

Whitehouse

September 14, 2023

WHITEHOUSE COUNCIL AGENDA September 19, 2023 6:30 P.M.

The Whitehouse Village Council is encouraging citizens to consider accessing public meetings remotely. You may do so by phone at 1-567-318-0438. You will then be prompted to press the following Meeting ID 635995669#. You may also access the meeting online by going to the Village website at www.whitehouseoh.gov and clicking on the link from the home page, please make sure you mute your microphone.

Notice is hereby given that the Whitehouse Village Council will meet on Tuesday, September 19, 2023, at 6:30 PM.

Welcome and thank you for attending the Whitehouse Village Council meeting. The purpose of the Village Council meeting is to conduct the official business of the Village of Whitehouse and to hear citizen's comments pertaining to items that appear on the agenda and comments for future consideration. We welcome and encourage your participation. If you wish to make a comment, please wait to be recognized then state your name and address for the record. Please make your comments as concise as possible to allow time for others who wish to make comments. The Mayor presides over the Council meeting and has the authority to take the actions necessary to maintain order and proper decorum among those present. Thank you for your cooperation.

- I. Call to Order
- II. Roll Call
- III. Prayer:
- IV. Pledge of Allegiance
- V. Adoption of Minutes of the September 5, 2023 Council Meeting
- VI. Adoption of Bills Dated September 14, 2023 and the Addendum Bills Dated September 19, 2023
- VII. Introduction of Persons to Appear Before Council
- VIII. Committee Reports
 - A. Report on the September 6, 2023 Board of Zoning Appeals Meeting
 - B. Report on the September 18, 2023 Planning Commission Meeting
- IX. Report of the Mayor
 - A. Proclamation
- X. Report of the Clerk of Council

**6925 Providence Street . PO Box 2476 . Whitehouse, Ohio 43571
Phone 419-877-5383 . Fax 419-877-5635
whitehouseoh.gov**

- XI. Report of the Village Administrator
 - A. Organization of a Tax Review Board
 - B. Request Authorization for Legislation Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor (as an emergency)
 - C. Request Authorization for Legislation Requesting the Advance of Monies on Taxes Collected by the Lucas County, Ohio Treasurer as Same Have Been Collected for the Village of Whitehouse, Lucas County, Ohio (as an emergency)
 - D. Request Authorization for Legislation Authorizing the Administrator to Prepare and Submit an Application to Participate in the OPWC State Capital Improvement and/or Local Government Transportation Improvement Program and Designating the Administrator as the Signatory Representative For the Village of Whitehouse on Any and All Contracts With Full Power and Authority to Execute Same (as an emergency)

- XII. Report of the Village Solicitor

- XIII. Report from Department Heads

- XIV. Citizen Comments on Agenda Items

- XV. Ordinances

- XVI. Resolutions
 - A. **Resolution 15-2023:** Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor (as an emergency)
 - B. **Resolution 16-2023:** Requesting the Advance of Monies on Taxes Collected by the Lucas County, Ohio Treasurer as Same Have Been Collected for the Village of Whitehouse, Lucas County, Ohio (as an emergency)
 - C. **Resolution 17-2023:** Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement And/Or Local Government Transportation Improvement Program and Designating the Administrator as the Signatory Representative for the Village of Whitehouse on Any and All Contracts with Full Power and Authority to Execute Same (as an emergency)

- XVII. Council Comments

- XVIII. Citizen Comments

- XIX. Adjournment

CALL TO ORDER – ROLL CALL – PRAYER – PLEDGE OF ALLEGIANCE

Meeting called to order at 6:30 PM by Council President Rebecca Conklin Kleiboemer.

Council Members Present: President of Council Rebecca Conklin Kleiboemer, Bob Keogh, Steve Connelly, Mindy Curry, Louann Artiaga and Richard Bingham.

Council Members Absent: None

Staff Present: Administrator Jordan Daugherty, Deputy Administrator Joshua Hartbarger, Solicitor Kevin Heban, Director of Public Services Steve Pilcher, Police Chief Allan Baer, Fire Chief Jason Francis, Clerk Nicole Hartbarger.

Guests Present: Katelynn Fawcett, Gabriel Fawcett, Justin McCall, Barbara Knisley, Mary Beth Dematteo, Veronica Kethel, James Conklin, Debbie Conklin, Carrie Tuohy, Jennifer Bingham, Robert Casaletta, Bob Crowe, Neil Raymond, David & Sharon Prueter, Shellie McKnight, Chuck Kethel, Andrea W., Jeff Gibbs, Meredith (online).

Council Prayer was given by Pastor Justin McCall, Zion United Methodist Church

Motion by Councilman Richard Bingham, seconded by Councilman Steve Connelly to approve the minutes of the August 15th, 2023 Council Meeting. 6 ayes

Motion by Councilwoman Artiaga, seconded by Bingham to approve the bills totaling \$50,302.92 dated August 31st, 2023, the Addendum bills totaling \$193,996.34 dated September 5th, 2023 and the July 2023 financial statements. 6 ayes

AGENDA ITEM: CONSIDERATION OF COUNCIL PRESIDENT

Immediately following Roll Call Council President Conklin Kleiboemer informed all in attendance that since the last council meeting, Mayor Don Atkinson had resigned; his resignation letter was submitted on August 17th. She commented that per the Village of Whitehouse Charter, Council President takes on all duties as acting mayor.

A request, prior to this council meeting, was made to add an item to the agenda to discuss the current Council President position. A short discussion of the current Charter and how Conklin Kleiboemer came to be acting Mayor was had.

Councilwoman Artiaga made a motion, seconded by Councilman Connelly to nominate a new Council President effective tonight, September 5th.

Councilwoman Curry called for a discussion on the motion. She is asking the reasoning for request of new Council President since Conklin Kleiboemer has been in this position for going on 2 years. Councilman Bingham stated that in January 2023 only four Council

members were present, it was not a full vote. Curry asked why now and not within the last eight months.

Conklin Kleiboemer commented that legal opinion was requested and received. It was commented that Council has had many meetings in full all year. Councilman Keogh commented that we do have two current Council Members running for mayor and not sure if it puts them on equal footing to have one acting as Council President. Connelly agreed stating that there is no factor other than wanting equal footing; not a performance issue. Connelly commented that he has the utmost respect for Conklin Kleiboemer and Bingham who are both running for Mayor but an Acting Mayor not in running might be best, not to disparage others.

Conklin Kleiboemer asked if we have ever asked an incumbent to step down during election period. Curry commented no that it does not make sense for those who may be on ballot. Curry also commented that the Village Charter clearly states that in this current situation the Council President should take over as Acting Mayor.

At this time, Bingham called for a vote, for a new council president.

More discussion; Conklin Kleiboemer stated that she has already registered with the Voting Board and Village to be able to be sworn in as the Acting Mayor, please be aware of this. She also commented that Council did make the decision to place the previous Mayor under investigation. Bingham again calls for vote; Solicitor Heban commented that Conklin Kleiboemer is the current Chair and can hold discussion. Last comment from Conklin Kleiboemer was that council has been told to set aside personal opinions for continuity for council and staff.

Per the previous call by Artiaga, seconded by Connelly, a vote was had to nominate a new Council President, effective tonight, September 5th. Vote by name. 4 ayes; 2 nays (Conklin Kleiboemer, Curry)

Artiaga nominated Councilman Keogh to take over as Council President. A vote was had on this nomination. Vote by name. 4 ayes; 2 nays (Conklin Kleiboemer, Curry)

Councilman Keogh to take over as Council President and Acting Mayor.

SWEARING IN OF ACTING MAYOR

Solicitor Heban swore in Council President Keogh as Acting Mayor for the remainder of the Mayoral term.

PERSONS TO APPEAR BEFORE COUNCIL

Jeff Gibbs, Director for Run Toledo appeared before Council to discuss the upcoming Christmas 5k to be held on December 2nd, 2023. This is in conjunction with the Village of Whitehouse Holiday celebration. Gibbs is asking for this 5k event to be a repeat of last year with the same routes scheduled throughout the Village.

A motion was made by Artiaga, seconded by Bingham to approve the Christmas 5k to be held in the Village on December 2nd, 2023. 6 ayes

COMMITTEE REPORTS

A. Fallen Timbers Union Cemetery District Meeting – August 21st, 2023

- i. There was a small correction to the previous meetings minutes. Current revenues, expenses and bank account balances were reviewed. There is an expected tax disbursement of around \$106k coming up in October 2023.
- ii. The ongoing audit was recently closed out and completed; very successful there were no exceptions noted.
- iii. The committee discussed some equipment needs and will be reviewing the machinery budget line in detail to see where this could be bolstered and used for the current needs.
- iv. Discussed a request from a family to inter a vault box with personal items.
- v. Members entered into an Executive Session to discuss a personnel issue.
- vi. It was noted that Whitehouse will need a new FTUCD trustee for the upcoming year; Waterville may need a new trustee as well.

B. Tree Commission Meeting – August 24th, 2023

- i. The current Village master plan was discussed and no changes are required at this time.
- ii. The Village has extended the weeks of the Farmers Market.
- iii. Since the last meeting there has been one tree removed due to storm damage.
- iv. The Village is prepping to plant 50 trees as part of the master plan.
- v. A tree commission members spouse unexpectedly passed away and the group plans to plant a tree in his honor at no expense to the Village.
- vi. The next meeting overlaps with the rescheduled Concert Series in September so the commission will be rescheduling their meeting.

REPORT OF THE MAYOR

Acting Mayor Keogh thanked the committees for their reports. He commented that he understands there is a lot of change going on currently and he appreciates all being patient with him and the changes.

REPORT OF THE CLERK OF COUNCIL

Acting Mayor Keogh asked for any items to report from Clerk Nicole Hartbarger. There were none.

REPORT OF THE VILLAGE ADMINISTRATOR

Acting Mayor Keogh asked for any items to report from Village Administrator Jordan Daugherty.

Daugherty reviewed Resolution 13-2023. He stated that this is a grant funded project and that council was provided with a very detailed explanation in their packet for this meeting. He commented that this is an item that has already been authorized and budgeted for.

Motion by Bingham, seconded by Connelly Request Authorization for Legislation Declaring the Official Intent and Reasonable Expectation of the Village of Whitehouse, Lucas County, Ohio, For and On Behalf of the State of Ohio and/or the Ohio Public Works Commission; to Reimburse the Village's Street Improvement Fund for the CL21Z, 2023 Street Resurfacing and Dutch Road Improvements With the Proceeds of Tax Exempt Debt of the State of Ohio, as an emergency. 6 ayes

Daugherty reviewed Resolution 14-2023. He stated that this is a general housekeeping item that occurs three times throughout the year. He commented that this is an item that has already been reviewed and authorized.

Motion by Artiaga, seconded by Bigham to Request Authorization for Legislation Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes, as an emergency. 6 ayes

The last item that Administrator Daugherty had was that he has no current items for an agenda of the upcoming Committee of the Whole meeting, so at this time there will be not be a meeting held.

REPORT OF THE VILLAGE SOLICITOR

Acting Mayor Keogh asked Solicitor Kevin Heban for any items to be reported. There were none.

CITIZEN COMMENTS ON AGENDA ITEMS

Acting Mayor Keogh asked for Citizen Comments pertaining to Agenda items. There were none.

ORDINANCES

Acting Mayor Keogh asked Solicitor Kevin Heban for any ordinances to be reviewed or voted on. There were none.

RESOLUTIONS

Acting Mayor Keogh asked Heban for any resolutions to be reviewed or voted on. Previously discussed Resolutions 13-2023 and 14-2023 to be voted on.

Motion by Bingham, seconded by Connelly to accept Resolution 13-2023: Declaring the Official Intent and Reasonable Expectation of the Village of Whitehouse, Lucas County, Ohio, For and On Behalf of the State of Ohio and/or the Ohio Public Works Commission; to Reimburse the Village's Street Improvement Fund for the CL21Z, 2023 Street Resurfacing and Dutch Road Improvements With the Proceeds of Tax Exempt Debt of the State of Ohio at its first reading and declaring an emergency. 6 Ayes

Motion by Artiaga, seconded by Bingham to approve to suspend the rules and have the second and third reading of Resolution 13-2023 by title only and declaring an emergency. 6 Ayes

Motion by Artiaga, seconded by Bingham to accept Resolution 13-2023 and to pass said Resolution and declaring an emergency. Third reading vote by name. 6 Ayes

Motion by Bingham, seconded by Conklin Kleiboemer to accept Resolution 14-2023: Authorizing the Finance Director of the Village of Whitehouse, Lucas County, Ohio, to Transfer Certain Funds for Village Accounting Purposes; Formal Verification of Said Transfer at its first reading and declaring an emergency. 6 Ayes

Motion by Artiaga, seconded by Bingham to approve to suspend the rules and have the second and third reading of Resolution 14-2023 by title only and declaring an emergency. 6 Ayes

Motion by Artiaga, seconded by Bingham to accept Resolution 14-2023 and to pass said Resolution and declaring an emergency. Third reading vote by name. 6 Ayes

OTHER ITEMS DISCUSSED

Department Heads

Public Services Director Steve Pilcher discussed a few ongoing projects including a waterline fix on Industrial Pkwy and a waterline fix on Field Ave between Logan and Cable to start next week. Road resurfacing will begin soon, waiting on pre-construction meeting. Portions of town in the plan to be resurfaced. The team is waiting for fall to come and those winter prep projects that come along with it.

Acting Mayor Keogh mentioned to Pilcher that people have asked about the fire in fire place in Social Park. He said it has been noted that the fire is going even in hot weather. Pilcher commented that it is on a timer, set from around 8pm to 11pm for ambiance mainly.

Police Chief Baer started with congratulating Acting Mayor Keogh. Chief Baer stated that the Citizens Survey is currently open and ask that as many participate in the survey as possible. This is done every year – it helps the department see areas of doing well and areas for improvement. The survey is a requirement of Ohio Collaborative. Chief Baer said the survey can be dropped off or mailed if need be. Lastly, Chief Baer mentioned that the police vehicle that was in an accident a month ago is still being worked on – may not have striping for a while.

Fire Chief Francis let council know that the fire department is going to an online portal for inspection data – does not cost fire department anything. Will increase compliance for the department and decrease amount of time spent on premise for inspections. Chief Francis stated that two part time fire fighters recently resigned. They had 7 years and 3 years of service; one is moving and one has taken on a full time role elsewhere. Chief Francis

commented that the fire department is looking to hire volunteer fire fighter and part time fire fighter that will bolster the core team up by two.

Council Comments

Several council members commented their thanks to Chief Francis for his hosting of the first Tax Levy town hall meeting at the fire department. It was informative and well received.

Sandra Park and the planned planting of trees was brought up. Per Pilcher and the Tree Commission, the plan is to plant 50 trees here in the near future. The previous discussion of a Disc Golf course was brought up. This was previously discussed for the metroparks area but now Sandra Park has been labeled as a good option for this. It was mentioned that Disc Golf is one of the fastest growing sports in America and it would be well received and used by the local community. Others commented that they would love to support this idea and asked if the planned tree grant planting can be adjusted at all. Pilcher commented that it can be discussed and would need to get the Tree Commission on board with any new plans.

Acting Mayor Keogh commented that he truly appreciates the support with taking the new position tonight. He also stated that it is important that we all do what we can to support and share information on the Tax Levy that is coming up. The next town hall is scheduled at the Police Department on September 26th, 2023 at 6:30pm.

CITIZEN COMMENTS

Acting Mayor Keogh asked if there were any Citizen comments to be heard.

Charles Kethel let council know that he is the citizen pushing for and attempting to plan the Disc Golf course at Sandra Park. He said he currently has a general course planned out that includes avoiding property lines. He commented that his mother used to be on the Tree Commission and would be happy to be a liaison with that group if necessary. Councilman Bingham asked Kethel if he'd be willing to come to the next Tree Commission meeting to discuss ideas. Councilwoman Curry thanked Kethel for keeping this idea going as it would be a great asset to the Village.

Motion by Conklin Kleiboemer, seconded by Curry at 7:10pm to enter into Executive Session, including Legal Counsel and Village Administrators. 6 ayes.

Motion by Keogh, seconded by Conklin Kleiboemer to reconvene council meeting at 7:52pm. 6 ayes.

ADJOURNMENT

Motion by Bingham, seconded by Connelly to adjourn the meeting at 7:52pm. 6 ayes

Duly Appointed Clerk of Council

Mayor

COUNCIL BILLS 9/14/2023

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
A. W. Board of Education	Police	\$3,198.25		Fuel
A. W. Board of Education	Fire	\$958.81		Fuel
A. W. Board of Education	Parks	\$37.00		Fuel
A. W. Board of Education	Maintenance	\$988.03		Fuel
A. W. Board of Education	Streets	\$304.66		Fuel
A. W. Board of Education	Life Squad	\$644.65		Fuel
A. W. Board of Education	Water	\$784.78		Fuel
A. W. Board of Education	Sewer	\$646.70	\$7,562.88	Fuel
Badger Meter	Water	\$648.02		Meter Reading Software
Badger Meter	Sewer	\$648.02	\$1,296.04	Meter Reading Software
Bound Tree	Fire	\$627.05	\$627.05	EMS Supplies
Dallas Paul	Econ Dev.	\$1,250.00	\$1,250.00	Economic Development
Ferguson	Fire	\$4.27	\$4.27	Hand Soap
Fisher Auto	Parks	\$12.14		Repair Supplies
Fisher Auto	Streets	\$521.44		Repair Supplies
Fisher Auto	Sewer	\$198.50		Repair Supplies
Fisher Auto	Maintenance	\$19.65		Repair Supplies
Fisher Auto	Water	\$16.54		Repair Supplies
Fisher Auto	Police	\$294.51		Repair Supplies
Fisher Auto	Fire	\$1.20	\$1,063.98	Repair Supplies
Interstate Batteries	Maintenance	\$76.98		Batteries
Interstate Batteries	Police	\$76.97	\$153.95	Batteries
Interstate Billing Service	Fire	\$653.50	\$653.50	Vehicle Repair
Jacob Barnes	Zoning	\$1,650.00	\$1,650.00	Zoning Inspection
Jim Christian	Fire	\$215.48	\$215.48	Employee Reimbursement
MASI	Water	\$83.35	\$83.35	Water Sample Analysis
Mercy St. Vincent	Fire	\$103.18	\$103.18	Medications
ODP Business Solutions	Fire	\$41.87		Office Supplies
ODP Business Solutions	Administration	\$10.35	\$52.22	Office Supplies
Ohio Compost & Recycling LLC	Sanitation	\$1,243.75	\$1,243.75	Quarterly Contract
Ohio Gas Company	Sewer	\$39.10	\$39.10	Natural Gas Charges
Paul Wielinski	Water	\$99.98	\$99.98	Employee Reimbursement

VENDOR	DEPARTMENT	AMOUNT	TOTAL	DESCRIPTION
Treasurer of State of Ohio	Police	\$327.50	\$327.50	August Monthly Webchecks
Verizon Wireless	Police	\$200.55		Cell Phones & Data
Verizon Wireless	Fire	\$200.55		Cell Phones & Data
Verizon Wireless	Parks	\$27.33		Cell Phones & Data
Verizon Wireless	Administration	\$40.64		Cell Phones & Data
Verizon Wireless	Maintenance	\$27.33		Cell Phones & Data
Verizon Wireless	Streets	\$27.33		Cell Phones & Data
Verizon Wireless	Water	\$27.33		Cell Phones & Data
Verizon Wireless	Sewer	\$27.33	\$578.39	Cell Phones & Data
W.S. Darley & Co.	Fire	\$1,850.00	\$1,850.00	Emergency Plugs
Yark	Police	\$1,606.92	\$1,606.92	Vehicle Repair
		\$20,461.54	\$20,461.54	

VILLAGE OF WHITEHOUSE
BOARD OF ZONING APPEALS MINUTES
September 6, 2023

Board members present: Mike Walters, Julie Studer, Dave Riggenbach and Dennis Kennedy. Also present were Garis & Brigitte Martin, Deputy Administrator Josh Hartbarger and Mayor Keogh.

The Board of Zoning Appeals (BZA) meeting was called to order by Mike Walters at 6:01 p.m.

First item on the agenda is to approve the minutes of the June 7, 2023, meeting. Julie made a motion to accept, seconded by Dave. Motion passed 4-0.

Second item on the agenda is to review, discuss and finalize a ruling regarding Appeal #03-2023, submitted by Garis & Brigitte Martin, homeowners, for construction of a two-story detached garage in the rear yard in a R-3 Single-family Residential District. They are asking for a three-and-a-half-foot height variance. Mike stated the plans show an apartment above the garage. Mr. Martin said there would not be an apartment. It will mainly be for storage, but he might put a TV and recliner up there. They picked these plans because they liked the outside appearance and materials of these plans. Brigitte said the house currently does not have a garage and it would be a selling point later. They are also renovating the house. Mike asked if the house currently has a driveway. There is an approach in the front, but there is not a driveway. Garis said there is an alley out back wondered if they could use it. Brigitte said it has been used as an approach to the house behind them for many years. Dennis asked if the sheds would be removed. Brigitte said yes, the sheds would be removed. Dennis asked if a driveway would run to the garage on North Street. Garis said they would like to use the alley. There is a "paper alley" at the back of these properties on North Street and Long Street. Dennis described a "paper alley" as one that was platted out but never maintained and has gone back to nature. Brigitte said they would like to face the garage doors to the back of the property and utilize the "paper alley" for driveway access. Dennis clarified that it would face to the west. The Martins confirmed that yes it would. Dennis asked if they had ever considered combining the two parcels. Brigitte said no that they are two separate parcels and would not be good for resale value if they ever sell one of them. Dave asked for clarification on which direction the garage would face. The Martins said they would like to face it towards the "paper alley." Mike asked for a motion. Dennis said he does not have any problems with sky, air, or light pollution if the variance were granted, but it is considered a recreational space. Details would need to be worked out for driveway access. Brigitte clarified there would not be an apartment upstairs, it just happened to be on the plans. Dennis made a motion to approve the height variance, Julie seconded. Motion passed 4-0.

With no other business to come before the committee, Dave made a motion to adjourn, Dennis seconded. The meeting was adjourned at 6:25 pm.

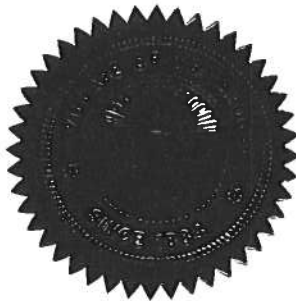
Respectfully submitted,
Joshua Hartbarger
Deputy Administrator, COO

Whitehouse

PROCLAMATION

- WHEREAS,** September 17, 2023 marks the two hundred and thirty-sixth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and
- WHEREAS,** It is fitting and proper to accord official recognition to this magnificent document and its memorable anniversary; and to the patriotic celebrations which will commemorate the occasion; and
- WHEREAS,** Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as Constitution Week

THEREFORE, be it resolved that I, Robert Keogh, Mayor, of the Village of Whitehouse, Lucas County, Ohio, do hereby proclaim the week of September 17th through 23rd as Constitution Week in the Village of Whitehouse, and I urge all citizens to reaffirm the ideals of the Framers of the Constitution had in 1787 by vigilantly protecting the freedoms guaranteed to us through this guardian of our liberties, remembering that lost rights may never be regained.



IN WITNESS WHEREOF, I
have hereunto set my hand and
caused to be affixed the official
seal of the Village of Whitehouse,
Lucas County, Ohio, this 19th day of
September, 2023.

Robert Keogh, Mayor

**RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR**

(VILLAGE COUNCIL)

REVISED CODE, SECS. 5705.34-5705.35
15-2023

*The Council of the **Village of Whitehouse**, Lucas County, Ohio, met in open/public session on the
19th day September of 2023, at the office of the Village of Whitehouse with the following members present:*

Louann Artiaga

Richard Bingham

Steve Connelly

Melinda Curry

Robert Keogh

Rebecca Conklin Kleiboemer

Mr/Mrs. _____ moved the adoption of the following Resolution:

WHEREAS, The Budget Commission of Lucas County, Ohio, has certified its action thereon to this Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council, and what part thereof is without, and what part within, the ten mill limitation; therefore, be it

*RESOLVED, By the Council of the **Village of Whitehouse**, Lucas County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further*

RESOLVED, That there be and is hereby levied on the tax duplicate of said Village the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY
BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Outside 10 Mill Limitation				Amount Approved by Budget Commission Inside 10 Mill Limitation				County Auditor's Estimate of Tax Rate to be Levied	
									Inside 10 M. Limit	Outside 10 M. Limit
	Column II				Column IV				V	VI
General Fund					550,000				3.50	
					200				1.85	
					8,500				1.75	
EMS and Fire	443,700									3.25
TOTAL	443,700				558,700				7.10	

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to schedule A, Column II)			
GENERAL FUND:					
Current Expense Levy authorized by voters on					
for not to exceed _____ years. _____, 20					
Current Expense Levy authorized by voters on					
for not to exceed _____ years. _____, 20					
Total General Fund outside 10 m. Limitation.					
Total EMS and Fire	3.25	443,700			

and be it further

RESOLVED, That the Clerk of this Council be, and he is hereby directed to certify a copy of this
Resolution to the County Auditor of Said County

Mr/Mrs. _____ seconded the Resolution and the roll being called
upon its adoption the vote resulted as follows:

Mr/Mrs. Louann Artiaga _____, _____

Mr/Mrs. Richard Bingham _____, _____

Mr/Mrs. Steve Connelly _____, _____

Mr/Mrs. Melinda Curry _____, _____

Mr/Mrs. Robert Keogh _____, _____

Mr/Mrs. Rebecca Conklin Kleiboemer _____, _____

Mr/Mrs. _____, _____

Adopted the 19th day of September, 2023.
Attest:

President of Council/Acting Mayor

Clerk of Council

CERTIFICATE OF COPY

ORIGINAL ON FILE

The state of Ohio, Lucas County, ss.

I, Nicole Hartbarger, Clerk of the Council of the **Village of Whitehouse**, within and for said County, and in whose custody the Files and Records of said Council are required by the Laws of the State of Ohio to be kept, do hereby certify that the foregoing is taken and copied from the original

Resolution 15-2023 accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor

now on file, that the foregoing has been compared by me with said original document, and that the same is a true and correct copy thereof.

WITNESS my signature, this 19th day of September, 2023.

Clerk of Council

RESOLUTION NO. 16 - 2023

A RESOLUTION REQUESTING THE ADVANCE OF MONIES ON TAXES COLLECTED BY THE LUCAS COUNTY, OHIO TREASURER AS SAME HAVE BEEN COLLECTED FOR THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, AND DECLARING AN EMERGENCY

WHEREAS, the Administrator of the Village of Whitehouse, Lucas County, Ohio, is desirous of filing the statutory request for collection of monies currently held by the Treasurer of Lucas County, Ohio, for and on behalf of the Village of Whitehouse for statutory tax collections; and,

WHEREAS, this Council is desirous of endorsing and authorizing said advance collections of tax dollars for the Village;

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: That the Village Administrator of the Village of Whitehouse, Lucas County, Ohio, is hereby authorized and directed to apply for the collection of such tax monies as have been validly collected for and on behalf of the Village of Whitehouse, Lucas County, Ohio, by the Lucas County Treasurer, and further that the Mayor of the Village of Whitehouse, Lucas County, Ohio, is hereby authorized and directed to be signatory to such request for advance of taxes collected pursuant to Exhibit A attached hereto and incorporated by reference herein.

SECTION II: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION III: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that immediate authorization at this time is necessary to secure the payment of the current collection of taxes assessed and collected on behalf of the Village of Whitehouse, Lucas County, Ohio, which taxes are an advance payment on the current tax collections for the Village of Whitehouse, Lucas County, Ohio, and are immediately to be used for operational expenses of the Village as set forth by Village Charter and pursuant to State Law.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS ORDINANCE: _____, 2023.

Yeas: _____ Nays: _____

ADOPTED AND EFFECTIVE: _____, 2023.

Acting Mayor/President of Council

ATTEST:

Clerk of Council

Solicitor

REQUEST FOR ADVANCE OF TAXES COLLECTED
Municipalities, School Districts, Townships
Revised Code Section 321.34

To the Auditor of Lucas County, Ohio:

Toledo, Ohio, September 19, 2023

YOU ARE HEREBY REQUESTED TO ISSUE YOUR WARRANT UPON THE County Treasurer of said County, in favor of Jordan D. Daugherty as Treasurer of the Village of Whitehouse in said County for _____ dollars (\$), of the current collection of taxes assessed and collected for and on behalf of said Village of Whitehouse which shall be held and treated as an advance payment on the current collection of taxes due said Village of Whitehouse at the ensuing settlement, 2023 as provided by law.

Pursuant to a Resolution adopted by the Council adopted September 19, 2023, Resolution No. 16-2023.

Jordan D. Daugherty, Treasurer

Nicole Hartbarger, Clerk

EXHIBIT A

RESOLUTION NO. 17-2023

A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL GOVERNMENT TRANSPORTATION IMPROVEMENT PROGRAM AND DESIGNATING THE ADMINISTRATOR AS THE SIGNATORY REPRESENTATIVE FOR THE VILLAGE OF WHITEHOUSE ON ANY AND ALL CONTRACTS WITH FULL POWER AND AUTHORITY TO EXECUTE SAME, AND DECLARING AN EMERGENCY.

WHEREAS, the State Capital Improvement Program and the local Transportation Improvement Program provides public assistance to political subdivisions for capital improvements and infrastructure; and,

WHEREAS, the Village of Whitehouse, Lucas County, Ohio has heretofore stated its intent to make capital improvements and utilize funding through the State Capital Improvement Program Local Transportation Improvement Program within the Village of Whitehouse as to certain improvements with reconstructing portions of Waterville Street within the Village of Whitehouse; and

WHEREAS, the project hereinabove described is considered to be a priority need for the community and is a qualified project under Ohio Public Works Commission (OPWC) programs.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WHITEHOUSE, LUCAS COUNTY, OHIO, three-fourths (3/4) of all members elected thereto concurring:

SECTION I: The Village of Whitehouse Administrator, which position is currently held as of date hereof by Jordan D. Daugherty, is hereby authorized to apply to the OPWC for funds as described for said project hereinbefore.

SECTION II: That the Village Administrator, as designated in Section I hereof, is further authorized to enter into any and all agreements as same may be necessary and appropriate for obtaining this financial assistance.

SECTION III: If the enumerated project for the Village of Whitehouse is approved for financial assistance, the Village of Whitehouse, Lucas County, Ohio, will commit necessary funds to meet the local share as indicated in the corresponding project applications and as further set forth in legislation as denoted hereinbefore.

SECTION IV: It is hereby found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted at an open meeting of this

Council and the deliberations of this Council and any of its committees that resulted in such formal actions as contained herein were and are in compliance with all legal requirements as set forth by Village Charter.

SECTION V: This Resolution is hereby declared to be an EMERGENCY MEASURE necessary for the immediate preservation of the public peace, health and safety of said Village and for the further reason that the designation of the Village Administrator as set forth herein is necessary to continue the process for immediate application and funding for said project through the OPWC and other state funding sources.

WHEREFORE, this Resolution shall take effect and be in full force immediately upon its passage and approval.

VOTE ON EMERGENCY MEASURE: Yeas: _____ Nays: _____

FINAL VOTE ON THE MEASURE: Yeas: _____ Nays: _____

First Reading: _____

Second Reading: _____

Third Reading: _____

EFFECTIVE DATE OF THIS RESOLUTION: _____, 2023

Mayor

ATTEST:

Clerk

Solicitor

VILLAGE OF WHITEHOUSE

September 19, 2023

ADMINISTRATION

- 08-15-23 1. August 31, 2023: Income Tax Collection = \$2,556,211.44
Compared to last year = \$2,252,546.69 (13.48% increase)
JEDD & JEDZ collections = \$1,983,229.60
- 02-19-19 2. Safety and Health Report: Last lost time injury was January 14, 2019

ADMINISTRATIVE ACTIVITIES

COMMUNITY DEVELOPMENT

SUBDIVISION DEVELOPMENTS

GRANTS

09-19-23

1. **Pedestrian Bridge** – A TMACOG funded tap project to install a 10' wide path along the north side of SR 64 between Whitehouse Square Blvd. and Finzel Rd. project includes a 14' wide pedestrian bridge over Blue Creek. – Construction year 2023. 80/20 Grant. Engineers Estimate \$652,000. Grant \$521,600. Conducted ODOT Field Review on 4-27-21. Design Engineering Completed. Legislation for ODOT Bridge Inspection. Project out to bid. Bid over Engineers estimate – bids rejected. Will rebid. Out to bid. Bid opening date – 4/20/23. Bid Over Engineer's Estimate. Will need rebid. Out to bid - bid opening date 9/21/23.
2. **Whitehouse Streets Resurfacing** – This OPWC funded project will see the resurfacing of Wabash St., Lucas St. Gilead St. and all Blue Creek Gardens resurfaced utilizing traditional mill/fill resurfacing methods. This project is a joint funding project with the Lucas County Engineer which will see a large portion of Dutch Road resurfaced. These projects are being schedule for 2023. Request authorization for Administrator to advertise for bids. Bid Opening – June 15, 2023. Awarded to Henry W. Bergman, Inc. - \$163,442.87.
3. **Swanton Street Reconstruction** – Total Reconstruction of Swanton Street, from Maumee to Texas St. This is in the OPWC project pipeline for FY 2024.
4. **North Texas St. (Lone Oak Ditch to Swan Creek), Bond St., Cemetery Rd (Intersection at SR 64)** – 2025 OPWC Street Resurfacing

PARKS & RECREATION

- 09-19-23
1. **Providence St. Plazas at Wabash Cannonball Trail** – Reconstruction of both East & West plazas to include a pop fountain area. Plans in engineering – under Council review. Postponed until 2025.
 2. **Tree Commission Urban Forestry Grant**-Whitehouse Applied for and was awarded a 10,000 matching grant to be used for the planting of trees. These trees will be planted at Sandra Park. The trees will be selected by the Tree Commission. Public Works Department will assist in the layout and planting. Planting will take place in fall 2023.

STREETS

WATER

09-19-23

1. **Elevated Storage Study** – Contracted with Poggemeyer Design Group to evaluate water distribution needs for future elevated water storage. In progress. Completed and reviewed.
2. **Field Avenue Water Main Improvements** – Upsize existing water main from 6” to 8”. Anticipate bid to be January 2023 – Out to bid – bid opening 2-3-23. Awarded to Kyle J. Sherman Excavating-\$200,216.00
3. **Industrial Parkway Water Main** – Renew with PVC – upsize from 8” to 10”. Anticipate bid to be January 2023. Out to bid – bid opening 2-3-23. Awarded to Kyle J. Sherman Excavating-\$265,358.00.
4. **Elevated Storage** – A new .5MG Water Tower is currently in the design engineering phase. Design engineer is Poggemeyer Design Group. Grant awarded for construction of new .5 MG Elevated Water Storage Tower - \$1,874,138.00

WASTE WATER

11-01-22

1. **Sanitary Sewer Trunk Main** –Working with Jones & Henry Engineering on the installation of a sanitary sewer trunk main to be constructed to replace current force mains and sewage pumping stations which are nearing the end of their useful life and needing replaced. Wrapping up plans to submit to OEPA. Easement acquisitions underway. Awarded to Mark Shaffer’s Excavating & Trucking for \$2,486,185.00. Construction Spring 2021-Project started March 2021. Presently on hold-delay in material acquisition. Material acquired-construction has resumed. Cemetery Rd closing July 26th for 35 days. Cemetery Rd. & Wabash Cannonball Trail are open. Currently constructing final connections at Logan and Field Ave. All underground construction completed. Earth work & pavement restoration is underway. Final clean up completed. Awaiting project closeout.

STORM SEWER

09-19-23

1. Staff working with Lucas County Engineer to move forward petition process for the maintenance of Swan Creek to include all of the Swan Creek Watershed west of I-475 in Lucas County. Petitions to be filed with Lucas County. Ditch petition hearing to begin Spring 2021. Petition Filed. First reading held 12-2-21. Approved by unanimous vote to continue with determining the need for ditch maintenance and costs. Expected to take 24 months to gather information.
2. **Decant Pad** – A decant pad will be constructed in 2023 utilizing ARPA funds. The decant pad will be constructed at the Public Work Facility and will be utilized as a dewatering area for wet material waste. Estimated \$50,000.00. Pad is 80% completed.

SANITATION

02-07-23

1. Authorized renewal of 5-year contract with ARS. Established 2023 bulk dates as March 25, June 24, and September 23. The drop off dates will be January 7 & 14, 2023. January 7th Drop off – 99 vehicles filling 2-40 yd. dumpsters., January 14th Drop off – 76 vehicles partially filling 2-40 yd dumpsters.

MISCELLANEOUS

- 08-15-23** 1. **Building Permits:** 7 new homes as of 09-14-23.
- 08-01-23** 2. **Public Works:**
1. Water Department
 - a. Valve Exercising
 - b. Hydrant Maintenance Programs
 2. Sewer Flushing & Manhole Evaluations
 3. Storm Water Inspections – Outfalls & Asst. Management
 4. Fall Preparations & tree trimming.

Boards and Commissions

- A. Board of Zoning Appeals
 1. Pending approval of September 6, 2023 meeting minutes
- B. Charter Revision Commission
 1. Pending approval of March 21, 2023 meeting minutes
- C. Fire Dependency Board
 1. Pending approval of January 18, 2023 meeting minutes
- D. Planning Commission
 1. Pending approval of September 18, 2023 meeting minutes
- E. Records Commission
 1. Pending approval of June 6, 2023, meeting minutes
 2. Pending 2023 Reorganization Meeting
 3. Pending Review of Records Set for Destruction in 2023
 4. Pending Review of Records Policies
- F. Tree Commission
 1. Pending approval of August 24, 2023 meeting minutes
 2. Pending Tree Inventory

Council Committee of the Whole

- A. Economic Development
 1. Pending Monitoring of Economic Development Plan (ongoing)
- B. Finance, Audit & Investment
- C. Franchise, Lands & Buildings
- D. Parks & Recreation
- E. Public Services Committee

F. Personnel & Safety

G. General

1. Pending review of Council project list



Zoning Enforcement Report –September 2023

As we get close to fall, the weather is getting ready to cool down a bit and so are the complaints. Fine progress continues to be taking place on many properties. It has been observed that even on properties that are not in violation, improvements are being made. I'm pleased overall at the progress I have observed. We can't change things overnight, but small progress over time adds up.

The overall look of the downtown area is really progressing nicely and will continue to have a good effect on local business and the Village overall. I have received a few comments within the past month about the improved appearance of the downtown. You are all to be commended for your part in this transformation of the Village of Whitehouse!

Respectfully submitted,

Jacob T. Barnes

Jacob T. Barnes

Zoning Violation Report

September 2023

NAME	ADDRESS	VIOLATION LOCATION	VIOLATION	ACTION
Bostater, Beth	9741 Fairmeadows Ln	Front	Boat stored in driveway	Inspected, notice sent. Re-Inspected and it has been removed.
General Pro Hardware	6635 Providence	All	Property Maintenance	Continuing to monitor property.
Harris, Melissa	6320 Sydney Dr	Rear	Vegetation	Inspected, long vegetation along Field Ave. Notice sent. Re-inspected and it has been mowed.
Klawitter, Raymond	11025 Shepler St	Front/rear	Junk & debris	Re-inspected. No current violation observed. Will continue to monitor.
Phillips, Kourtney	6307 Weckerly Rd	All	Vegetation	Notice sent, re-inspected and it has been taken care of.
Pokorny, J A TR	6420 Weckerly Drive	Front	Items out by the street	Inspected, items have been removed.
Providence Partnership LLC	10650 Waterville Street	All	Junk & Debris, trailers	Inspected, notice sent. Improvement noted. Will monitor.
Stone, James	11178 Gillett St	Rear	Overgrown vegetation	Spoke with neighbor and inspected property again. Final notice sent via certified mail. Spoke with owner in early September, James, 419-409-2640 and am working with owner to have it all taken care of. They encountered a underground bees nest. Progress has been made, but they are hoping for cooler weather to finish so there will be less bees.
Stuart, Dylan (new owner Matthew Hays)	5935 Weckerly Rd	All	Insecure structure	Property has been sold. Spoke with new owner several times. It will be demolished within the next couple weeks.
White, Gaye	10820 Waterville St	Rear	Piles of debris/items	Re-inspected and spoke with Gaye White 419-601-0187 in early September. Still not much progress. Gave till the end of September to take care of.
Whitehouse Centre	6805 Whitehouse Square Blvd	Front	Illegal signage	Inspected, notice sent. Spoke with owner and they will address the situation.
Yoder, Lonnie	6612 North St	Front	Trailer parking	Owner is evicting tenant. Monitoring property.

Zoning Violation Report

September 2023

REFERRED TO PROSECUTOR				
Siebert, Mark	11164 Temperance	Side, rear	Junk, Debris, Insecure structure	Re-inspected in September. Yard is being mowed. Landscaping vegetation is overgrown. Addressing it with owner.
Wittes, John	10803 Waterville St	Rear	Junk and Debris	Continuing to monitor the property. Vegetation taken care of but now there are numerous items outside. Notice sent.