

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Council President Rebecca Conklin Kleiboemer.

Council Members Present: Bob Keogh, Steve Connelly, Mindy Curry, Louann Artiaga, Richard Bingham, and President of Council Rebecca Conklin Kleiboemer

Council Members Absent: Mayor Don Atkinson (excused by President Conklin Kleiboemer)

Staff Present: Village Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Council Clerk Nicole Hartbarger

Guests Present: Jennifer Bingham, Karen Gerhardinger, Wendy Gehring

Council Prayer was given by Pastor Shawn Bellner of Cedar Creek Church

Motion by Councilwoman Mindy Curry, seconded by Councilwoman Louann Artiaga to approve the minutes of the August 1st, 2023 Council Meeting. 6 ayes

Motion by Councilman Rich Bingham, seconded by Councilwoman Artiaga to approve the bills totaling \$51,759.59 dated August 10th, 2023 and the Addendum bills totaling \$561,435.27 dated August 15th, 2023. 6 ayes

PERSONS TO APPEAR BEFORE COUNCIL

President Conklin Kleiboemer asked if there were any people present to appear before council.

Deputy Administrator Hartbarger let Council know that there is a plan to reschedule the canceled Summer Concert Series event from July to September 28th. Hartbarger explained that this ask includes Lucas Street being closed to vehicle traffic. All department heads have approved this request. The same band that was scheduled for July has agreed to come back for this new date. Hartbarger confirmed that alcohol sales will be provided through Destination Whitehouse.

A motion was made by Councilman Bingham, seconded by Councilwoman Curry to approve the use of the Whitehouse Park location and road closure for the September 28th reschedule of the Summer Concert Series. 6 ayes

COMMITTEE REPORTS

A. Report on the August 8th, 2023 Committee of the Whole Meeting

- i. Conklin Kleiboemer noted that the meeting was called to order at 6:30pm
- ii. Two items from Pilcher and Public Works; Pilcher is looking to purchase the new telemetry system that is already budget approved – this system communicates signals between water tower and curb. He confirmed that the newly purchased system will work with the new tower to be constructed. Bergman and Associates is the vendor with a purchase price around \$61,000; 5-0 approval vote to recommend to council.
- iii. The second item from Pilcher and the Public Works department is asking for changes to municipal code - to include additional material options for residents. Currently, Whitehouse has orders from EPA to routinely inspect water lines for lead; Whitehouse also inspects for copper. Pilcher commented that other PE and aluminum materials are approved for use and boast less breakdown, etc. Pilcher is asking the code to be amended to include the optional use of these additional materials. It was recommended by Committee with 5-0 approval for council.

- iv. Village Administrator Daugherty spoke on State Route 64 corridor updates and ideas. He told the committee there have been discussions with Hope Methodist Church next to the Fire Station. In this area by Hope, the Village would like to include a mini roundabout for bikers, walkers, pedestrians. Reviewed renderings as part of the discussion. It was noted that Whitehouse has stalled out on a lot of capital projects in recent years. Materials for this project are already in hand and Staff is experienced to complete project internally. The discussion lead to good conversation, with the design itself being well received. Concern with general funding and it occurring same time as tax levy is on the ballot. The committee plans to revisit in early 2024.
- v. Dave Riggerbach gave a brief update on the tax levy committee work that has occurred. Commercials and ads on Whitehouse are ready, now the team is working on technical side. Planning public meeting and open house is scheduled for August 29th at Whitehouse Fire Department.
- vi. A handful of questions from citizens on 64 corridor discussion were answered.

REPORT OF THE MAYOR

President Conklin Kleiboemer let council know that Mayor Atkinson sends his greetings in his absence for this meeting; he thanks all for officiating in his absence. Conklin Kleiboemer shared that Beth Hite sent a thank you card for having her attend the last meeting and give her victim impact statement. The card stated that Beth was grateful for the opportunity to share her story and thanks the Mayor and Council for the honor.

REPORT OF THE CLERK OF COUNCIL

President Conklin Kleiboemer asked for any items to report from Clerk Nicole Hartbarger, there were none.

REPORT OF THE VILLAGE ADMINISTRATOR

President Conklin Kleiboemer asked for any items to report from Village Administrator Jordan Daugherty.

Administrator Daugherty mentioned that there are several items that need to be approved by Council to vote on later in the meeting for Ordinances and Resolutions.

Daugherty commented that Council needs to pass legislation, Ordinance 9-2023 later in the meeting, to approve the contract with the Lucas County Building Department for previously discussed services.

Motion by Councilwoman Artiaga, seconded by Councilman Bingham to request authorization for legislation approving a contract with Lucas County Building Department, as an emergency. 6 ayes

Daugherty mentioned the next item that needs approval is the previously discussed updates to the rates and fees schedule. This is to be voted on later in the meeting as Ordinance 10-2023.

Motion by Councilman Bingham, seconded by Councilwoman Artiaga to request authorization for drafting legislation amending the rate & fee schedule, as an emergency. 6 ayes

Daugherty next commented that Council needs to approve the voting of Ordinance 11-2023 and the requested updates to the municipal code that was previously discussed.

Motion by Councilman Bingham, seconded by Councilwoman Curry to request authorization for changes to the Water Department Municipal Code, as an emergency. 6 ayes

Daugherty told Council that the last item to be approved for legislation in the meeting is the previously budgeted purchase of the new water telemetry system, and the Village entering into an agreement to purchase with Resolution 12-2023.

Motion by Councilwoman Artiaga, seconded by Councilman Bingham to approve request for authorization to enter into contract for purchasing new Telemetry System, as an emergency. 6 ayes

REPORT OF THE VILLAGE SOLICITOR

President Conklin Kleiboemer asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

President Conklin Kleiboemer asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

President Conklin Kleiboemer asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. Heban responded that there are several.

Motion by Councilwoman Artiaga, seconded by Councilman Bingham to accept **Ordinance 9-2023: Authorizing a Request for Enforcement of the Residential Code of Ohio and the Ohio Building Code with the Condition That the Lucas County Residential and Non-Residential Building Departments Exercise Enforcement Authority and Accept and Approve Plans and Specifications, and Make Inspections, and Authorizing an Agreement for Such Enforcement Between the Village of Whitehouse and Lucas County**, at its first reading and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to approve to suspend the rules and have the second and third reading of **Ordinance 9-2023** by title only and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to accept **Ordinance 9-2023** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 6 ayes

Motion by Councilwoman Curry, seconded by Councilman Connelly to accept **Ordinance 10-2023: Amending and Updating the Village of Whitehouse Schedule of Rates and Fees Pursuant to Various Building, Zoning, Registration and Ancillary Other Matters**, at its first reading and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to approve to suspend the rules and have the second and third reading of **Ordinance 10-2023** by title only and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to accept **Ordinance 10-2023** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 6 ayes

Motion by Councilwoman Artiaga, seconded by Councilman Bingham to accept **Ordinance 11-2023: Amending Whitehouse Municipal Code Section 933.04, Rules Governing the Water Department**, at its first reading and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to approve to suspend the rules and have the second and third reading of **Ordinance 11-2023** by title only and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to accept **Ordinance 11-2023** and to pass said Ordinance and declaring an emergency. Third reading vote by name. 6 ayes

RESOLUTIONS

President Conklin Kleiboemer asked Heban for any resolutions to be reviewed or voted on. Previously discussed Resolution 12-2023 to be voted on.

Motion by Councilman Keogh, seconded by Councilwoman Curry to accept **Resolution 12-2023: Authorizing the Administrator to Enter into an Agreement for a Telemetry System in the Village of Whitehouse, Lucas County, Ohio**, at its first reading and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilman Bingham to approve to suspend the rules and have the second and third reading of **Resolution 12-2023** by title only and declaring an emergency. 6 ayes

Motion by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to accept **Resolution 12-2023** and to pass said Resolution and declaring an emergency. Third reading vote by name. 6 ayes

OTHER ITEMS DISCUSSED

Department Heads

Public Services Director Steve Pilcher commented that the Village is prepping for some fall outdoor projects including some water lines replacement. They will also be moving forward with the planned street resurfacing project as the contract is all wrapped up and ready to go. Additional preparations for fall and winter will be happening soon.

Police Chief Allan Baer commented that the posted job opening for the Whitehouse School Crossing Guard is still open, they are looking for any and all interested applicants. He commented that all necessary equipment is provided to the crossing guard to be able to perform this job. He's asking that Council and others share to get the word out to hopefully bring in more applicants; all information on the job and how to apply has been shared on the Village Police Facebook page. Conklin Kleiboemer did ask Chief Baer that if the position is not filled will police staff have to cover; Chief Baer commented that it is not a guarantee to have officers cover as they may have other commitments or calls to respond to during those times.

Council Comments

One Council member reminded all in attendance of the upcoming Dewesoft new building open house that is being held on Tuesday, August 22nd. All of Council was invited and should attend if possible. It was commented that the new building is quite impressive.

CITIZEN COMMENTS

President Conklin Kleiboemer asked if there were any Citizen comments to be heard. There were none.

Motion at 6:53pm by Councilwoman Conklin Kleiboemer, seconded by Councilwoman Curry to enter into an Executive Session for a personnel discussion. 6 ayes

Motion at 8:50pm by Councilwoman Artiaga, seconded by Councilman Bingham to reconvene the Council meeting from Executive Session. 6 ayes

ADJOURNMENT

Motion by Councilman Keogh, seconded by Councilman Connelly to adjourn the meeting at 8:50pm. 6 ayes

Duly Appointed Clerk of Council

Mayor