



October 20, 2022

**Meeting Notice
Tree Commission
October 27, 2022**

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, October 27, 2022 at 7:30 p.m. The meeting will be held in Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the September 22, 2022 Meeting
- III. Old Business
 - A. Finalize Tree City USA and Growth Award Applications
 - B. Update Tree Inventory
 - C. Forms & Docs
 - D. FaceBook Ideas
- IV. New Business
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov**

Minutes
Whitehouse Tree Commission (TC)
Meeting of September 22, 2022

Present: Sheri Luedtke, Chair; Diane DeYonker, Christine Manzey, Amy Schultz, Michelle Tippie, Dianne Toffler, Elliot Tramer; Council Rep Richard Bingham; Staff Rep Mark Thomas

Meeting called to order by Sheri Luedtke at 7:33 p.m.

Minutes of the August 25, 2022 meeting were approved. Moved Michelle Tippie, 2d Christine Manzey

Old Business:

- A. Tree City USA renewal application materials are complete and will be submitted to Jill Gundy. Growth Award Application materials are being prepared and will also be submitted to Jill. Elliot Tramer will ask Stephanie Miller how video materials can be submitted.
- B. Richard Bingham will check that Council provides a small increase in the tree budget as required for renewal of Tree City USA status. Two budgets will be developed so that the village is prepared for either outcome of the November election.
- C. TC discussed preparation of the Urban Canopy Restoration Grant proposal, which must be submitted by October 14. Discussion centered around Sandra Park as a suitable site for planting up to 50 trees. A low area (swale) running through the 10-acre site appears to be a good location for a grove of trees well-adapted to damp soil. Elliot Tramer and Chris Manzey will draft sections of the proposal appropriate for TC to address. Elliot will contact Steve Pilcher for sections that can only be addressed by Village staff. Members of TC will recommend species of trees for the site, which must be decided ASAP.
- D. Sheri Luedtke stated that Farmers' Markets, which ended September 10, afforded many opportunities to pass out materials related to tree care. Eleven vendors were usually present, paying \$10 a session or \$75 for the season, supports the Whitehouse library. Next year the markets will move across the street, providing more space and more parking. It was noted that the Spotted Lanternfly (SLF) has now appeared in Lucas County. Sheri will provide information on SLF to area vineyards and orchards.
- E. Tree Inventory, no report.
- F. Sheri Luedtke read a letter from the residents at 6945 Westwyck regarding a tree on the public right-of-way at their home. Sheri will write them explaining that any damage to sidewalks or sewers caused by the tree is the village's responsibility. Sheri also shared a communication from Rory Hartbarger of the Fallen Timbers Cemetery District that they are using the tree health surveys we conducted three years ago. Thirdly, Ray Brint, who has a large property on Dutch Road, was intrigued by our tree value tags and wants to do that analysis on his trees. Chris Manzey will forward to Sheri the web site that provides the formula for that calculation.
- G. Facebook: Sheri will add a local alert on SLF to the TC Facebook page.

New Business:

The annual Division of Forestry NW Ohio Tree Seminar is at Bluffton College November 2. TC members are asked to inform Sheri if they will be attending.

Meeting was adjourned at 8:24 p.m. Moved Amy Schultz, 2nd Michelle Tippie.

Respectfully Submitted,
Elliot Tramer