

**CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE**

Meeting called to order at 6:30 PM by Mayor Don Atkinson.

Council Members Present: Mayor Don Atkinson, Bob Keogh, Steve Connelly, Mindy Curry, Louann Artiaga, Richard Bingham, and President of Council Rebecca Conklin Kleiboemer

Council Members Absent: None

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Clerk Nicole Hartbarger

Guests Present: Jim Szczerbiak, Kevin Connors, Dennis Dewert, Andrew Diffenderfer, Karen Gerhardinger, Marcinda Stratton, Angie Heier, Crystal Tollstam, Friends and Family of Billy Taylor, Gary & Joy Turski (online), Brad & Mary (online)

Council Prayer was given by Pastor Jen Carroll, CedarCreek Church.

Motion by President of Council Rebecca Conklin Kleiboemer, seconded by Councilman Steve Connelly to approve the minutes of the May 16, 2023 meeting. 6 ayes

Motion by Councilwoman Louann Artiaga, seconded by Councilman Richard Bingham to approve the bills totaling \$69,686.76 dated June 1, 2023, the Addendum bills totaling \$113,845.99 dated June 6, 2023 and the April 2023 Financial Statement. 6 ayes

**PERSONS TO APPEAR BEFORE COUNCIL**

Citizen Andrew Diffenderfer, representing wife Lauren Sells-Diffenderfer, spoke to council about the request of usage of the park pavilion and shelter house on June 16<sup>th</sup> for Dancing in the Park event. Estimate of 70-100 attendees along with being open to the public. There will be prepackaged items for concession sales. Conklin Kleiboemer advised on monetary charge for use of shelter house. June 22 or June 23 are possible rain dates, if necessary.

Motion by Conklin Kleiboemer, seconded by Councilwoman Mindy Curry to authorize usage of park pavilion and shelter house for Dancing in the Park event on June 16, 2023. 6 ayes

**COMMITTEE REPORTS**

A. Fallen Timbers Union Cemetery District Meeting – May 15, 2023

- i. Appropriations/budgets were discussed during the meeting – including outsourcing excavating, new lawn maintenance purposes, etc.
- ii. Water is now on at both Whitehouse and Wakeman cemeteries for the summer season.
- iii. Old Business included an update on a parcel search at the Mennonite Cemetery in Whitehouse.
- iv. Mayor Atkinson gave praise on the hard work of the maintenance and beauty of the cemeteries for Memorial Day and going into the summer season.

B. Tree Commission Meeting – May 25, 2023

- i. Reviewed the Tree City award
- ii. Plan to meet with Wauseon Tree Commission
- iii. Arbor Day Celebration: Thank you to Conklin Kleiboemer for reading the proclamation to the Whitehouse Primary students. 125 trees were passed out to students.
- iv. Plan for 80 trees to be planted this year alone – the most on record.
- v. Kudos to Mark and Austin from Public Works staff on their prompt removal of trees as necessary.
- vi. Mayor Atkinson gave kudos to Tree Commission on 17 years of service.

**REPORT OF THE MAYOR**

A. Recognition of Amy Bartley

- i. Mayor Atkinson thanks Amy for her participation in the naming of the new Village Social park. Amy not in attendance, Mayor Atkinson will reach out to her.

B. Presentation on behalf of Billy Taylor

- i. Mayor Atkinson introduced Ron B. who represented the friends and family of Billy Taylor in attendance. Ron thanked the community for their support and turn out at the funeral of Billy.
- ii. Ted Hensley shared Billy’s “Best Day Ever” story and the friends who made that possible.
- iii. Mayor Atkinson and Ron presented Whitehouse mugs and certificates of appreciation to all friends of Billy Taylor

**REPORT OF THE CLERK OF COUNCIL**

Mayor Atkinson asked for any items to report from Clerk Nicole Hartbarger. There were none.

**REPORT OF THE VILLAGE ADMINISTRATOR**

Mayor Atkinson asked for any items to report from Village Administrator Jordan Daugherty.

Daugherty reviewed Resolution 9-2023 as a standard transfer of funds for village accounting purposes.

Motion by Bingham, seconded by Connelly to authorize the Solicitor to prepare legislation authorizing the transfer of funds for village accounting purposes Resolution 9-2023, as an emergency. 6 ayes

Daugherty also let Council know the bi-annual audit is currently underway and to reach out with any questions.

**REPORT OF THE VILLAGE SOLICITOR**

Mayor Atkinson asked Solicitor Kevin Heban for any items to be reported. There were none.

**CITIZEN COMMENTS ON AGENDA ITEMS**

Mayor Atkinson asked for Citizen Comments pertaining to Agenda items.

- James Szczerbiak, 9871 Julianna Lane, Whitehouse, raised the question of a tree being replanted on his property where the village recently removed a diseased tree. Director of Public Services Steve Pilcher commented that replacement of this tree is on the tree planting masterplan. Majority of trees are planted in the fall, this replanting will occur then.
- Kevin Connors, 6423 Whitehouse Valley Drive, Whitehouse, raised retention pond concern within the Whitehouse Valley subdivision. Emailed information has been provided to Heban and he will respond with village information on action to be taken. Connors is asking the village for help on how to move forward. Mayor Atkinson has requested that Heban respond to email with detailed information before continued discussions occur.

**ORDINANCES**

Mayor Atkinson asked Solicitor Kevin Heban for any ordinances to be reviewed. There were none.

**RESOLUTIONS**

Mayor Atkinson asked Heban for any resolutions to be voted on. Previously discussed Resolution 9-2023 to be voted on.

Motion by Conklin Kleiboemer, seconded by Councilwoman Mindy Curry to accept **Resolution 9-2023: A Resolution Authorizing The Finance Director Of The Village Of Whitehouse, Lucas County, Ohio, To Transfer Certain Funds For Village Accounting Purposes**, at its first reading and declaring an emergency. 6 ayes

Motion by Conklin Kleiboemer, seconded by Bingham to suspend the rules and to have the second and third reading of **Resolution 9-2023** by title only and declaring an emergency. 6 ayes

Motion by Conklin Kleiboemer, seconded by Curry to accept **Resolution 9-2023** and to pass said Resolution and declaring an emergency. 6 ayes

### **OTHER ITEMS DISCUSSED**

#### **Department Heads**

Steve Pilcher presented to Mayor and Council a rededication plaque for the newly completed shelter house renovations. This will be displayed in the shelter house including the names of the employees and council involved in the project. Pilcher also mentioned we have one part time Public Works employee leaving for the Navy in July, we wish him well, another employee has successfully completed his Wastewater Certification training.

Chief Allan Baer is gearing up for busy Cherry Fest weekend, thank you to Fire Dept and Public Works for stepping in to help with traffic control, etc where needed. Two new police officers starting in the few weeks, one more position open to fill. We are getting close to being fully staffed again.

#### **Council Comments**

Looking forward to Cherry Fest. Kudos to Wendy Gehring and Chamber of Commerce on all time and planning involved in making Cherry Fest happen.

Thank you to Mayor Atkinson for honoring the friends of Billy Taylor

Motion by Curry, seconded by Conklin Kleiboemer to cancel Tuesday, July 4 scheduled council meeting. 6 ayes

Committee of the Whole should include discussion on fees for the shelter house rental, this will be included in the agenda. The shelter house has already been enjoyed and seen by a lot of community members.

### **ADJOURNMENT**

Motion by Councilman Bob Keogh, seconded by Bingham to adjourn the meeting at 7:27pm.

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Duly Appointed Clerk of Council

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Mayor