



December 15, 2022

WHITEHOUSE COUNCIL AGENDA
December 20, 2022
6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, December 20, 2022, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Carol Williams-Young, Zion United Methodist Church
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the December 6, 2022 Council Meeting
- VI. Adoption of Bills dated December 15, 2022, the Addendum bills dated December 20, 2022, and the November 2022 Financial Statements
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
 - A. Report on the December 6, 2022 Committee of the Whole meeting
 1. Take Action on Authorizing 2023 Annual Appropriations (as an emergency)
 - B. Report on the December 16, 2022 Personnel Committee Meeting

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- IX. Report of the Mayor
 - A. Mayoral Recognition
- X. Report of the Clerk of Council
- XI. Report of the Village Administrator
 - A. Request Authorization to Advertise for Bids for the Pedestrian/Bike Path over Blue Creek
 - B. Request Authorization to Advertise for Bids for the Industrial Parkway and Field Avenue Water Mains
 - C. Request Authorization for Legislation Approving the 2022 Amended Appropriations (as an emergency)
 - D. Request Authorization for Legislation Approving the Transfer of Funds (as an emergency)
- XII. Report of the Village Solicitor
- XIII. Report from Department Heads
- XIV. Citizen Comments on Agenda Items
- XV. Ordinances
 - A. **Ordinance 18-2022:** Establishing Pay Classifications, and Benefit Steps for Employees of the Village of Whitehouse, Lucas County, Ohio; Repealing Ordinance No. 16-2021 (previously authorized, as an emergency)
 - B. **Ordinance 19-2022:** Annual 2023 Appropriations Ordinance (as an emergency)
 - C. **Ordinance 20-2022:** Annual 2022 Amended Appropriations Ordinance (as an emergency)
- XVI. Resolutions
 - A. **Resolution 25-2022:** Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, To Transfer Certain Funds for Village Accounting Purposes (as an emergency)
- XVII. Council Comments
- XVIII. Citizen Comments
- XIX. Adjournment

**COUNCIL BILLS
12/15/2022**

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	Police	\$2,968.97		Fuel
A. W. Board of Education	Fire	\$1,340.22		Fuel
A. W. Board of Education	Parks	\$59.78		Fuel
A. W. Board of Education	Maintenance	\$402.82		Fuel
A. W. Board of Education	Sanitation	\$486.92		Fuel
A. W. Board of Education	Streets	\$1,627.72		Fuel
A. W. Board of Education	Life Squad	\$1,037.29		Fuel
A. W. Board of Education	Water	\$154.57		Fuel
A. W. Board of Education	Sewer	\$475.76	\$8,554.05	Fuel
A.W. Heating and Cooling	Maintenance	\$1,000.00	\$1,000.00	Tune-Ups
Aleaha Bayly	Police	\$220.00		Cleaning
Aleaha Bayly	Maintenance	\$260.00	\$480.00	Cleaning
ARS Refuse Service	Sanitation	\$24,708.88	\$24,708.88	Trash Pickup
Atlantic Emergency Solutions	Fire	\$75.00		Training
Atlantic Emergency Solutions	Fire	\$420.00	\$495.00	Boots
Bain Enterprises	Water	\$2,500.00	\$2,500.00	Tool Rental
Buckeye State Pipe & Supply Co., Inc.	Water	\$3,102.50	\$3,102.50	Meter & Parts
Department of Public Utilities	Water	\$62,137.47	\$62,137.47	Water Usage
Department of Public Utilities	Water	\$50.00	\$50.00	Water Testing
Four County Career Center	Fire	\$432.00	\$432.00	CPR Materials
Grainger	Parks	\$5.90	\$5.90	Switch
Heban, Murphree & Lewandowski	Administration	\$2,050.00		Law Director Charges
Heban, Murphree & Lewandowski	Police	\$4,060.00		Law Director Charges
Heban, Murphree & Lewandowski	Sewer	\$60.00		Law Director Charges
Heban, Murphree & Lewandowski	Fire	\$400.00		Law Director Charges
Heban, Murphree & Lewandowski	Police	\$2,006.50	\$8,576.50	Prosecutor Charges
Jacob Barnes	Tax-JEDZ	\$500.00		Business Directory
Jacob Barnes	Zoning	\$192.56	\$692.56	2022 Mileage
Jones & Henry	Capital Project	\$1,986.20	\$1,986.20	Engineering-Sewer Project
Law Enforcement Foundation	Police	\$75.00	\$75.00	Recertification
MA SI	Water	\$77.95	\$77.95	Water Sample Analysis
Minuteman Press	Administration	\$2,789.10	\$2,789.10	2023 Calendars

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Ohio Compost	Streets	\$420.00	\$420.00	Mulch & Compost
OIAA	Streets	\$35.00	\$35.00	Registration
Perrysburg Pipe & Supply Co.	Water	\$5,907.00	\$5,907.00	Parts
Selking International	Streets	\$1,547.80	\$1,547.80	Vehicle Repair
Toledo Edison	Streets	\$80.42	\$80.42	Electric Charges
Traffic Stop	Police	\$676.92		Uniform
Traffic Stop	Fire	\$90.00	\$766.92	Uniform
Treasurer of Lucas County	Streets	\$527.97	\$527.97	2022 Assessment
		\$126,948.22	\$126,948.22	

ORDINANCE NO. 18 - 2022

**AN ORDINANCE ESTABLISHING PAY CLASSIFICATIONS,
AND BENEFIT STEPS FOR EMPLOYEES OF THE
VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO;
REPEALING ORDINANCE NO. 16-2021, AND DECLARING
AN EMERGENCY**

WHEREAS, the Administrator and Committee of the Whole of the Council of the Village of Whitehouse, Lucas County, Ohio, have recommended changes to the Pay Classifications and Benefit Step to be conferred upon Village Employees; and

WHEREAS, this Council is desirous of adopting said recommendations.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths ($\frac{3}{4}$) of all members elected thereto concurring:

Section 1: That Ordinance No. 16-2021 is hereby repealed in its entirety effective December 31, 2022 and further that all ordinances, administrative manuals, portions of ordinances, portions of administrative manual, memorandums or written policies in conflict herewith are hereby repealed.

Section 2: That effective as of January 1, 2023 the Village of Whitehouse, Lucas County, Ohio "Position Classification and Compensation Plan" shall exist with respect to Pay Classifications and Step Ranges in the form as attached hereto as Exhibit A, as incorporated by reference herein and shall be placed in all personnel data manuals. The Administrator of the Village of Whitehouse, Lucas County, Ohio, shall initially place all Village personnel in the appropriate classification; annually place all Village personnel in the appropriate compensation steps; and thereafter distribute and update all written manuals, policy or similar written memorandums, to conform with the pay and benefit scales attached hereto as Exhibit A.

Section 3: That all ordinances or parts of ordinances inconsistent herewith be and the same are hereby repealed.

Section 4: It is hereby found and determined that all formal actions of this Council including any of its committees concerning and relating to the adoption of this ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

Section 5: This ordinance is hereby determined to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that the adoption of this ordinance is necessary to provide updated pay and benefit schedules to the employees of the Village of Whitehouse, Lucas County, Ohio, in accordance with law.

WHEREFORE, this ordinance shall take full force and effect immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2022.

Mayor

ATTEST:

Duly Appointed Clerk of Council

Kevin A. Heban, Solicitor

**VILLAGE OF WHITEHOUSE
PAY CLASSIFICATIONS
1/1/2023**

CLASS	POSITION	STEP					
		1	2	3	4	5	6
		Hourly Rate Annual					
A	Police Chief, Director of Public Service, Finance Director, Fire Chief	\$ 59,837	\$ 64,731	\$ 69,623	\$ 74,513	\$ 79,410	\$ 85,066
A.1	Deputy Fire Chief, Deputy Police Chief	\$ 51,632	\$ 54,996	\$ 59,734	\$ 65,086	\$ 69,410	\$ 74,872
B	Sergeant, Tax Commissioner, Planning Administrator, Training Officer	\$ 23.11 \$ 48,063	\$ 24.73 \$ 51,429	\$ 27.00 \$ 56,167	\$ 29.58 \$ 61,518	\$ 31.66 \$ 65,843	\$ 34.28 \$ 71,305
C	Building/Zoning Clerk, Account Clerk, Public Service	\$ 18.47 \$ 38,413	\$ 20.39 \$ 42,420	\$ 22.43 \$ 46,661	\$ 24.58 \$ 51,118	\$ 26.56 \$ 55,252	\$ 28.54 \$ 59,366
	Additional Pay (Public Service): Water Operator Class I License = \$.25 per hour Water Operator Class II License = \$.50 per hour Wastewater Collections Class II License = \$.25 per hour Supervisor = \$ 2.00 per hour						
C.1	Office Assistant	\$ 14.37 \$ 29,886	\$ 16.20 \$ 33,700	\$ 17.44 \$ 36,271	\$ 18.64 \$ 38,777	\$ 19.64 \$ 40,856	\$ 21.18 \$ 44,048
D	Patrol Officer	\$ 20.67 \$ 42,998	\$ 22.60 \$ 47,004	\$ 24.42 \$ 50,796	\$ 26.35 \$ 54,803	\$ 28.26 \$ 58,787	\$ 30.02 \$ 62,451
	Additional Pay: Police Corporal = \$1.00 per hour						
E	Paramedic (based on 2,990 hrs.)	\$ 16.06 \$ 48,013	\$ 17.65 \$ 52,786	\$ 19.06 \$ 56,974	\$ 20.87 \$ 62,395	\$ 22.58 \$ 67,507	\$ 24.15 \$ 72,219
	Additional Pay: Paramedic Chief = \$.70 per hour or \$2,000 annually Paramedic Capitain = \$.35 per hour or \$1,000 annually Paramedic Lieutenant = \$.25 per hour or \$750 annually						
F	Regular Part Time Employee	\$ 18,679	\$ 21,062	\$ 22,669	\$ 24,236	\$ 25,535	\$ 27,530
	Office Staff, Safety Asst. (25 hrs. wk)	\$ 14.37	\$ 16.20	\$ 17.44	\$ 18.64	\$ 19.64	\$ 21.18
G	Part Time Positions						
	Police Department						
	Patrolperson	\$ 16.05	\$ 17.19	\$ 18.33	\$ 19.57	\$ 21.18	\$ 22.02
	Auxiliary Police Officer	\$ 13.85 per hour, for specialized duties and mandated training					
	Crossing Guard	\$ 13.85 per crossing shift					
	Seasonal Employees						
	Recreation Director	\$ 12.55			TO		\$ 19.06
	Seasonal (Pub. Svc./Park)	\$ 12.55			TO		\$ 19.06
	Fire Department						
	Paramedics	\$ 14.71			TO		\$ 19.07
EMT	\$ 13.09			TO		\$ 17.43	
H	Volunteer Fire Department						
	Asst. Fire Chief	\$ 3,454.95 annually					
	Deputy Chief	\$ 2,572.82 annually					
	Captain	\$ 1,727.46 annually					
	Lieutenant	\$ 1,176.17 annually					
	Officers & Firefighters (includes drills up to 24 annually)	\$ 13.09			TO		\$ 19.07
I	Full Time Fire Department						
	EMT - Paramedic	\$ 16.06	\$ 17.65	\$ 19.06	\$ 20.87	\$ 22.58	\$ 24.15
	EMT - Basic	\$ 14.43	\$ 15.51	\$ 16.60	\$ 17.70	\$ 18.78	\$ 19.87
	EMT - Basic Float	\$ 14.43	\$ 15.51	\$ 16.60	\$ 17.70	\$ 18.78	\$ 19.87

ORDINANCE NO: 19-2022
ANNUAL APPROPRIATION ORDINANCE
(VILLAGE)
(Revised Code Sec. 5705.38)

An ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2023.

SECTION 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said village and appropriated as follows, viz: Village of Whitehouse during the fiscal year ending December 31, 2023, the following sums be and they are hereby set

SECTION 2: That there be appropriated from the GENERAL FUND:

PROGRAM I - SECURITY OF PERSON AND PROPERTY

Police Law Enforcement

Personal Services	<u>1,340,258.92</u>	
General Operating	<u>350,695.00</u>	
Capital Outlay	<u>10,400.00</u>	
Total Police Law Enforcement		<u>1,701,353.92</u>

Fire Fighting Prevention and Inspection

Personal Services	<u>591,002.13</u>	
General Operating	<u>247,314.25</u>	
Capital Outlay	<u>29,025.00</u>	
Total Fire Fighting, Prevention & Inspection		<u>867,341.38</u>

Street Lighting

Personal Services	<u>-</u>	
General Operating	<u>65,000.00</u>	
Capital Outlay	<u>-</u>	
Total Street Lighting		<u>65,000.00</u>

Civil Defense

Personal Services	<u>-</u>	
General Operating	<u>250.00</u>	
Capital Outlay	<u>-</u>	
Total Civil Defense		<u>250.00</u>

Total Program 1 - Security of Persons and Property		<u><u>2,633,945.30</u></u>
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PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES

Payment to County Health District

Personal Services	<u>-</u>	
General Operating	<u>24,000.00</u>	
Capital Outlay	<u>-</u>	
Total Payment to County Health District		<u>24,000.00</u>

Payment to Indigent Burial

Personal Services	<u>-</u>	
General Operating	<u>-</u>	
Capital Outlay	<u>-</u>	
Total Payment to County Health District		<u>-</u>

Total Program II - Public Health & Human Services 24,000.00

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	<u>55,000.00</u>	
General Operating	<u>70,110.00</u>	
Capital Outlay	<u>5,450.00</u>	
Total Provide and Maintain Parks		<u>130,560.00</u>

Total Program III - Leisure Time Activities 130,560.00

PROGRAM IV - COMMUNITY ENVIRONMENT

Community and Economic Development

Personal Services	<u>59,408.73</u>	
General Operating	<u>66,300.00</u>	
Capital Outlay	<u>-</u>	
Total Community Planning and Zoning		<u>125,708.73</u>

Total Program IV - Community Environment 125,708.73

PROGRAM V - BASIC UTILITY SERVICES

Refuse Collection and Disposal

Personal Services	<u>-</u>
General Operating	<u>337,675.00</u>
Capital Outlay	<u>-</u>
Total Refuse and Disposal	<u>337,675.00</u>

Total Program V - Basic Utility Services

337,675.00

PROGRAM VII - GENERAL GOVERNMENT

Mayor and Administrative Offices

Personal Services	<u>122,458.52</u>
General Operating	<u>81,050.00</u>
Capital Outlay	<u>14,000.00</u>
Total Mayor and Administrative Offices	<u>217,508.52</u>

Legislative Activities (Council)

Personal Services	<u>68,193.60</u>
General Operating	<u>17,950.00</u>
Capital Outlay	<u>-</u>
Total Legislative Activities	<u>86,143.60</u>

Maintenance Department

Personal Services	<u>131,797.10</u>
General Operating	<u>74,490.00</u>
Capital Outlay	<u>18,500.00</u>
Total Maintenance Department	<u>224,787.10</u>

County Auditor's and Treasurer's Fees	<u>25,000.00</u>
Elections	<u>12,000.00</u>
Auditor of State's Fees	<u>-</u>

Other General Government - Building Department		
Personal Services	<u>55,585.59</u>	
General Operating	<u>16,550.00</u>	
Capital Outlay	<u>-</u>	
Total Other Government-Building Dept.		<u>72,135.59</u>
Total Program VII - General Government		<u>637,574.81</u>
Other Uses of Funds		
Transfers	<u>440,200.00</u>	
Other Uses	<u>150.00</u>	
Total Other Uses of Funds		<u>440,350.00</u>

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

GRAND TOTAL GENERAL FUND APPROPRIATIONS	<u>4,329,813.84</u>
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SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.
Street Construction, Maintenance, and Repair Fund

PROGRAM VI - TRANSPORTATION

Street Maintenance and Repair		
Personal Services	<u>50,821.67</u>	
General Operating	<u>158,755.00</u>	
Capital Outlay	<u>13,500.00</u>	
Total Street Maintenance and Repair		<u>223,076.67</u>
Other Uses of Funds		
Transfers	<u>-</u>	
Other Uses	<u>49,400.00</u>	
Total Other Uses Funds		<u>49,400.00</u>
Total for Street Const. Maintenance and Repair		<u>272,476.67</u>

State Highway and Improvement Fund

Street Maintenance and Repair

Personal Services	<u>-</u>	
General Operating	<u>-</u>	
Capital Outlay	<u>16,000.00</u>	
Total Street Maintenance and Repair		<u>16,000.00</u>
Total for State Highway Improvement Fund		<u>16,000.00</u>
Program IV - Transportation		

PARK AND RECREATION FUND

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	<u>-</u>	
General Operating	<u>-</u>	
Transfers	<u>-</u>	
Total Provide and Maintain Parks		<u>-</u>
Park Revenue Fund		<u>-</u>
Total for Parks & Recreation Fund		<u>-</u>
Program III - Leisure Time Activities		

OTHER SPECIAL REVENUE FUNDS

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

LIFE SQUAD

Personal Services	<u>1,113,851.70</u>	
General Operating	<u>40,908.00</u>	
Capital Outlay	<u>8,150.00</u>	
Total Life Squad Fund		<u>1,162,909.70</u>

FIRE CO-OP LEVY

Personal Services	<u>419,663.91</u>	
General Operating	<u>-</u>	
Capital Outlay	<u>-</u>	
Total Life Squad Fund		<u>419,663.91</u>

DRUG LAW ENFORCEMENT FUND

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

Alcohol & Drug Education and Enforcement Fund

Personal Services	-
General Operating	-
Capital Outlay	-
Total Alcohol & Drug Ed & Enf. Fund	-

MOTOR VEHICLE LICENSE TAX FUND

Other Uses of Funds

Transfers	-
Other Uses	-
Total Other Uses of Funds	-
Total for Motor Vehicle License Tax	-
Program VI	-

GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS

1,871,050.28

Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:

BOND RETIREMENT

Principal	151,880.49
Interest	48,846.01
Other Debt Service	-
Total Program I - Security of Persons & Property	200,726.50
Total Bond Retirement Fund Appropriation	200,726.50

FIRE DEPT. BOND RETIREMENT

Principal	43,096.34
Interest	21,234.66
Other Debt Service	-
Total Program I - Security of Persons & Property	64,331.00
Total Bond Retirement Fund Appropriation	64,331.00

GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS

265,057.50

SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:

CAPITAL PROJECTS

PROGRAM VII - GENERAL GOVERNMENT

Capital Project Funds

250 Capital Outlay	-
260 Debt Service	-
270 Other Uses of Funds	-
Total Capital Projects	-

PROGRAM VI - TRANSPORTATION

Street Capital Project Funds

Capital Outlay	<u>1,316,800.00</u>
Debt Service	-
Other Uses of Funds	-
Total Street Capital Projects	<u>1,316,800.00</u>

PROGRAM V - BASIC UTILITY SERVICES

Water Capital Project Funds

Capital Outlay	<u>2,585,000.00</u>
Debt Service	-
Other Uses of Funds	-
Total Water Capital Projects	<u>2,585,000.00</u>

Sewer Capital Project Funds

Capital Outlay	-
Debt Service	-
Other Uses of Funds	-
Total Sewer Capital Projects	-

PROGRAM III - LEISURE TIME ACTIVITIES

Park & Recreation Capital Project Funds

Capital Outlay	-
Debt Service	-
Other Uses of Funds	-
Total Park & Recreation Capital Projects	-

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

Safety Services Capital Project Funds

Capital Outlay	
Debt Service	-
Other Uses of Funds	-
Total Safety Services Capital Projects	-

GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS

3,901,800.00

SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.

PROGRAM V - BASIC UTILITY SERVICES

Water Fund

Office	
Personal Services	<u>408,040.72</u>
General Operating	<u>34,600.00</u>
Capital Outlay	<u>1,500.00</u>
Total Office	<u>444,140.72</u>
Pumping	
Personal Services	-
General Operating	-
Capital Outlay	-
Total Pumping	<u>0.00</u>
Distribution	
Personal Services	-
General Operating	<u>961,270.00</u>
Capital Outlay	<u>21,600.00</u>
Total Distribution	<u>982,870.00</u>
Meters	
Personal Services	-
General Operating	<u>750.00</u>
Capital Outlay	<u>55,000.00</u>
Total Meters	<u>55,750.00</u>
Automotive Equipment	
Personal Services	-
General Operating	<u>2,600.00</u>
Capital Outlay	-
Total Automotive Equipment	<u>2,600.00</u>
Lands & Buildings	
Personal Services	-
General Operating	<u>500.00</u>
Capital Outlay	<u>500.00</u>
Total Lands & Buildings	<u>1,000.00</u>
Other Equipment	
Personal Services	-
General Operating	<u>500.00</u>
Capital Outlay	<u>500.00</u>

Total Other Equipment 1,000.00

Other Water Fund

Personal Services	<u>-</u>	
General Operating	<u>26,745.00</u>	
Capital Outlay	<u>66,000.00</u>	
Total Other Water Fund		<u>92,745.00</u>

Other Uses of Funds

Transfers	<u>-</u>	
Other Uses	<u>10,775.00</u>	
Total Other Uses Fund		<u>10,775.00</u>

Total for Water Fund Appropriations 1,590,880.72
Program V - Basic Utility Services

Sanitary Sewer Fund

Office

Personal Services	<u>354,381.77</u>	
General Operating	<u>29,250.00</u>	
Capital Outlay	<u>1,000.00</u>	
Total Office		<u>384,631.77</u>

Pumping

Personal Services	<u>-</u>	
General Operating	<u>249,700.00</u>	
Capital Outlay	<u>1,000.00</u>	
Total Pumping		<u>250,700.00</u>

Line Construction		
Personal Services	-	
General Operating	<u>3,780.00</u>	
Capital Outlay	-	
Total Line Construction		<u>3,780.00</u>
Automotive Equipment		
Personal Services	-	
General Operating	<u>2,700.00</u>	
Capital Outlay	-	
Total Automotive Equipment		<u>2,700.00</u>
Lands & Buildings		
Personal Services	-	
General Operating	<u>3,000.00</u>	
Capital Outlay	-	
Total Lands & Buildings		<u>3,000.00</u>
Other Equipment		
Personal Services	-	
General Operating	<u>115,500.00</u>	
Capital Outlay	<u>1,500.00</u>	
Total Other Equipment		<u>117,000.00</u>
Other Uses of Funds		
Transfers	-	
Other Uses	<u>158,600.00</u>	
Total Other Uses Fund		<u>158,600.00</u>
Total for Sewer Fund Appropriations		<u>920,411.77</u>
Program V - Basic Utility Services		

OWDA DEBT SERVICE FUND

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	<u>9,000.00</u>	
Interest Paid	<u>1,000.00</u>	
Other Debt Service (Specify)	-	
Total for OWDA Debt Service Fund Appropriations		<u>10,000.00</u>

UTILITIES DEPOSITS FUND

PROGRAM V - BASIC UTILITY SERVICES

Deposits Refunded	<u>1,500.00</u>	
Deposits Applied	<u>300.00</u>	
Other Uses of Funds	<u>-</u>	
Total for Utilities Deposits Fund Appropriation		<u><u>1,800.00</u></u>
Program VI - Basic Utility Services		

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS 2,523,092.49

SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

INCOME TAX FUND

PROGRAM VII - GENERAL GOVERNMENT

Income Tax Administration		
Personal Services	<u>125,206.39</u>	
General Operating	<u>88,500.00</u>	
Capital Outlay	<u>-</u>	
Total Income Tax Administration		<u><u>213,706.39</u></u>
Taxes Refunded	<u>40,000.00</u>	
Transfers	<u>881,000.00</u>	
Distribution of Income Tax Collected for Others (Escrow)	<u>1,950,000.00</u>	
Total for Income Tax Fund Appropriations		<u><u>3,084,706.39</u></u>

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Other Uses	<u>-</u>	
Total Other Building Standard Agency Fund		<u><u>-</u></u>

JEDD/JEDZ Agency Fund

Personal Services	
General Operating	<u>2,510,667.00</u>
Capital Outlay	<u>-</u>
Total Other Brimley Agency Fund	<u>2,510,667.00</u>

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS 5,595,373.39

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	<u>22,947.27</u>
Interest Paid	<u>11,473.63</u>
Other (Specify)	<u>-</u>
Total for Special Assessment Bond Retirement Fund Appropriations	<u>34,420.90</u>

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS 34,420.90

TOTAL ALL APPROPRIATIONS 18,520,608.40

SECTION 6. This ordinance shall take effect at the earliest period allowed by law.
 PASSED: December 20, 2022 AYES _____ NAYS _____

ATTEST:

 Donald L. Atkinson, Mayor

 Susan M. Miller, Clerk of Council

ORDINANCE NO: 20-2022
APPROPRIATION ORDINANCE
(VILLAGE)

(Revised Code Sec. 5705.38)

An AMENDED ORDINANCE to make appropriations for current Expenses and other Expenditures of the Village of Whitehouse, State of Ohio, during the fiscal year ending December 31, 2022.

Section 1. BE IT RESOLVED by the Council of the Village of Whitehouse, State of Ohio, that, to provide for the current expenses and other expenditures of the said Village of Whitehouse during the fiscal year ending December 31, 2022, the following sums be and they are hereby set aside and appropriated as follows, viz:

Section 2: That there be appropriated from the GENERAL FUND:

PROGRAM I - SECURITY OF PERSON AND PROPERTY

Police Law Enforcement

	Personal Services	<u>(10,000.00)</u>	
	General Operating	<u>(5,000.00)</u>	
	Capital Outlay	<u> </u>	
	Total Police Law Enforcement		<u>(15,000.00)</u>

Fire Fighting Prevention and Inspection

	Personal Services	<u>75,000.00</u>	
	General Operating	<u>72,000.00</u>	
	Capital Outlay	<u>2,000.00</u>	
	Total Fire Fighting, Prevention & Inspection		<u>149,000.00</u>

Street Lighting

	Personal Services	<u>-</u>	
	General Operating	<u>500.00</u>	
	Capital Outlay	<u>-</u>	
	Total Street Lighting		<u>500.00</u>

Civil Defense

	Personal Services	<u>-</u>	
	General Operating	<u>3,500.00</u>	
	Capital Outlay	<u>-</u>	
	Total Civil Defense		<u>3,500.00</u>

	Total Program 1 - Security of Persons and Property		<u>138,000.00</u>
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PROGRAM II - PUBLIC HEALTH AND HUMAN SERVICES

Payment to County Health District

	Personal Services	<u>-</u>	
	General Operating	<u>(20,000.00)</u>	
	Capital Outlay	<u>-</u>	
	Total Payment to County Health District		<u>(20,000.00)</u>

Payment to Indigent Burial

	Personal Services	<u>-</u>	
	General Operating	<u>-</u>	
	Capital Outlay	<u>-</u>	
	Total Payment to County Health District		<u>-</u>

	Total Program II - Public Health & Human Services		<u>(20,000.00)</u>
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PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

	Personal Services	<u>(41,000.00)</u>	
	General Operating	<u>(5,000.00)</u>	

Capital Outlay	<u>3,000.00</u>	
Total Provide and Maintain Parks		<u>(43,000.00)</u>
 Total Program III - Leisure Time Activities		 <u>(43,000.00)</u>

PROGRAM IV - COMMUNITY ENVIRONMENT

Community Planning and Zoning		
Personal Services	<u>-</u>	
General Operating	<u>(7,250.00)</u>	
Capital Outlay	<u>-</u>	
Total Community Planning and Zoning		<u>(7,250.00)</u>
 Total Program IV - Community Environment		 <u>(7,250.00)</u>

PROGRAM V - BASIC UTILITY SERVICES

Refuse Collection and Disposal		
Personal Services	<u>-</u>	
General Operating	<u>8,000.00</u>	
Capital Outlay	<u>(8,000.00)</u>	
Total Refuse and Disposal		<u>-</u>
 Total Program V - Basic Utility Services		 <u>-</u>

PROGRAM VII - GENERAL GOVERNMENT

Mayor, Administrative, and Legal Offices		
Personal Services	<u>(4,000.00)</u>	
General Operating	<u>20,000.00</u>	
Capital Outlay	<u>(5,000.00)</u>	
Total Mayor and Administrative Offices		<u>11,000.00</u>
 Legislative Activities (Council & Clerk)		
Personal Services	<u>-</u>	
General Operating	<u>-</u>	
Capital Outlay	<u>-</u>	
Total Legislative Activities		<u>-</u>
 Maintenance Department		
Personal Services	<u>(2,400.00)</u>	
General Operating	<u>12,000.00</u>	
Capital Outlay	<u>(3,000.00)</u>	
Total Maintenance Department		<u>6,600.00</u>
 Auditor's and Treasurer's Fees		 <u>(3,000.00)</u>
Solicitors		<u>-</u>
 Other General Government - Building Department		
Personal Services	<u>(2,000.00)</u>	
General Operating	<u>(12,000.00)</u>	
Capital Outlay	<u>-</u>	
Total Other Government-Building Dept.		<u>(14,000.00)</u>
 Total Program VII - General Government		 <u>600.00</u>

Other Uses of Funds

Transfers	<u>(100,000.00)</u>	
Other Uses	<u>-</u>	
Total Other Uses of Funds		<u>(100,000.00)</u>

SECTION 3. That there be appropriated from the GENERAL FUND for contingencies for purposes not otherwise provided for, to be expended in accordance with the provisions of Section 5705.40, R.C., the sum of

GRAND TOTAL GENERAL FUND APPROPRIATIONS		<u>(31,650.00)</u>
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SECTION 4. That there be appropriated from the following SPECIAL REVENUE FUNDS.
Street Construction, Maintenance, and Repair Fund

PROGRAM VI - TRANSPORTATION

Street Maintenance and Repair

Personal Services	<u>-</u>	
General Operating	<u>(7,500.00)</u>	
Capital Outlay	<u>(23,000.00)</u>	
Total Street Maintenance and Repair		<u>(30,500.00)</u>

Other Uses of Funds

Capital	<u>(3,000.00)</u>	
Principal	<u>5,000.00</u>	
Total Other Uses Funds		<u>2,000.00</u>

Total for Street Const. Maintenance and Repair		<u>(28,500.00)</u>
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State Highway and Improvement Fund

Street Maintenance and Repair

Personal Services	<u>-</u>	
General Operating	<u>-</u>	
Capital Outlay	<u>(10,000.00)</u>	
Transfers	<u>-</u>	
Total Street Maintenance and Repair		<u>(10,000.00)</u>

Total for State Highway Improvement Fund		<u>(10,000.00)</u>
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Program IV - Transportation

PROGRAM VII - GENERAL GOVERNMENT

Income Tax Administration

Personal Services	<u>(10,400.00)</u>	
General Operating	<u>10,000.00</u>	
Capital Outlay	<u>-</u>	
Total Income Tax Administration		<u>(400.00)</u>

Taxes Refunded	<u>(5,000.00)</u>	
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Transfers	<u>-</u>	
Distribution of Income Tax Collected	<u>730,000.00</u>	

Total for Income Tax Fund Appropriations		<u>725,000.00</u>
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PARK AND RECREATION FUND

PROGRAM III - LEISURE TIME ACTIVITIES

Provide and Maintain Parks

Personal Services	<u>-</u>	
General Operating	<u>-</u>	

Capital Outlay	-
Total Provide and Maintain Parks	<u>-</u>
Park Revenue Fund	
Total for Parks & Recreation Fund	<u>-</u>
Program III - Leisure Time Activities	

OTHER SPECIAL REVENUE FUNDS

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

LIFE SQUAD

Personal Services	<u>(12,300.00)</u>
General Operating	<u>23,000.00</u>
Capital Outlay	<u>(2,000.00)</u>
Total Life Squad Fund	<u>8,700.00</u>

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

CORONAVIRUS RELIEF FUND

Other Uses of Funds

Transfers	<u>-</u>
Other Uses	<u>-</u>
Total Other Uses of Funds	<u>-</u>
Total for Coronavirus Relief Fund	
Program VI	<u>-</u>

FIRE LEVY

Personal Services	<u>(28,000.00)</u>
General Operating-Tax Collection Fees	<u>-</u>
Capital Outlay	<u>-</u>
Total Fire Levy	<u>(28,000.00)</u>

GRAND TOTAL SPECIAL REVENUE FUND APPROPRIATIONS

656,800.00

Section 5. That there be appropriated from the following DEBT SERVICE FUNDS:

BOND RETIREMENT

Principal	<u>11,000.00</u>
Interest	<u>(4,500.00)</u>
Other Cont. Service	<u>-</u>
Total Program I - Security of Persons & Property	<u>6,500.00</u>
Total BOND Retirement Fund Appropriation	<u>6,500.00</u>

SPECIAL ASSESSMENT BOND RETIREMENT

Principal	<u>(10,000.00)</u>
Interest	<u>(10,000.00)</u>
Other Contractual Services	<u>20,000.00</u>
Fire Debt Turnout Gear-Principal	<u>-</u>
Interest	<u>-</u>
Total Fire Debt Appropriation	<u>-</u>

GRAND TOTAL DEBT SERVICE FUND APPROPRIATIONS

6,500.00

SECTION 6. That there be appropriated from the following CAPITAL PROJECT FUNDS:

CAPITAL PROJECTS

PROGRAM VII - GENERAL GOVERNMENT

Capital Project Funds

250 Capital Outlay	_____	
260 Debt Service	_____	-
270 Other Uses of Funds-Transfers	_____	3.00
Total Capital Projects		<u>3.00</u>

PROGRAM VI - TRANSPORTATION

Street Capital Project Funds

Capital Outlay	_____	
Debt Service	_____	-
Other Uses of Funds-Transfers	_____	-
Total Street Capital Projects		<u>-</u>

PROGRAM V - BASIC UTILITY SERVICES

Water Capital Project Funds

Capital Outlay	_____	
Debt Service	_____	-
Other Uses of Funds	_____	-
Total Water Capital Projects		<u>-</u>

Sewer Capital Project Funds

Capital Outlay	_____	35,000.00
Debt Service	_____	-
Other Uses of Funds	_____	-
Total Sewer Capital Projects		<u>35,000.00</u>

PROGRAM III - LEISURE TIME ACTIVITIES

Park & Recreation Capital Project Funds

Capital Outlay	_____	
Debt Service	_____	-
Other Uses of Funds-Transfers	_____	-
Total Park & Recreation Capital Projects		<u>-</u>

PROGRAM I - SECURITY OF PERSONS AND PROPERTY

Safety Services Capital Project Funds

Capital Outlay	_____	
Debt Service	_____	-
Other Uses of Funds	_____	-
Total Safety Services Capital Projects		<u>-</u>

GRAND TOTAL CAPITAL PROJECTS FUND APPROPRIATIONS

35,003.00

SECTION 7. That there be appropriated from the following ENTERPRISE FUNDS.

PROGRAM V - BASIC UTILITY SERVICES

Water Fund

Office		
Personal Services	_____	(7,000.00)
General Operating	_____	(2,250.00)

Capital Outlay	4,500.00	
Total Office		<u>(4,750.00)</u>
Pumping		
Personal Services	-	
General Operating		
Capital Outlay		
Total Pumping		<u>-</u>
Distribution		
Personal Services		
General Operating	(2,250.00)	
Capital Outlay		
Total Distribution		<u>(2,250.00)</u>
Meters		
Personal Services	-	
General Operating	-	
Capital Outlay	500.00	
Total Meters		<u>500.00</u>
Automotive Equipment		
Personal Services	-	
General Operating	-	
Capital Outlay	-	
Total Automotive Equipment		<u>-</u>
Lands & Buildings		
Personal Services	-	
General Operating	3,000.00	
Capital Outlay	-	
Total Lands & Buildings		<u>3,000.00</u>
Other Equipment		
Personal Services	-	
General Operating	1,000.00	
Capital Outlay	(70,000.00)	
Total Other Equipment		<u>(69,000.00)</u>
Other Water Fund		
General Operating	-	
Capital Outlay		
Deposits Refunded		
Total Other Water Fund		<u>-</u>
Other Uses of Funds		
Transfers	(160,000.00)	
Principal	(5,000.00)	
Total Other Uses Fund		<u>(165,000.00)</u>
Total for Water Fund Appropriations		<u><u>-237,500.00</u></u>
Program V - Basic Utility Services		

Sanitary Sewer Fund

Office

Personal Services	(10,000.00)	
General Operating	-	
Capital Outlay	-	
Total Office		<u>(10,000.00)</u>
Pumping		
Personal Services	-	
General Operating	(4,000.00)	
Capital Outlay	1,000.00	
Total Pumping		<u>(3,000.00)</u>
Line Construction		
Personal Services	-	
General Operating	-	
Capital Outlay	-	
Total Line Construction		<u>-</u>
Automotive Equipment		
Personal Services	-	
General Operating	-	
Capital Outlay	-	
Total Automotive Equipment		<u>-</u>
Lands & Buildings		
Personal Services	-	
General Operating	500.00	
Capital Outlay	-	
Total Lands & Buildings		<u>500.00</u>
Other		
Personal Services	-	
General Operating	7,000.00	
Deposits Refunded	1,000.00	
Total Other Equipment		<u>8,000.00</u>
Other Uses of Funds		
Transfers	110,000.00	
Principal	(60,000.00)	
Interest	2,000.00	
Other Uses & Capital Outlay	-	
Total Other Uses Fund		<u>52,000.00</u>
Total for Sewer Fund Appropriations		<u>47,500.00</u>
Program V - Basic Utility Services		

OWDA DEBT SERVICE FUND

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	102,000.00	
Interest Paid	12,200.00	
Other Debt Service (Specify)	-	
Total for OWDA Debt Service Fund Appropriations		<u>114,200.00</u>

UTILITIES DEPOSITS FUND

PROGRAM V - BASIC UTILITY SERVICES

Deposits Refunded	_____	
Deposits Applied	_____	
Other Uses of Funds	_____	-
Total for Utilities Deposits Fund Appropriation		<u>0.00</u>
Program VI - Basic Utility Services		

GRAND TOTAL ENTERPRISE FUNDS APPROPRIATIONS -75,800.00

SECTION 8. That there be appropriated from the INTERNAL SERVICE FUND:

SECTION 9. That there be appropriated from the TRUST AND AGENCY FUNDS.

Building Standards Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Other Uses	_____	-
Total Other Building Standard Agency Fund		<u>-</u>

JEDD and JEDZ Agency Fund

PROGRAM VII - GENERAL GOVERNMENT

Insurance and Bonding Services	_____	
Other Cont. Services	_____	500.00
Payment to Another P. Subdivision	_____	(850,000.00)
Other Uses	_____	6,000.00
Total Other Brimley Agency Fund		<u>(843,500.00)</u>

GRAND TOTAL TRUST AND AGENCY FUNDS APPROPRIATIONS (843,500.00)

SECTION 10. That there be appropriated from the SPECIAL ASSESSMENT FUNDS.

Special Assessment Bond Retirement Fund

PROGRAM V - BASIC UTILITY SERVICES

Redemption of Principal	_____	
Interest Paid	_____	
Other (Specify)	_____	-
Total for Special Assessment Bond Retirement Fund Appropriations		<u>0.00</u>

GRAND TOTAL SPECIAL ASSESSMENT FUNDS APPROPRIATIONS 0.00

TOTAL ALL AMENDED APPROPRIATIONS -252,647.00

SECTION 6. This ordinance shall take effect at the earliest period allowed by law.
 PASSED: December 20, 2022 AYES _____ NAYS _____

ATTEST:

 Donald L. Atkinson

 Susan M. Miller, Clerk of Council

RESOLUTION NO. 25-2022

A RESOLUTION AUTHORIZING THE FINANCE DIRECTOR OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, TO TRANSFER CERTAIN FUNDS FOR VILLAGE ACCOUNTING PURPOSES; FORMAL VERIFICATION OF SAID TRANSFER AND DECLARING AN EMERGENCY.

WHEREAS, it is the recommendation of the Administrator, of the Village of Whitehouse, Lucas County, Ohio, that the Village administratively transfer certain funds between duly established accounts within the Village of Whitehouse, Lucas County, Ohio, accounting system; and

WHEREAS, this Council is desirous of implementing said transfers and hereby approving same:

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby duly authorized and directed to complete and enter upon the accounting records of the Village of Whitehouse, Lucas County, Ohio, the following funds transfers:

AS ATTACHED IN EXHIBIT A HERETO.

SECTION II: It is hereby found and determined that all formal actions with respect to said accounting fund transfers were adopted pursuant to this Resolution in an open meeting of this Council, with full disclosure and approval herein, and the deliberations of this Council and any of its committees that resulted in such fund transfer action were in compliance with all legal requirements as required by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitant, and for the further reason that this Resolution is necessary to provide orderly transfer documentation as to the accounting records of the Village of Whitehouse, Lucas County, Ohio; in order that necessary funding for said accounts indicated herein can be completed.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas _____ Nays _____

Adopted and effective December 20, 2022 as an EMERGENCY MEASURE

Donald L. Atkinson, Mayor

ATTEST:

Susan M. Miller, Clerk of Council

EXHIBIT A
December 20, 2022
Transfers

FROM	AMOUNT	TO
Income Tax A	\$70,000.00	Streetscaping (4205)
Income Tax A	\$10,000.00	Ind. Pkwy Resurf (4917)
General Fund	\$17,220.20	Whitehouse Arbor (4924)
Income Tax B	\$364,190.55*	General Fund (1000)

* The final amount transferred to the General Fund will be the entire balance in Income Tax B fund at 12/31/2022.

VILLAGE OF WHITEHOUSE

December 6, 2022

ADMINISTRATION

- 12-15-22 1. November 30, 2022: Income Tax Collection = \$3,069,310.20
Compared to last year = \$2,768,183.20 (8.25% increase)
JEDD & JEDZ collections = \$3,279,928.70
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

11-01-22

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection.
2. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas County Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022. Project is out for bid. Bids rejected. Rebid as surface replacement only. Bid opening scheduled for June 10, 2022 at 11:00 a.m. Council awarded project to Henry W. Bergman, Inc. for \$118,134.60. Paving Completed 10/2022.
3. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
4. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

PARKS & RECREATION

- 11-01-22
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2024.
 2. **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff. Arbor completed. Awaiting final landscaping.

STREETS

- 12-06-22
1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00. Construction underway 10/2022. Project completed 11/23/2022.

WATER

- 12-06-22
1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.
 2. **Field Avenue Water Main Improvements** – Upsize existing water main from 6” to 8”. Anticipate bid to be January 2023
 3. **Industrial Parkway Water Main** – Renew with PVC – upsize from 8” to 10”. Anticipate bid to be January 2023

WASTE WATER

- 11-01-22
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

STORM SEWER

- 12-06-22
1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
 2. **Decant Pad** – A decan pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00.

SANITATION

11-01-22

1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023.

MISCELLANEOUS

12-06-22

1. **Building Permits:** 19 new homes as of 12/15/22.

11-01-22

2. **Public Works:**
 1. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
 2. Sewer Flushing
 3. Storm Water Inspections – Outfalls & Asst. Management
 4. Street- Leaf removal and Winter operations prep.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of October 5, 2022 meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of October 4, 2022 meeting minutes
- D. Planning Commission
 1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
 1. Pending approval of June 7, 2022, meeting minutes
 2. Pending 2023 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2023
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of November 17, 2022 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment

- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
 - 1. Pending review of Council project list



Zoning Enforcement Report –December 2022

I hope you are all healthy, I battled the flu for a week and there is a lot going around at the moment. Overall, we are having a mild late fall/early winter which has allowed progress to be made on various zoning issues. Complaints have been investigated, and conversations continue to be held to resolve issues.

The lack of snow is helping to get various issues taken care of. In my experience, once it snows, enforcement can be more difficult, and complaints really drop off as snow tends to cover up lots of things. We are still taking care of some RV parking issues but we are experiencing good success with compliance on those so far. Take care, and I will see you in the New Year!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

December 2022

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Babcock, Richard	6627 Oak Brook Dr	Front	RV Storage	Inspected, notice sent
Chamberlain, Jeff	10511 Waterville Street	All	Complaint about piles of dirt, asphalt grindings, long grass.	Monitoring situation.
Craig, Torri	6950 Westwyck Dr	Rear	Shed with no permit	Applied for permit, was not approved. Inspected, shed constructed on property. Notice sent. Spoke with owner, will be taken care of.
Cyclewerks	6760 Providence St	Side	Shipping Container	BZA granted a six-month extension. Extension is now expired. Container still present.
Fischer, James	6703 Gilead St	Front	Vegetation, junk & debris	Final Notice Sent. Spoke with owner (419)877-5602 and owner stated it had been cleaned up. Re-Inspected, property now in compliance.
General Pro Hardware	6635 Providence	All	Property Maintenance	Continuing to monitor property.
Grandowicz, Steven	10751 Saron Lane	Side	Boat Storage	Notice sent to property owner. Boat is being removed.
Klawitter, Raymond	11025 Shepler St	Front/rear	Junk & debris	Final Notice sent. Working with owner to take care of.
Namdar DG Realty LLC	6711 Gilead St	Front/all	Vegetation	Continuing to monitor situation with property.
Overy-Campbell Properties	10200 Waterville St	Front/Side	Report of lighting glare	Complaint Received on lighting glare. No violation observed. Will monitor.
Priestas, Sue (Trustee)	10820 Waterville St	Rear	Piles of debris/items	Working with owner to have items removed.
Whitehouse Centre	6805 Whitehouse Square Blvd	Front/Side	Report of lighting glare	Complaint Received on lighting glare. No violation found. Will monitor.
Williams, Michael	6393 Whitehouse Valley Dr	Side	Boat Storage	Notice sent to property owner. Boat is being removed.
Yerkes, Kyle	10832 Waterville Street	Side	Fence/structure with no permit	Inspected, notice sent. Spoke with Village Staff and found out permit still not applied for. Final notice issued.
Zimmerman, Joshua	6127 N Texas St	Front	Parking in Front Yard	Inspected, He will be stoning the area for the moment while waiting on when the asphalt company can fit him in.
Southanne Ln			Report of RV/Boat parking	Inspected, none found.

Zoning Violation Report

December 2022

REFERRED TO PROSECUTOR					
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris, Insecure structure	Re-inspected in early December. No current violation observed.	
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Continuing to monitor the property. Improvement has been observed.	