citizens of the Village of Whitehouse, Lucas County, Ohio, on a timely and proper basis.

WHEREFORE, this Ordinance shall be in full force and effect upon its passage and approval as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor



January 1, 2023

**Schedule of Rates and Fees**  
**Exhibit "A"**

**I. RESIDENTIAL BUILDING PERMIT FEES**

**One, Two and Three Family Dwellings and Residential Industrialized Units**

**A. Building Permit:** New construction, additions, alterations including garages, basements, accessory buildings and decks (based on gross floor area).

- |  |               |
|--|---------------|
| 1. Base fee                                      | \$ 75.00      |
| plus - fee per square foot                       | \$ 0.20       |
| 2. Foundation only                               | \$ 150.00     |
| 3. Re-review fee (each)                          | \$ 55.00      |
| 4. Minor work                                    | \$ 100.00     |
| 5. Certificate of occupancy (temporary or final) | \$ 50.00 each |

**B. Removal and Demolition Permit:** \$ 100.00

**C. Electrical Permits:**

The cost shall be based upon the following:

- |  |                           |
|--|---------------------------|
| 1. Temporary service (per pole)            | \$ 50.00                  |
| 2. New dwelling (per unit)                 | \$ 125.00 + .10 amp       |
| 3. All electric unit (per unit)            | \$ 120.00 + .10 amp       |
| 4. Service change: up to 100 amp           | \$ 75.00 + .05 amp        |
| greater than 100 amp                       | \$ 75.00 + .20 amp        |
| 5. Alterations (other than service change) | \$ 75.00                  |
| 6. Furnace and air conditioning circuit    | \$ 75.00                  |
| 7. Residential Generator                   | \$ 75.00 + gas piping fee |
| 8. Edison release                          | \$ 75.00                  |

**D. Plumbing Permits:**

The cost shall be based upon the following:

- |   |           |
|---|-----------|
| 1. New dwelling (per unit)                        | \$ 75.00  |
| plus per fixture                                  | \$ 10.00  |
| 2. Underground only (per unit)                    | \$ 75.00  |
| 3. Alterations and fixture replacement (per unit) | \$ 75.00  |
| plus per fixture                                  | \$ 10.00  |
| 4. Hot water heater (per unit)                    | \$ 75.00  |
| 5. Hydronic boiler (per unit)                     | \$ 75.00  |
| 6. Lawn Meter Plumbing (Existing Home)            | \$ 125.00 |

**E. Heating and Air Conditioning Permits:**

The cost shall be based upon the following:

1. Forced air furnace base (per unit, includes one

HVAC, air conditioner and ductwork	\$ 125.00
2. Furnace replacement (per unit)	\$ 75.00
3. Air conditioning only (per unit)	\$ 75.00
4. All other heating systems (per unit)	\$ 75.00

**F. Other Permits:**

1. Sidewalk and Driveway Permits:

The cost shall be based upon the following:

a. Sidewalks and driveways involving up to 40 sq ft of construction or reconstruction	\$ 20.00
b. Sidewalks and driveways involving more than 40 sq ft of construction or reconstruction	\$ 50.00
c. Cutting or dropping of curbs plus add per each lineal foot plus reimbursement of engineering review fees, if applicable	\$ 2.00
2. Fireplace Permits	\$ 100.00
3. Roofing Permits	\$ 75.00
4. Gas piping	\$ 75.00

**G. Re-inspection and Stop Work Order:**

1. Re-inspection:

a. First re-inspection	\$ 50.00
b. Second re-inspection	\$ 75.00
c. Third re-inspection	\$ 125.00

2. Stop Work Orders (per calendar year):

a. First order	\$ 200.00 *
b. Second order	\$ 500.00*
c. Third order	\$1000.00*

\* Plus double permit fee with maximum fee of \$2000.00

**H. Minor Repairs:**

The following items shall be considered minor repairs for which a permit is not required:

1. Window/door replacement providing no change in the opening size or location.
2. Interior remodeling with no change to structural members or floor plan
3. Replacement of plaster or drywall without structural members or mechanical installation.
4. Painting of walls, ceilings and moldings
5. Replacement or repair of exterior trim, soffits, fascia or overhangs, nonstructural members
6. Wall papering
7. Concrete patios without roof or walls

**I. Extension for Building Permits**

Six (6) months to start once permit has been issued; twelve (12) months to finish. Ten (10) day written request before expiration of permit. Six (6) month extension; limit of two (2).

\$ 100.00

**J. State Surcharge Fee.** In addition to the fees stated above, each permit applicant shall be charged an additional fee in an amount equal to any surcharges, which are imposed by the laws of the State of Ohio. At the time of the passage of this Ordinance, the State has imposed a 1.0%

surcharge on all fees in this Section.

## II. COMMERCIAL BUILDING PERMIT FEES

### Commercial, Industrial or Residential Multi-Family Units

#### A. Construction Fees:

1. Structural plan review and permit fee	\$ 175.00
Additional fee (per gross sq ft)	\$ 0.22
2. Mechanical plan review and permit fee	\$ 175.00
Plus each 100 square foot of area	\$ 4.00
3. Electrical plan review and permit fee	\$ 175.00
Plus each 100 square foot of floor area	\$ 4.00
New service or service change per amp	\$ .50
Underground or floor slab installation only	\$ 75.00
4. Temporary Pole (up to 200 amps)	\$ 100.00
5. Plumbing plan review and permit fee	\$ 175.00
Plus each fixture with trap	\$ 10.00
Underground or floor slab installation only	\$ 75.00
6. Automatic sprinkler and other fire suppression systems	\$ 150.00
All suppressed areas, per each 100 sq ft of floor area	\$ 4.00
7. Kitchen hood suppression systems plan review / permit fee	
Type I	\$ 150.00
Type II	\$ 100.00
Other systems, haz hoods	\$ 225.00
8. Generators	\$ 200.00
9. Fire Pumps	\$ 200.00
10. Refrigeration (0 to 5 tons)	\$ 100.00
Plus \$20 per 5 ton portion over first 5 ton	
11. Gas piping	\$ 100.00
Plus \$10 for every appliance/connection over three	
12. Industrialized unit plans (each unit)	\$ 150.00
Plus each 100 square foot of floor area	\$ 1.35
13. Alarm system	\$ 175.00
Plus per each device	\$ 5.00
14. Foundation plan review and permit	\$ 150.00
15. Plan re-review fee, per hour	\$ 100.00
16. Sidewalk and Driveway Permit:	
a. Sidewalks and driveways involving up to 40 square feet of construction or reconstruction	\$ 15.00
b. Sidewalks and driveways involving more than 40 square feet of construction or reconstruction	\$ 75.00
c. Cutting or dropping of curbs	\$ 75.00
plus add per each lineal foot	\$ 2.00
plus reimbursement of engineering review fees, if applicable	
17. Removal and Demo	\$200.00

#### B. Extension for Building Permits

Six (6) months to start once permit has been issued; twelve (12) months to finish. Ten (10) day written request before expiration of permit. Six (6) month extension; limit of two (2).	\$ 100.00
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**C. Re-inspection and Stop Work Order:**

1. Re-inspection:

- a. First re-inspection \$ 75.00
- b. Second re-inspection \$ 125.00
- c. Third re-inspection \$ 175.00

2. Stop Work Orders (per calendar year):

- a. First order \$ 300.00\*
- b. Second order \$ 600.00\*
- c. Third order \$1200.00\*

\* Plus double permit fee with maximum fee of \$3000.00

**D. Minor Work**

\$ 300.00\*

Minor repairs consists of minor construction, minor additions or replacement of equipment, or other minor alterations requiring a permit fee and inspection, including, but not limited to, moving non-bearing walls; changing required exits or exit corridors; adding up to five (5) circuits; replacing up to 2 plumbing fixtures; relocation of furnace

\*If additional review is needed, fee may increase

**E. Occupancy Permits (temporary or final)**

\$75.00 each

An occupancy permit shall be required for new and existing industrial and commercial buildings when any change of occupancy occurs or building alteration. An occupancy inspection shall be requested by the occupant after the completion of occupancy permit application and the payment of a fee of \$75.00 each (temporary or final).

**F. State Surcharge Fee.** In addition, each permit applicant shall also be charged an additional fee in an amount equal to any surcharges on permit fees which are imposed by the laws of the State of Ohio. At the time of the passage of this Ordinance, the State has imposed a 3% surcharge on all fees in this Section.

**III. INSPECTIONS OUTSIDE NORMAL BUSINESS HOURS**

For all inspections which a permit holder or his agents request to be performed outside normal business hours (8:30 am – 4:00 pm, M-F, excluding holidays), an additional minimum fee of \$200.00 shall be charged. If the time required to perform such inspection exceeds two (2) hours, an additional fee of \$100.00 per hour shall be charged for each hour or fraction thereof in excess of two (2) hours. All inspections to be performed outside normal business hours shall be requested in writing and given to the Maumee Division of Inspection at least forty-eight hours prior to the requested inspection to be performed.

**IV. SIGN PERMITS**

Projecting signs that hang over the public right-of-way and freestanding (pole or monument) signs shall require a building permit before being constructed or attached to a building or wall. A sign contractor, registered with the Village of Whitehouse, must apply for the permit and install the sign as indicated on the building plans submitted for review to the Chief Building Official.

- a. Signs from 0 sq. ft. to 50 sq. ft. \$ 80.00
- b. Signs from 51 sq. ft. to 100 sq. ft. \$ 160.00

- c. Signs greater than 100 sq. ft. \$ 1.60 per sq. ft.
- d. Foundation Permit for signs greater than 6 feet in height \$ 160.00

**V. ZONING PERMITS AND FEES**

Fees required under the Zoning Code of the Village of Whitehouse shall be as follows:

A.	Petition for Zoning Map / Text Amendment:	Less than 1 acre	\$100.00
		1 to 5 acres	\$200.00
		Over 5 acres	\$300.00
B.	Petition for a Special Use Permit:	Less than 1 acre	\$200.00
		1 to 5 acres	\$300.00
		Over 5 acres	\$400.00
C.	Petition for a Planned Unit Development:	Less than 1 acre	\$200.00
		1 to 5 acres	\$300.00
		Over 5 acres	\$400.00
	Plus Escrow for Plan Review		\$500.00
D.	Appeal to Board of Zoning Appeals		\$100.00
E.	Preliminary Plat Review and Submittal:	Up to 5 acres	\$100.00
		6 to 10 acres	\$200.00
		11 to 20 acres	\$400.00
		Over 20 acres	\$600.00
	Plus Escrow for Plan Review		\$500.00
F.	Resubmittal of a Preliminary Plat (12 months after original approval) 10% of original fees (E). Two resubmittals allowed for a total of 3 years.		
G.	Final Plat Review and Submittal		\$150.00
	Plus Per Lot		\$ 5.00
	Plus Escrow for Plan Review		\$500.00
H.	Zoning Permits:		
	New structures/additions, including garages		\$ 50.00
	Sheds, accessory buildings, pools, and decks		\$ 25.00
	Fences		\$ 10.00
	Signs		\$ 20.00
I.	Petition for Preliminary Discussion to Planning Commission		\$ 75.00
J.	Commercial Site Plan Review by Planning Commission		\$100.00
K.	Minor sub-division / lot split (less than five parcels)		\$100.00

**VI. BUSINESS REGISTRATION FEES (in addition to any County / State licenses required)**

- A. Fees for licenses required by Chapter 731 of the Whitehouse Codified Ordinances, within the Village shall be:

1. Vendor / Solicitor license (door-to-door)
  - a. annual, per person \$ 25.00
- B. Other registration fees
  1. Ice cream vendor's license (annual)
    - a. for each motor vehicle \$ 50.00
    - b. for each non-motorized vehicle \$ 25.00
  2. Public fireworks exhibition permit (per exhibition) \$100.00

## VII. REGISTRATION FEES FOR SKILLED TRADESMEN

Fees for Certificate of Registration required by Chapter 1323 of the Codified Ordinances for the performance of work within the Village by certain skilled tradesmen shall be as follows:

- A. Contractor's registration and renewal fees. Fees for electrical, plumbing, steamfitter, HVAC, refrigeration, and fire suppression system contractors shall be:
  1. Original registration \$ 50.00
  2. Annual registration renewal \$ 40.00
- B. Original registration fees and annual registration renewal fees for sewer, sign, sidewalk, drive apron and curb cut contractors shall be:
  1. Original registration \$ 50.00
  2. Annual registration renewal \$ 40.00
- C. Original registration fees and annual registration renewal fees for all contractors who are not otherwise specified in this Section, shall be:
  1. Original registration \$ 50.00
  2. Annual registration renewal \$ 40.00
- D. Contractors whose principal place of business is located within the Village limits shall not be required to pay the Contractor Registration Fee. The Contractor Registration Form and all required documentation concerning state licensing and proof of Worker's Compensation shall be required along with the completed form.

## VIII. RIGHT OF WAY INFRASTRUCTURE

- A. Right-of-way infrastructure permit \$100.00

## IX. FEES FOR DIVISION OF WATER AND SEWER

Fees for the Division of Water, including water and sewer rates and tap fees shall be:

- A. Water Rates (**within Village limits**)
  1. Minimum charge for one month or up to 2,000 gallons \$ 17.14
  2. Per 1,000 gallons thereafter \$ 8.57
- B. Water Rates (**outside Village limits**)
  1. Minimum charge for one month or up to 2,000 gallons \$ 35.98
  2. Per 1,000 gallons thereafter \$ 17.99



C. Monthly Water Capital Improvement charge per meter by meter size:

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 2.50
1"	\$ 6.25
1-1/2"	\$12.50
4"	\$50.00
6"	\$82.50

D. Sewer Rates (**within Village limits**)

1. Minimum charge for one month or up to 2,000 gallons	\$10.92
2. Per 1,000 gallons thereafter	\$ 5.46
3. Minimum charge for one month for those residents not connected to the Village water system	\$ 40.91

E. Sewer Rates (**outside Village limits**)

1. Minimum charge for one month up to 2000 gallons for Non-residents with water service (110% surcharge for outside Village)	\$ 22.92
2. Per 1,000 gallons thereafter (110% surcharge for outside Village)	\$ 11.46
3. Minimum charge for one month for non-residents not connected to the Village water system	\$ 85.86

F. Monthly Sewer Capital Improvement charge per meter by meter size:

<u>Meter Size</u>	<u>Charge</u>
5/8" – 3/4"	\$ 4.01
1"	\$ 8.53
1-1/2"	\$ 16.03
4"	\$ 61.20
6"	\$100.33

G. Additional miscellaneous charges:

1. Water shut-off due to non-payment of a bill (first time)	\$ 20.00
(additional shut-offs)	\$ 40.00
2. Employee over-time to cover cost of turning water back on if payment is made after 4:00 p.m.	\$ 40.00
3. Deposit for all rental properties before service is turned on	\$100.00
4. Replace frozen water meter	Cost of meter plus labor
5. 10% late payment on bills paid after due date	
6. Collection fee charged to all delinquent bills if no prior arrangements have been made for payment	\$ 10.00
7. Fee for tampering with meter	\$250.00
8. Bulk water, plus cost per gallon	\$ 25.00
9. Damaged service line	Cost of parts plus labor
10. Unauthorized use of hydrant, theft of water	\$250.00
11. Bulk Water Hydrant Meter Set Up (Rental Fee), plus cost per gallon	\$100.00

H. Water and sewer tap fees for new construction	
1. Sewer tap fee for Village residents	\$1,100.00
2. Sewer tap fee for non-Village residents	\$2,310.00
3. Water tap fee for Village residents	\$1,000.00
4. Water tap fee for non-Village residents	\$2,100.00
5. Fireline or fire suppression line	Cost of materials plus inspection

**X. FEES FOR REFUSE SERVICES**

Monthly fee for weekly residential refuse and recycling collection	\$ 14.25
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**XI. FEES FOR MOWING GRASSES, WEEDS AND RANK VEGETATION**

Per Chapter 521.11 of the Whitehouse Municipal Code, when the Village is required to mow, property owners shall be charged the hourly rate of:

For the first offense in any calendar year	\$ 160.00 hr
For the second offense in any calendar year	\$ 200.00 hr
For the third offense in any calendar year	\$ 250.00 hr
With increments of an additional \$50.00 per hour per offense per calendar year	

**XII. FEES FOR STREET TREES**

A per tree fee for street trees will be charged to the contractor / owner at the time zoning permits are issued for individual lots. The Village of Whitehouse will plant such trees at the appropriate time as lots are developed. \$ 450.00 per tree

**XIII. FIRE DEPARTMENT**

**A. Inspections**

1. Inspection fees – One (1) initial inspection, and (1<sup>st</sup>) re inspection for commercial and residential day care and foster home properties per year is no charge. A Second (2<sup>nd</sup>) re inspection from a failed initial re inspection for the year will be - \$250.00. The third (3<sup>rd</sup>) re inspection will be \$500.00 plus documentation turned over to the Village Solicitor for legal review.
2. One (1) open burning per year is no charge. Second (2<sup>nd</sup>) open burn response per calendar year will be \$250.00 per occurrence. This includes any open burning greater than 3x3x3 with non-clean burning wood. If the open burn has other materials in it besides class A materials (Wood, paper) and/or air packs need to be worn, a \$250.00 fine will be given on the first (1<sup>st</sup>) occurrence.
3. Food Truck Inspections - \$25.00
4. Food Truck 1<sup>st</sup> re-inspection from an initial failed inspection - \$75.00
5. Fireworks Aerial Display - \$125.00/hr. – requires a minimum of four personnel. This cost includes a brush truck, water tender, and a command officer.
6. Tent permit 0-700 square feet (no sides) – No charge
7. Tent permit 400 square feet and above with at least one (1) side - \$50.00

**B. Fire Alarms**

1. 1-2 per year are free
2. 3<sup>rd</sup> per calendar year - \$500.00

3. 4<sup>th</sup> per calendar year - \$550.00
4. 5<sup>th</sup> and over per calendar year - \$600.00
5. Nuisance alarms per year will be at the Fire Chief's discretion to determine fees.

C. Incidents

1. Hazardous Materials Responses – See LEPC

D. Fire Prevention

1. Meetings with building officials about non-compliant tenants and building owners regarding fire and/or building code violations. Meetings - \$40.00/hour/ per inspector. One (1) hour minimum charge.

E. Personnel

1. Fire Department Personnel and vehicles at events – See current FEMA rate
2. Fire Watch (per personnel/per hour) - \$40.00

\*Invoices will be sent to tenants or business owners.

#### **XIV. Police Department**

A. Impounded Animals

1. First Offense – Pick-up fee: \$15.00 plus a \$5.00 impoundment fee for each day thereof during which the animal has been impounded
2. Second Offense – Pick-up fee \$45.00 plus a \$5.00 impoundment fee for each day thereof during which the animal has been impounded
3. Third or Subsequent Offense – Pick-up fee \$70.00 plus a \$5.00 impoundment fee for each day thereof during which the animal has been impounded

B. Special Event Fee - \$40.00/hour per Village Employee

- 2 hour minimum charge per Employee

C. Webchecks

1. FBI \$30.00
2. BCI \$35.00
3. Both \$65.00

#### **XV. Public Record Requests**

- A. Black & White Copies (8½ x 11 or 8½ x 14): \$0.05/page
- B. Color Copies (8½ x 11 or 8½ x 14): \$0.10/page
- C. 11 x 17 Black & White Copies: \$0.10/page
- D. 11 x 17 Color Copies: \$0.20/page
- E. DVD/CD: \$0.50/ea.
- F. Flashdrive: actual cost of flashdrive
- G. Review of Records only: No charge

## **ORDINANCE NO. 15-2022**

### **AN ORDINANCE APPROVING AN EXTENSION TO THE SOLID WASTE AND RECYCLING COLLECTION SERVICES AGREEMENT AND DECLARING AN EMERGENCY**

WHEREAS, an important function of local government in the State of Ohio is to provide solid waste and recycling collection for the residents of the governmental agency; and

WHEREAS, the Village of Whitehouse, through its Council and Administration, by Ordinance No. 03-2018, approved a Solid Waste and Recycling Collection Services Agreement with the Board of County Commissioners of Lucas County, Ohio, by and behalf of the Lucas County Solid Waste Management District (hereinafter the "District"); and

WHEREAS, the Agreement with the District provides for a Successor Agreement with Archbold Refuse Service, Inc.; and

WHEREAS, the Agreement expires on May 6, 2023, and provides for 2 five year options to renew; and

WHEREAS, Council for the Village of Whitehouse has reviewed the pros and cons of the extension and finds that it would be in the best interests of the Village of Whitehouse and its inhabitants to authorize the first five year extension of both Agreements and approval of the terms of said Agreements with any amendments.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths ( $\frac{3}{4}$ ) of all members elected thereto concurring:

**SECTION I:** The Council for the Village of Whitehouse hereby authorizes and directs the Administration to execute a five year extension of the Solid Waste and Recycling Collection Services Agreement described above and also confirms its approval of the Successor Agreement with Archbold Refuse Service, Inc., both on file with the Village Administrator and any other documents necessary to effectuate the Agreements and to amend said Agreements.

**SECTION II:** The Council for the Village of Whitehouse further authorizes the Administration to promulgate Rules and Regulations for the implementation of the Agreements and the amendments and approves the same.

**SECTION III:** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

**SECTION IV:** This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health, and safety; and for the further reason that it is necessary to continue the refuse and recycling programs.

WHEREFORE, this Ordinance shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE:      Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor

## RESOLUTION NO. 21-2022

**A RESOLUTION INDICATING THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, WILL PROVIDE UTILITIES, FIRE AND POLICE PROTECTION SERVICES TO CERTAIN PROPERTY TITLED TO ROGERS HOLDINGS, LLC, A MICHIGAN LIMITED LIABILITY COMPANY, WHICH HOLDERS ARE SEEKING ANNEXATION OF SAID PROPERTY PURSUANT TO LUCAS COUNTY ANNEXATION PETITION 2022- 2 TO THE VILLAGE OF WHITEHOUSE, AND DECLARING AN EMERGENCY.**

WHEREAS, it is the intention of this Council to provide utilities services, fire and police protection to certain property sought to be annexed to the Village of Whitehouse, pursuant to Lucas County Annexation Petition 2022-2 and the now record titleholders of said property being petitioner, Rogers Holdings, LLC, a Michigan Limited Liability Company; and

WHEREAS, this Resolution for the provision of these services complies with Ohio Revised Code Section 709.023(C), and all applicable law.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, and three-fourths (3/4) of all member elected thereto concurring:

**SECTION I:** That pursuant to Ohio Revised Code Section 709.023(C), and all applicable law, the Council of the Village of Whitehouse hereby expresses its desire and intent to:

- i) Provide, at the earliest opportunity permitted, sewer and/or water services, fire and police protection to the following property sought to be annexed to the Village of Whitehouse and described pursuant to Exhibit A hereto attached; and
- ii) Based upon observation and review, said annexation parcel Exhibit A does not appear to be contrary to zoning uses or provisions of ORC § 303 or ORC § 519. In the event upon annexation of the territory, the Village of Whitehouse shall determine any incompatible zoning uses under current County or Township Regulations in adjacent township territory, the Village of

Whitehouse shall, upon establishing final zoning under the Village of Whitehouse Zoning Code for the annexed parcel, provide for "appropriate buffer space," within the meaning of ORC § 709.023(c) and impose provisions for same upon the annexed parcel; and

- iii) Further, the Village of Whitehouse shall maintain any and all applicable streets or highway areas, if any, segmented by the annexation of the subject areas, which streets or highways may pursuant to law become subject to the jurisdiction of the Village of Whitehouse.

**SECTION II:** That the Solicitor of the Village is hereby directed to deliver a copy of this Resolution to the Clerk of the County Commissioners and proceed to do all things necessary and proper for the final approval of said annexation.

**SECTION III:** It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of the Council and that the deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements as mandated by the Charter of the Village of Whitehouse.

**SECTION IV:** This Resolution is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants, and for the further reason that this Resolution is necessary to provide for the future planning, orderly growth and development of the Village of Whitehouse and surrounding environs.

WHEREFORE, this Resolution shall take effect and be in full force immediately after its passage as provided by law.

VOTE ON EMERGENCY MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

FINAL VOTE ON THE MEASURE: Yeas: \_\_\_\_\_ Nays: \_\_\_\_\_

First Reading: \_\_\_\_\_

Second Reading: \_\_\_\_\_

Third Reading: \_\_\_\_\_

EFFECTIVE DATE OF THIS ORDINANCE: \_\_\_\_\_, 2022.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Duly Appointed Clerk of Council

\_\_\_\_\_  
Kevin A. Heban, Solicitor



# VILLAGE OF WHITEHOUSE

October 18, 2022

## ADMINISTRATION

- 09-20-22 1. August 31, 2022: Income Tax Collection = \$2,314,650.09  
Compared to last year = \$2,078,803.67 (11.35% increase)  
JEDD & JEDZ collections = \$1,818,816.83
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

## ADMINISTRATIVE ACTIVITIES

## COMMUNITY DEVELOPMENT

## SUBDIVISION DEVELOPMENTS

## GRANTS

07-19-22

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21.
2. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas County Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022. Project is out for bid. Bids rejected. Rebid as surface replacement only. Bid opening scheduled for June 10, 2022 at 11:00 a.m. Council awarded project to Henry W. Bergman, Inc. for \$118,134.60.
3. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
4. **HB168** – Applied for grant funding through HB168 program. Project applied for are new .5 mg water tower and various storm sewer improvements.
5. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

## PARKS & RECREATION

- 04-05-22
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2023.
  2. **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff.

## **STREETS**

- 04-05-22**
1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00.

## **WATER**

**09-07-21**

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.
2. **Elevated Storage** – Applied for HB168 Grant funding for construction of new .5 mg water tower.

## **WASTE WATER**

**06-03-22**

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26<sup>th</sup> for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway.

## **STORM SEWER**

**12-21-21**

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. Applied for grant funding through HB168 for replacement of various storm sewers. Heller Rd-south of Wabash, Weckerly Dr.- north of bond, and Cemetery Rd-south of Weckerly Rd.

## **SANITATION**

### **MISCELLANEOUS**

**10-18-22**

1. **Building Permits:** 17 new homes as of 10/13/22.

**07-19-22**

2. **Public Works:**
  1. Water Department

- a. Valve Exercising
- b. Hydrant Maintenance Programs
2. Sewer Flushing
3. Storm Water Inspections – Outfalls & Asst. Management
4. Street- Painting Road Markings

### **Boards and Commissions**

- A. Board of Zoning Appeals
  1. Pending approval of October 5, 2022 meeting minutes
- B. Charter Revision Commission
  1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
  1. Pending approval of October 4, 2022 meeting minutes
- D. Planning Commission
  1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
  1. Pending approval of June 7, 2022, meeting minutes
  2. Pending 2023 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2023
  4. Pending Review of Records Policies
- F. Tree Commission
  1. Pending approval of September 22, 2022 meeting minutes
  2. Pending Tree Inventory

### **Council Committee of the Whole**

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
  1. Pending review of Council project list