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November 10, 2022

**WHITEHOUSE COUNCIL AGENDA**  
November 15, 2022  
6:30 P.M.

Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at [www.whitehouseoh.gov](http://www.whitehouseoh.gov) and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, November 15, 2022, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the November 1, 2022 Council Meeting
- VI. Adoption of Bills dated November 10, 2022, the Addendum bills dated November 15, 2022, and the October Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
  - A. Report on the November 8, 2022 Committee of the Whole meeting
    1. Take Action on the Merit Service Payment Recommendation
    2. Take Action on the C.O.L.A. Increase for Personnel Wages
- IX. Report of the Mayor

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**[whitehouseoh.gov](http://whitehouseoh.gov)**

- IX. Report of the Mayor
  - A. Recognition of Douglas Wattoff, President, Mercy Health Life Flight Network
  - B. Fire Chief & Mayoral Recognition of Matt Sapara, V.P. of Business Development & Advocacy for Mercy Health
  - C. Swearing in of New Part Time Police Officer Addison White
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
- XVI. Resolutions
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

**COUNCIL BILLS  
11/10/2022**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
21st Century Paints	Streets	\$221.67		Parts
21st Century Paints	Parks	\$110.83		Parts
21st Century Paints	Maintenance	\$110.83	\$443.33	Parts
A. W. Board of Education	Police	\$3,079.67		Fuel
A. W. Board of Education	Fire	\$1,638.60		Fuel
A. W. Board of Education	Parks	\$157.47		Fuel
A. W. Board of Education	Maintenance	\$334.11		Fuel
A. W. Board of Education	Sanitation	\$534.46		Fuel
A. W. Board of Education	Streets	\$901.72		Fuel
A. W. Board of Education	Life Squad	\$1,062.41		Fuel
A. W. Board of Education	Water	\$392.73		Fuel
A. W. Board of Education	Sewer	\$674.23	\$8,775.40	Fuel
Allan Baer	Police	\$98.86	\$98.86	Employee Reimbursement
ARS Refuse Service	Sanitation	\$24,708.88	\$24,708.88	Trash Pickup
Bound Tree	Fire	\$1,121.67	\$1,121.67	EMS Supplies
ChristmasDesigners.com	Parks	\$1,310.50	\$1,310.50	Lights & Sphere
ESO Solutions	Fire	\$291.29	\$291.29	Monthly Software Subscription
Fisher Auto Parts	Police	\$7.80		Parts
Fisher Auto Parts	Sanitation	\$214.29		Parts
Fisher Auto Parts	Sewer	\$26.06		Parts
Fisher Auto Parts	Streets	\$17.96		Parts
Fisher Auto Parts	Water	\$17.96		Parts
Interstate Billing Services	Fire	\$737.07	\$284.07	Parts
Jacob Barnes	Zoning	\$1,550.00	\$737.07	Vehicle Repair
Jim Peniston	Administration	\$350.00	\$1,550.00	Zoning Inspection
Matthew Bender & Co.	Police	\$465.61	\$350.00	Santa
North Branch Nursery, Inc.	Streets	\$10,098.00	\$465.61	ORC Books
ODP Business Solutions	Administration	\$14.85	\$10,098.00	Fall Tree Planting
ODP Business Solutions	Maintenance	\$23.18		Office Supplies
ODP Business Solutions	Fire	\$144.56		Office Supplies
ODP Business Solutions	Police	\$73.28	\$255.87	Office Supplies
Ohio Gas Company	Sewer	\$50.65	\$50.65	Natural Gas Charges

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Perfect Sweep Inc.	Streets	\$2,700.00	\$2,700.00	Street Sweeping
Select Stone	Capital Project	\$2,298.00	\$2,298.00	Veneer
Smart Bill	Water	\$479.46		Utility Bill Mailing
Smart Bill	Sewer	\$479.45	\$958.91	Utility Bill Mailing
Toledo Edison	Street Lights	\$1,236.80		Electric Charges
Toledo Edison	Streets	\$79.17	\$1,315.97	Electric Charges
Traffic Stop	Police	\$140.10		Uniform
Traffic Stop	Fire	\$239.00		Uniform
Traffic Stop	Life Squad	\$106.00	\$485.10	Uniform
Treasurer State of Ohio	Police	\$280.25	\$280.25	Webchecks
Triotech Corporation	Administration	\$914.25	\$914.25	Office 365 & AntiVirus
US Bank	Police	\$163.52		Copier Charges
US Bank	Fire	\$169.89		Copier Charges
US Bank	Maintenance	\$528.87	\$862.28	Copier Charges
		\$60,355.96	\$60,355.96	



## STREETS

- 11-01-22 1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00. Construction underway 10/2022.

## WATER

- 11-01-22 1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.

## WASTE WATER

- 11-01-22 1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26<sup>th</sup> for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

## STORM SEWER

- 11-01-22 1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.

## SANITATION

- 11-01-22 1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023.

## MISCELLANEOUS

- 11-15-22 1. **Building Permits:** 18 new homes as of 11/10/22.

- 11-01-22      2.    **Public Works:**
1. Water Department
    - a. Valve Exercising
    - b. Hydrant Maintenance Programs
  2. Sewer Flushing
  3. Storm Water Inspections – Outfalls & Asst. Management
  4. Street- Leaf removal and Winter operations prep.

**Boards and Commissions**

- A. Board of Zoning Appeals
  1. Pending approval of October 5, 2022 meeting minutes
- B. Charter Revision Commission
  1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
  1. Pending approval of October 4, 2022 meeting minutes
- D. Planning Commission
  1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
  1. Pending approval of June 7, 2022, meeting minutes
  2. Pending 2023 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2023
  4. Pending Review of Records Policies
- F. Tree Commission
  1. Pending approval of October 27, 2022 meeting minutes
  2. Pending Tree Inventory

**Council Committee of the Whole**

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
  1. Pending review of Council project list