

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Mayor Don Atkinson.

Council Members Present: Mayor Don Atkinson, Bob Keogh, Steve Connelly, Louann Artiaga, Richard Bingham, and President of Council Rebecca Conklin Kleiboemer

Council Members Absent: Mindy Curry – excused absence acknowledged by Mayor Atkinson

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Clerk Nicole Hartbarger

Guests Present: Pat Lehman, Denise Longnecker, Louella Rupp, Frances Homer, Jeannette Barney, Howard and Pat Jones, Lee Thomas, Cassandra Ackerman, Jack and Annette, Pastor Carol Williams-Young, Mark O’Neil, Karen Gerhardinger, Wendy Gehring

Council Prayer was given by Pastor Carol Williams-Young, Zion United Methodist Church.

Motion by Councilman Richard Bingham, seconded by Councilman Steve Connelly to approve the minutes of the June 6, 2023 meeting. 5 ayes

Motion by Councilwoman Louann Artiaga, seconded by Councilman Richard Bingham to approve the bills totaling \$28,247.35 dated June 15, 2023 and the Addendum bills totaling \$148,611.21 dated June 20, 2023 and the May 2023 Financial Statement. 5 ayes

PERSONS TO APPEAR BEFORE COUNCIL

Citizen Mark O’Neil of Oakbrook Drive came before council to request the authorization to host the annual Oak Brook Block Party on July 15th, 2023. The residents who live on Oak Brook and surrounding streets come together for a fun cookout and kid focused fun. They plan to have bounce houses as they have in years past. The event will take place where Oak Brook and Temperance streets meet, a small dead end area.

Motion by President Conklin Kleiboemer, seconded by Bingham to authorize usage of Oak Brook Street and Temperance Street area for Oak Brook Block Party event on July 15th, 2023. 5 ayes

COMMITTEE REPORTS

- A. Board of Zoning Appeals Meeting – June 7th, 2023
 - i. Meeting called to order at 6:03pm and Minutes from the May 3rd, 2023 meeting were approved.
 - ii. Appeal #02-2023 had been submitted and was under review during this meeting. The homeowner is looking to construct a 50x26 pole barn in the middle of town on their property. The homeowner is attempting to get this approved by the Zoning Board as this type of construction is not typical for the middle of town – it is sometimes approved toward the outside of town closer to agricultural areas. After discussion between the homeowner and the Board of Zoning Appeals regarding the reasons for this type of construction and plans for the property it was decided by the Board to not uphold the appeal. The homeowner was given directive on follow up procedures, including the ability to appear before council as council is the owner of the zoning code.
- B. Committee of the Whole Meeting – June 13th, 2023
 - i. Meeting called to order at 6:30pm and Minutes from the May 9th, 2023 meeting were approved.

- ii. Discussion on going back to Lucas County for Building Services was had. There were many positive reasons discussed as to why this would be a good move for the Village. It was decided during COW to make a recommendation to Council to give Village staff the authorization to enter into contract negotiations with Lucas County Building Services.
- iii. The current shelter house fees were discussed along with the discussion on what the fees should be going forward. After all of the recent renovations to the shelter house it was decided that the rental fees should be updated as well. Comparison of rental fees in other areas was presented for guidance. During COW it was decided to make a recommendation to Council on an updated fee schedule for both residents and non-residents on go forward reservations.
- iv. New business included an overview by Dave Riegenbach on the progress of the Income Tax increase campaign. There is a lot of work being done to make sure this is properly explained to residents. The first Income Tax campaign public meeting is now planned for July 25th, 2023.

Motion made by Councilman Bob Keogh, seconded by Bingham to authorize Village of Whitehouse staff to enter into contract negotiations with Lucas County Building Services. 5 ayes

Motion made by Bingham, seconded by Councilwoman Artiaga to approve the amendment to the Shelter House Rental fee schedule as presented by the Committee of the Whole. 5 ayes

REPORT OF THE MAYOR

A. Special Recognition of Pastor Carol Williams-Young

- i. Mayor Atkinson gives kudos to Pastor Carol for her many years of religious inclusion in her prayers and outreach. He also gives special recognition and acknowledgement to the years of support Pastor Carol and Zion church have given in regards to community members food shortages, especially during the Covid years. Mayor Atkinson thanks Pastor Carol for her years of leadership and dedication to Zion church and the surrounding community as a whole.
- ii. Pastor Carol gives her appreciation to her whole congregation and the ministry workers who keep it all going within the church, including the food ministry.
- iii. Lee Thomas, Zion church member from Providence Township, gives appreciation to Pastor Carol on her years of service to their church saying she always goes above and beyond for her congregation including visits.
- iv. President of Council Conklin Kleiboemer noted the wonderful outreach of Zion church and its congregation members during Cherry Fest including a changing table for attendees to use.

REPORT OF THE CLERK OF COUNCIL

Mayor Atkinson asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Mayor Atkinson asked for any items to report from Village Administrator Jordan Daugherty.

Daugherty reviewed Ordinance 7-2023 for Amending and Updating the Village rates and fees schedule in regard to the Shelter House Rental.

Motion by Artiaga, seconded by Bingham to request authorization for legislation amending and updating the Village of Whitehouse Schedule of Rates and Fees Ordinance 7-2023, as an emergency. 5 ayes

Daugherty also reviewed the information provided by village staff regarding the bid results from the street resurfacing project. Bid results pointed toward Bergman as the best option for the Village.

Motion by Bingham, seconded by Connelly to request authorization for legislation approving a contract for the 2023 Street Resurfacing project Resolution 10-2023, as an emergency. 5 ayes

Daugherty ended his report with a reminder that the Founders Day celebration will be on June 30th, 2023 with vendors beginning set up at 5pm next to Village Hall.

REPORT OF THE VILLAGE SOLICITOR

Mayor Atkinson asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Mayor Atkinson asked for Citizen Comments pertaining to Agenda items.

- Mark O'Neil, Oak Brook Drive, requested use of road barriers during the Oak Brook Block Party that was approved previously during the meeting. Public Services Director Pilcher confirmed that this request is on the form that was submitted by the Oak Brook residents and they will be provided by the Village.

ORDINANCES

Mayor Atkinson asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. Previously discussed Ordinance 7-2023 to be voted on.

Motion by Artiaga, seconded by Bingham to accept **Ordinance 7-2023: An Ordinance Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration, and Ancillary Other Matters**, at its first reading and declaring an emergency. 5 ayes

Motion by Artiaga, seconded by Bingham to suspend the rules and to have the second and third reading of **Ordinance 7-2023** by title only and declaring an emergency. 5 ayes

Motion by Artiaga, seconded by Bingham to accept **Ordinance 7-2023** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 5 ayes

RESOLUTIONS

Mayor Atkinson asked Heban for any resolutions to be reviewed or voted on. Previously discussed Resolution 10-2023 to be voted on.

Motion by Artiaga, seconded by Bingham to accept **Resolution 10-2023: A Resolution Authorizing the Administrator to Enter Into an Agreement for the 2023 Street Resurfacing in the Village of Whitehouse, Lucas County, Ohio**, at its first reading and declaring an emergency. 5 ayes

Motion by Artiaga, seconded by Bingham to suspend the rules and to have the second and third reading of **Resolution 10-2023** by title only and declaring an emergency. 5 ayes

Motion by Artiaga, seconded by Bingham to accept **Resolution 10-2023** and to pass said Resolution and declaring an emergency. Third reading vote by name. 5 ayes

OTHER ITEMS DISCUSSED

Department Heads

Public Services Director Steve Pilcher let Council know that there will be water line maintenance activity on Field Avenue in late July. He also mentioned that the previously approved street resurfacing project will begin in late July or early August.

Police Chief Allan Baer stated they have two newly hired Police Officers starting in the next few days. These hires are very helpful in filling the gap that the Police Department has experienced with recent employee departures. He also reminded Council and staff of the multi-sport event happening on upcoming Saturday, June 24th, 2023.

Council Comments

Idea of being able to use credit cards when renting the Shelter House was brought up again, as it was in the Committee of the Whole meeting. This is being looked into, but credit card fees that the Village would have to pay could hinder the use of this payment method.

Kudos to Wendy Gehring and Whitehouse Regional Chamber of Commerce team for a great Cherry Fest. Parade was fantastic, thank you to all volunteers who helped.

ADJOURNMENT

Motion by Keogh, seconded by Bingham to adjourn the meeting at 7:04pm. 5 ayes

Duly Appointed Clerk of Council

Mayor