

# Whitehouse

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May 18, 2023

Meeting Notice  
Tree Commission  
May 25, 2023

Notice is hereby given that the Tree Commission of the Village of Whitehouse, Ohio will meet on Thursday, May 25, 2023 at 7:30 p.m. The meeting will be held in Council Chambers, Village Hall, 6925 Providence Street, Whitehouse, Ohio.

## AGENDA

- I. Call to Order
- II. Approve Minutes of the April 27, 2023 Meeting
- III. Old Business
  - A. Discuss Birch Tree on Wildwood Cul De Sac
  - B. Review Tree City USA Awards Ceremony
  - C. Review Arbor Day Celebration
  - D. Discuss Growth Award Progress
  - E. Tree Inventory
  - F. Forms & Docs
  - G. FaceBook Ideas
- IV. New Business
  - A. Discuss EAB, ALB, and Potted Lantern Fly Awareness
- V. Discuss Other Issues as Appropriate under the Village Charter
- VI. Adjourn

Submitted by:  
Jordan D. Daugherty, CPA  
Village Administrator

**Whitehouse Tree Commission**  
**April 27, 2023**

**Attendees:** Brian Petrell, Staff Representative; Sheri Luedtke, President; Amy Schultz, Vice President; Elliot Tramer; Diane DeYonker; Dianne Toffler; Richard Bingham, Council Representative; Chris Manzey.

**Call to Order:** The meeting was called to order at 7:34 pm

**Approval of Minutes:** The minutes from the March 23, 2023 were changed to reflect that only ONE Horsechestnut, rather than three was scheduled to be removed from Wesley Farm. The motion to approve the updated minutes was moved by Diane DeYonker, second by Elliot Tramer, and unanimous agreement.

**Old Business:**

- Arbor Day, to be celebrated with 3<sup>rd</sup> graders from the Elementary School on Monday, May 8<sup>th</sup> at 2:00 pm, was discussed. Tyler Woody will provide 150 saplings and will talk to the children about proper planting techniques. Rebecca Conklin-Kleiboemer will read the Mayor's Proclamation. Sheri will get the Proclamation from Jill Gundy; will contact Jill Gundy about getting plastic bags for the saplings; Sheri will ask Jill Gundy to print handouts for the children; Sheri will contact the Mirror about this event; and Sheri will provide teachers with 5 videos and activity sheets. Chris Manzey will find last year's tree puzzle sheets. Dianne Toffler will help Sheri with putting bags for children together. Amy Shultz will write tree descriptions for Shingle Oaks and Black Locust to be read at the event. All members who are helping with the event will meet at the Elementary School parking lot.
- Growth Award. Elliot Tramer emphasized the necessity to document the Tree Commission's sponsored activities with photos. So far, the Tree Commission has the Arbor Day activity, Steph Miller's Seminar about Tree planting on May 3<sup>rd</sup>, and the Grant for Tree planting at Sandra Park. Dianne Toffler will explore getting a copy printed of the Master Tree map for the Village.
- Tree Inventory. Three trees were taken down on Belken. Zip Ties holding the Tree Value signage on the trees along the bike trail need to be lengthened.
- Forms and documents. Nothing new.
- FaceBook. A discussion ensued about what should be posted on the Tree Commission's FaceBook page. Spotted Lantern Fly would be timely because these pests are currently in Ohio. We should advertise Steph Miller's Seminar on 5/3 at the Whitehouse Library at 7:00 pm. Elliot and Chris will provide snacks and Sheri will contact Steph Miller to see what electronics she will need.

**New Business:**

Tree City USA meeting will be at the Crossroads Evangelical Church in Wauseon (845 E. Leggett St.) at 10:15 am. Those Tree Commissioners attending will meet at the Village Hall at 9:15 am. Sheri Luedtke and Brian Petrell will drive themselves, while the others will carpool.

**Adjournment:** the meeting was moved to be adjourned by Amy Schultz, second by Dianne Toffler, and unanimous vote. Meeting adjourned at 8:18 pm.

Respectfully submitted,  
Christine Manzey