

Whitehouse

March 16, 2023

Meeting Notice
Tree Commission
March 23, 2023

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, March 23, 2023 at 7:30 p.m. The meeting will be held in Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

AGENDA

- I. Call to Order
- II. Approve Minutes of the February 23, 2023 Meeting
- III. Old Business
 - A. Arbor Day Planning
 - B. Review Tree Commission Ordinance
 - C. Tree Inventory
 - D. Forms & Docs
 - E. FaceBook Ideas
- IV. New Business
 - A. Tree City USA 2023
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:
Jordan D. Daugherty, CPA
Village Administrator

Whitehouse Tree Commission
February 23, 2023

Attendees: Sheri Luedtke Pres., Amy Schultz Vice Pres., Dianne Toffler, Diane DeYonker, Chris Manzey, Elliot Tramer, Richard Bingham Council Rep., Brian Petrell Staff Rep., Michelle Tippie

The meeting was called to order at 19:30.

A motion to accept the minutes of the January 26th meeting, as recorded, was made by Dianne Toffler and seconded by Elliot Tramer. The motion passed unanimously.

Old Business:

Tree Inventory: 335 trees were trimmed in the Steeplechase subdivision. There were a few trees that were interfered with by the homeowners. At Stockton and Rockingham 2 trees were topped. A police report was filed and the Village Legal Council has been notified. On Stallion Circle the leader limb on the tree was cut and another tree on Rockingham was pruned by the property owner.

The section of the Tree Ordinance referring to what a Street Tree is, and who is responsible for it, along with guidance on determining where the Tree Lawn is on a property, will be submitted to Village Administration for publication in the next e-newsletter and in the water bills.

Quotes were gathered to determine if treating the 3 Horse Chestnut Street Trees on Julianna Lane was a viable solution to the *Grignardinaescales* fungus infestation. The lowest quote was for \$110.00 annually with no guarantee if eradicating the fungus from any of the vendors.

Dianne Toffler made a motion to recommend to Public Works that the 3 trees be removed and replaced by extending the current species listed in the Master Plan for that street. Elliot Tramer seconded the motion which passed unanimously.

The Commission will review the Master Plan with regard to Horse Chestnut trees and determine if alternate species need to be entered for those locations.

Forms and documents: Nothing to add.

Facebook ideas: The section of the Village Tree Ordinance referring to Street Trees and road right of ways will be posted to the Facebook page.

New Business:

Arbor Day Planning: Tyler Woody from First Energy will provide 200 saplings for the Arbor Day event. Three First Energy employees will attend to assist in educating the students on the proper way to plant and maintain a tree. Depending on the testing schedule of the students, we are hoping to celebrate Arbor Day on the first Friday in May.

Whitehouse Tree Commission cont.

Projects for Growth Award: Based on the “scavenger hunt” style brochure developed by the Rutherford B. Hayes Presidential Library and Museums for their walking trails, Sheri has suggested a similar brochure incorporating the ID tags on the Village trees along the Walking Trail.

Stephanie Miller of ODNR has been contacted requesting that she give a presentation on tree planting and maintenance for homeowners. The seminar will be held in the evening in late March, early April, depending on Stephanie’s schedule. The hour-long event will be hosted by the Tree Commission and the Whitehouse Library at the library. We are waiting for a response from Ms. Miller.

The award of the Canopy Grant late last year has been held for submission as a Growth Award for 2023.

Review Tree Ordinance: Copies of the Tree Ordinance will be distributed to each Commission member for review and discussion at the March meeting.

Other issues: Steve Pilcher has asked for a list of 50 trees to be utilized in the planting of the Canopy Grant project. The following list has been provided: 4 River Birch, 4 Bitternut Hickory, 5 Shagbark Hickory, 5 Hackberry, 4 Black Walnut, 4 American Sycamore, 5 Bur Oak, 5 Swamp White Oak, 5 Chinquapin Oak, 4 Black Willow, and 5 Basswood.

Woody Warehouse in Indiana will be contacted for price and availability.

With no additional business, Dianne Toffler moved to adjourn at 20:33. Amy Schultz seconded and the motion passed unanimously.

Respectfully submitted,

Michelle K. Tippie

ORDINANCE NO. 10-2007

AN ORDINANCE CREATING A TREE COMMISSION FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, FORMULATING RULES AND REGULATIONS FOR MAINTAINING TREES AND SHRUBS WITHIN THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, the Administrator of the Village of Whitehouse, Lucas County, Ohio, has reviewed the existing ordinances in effect for the Tree Commission of the Village of Whitehouse, Lucas County, Ohio and for the maintenance, upgrading and requirements for future planting of trees and shrubs in certain of the public areas and as same shall be maintained on private property in the Village of Whitehouse, Lucas County, Ohio and has deemed it necessary to update and make certain changes in existing legislation as to the governance of the Tree Commission and the plantings and maintenance of trees and shrubs within the Village of Whitehouse, Lucas County, Ohio; and

WHEREAS, this Council is desirous of implementing the revisions of the specific Codified Ordinances of the Village of Whitehouse, Ohio and adopting the revisions as contained in this legislation hereinafter.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That Ordinance No. 16-87 and all parts of ordinances, resolutions, or administrative codes in conflict herewith are and shall be repealed. Further, that Chapter 167 of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio shall be hereafter amended and updated in conformity with this ordinance.

SECTION II: *Establishment.* There is hereby created and established the Tree Commission of the Village of Whitehouse, Lucas County, Ohio.

SECTION III: *Purposes and Objectives.* The primary purposes and objectives of the Tree Commission include the following:

1. The Commission, when requested by the Village Council, shall consider, investigate, make findings, report and recommend upon any special matter or question regarding the street or park trees.
2. The Commission shall hold such regular and special meetings at which the subject of trees insofar as it relates to the municipality may be discussed by the members of the Commission, officers, personnel and Council committee of the municipality and all others interested in the tree program. All meetings shall be posted and open to the public.
3. The Commission shall disseminate news and information regarding the selection, planting and maintenance of trees within the corporation limits, whether the same be on private or public property within the Village.
4. The Commission shall establish and recommend species and varieties of trees to be planted as determined in public areas and right-of-ways within the Village.
5. The Commission may implement an Arbor Day observance on an annual basis.
6. The Commission may establish and maintain, on an annual basis, an inventory of Village of street trees.
7. The Commission may formulate a Master Plan for the care of current and future Village Tree Resources on public lands.

SECTION IV: *Membership and Terms.*

1. The Commission shall consist of at least five (5) members to formulate a master plan for care of Village tree resources, current and future. Additionally, one member of Council and the Village Administrator shall act as advisory members of the Commission. Ex-officio members can also serve as approved by the Tree Commission. Such members shall not have voting privileges.

2. The Mayor, subject to the approval of the Village Council, shall appoint all members to the Commission.
3. The Chairperson of the Commission shall preside over all meetings of the Commission and act as parliamentarian. The Vice-Chairperson shall assume the duties of the Chairperson in his or her absence.
4. Appointments to the Commission shall be for three (3)-year terms, in accordance with Article 12 of the Village Charter. Any vacancy which occurs will be filled in accordance with Section 12.04 of the Village Charter.
5. The Commission members shall serve without compensation.
6. Any Commission member who misses three (3) consecutive meetings or more than fifty percent (50%) of the regular meetings on an annual basis shall be removed from the Tree Commission by a vote of Council and a successor appointed.

SECTION V: *Meetings and Procedures.* The Commission shall choose its own officers, make its own rules and regulations and keep a journal of its proceedings. A simple majority of the members shall be a quorum for the transaction of business. All plans, findings, advice, reports, and recommendations of the Commission shall be in writing.

SECTION VI: This Council, having determined the necessity for determining certain regulations which shall include definitions, rights and duties for the maintenance of trees and shrubs on public right-of-way and as same shall be affected by and controlled by owners of private property adjacent to said right-of-way, determined to create certain standards and regulations. Said standards and regulations are attached hereto as Exhibit A and incorporated by reference herein and shall be further restated in the amendment of Chapter 167 of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio.

SECTION VII: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings

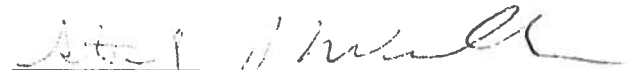
of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

SECTION VIII: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that the immediate amending and updating of the regulations for governing trees and shrubs within the Village is necessary to provide for orderly regulation of the planting growth and distribution of certain trees within the Village of Whitehouse as same can be immediately in force and effect with the commencement of the annual spring planting season, thus providing for the orderly design, growth and safety of the Village as same shall pertain to trees and shrubs as enumerated herein.


WHEREFORE, this Ordinance shall be in full force and effect upon its passage and approval as required by law.

VOTE ON EMERGENCY MEASURE: Yeas: 6 Nays: 0

Adopted on April 17, 2007 as an EMERGENCY MEASURE.


Stanley J. Wielinski, Mayor

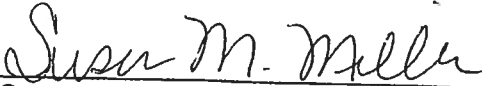
ATTEST:


Susan M. Miller, Clerk of Council

Philip C. Davis, Solicitor

CERTIFICATE

I, SUSAN M. MILLER, Clerk of Council of the Village of Whitehouse, Lucas County, Ohio, do hereby certify that the foregoing Ordinance was duly published by posting in said Village for not less than 15 days ending May 3, 2007, in accordance with R. C. 731.25.


Susan M. Miller
Susan M. Miller, Clerk of Council
Of the Village of Whitehouse,
Lucas County, Ohio

ORDINANCE NO. 3-2010

AN ORDINANCE AMENDING SECTION 167.02(a) AND SECTION 167.05 EXHIBIT A – TREES PROHIBITED - OF CHAPTER 167 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, WHICH PROVISIONS FORMULATE RULES AND REGULATIONS FOR THE TREE COMMISSION AND MAINTAINING TREES AND SHRUBS WITHIN THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, the Tree Commission of the Village of Whitehouse, Lucas County, Ohio, has heretofore reviewed certain provisions of Chapter 167 of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio as same were originally promulgated in Ordinance No. 10-2007 providing for the establishment of a Tree Commission and rules and regulations for maintaining trees in the Village of Whitehouse, Lucas County, Ohio; and

WHEREAS, the Tree Commission is desirous of requesting certain revisions to enumerated sections of Chapter 167 of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio; and

WHEREAS, this Council is desirous of implementing the revisions of the specific provisions of Chapter 167 of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio and adopting the revisions as recommended by the Tree Commission in this legislation stated hereinafter.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That Section 167.02(a) and Section 167.05 Exhibit A of Chapter 167 of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio, shall be amended in their entirety as set forth hereinafter:

A. Whitehouse Village Codified Ordinances 167.02(a):

Purposes and Objectives

The primary purposes and objectives of the Tree Commission include the following:

- a) The Commission shall consider, investigate, make findings, report and recommend upon a special matter or question regarding the street or park trees.

- B. Whitehouse Village Codified Ordinances Section 167.05 Exhibit A:

Trees Prohibited on Public Property

Certain trees shall not be planted on public property without the specific consent of the Tree Commission. Prior to the planting of any tree on public property, the written consent of the Tree Commission shall be obtained. Whenever any tree or shrub shall be planted or set out in conflict with the provisions of this Ordinance, the Village Administrator may cause removal of the same without obligating the Village to replace the illegally planted tree(s).

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted at open meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with legal requirements as set forth by Village Charter.

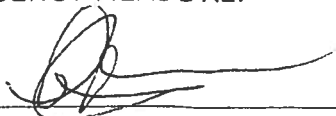
SECTION III: This Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that the immediate amending and updating of the regulations for governing trees and shrubs within the Village is necessary to provide for orderly regulation of the planting, growth and distribution of certain trees within the Village of Whitehouse as same can be immediately in force and effect with commencement of the annual spring planting season, thus providing for the orderly design, growth and safety for the Village as same shall pertain to trees and shrubs as enumerated therein.

WHEREFORE, this Ordinance shall be in full force and effect upon its passage and


approval as required by law.

VOTE ON EMERGENCY MEASURE: Yeas: 6 Nays: 0

Adopted on March 2, 2010 as an EMERGENCY MEASURE.



Angela J. Kuhn, Mayor

ATTEST:


Susan M. Miller, Clerk of Council

Philip C. Davis, Solicitor

CERTIFICATE

I, SUSAN M. MILLER, Clerk of Council of the Village of Whitehouse, Lucas County, Ohio, do hereby certify that the foregoing Ordinance was duly published by posting in said Village for not less than 15 days ending March 19, 2010, in accordance with R. C. 731.25.

A handwritten signature in black ink, appearing to read "Susan M. Miller", written over a horizontal line.

Susan M. Miller, Clerk of Council
Of the Village of Whitehouse,
Lucas County, Ohio

ORDINANCE NO. 11-2017

AN ORDINANCE PROVIDING FOR REVISION AND AMENDMENT OF CERTAIN PROVISIONS OF WHITEHOUSE VILLAGE CODE SECTIONS REGULATING TREES, AND DECLARING AN EMERGENCY

WHEREAS, the Tree Commission of the Village of Whitehouse has advocated certain revisions and amendments to hereinafter enumerated provisions of WCC 165.05 Exhibit A of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio;

WHEREAS, Council of the Village of Whitehouse have reviewed and endorsed the revisions as requested by the Tree Commission; and

WHEREAS, after due review and deliberation this Council is desirous of authorizing the revisions as to enumerated provisions of the Codified Ordinances of the Village of Whitehouse, Lucas County, Ohio as set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I. Whitehouse Code Section 167.05 EXHIBIT A – DEFINITIONS AND PUBLIC TREES of the Whitehouse Codified Ordinance shall be amended in accordance with Exhibit "A" attached hereto and incorporated by reference herein.

SECTION II. That all provisions of current Ordinances, Resolutions, or Administrative Codes and Rules contrary to the provisions of WVC 165.08 Exhibit A, as amended, attached hereto and incorporated by reference herein shall be and hereby are repealed.

SECTION III: It is hereby found and determined that all formal actions of this Council, including any of its committees, concerning and relating to the adoption of this Ordinance were adopted at an open meeting and the deliberations of this Council and any of its committees that resulted in such formal action were and are in compliance with all legal requirements as set forth by the Charter of the Village of Whitehouse, Lucas County, Ohio.

SECTION IV: That this Ordinance is hereby declared to be an Emergency Measure necessary for the immediate preservation of the public peace, health and safety of said Village and its inhabitants and for the further reason that immediate authorization of the provisions as and for Codified Ordinance revisions as are necessary to immediately clarify and regulate and protect trees within Whitehouse, Lucas County, Ohio.

WHEREFORE, this Ordinance shall be in full force and effect immediately upon its passage and approval.

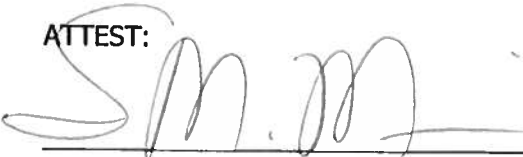
VOTE ON EMERGENCY MEASURE: Yeas: 5 Nays: 0

ADOPTED: September 19, 2017 as an EMERGENCY MEASURE.



Donald L. Atkinson, Mayor

ATTEST:



Duly Authorized and Empowered Clerk of Council

Philip C. Davis, Solicitor
Heban, Sommer & Murphree, LLC

EXHIBIT A HERETO AND AS TO WVC 167.05 STANDARDS AND REGULATIONS

PUBLIC TREES:

DEFINITIONS

12. "Drip Line" shall be defined as the outermost circumference of a tree canopy where water drips from and onto the ground.

DAMAGE TO OR DESTRUCTION OF PUBLIC TREES

1. Unless specifically authorized by the Tree Commission, no person shall intentionally damage, cut, carve, top, transplant or remove any tree; attach any rope, wire, nails, advertising posters, bird or animal feeders, or similar contrivance to any tree or shrub; nor permit any gaseous, liquid or solid substance to come into contact with public trees, set fire to public trees or permit fires to burn wherein the fire or heat therefrom shall cause damage to any portion of a tree or shrub located upon public lands.

2. No person shall excavate any ditches, tunnels, trenches, driveways, roadways, or thoroughfares, within in a radius of ten (10) feet from any public tree or shrub without first obtaining permit and approval from the Municipal administrator.

CONSTRUCTION ADJACENT TO OR IMPACTING UPON PUBLIC TREES Construction adjacent to or impacting upon public trees, i.e. drainage, curbing, sidewalk construction, landscaping, etc. shall be in accordance with procedures and requirements outlined in the: Municipal Tree Protection Policy outline and checklist for minimizing construction damage to public trees. Copies of said materials are available at the Whitehouse Administration building and online.

PLACEMENT OF MATERIALS IMPACTING PUBLIC TREES It shall be prohibited to place, deposit, store or maintain upon public lands of the municipality such items as stone, brick, sand, concrete or other material which placement impedes free passage of water, air, fertilization or similar items to trees growing upon the public lands. Exceptions to said placement shall require the written consent of the Municipality.

PLANTING AND MAINTENANCE OF TREE LAWNS No person shall plant, prune, brace, cable, spray or otherwise perform work on a tree in the public tree lawn or upon public lands without first obtaining written approval or permit from the municipality. Such planting or maintenance shall be in accord with the requirements pursuant to this ordinance.

GUEST SPEAKER

Nate Andre



Nate Andre is a lifelong farmer and agricultural leader in Dover Township north of Wauseon.

Nate's passion for agriculture for agriculture began in the 1970's in 4-H, FFA, and OSU's College of

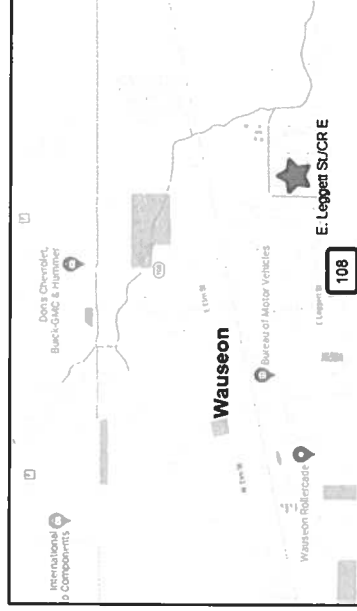
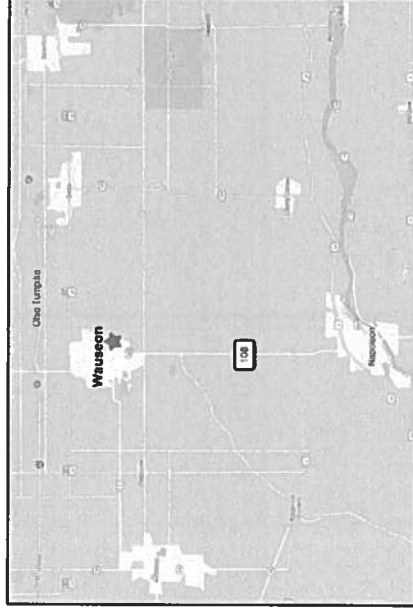
Agriculture. He's an innovator, youth mentor, and advocate for local, state, and American agriculture.

After high school, Nate earned the American FFA Degree in 1979 and graduated from Ohio State in 1982 with degrees in Ag Mechanical Systems and Agricultural Education.

Nate Andre owns a grain farming operation. Through owning the farm, Nate's innovative ideas have led him to fabricate farm equipment for ridge-till, no-till, twin-row, and controlled traffic farming. In the 1980's, he began to custom haul manure for local farmers, and has continued to grow that portion of the operation. He has helped many local farmers better incorporate manure into their systems.

LOCATION

Crossroads Evangelical Church
845 E. Leggett Street
Wauseon, OH 43567



TREE CITY USA

An Arbor Day Foundation Program

TREE CAMPUS
HIGHER EDUCATION

**The City of
Wauseon, Ohio
and
The Wauseon
Tree
Commission
Present**

2023

**Northwest Ohio
Tree City USA
Awards Celebration**

**May 9, 2023
Crossroads Evangelical Church
845 E. Leggett Street
Wauseon, Ohio 43567**

TREE CITY USA

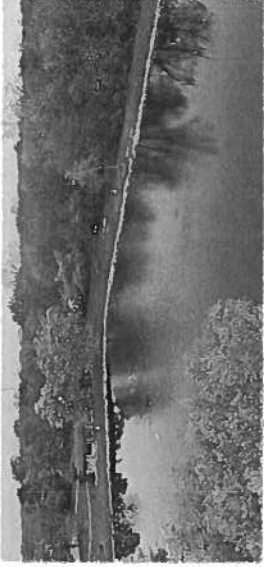
The City of Wauseon is honored to host the Annual Northwest Ohio Tree City USA Awards Program at Crossroads Evangelical Church on Tuesday, May 9, 2023.

On behalf of the Tree Commission, Wauseon City Council Members, and the City of Wauseon staff, we extend to you a warm welcome to celebrate your achievements and share your experiences with others.

Your community has displayed a commitment to tree beautification and urban forestry management as a recipient of a 2022 Tree City USA or Tree Campus Award granted by the Arbor Day Foundation and presented by the Ohio Department of Natural Resources.

Sincerely,
Kathy Huner
Kathy Huner
Mayor

Hosted by the



AWARDS CEREMONY PROGRAM

- 9:30-10:15** **Check in and Mingle**
- 10:15** **Welcome**
The Honorable Mayor
Kathy Huner
- 10:30** **Growth Awards**
Stephanie Miller
Regional Urban Forester
Ohio Division of Forestry
- 11:00** **Turning Municipal Yard
Waste to Compost Gold**
Nate Andre
Andre Farms, LLC
- 11:45** **Lunch**
Taco Tuesday
- 12:45** **Awards Ceremony**
Ohio Division of Forestry
- 2:30** **Closing Remarks**



RSVP - \$35/Person

Please complete this form and return it with payment by May 4, 2023

Mail RSVP with a check to:

City of Wauseon
Attn: Korin Miller
230 Clinton Street
Wauseon OH, 43567

To pay by credit card

Call (419) 335-5041 ext. 1002 or

Online <http://ohioarborist.org/calendar/>
(\$4 processing fee/person)

Community/Campus: _____

Phone: () _____

Name(s) of Attendees: _____

Number of Participants: _____

Email of Contact Person: _____

Total Enclosed: \$ _____

Please make checks payable to:

City of Wauseon

Questions – Contact Korin Miller at 419-335-5041
ext. 1002 or Korin.miller@cityofwauseon.com