



December 29, 2022

WHITEHOUSE COUNCIL AGENDA  
January 3, 2023  
6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at [www.whitehouseoh.gov](http://www.whitehouseoh.gov) and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, January 3, 2023, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer: Pastor Marcus Lohrmann, Community of Christ Church
- IV. Pledge of Allegiance
- V. Annual Organizational Considerations for Council Per Charter
- VI. Adoption of Minutes of the December 20, 2022 Council Meeting
- VII. Adoption of Addendum bills dated January 3, 2023
- VIII. Introduction of Persons to Appear Before Council
- IX. Committee Reports
  - A. Report on the Fallen Timbers Union Cemetery District Meeting
- X. Report of the Mayor
  - A. State of the Village Address

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571**  
**Phone 419-877-5383 . Fax 419-877-5635**  
**[whitehouseoh.gov](http://whitehouseoh.gov)**

B. Appointment of Board and Committee Members

1. Charter Revision Commission
2. Planning Commission
3. Board of Zoning Appeals
4. Monclova Township JEDD
5. Spencer Township JEDZ
6. Waterville Township JEDD

- XI. Report of the Clerk of Council
- XII. Report of the Village Administrator
- XIII. Report of the Village Solicitor
- XIV. Report from Department Heads
- XV. Citizen Comments on Agenda Items
- XVI. Ordinances
- XVII. Resolutions
- XVIII. Council Comments
- XIX. Citizen Comments
- XX. Adjournment

# VILLAGE OF WHITEHOUSE

January 3, 2023

## ADMINISTRATION

- 12-15-22 1. November 30, 2022: Income Tax Collection = \$3,069,310.20  
Compared to last year = \$2,768,183.20 (8.25% increase)  
JEDD & JEDZ collections = \$3,279,928.70
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

## ADMINISTRATIVE ACTIVITIES

## COMMUNITY DEVELOPMENT

## SUBDIVISION DEVELOPMENTS

## GRANTS

11-01-22

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection.
2. **Industrial Parkway Resurfacing & Water Main Replacement** – This OPWC funded project will see a portion of aged water main replaced on Industrial Parkway as well as the mill/fill resurfacing of the entire portion of roadway. This project is a joint funding project with the Lucas County Engineer which will see Weckerly Road resurfaced from Eber Rd. to Stitt Road. This Capital Improvement project is scheduled for 2022. Project is out for bid. Bids rejected. Rebid as surface replacement only. Bid opening scheduled for June 10, 2022 at 11:00 a.m. Council awarded project to Henry W. Bergman, Inc. for \$118,134.60. Paving Completed 10/2022.
3. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023.
4. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.

## PARKS & RECREATION

- 11-01-22
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2024.
  2. **Downtown Arbor Park** – To be constructed as part of Streetscape. Awarded to B & J Concrete & Construction - \$21,500 for concrete flat work. Remainder to be constructed by Public Works Staff. Arbor completed. Awaiting final landscaping.

## STREETS

- 12-06-22
1. **Downtown Streetscape Phase 3** – Providence St. from Maumee St. to Shepler Ave. – Plans in Engineering. Council reviewing plans on parking & extent of improvements. Postponed until 2022. Bid awarded to B & J Concrete & Construction - \$343,295.00. Construction underway 10/2022. Project completed 11/23/2022.

## WATER

- 12-06-22
1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and ready for review.
  2. **Field Avenue Water Main Improvements** – Upsize existing water main from 6” to 8”. Anticipate bid to be January 2023
  3. **Industrial Parkway Water Main** – Renew with PVC – upsize from 8” to 10”. Anticipate bid to be January 2023

## WASTE WATER

- 11-01-22
1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26<sup>th</sup> for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

## STORM SEWER

- 12-06-22
1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
  2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00.

## SANITATION

11-01-22

1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023.

## MISCELLANEOUS

12-06-22

1. **Building Permits:** 19 new homes as of 12/29/22.

11-01-22

2. **Public Works:**
  1. Water Department
    - a. Valve Exercising
    - b. Hydrant Maintenance Programs
  2. Sewer Flushing
  3. Storm Water Inspections – Outfalls & Asst. Management
  4. Street- Leaf removal and Winter operations prep.

## Boards and Commissions

- A. Board of Zoning Appeals
  1. Pending approval of October 5, 2022 meeting minutes
- B. Charter Revision Commission
  1. Pending approval of March 10, 2020 meeting minutes
- C. Fire Dependency Board
  1. Pending approval of October 4, 2022 meeting minutes
- D. Planning Commission
  1. Pending approval of March 7, 2022 meeting minutes
- E. Records Commission
  1. Pending approval of June 7, 2022, meeting minutes
  2. Pending 2023 Reorganization Meeting
  3. Pending Review of Records Set for Destruction in 2023
  4. Pending Review of Records Policies
- F. Tree Commission
  1. Pending approval of November 17, 2022 meeting minutes
  2. Pending Tree Inventory

## Council Committee of the Whole

- A. Economic Development
  1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment

- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee
- F. Personnel & Safety
- G. General
  - 1. Pending review of Council project list